

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**October 25, 2021
5:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on October 25, 2021, with the following members present:

Attendance Taken at 5:00 PM:

- | | | |
|-----------------------|-------------------------|-------------------------|
| (1) Ms. Linda Belcher | (2) Mrs. Nita Neal | (3) Mrs. Debby Atherton |
| (4) Mrs. Lisa Hodges | (5) Mr. Darrell Coleman | |

CALL TO ORDER

Board Chairperson Debby Atherton called the October 25, 2021, regular meeting of the Bullitt County Board of Education to order at 5:00 p.m.

ADOPT THE AGENDA

2021-189- Motion made by Nita Neal, seconded by Linda Belcher, to adopt the agenda with the following changes:

1. Add to Consent Items – Contract – Paroquet Springs Conference Centre for BCHS Boys Soccer Banquet
 2. Add Executive Session as authorized by KRS 61.810(1)(b) to discuss the sale of property.
- All members voted YES.

PRESENTATIONS

- Board member Lisa Hodges led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments.
- Communications Director Kali Ervin reminded anyone wishing to address the Board to please register. No one signed the register.
- Linda Belcher presented the Bullitt County Foundation for Excellence in Public Education grants.
- Mrs. Cate Noble Ward of Studio Kremer Architects gave a construction update on the New East End Elementary School (OMES).

COMMUNICATIONS

Audience Comments

(None)

Superintendent's Report

Superintendent Dr. Jesse Bacon gave a quick update on the following:

- The Test to Stay Program has been operational for two weeks. There have been no positive tests for 45 students, which allowed them to remain in the classroom.
- The COVID-19 cases have been trending downward with just one school with an elevated number of quarantines.
- Supply chain issues have hit the district's Nutrition Services, so changes have been necessary on short notice. The traditional Chicken Patty Tuesday was very close to cancellation this week.

- Dr. Bacon spoke about parent/GE Engineer Mike Ekbundit working with students for the last 12 years as part of the engineering program at General Electric. This program primarily works with BAMS students where students find solutions to problems. The program extends to the high schools as part of capstone projects and Graduate Profile options. The current focus has students looking at ways to increase handicap accessibility to local parks. This program includes talking to middle school students about pursuing an Engineering Pathway in plans for high school.
- Dr. Bacon appreciated the board members providing feedback in order to establish two goals for his Growth Plan for the 2021-2022 school year:
 - Utilize continuous improvement strategies, professional learning communities, and other collaboration efforts at all levels of the District to foster high academic achievement as the District's highest priority.
 - Maintain financial accountability and budget integrity by continuing to focus on strategic allocation of resources.

Other Items from the Board

(None)

CONSENT ITEMS

2021-190- Motion made by Nita Neal, seconded by Linda Belcher, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on October 18, 2021, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 3
3. AP Check Reconciliation Register
4. Paid Invoice Report

Travel

* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP #</u>
BCHS	Track	3/30-4/5/22	Beach Run Invitational	Myrtle Beach, SC	-0-	BOE Vans	12060
	Girls Basketball	12/20-22/21	Gatlinburg Christmas Tournament	Gatlinburg, TN	-0-	BOE Vans / Parents	12061
		12/27-29/21	Caverna High School	Horse Cave, KY			12062
	Football	11/19/21	Owensboro H.S.	Owensboro, KY	-0-	Jefferson	12058
	Girls Wrestling Team	12/28/21	Fort Campbell	Fort Campbell, TN	-0-	BOE Van/ Parents	12082
	Bass Fishing Team	10/23-24/21	MLF Tennessee Open	Dayton, TN	-0-	Parents/Boat Captains	12072
		11/19-20/21	KY SAF Team Trail Stop #4	Falls of Rough, KY			12073

BCHS		12/10-12/21	KY SAF Team Trail Stop#5	Burnside, KY			12074
		3/3-6/22	MLF HS Alabama Open @ Lake Guntersville	Guntersville, AL			12075
		3/24-27/22	2022 SAF KY State Championship @Lake Cumberland	Burnside, KY			12076
		4/1-2/22	KY SAF Team Trail Stop#7	Leitchfield, KY			12077
		4/15-16/22	KY SAF Team Trail Stop#8	Salt Lick, KY			12079
		5/6-7/22	KY SAF Team Trail Stop#9	Scottsville, KY			12080
		5/20-21/22	KY SAF Team Trail Stop#10	Olive Hill,			12081
	FCS & FCCLA	4/28-5/2/22	International Culinary & Hospitality Experience	Orlando, FL	\$1309	Frontier / Southwest or Miller	12071
BEHS	Advanced Choir Students	10/27/21	KMEA All State Choir Auditions	Crestwood, KY	-0-	Miller	12048
	Beta Club	1/10 & 11 /22 - Not overnight	BETA Convention	Louisville, KY	\$30	Miller	12047
	Baseball	4/2-9/2022	Jackie Robinson Training Complex	Vero Beach, FL	-0-	BOE Van & Commercial Carrier TBD	12070
EMS	7th/8th Grade Band	12/3/21	All District Band Auditions	Louisville, KY	-0-	Jefferson Transportation	12049
NBHS	Boys Basketball	12/21-22/2021	Arigold Christmas Tournament	Calhoun, KY	-0-	BOE Bus/Van or Parents	12054
		1/28-29/2022	Hoosier Gym Classic	Knightstown, IN			12055
	Bowling Team	12/18/21	Boyle County Bowling Tournament	Danville, KY	-0-	Miller	12091
	HOSA & Allied Health	11/12/21	Sullivan University Health Career Expo	Louisville	-0-	Miller	12095

Minutes

September 1, 2021 – Tax Rates (Corrected vote on Tax Rates.)

September 28, 2021 - Monthly Meeting

Construction Items

1. C.O.#8, New OMES Construction Project - Block Walls

Change Order #08 in the amount of \$1,368.50 is for Redlee Construction & Development, Inc. It has two parts. The first is adding a block chase wall at the Restrooms 200d and 200e in area D of the Preschool and First Grade hallway. This chase wall must be added to the project to allow the domestic water and vent piping to miss the floor trusses above the proposed restroom wall. The second part of this Change Order is to build a 2'x4' block wall in the gym as required by HBC for ADA accessibility.

10/25/2021

This will change the contract with Redlee Construction & Development, Inc. from \$12,678,305.88 to \$12,688,966.38. After approval of this CO request, this leaves \$1,361,780.49 in construction contingency.

Human Resources

1. Leaves of Absence Requests

Emily Cottingim - Counselor - Bullitt Central High School - Ms. Cottingim requested leave without pay for the dates of October 11th - November 30th, 2021. She is using FMLA.

Theresa Hobbs - Library Media Clerk - North Bullitt High - Ms. Hobbs requested leave without pay for the dates of September 28th - November 30th, 2021. She has used all available accrual leave time.

Emily Forgey - Teacher - Freedom Elementary - Ms. Fogey was previously approved for leave without pay through October 12th, 2021. She requested an extension to November 9th, 2021. She is using FMLA.

Deborah Quartermouse - Cook/Baker - Bernheim Middle School - Ms. Quartermouse requested leave without pay for the dates of September 30th - October 1st, 2021. She has used all her available accrued leave time.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **September 2021** through **October 2021** were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. Kentucky Blood Center

This contract provides an opportunity for BCPS to work with the Kentucky Blood Center, Inc. to hold blood drives throughout the district during the 2021-2022 school year. Sponsor groups or individual students will advertise and assist the drives. The Memorandum of Understanding, Certificate of Liability Insurance and Community Blood Centers' Exchange Risk Retention Group have been reviewed by Eric Farris.

2. Paroquet Springs Conference Centre - NBHS Volleyball Banquet

The North Bullitt Volleyball team would like to hold a banquet at the Paroquet Springs Conference Centre on November 14, 2021.

3. Hosparus MOA

Presented was a Memorandum of Agreement with Hosparus, a mental health service agency, for the 2021-2022 school year. This agreement outlines the roles of the staff in providing services of purposes of enhancing students' educational experiences. The agreement has been reviewed by Buckman, Farris and Mills legal counsel.

4. Paroquet Springs Conference Centre – NBHS Football Banquet

The North Bullitt High School Football Team would like to hold its Football Banquet at Paroquet Springs Conference Centre on Sunday, January 9, 2022.

5. Paroquet Springs Conference Centre – BCHS Boys Soccer Banquet

Presented was a contract with Paroquet Springs Conference Centre for Bullitt Central High School's Boys Soccer Team to hold its banquet on November 10, 2021.

Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
OMES/CES FRC	Old Mill PTO	Donation	Check for 5th grade class set of books	\$360.00
NBHS Ag Department	Lettuce Grow	Donation	Donation of Lettuce Grow 24 plant farmstand and seed kit.	\$559.00
Maryville Elementary	Fund for the Arts	Grant	For a mural art program	\$1,950.00
Bullitt East High School	Chad Wade	Donation	Check for Computer Lab Reimagining	\$9,000.00
NBHS ROTC	All Safe Industries	Donation	Check for Walk-a-thon	\$500.00
Nichols Elementary	Lettuce Grow	Donation	Hydroponic Garden	\$649.00
Bullitt County School	Amazon	Donation	Different Items: Ukuleles, telescopes, masks, sanitation supplies, propane tanks to be used by schools (concession stands)	\$15,890.61
Brooks Elementary	Kroger	Donation	Kroger Rewards Check	\$308.88
Brooks Elementary	Kaboom	Grant	Playground Equipment	\$500.00
Nichols Elementary FRC	June Ridgeway Dawson	Donation	Clothing Closet & other student needs	\$500.00
NBHS – Diane Rector	B.C. Foundation for Excellence in Public Education	Grant	Chemistry with a Forensic Spin	\$1,200.00
NBHS – Elizabeth Starnes	B.C. Foundation for Excellence in Public Education	Grant	Conceptual Math	\$1,000.00
CES – Jaymee Clemens	B.C. Foundation for Excellence in Public Education	Grant	Growing into Great Engineers	\$1,000.00
FES – Danielle Simmons	B.C. Foundation for Excellence in Public Education	Grant	Flexible Seating	\$300.00
MWES – Tiffany Noe	B.C. Foundation for Excellence in Public Education	Grant	Beyond the Bot	\$1,500.00
RES – Emily Hunt	B.C. Foundation for Excellence in Public Education	Grant	Building Roby Robots	\$1,200.00
CGES – Alisha Bodner	B.C. Foundation for Excellence in Public Education	Grant	Exploring Creative Skills Through Coding	\$1,500.00
NBHS – Brandon McKinley	B.C. Foundation for Excellence in Public Education	Grant	Rebuild the Arts, Year II	\$1,000.00

HMS, BCHS, BEHS – Woody Zorn	B.C. Foundation for Excellence in Public Education	Grant	Speech & Debate Bullitt County	\$500.00
MWES – Mary Beth Raque, Julie Adams, et. al.	B.C. Foundation for Excellence in Public Education	Grant	Learning with Lexia	\$800.00

Use of District Property Requests

1. NBHS by Chess Education Foundation

North Bullitt High School requested permission to allow the Chess Team and Chess Education Foundation to hold a Chess Tournament on October 30, 2021, from 7 a.m. to 5 p.m. The application/agreement form and liability insurance certificate were provided.

Alteration of District Property Requests

1. Egan Field Sign Update & Bell Installation

This request is to approve the updating of the Egan Field sign at Bullitt East High School. Materials and labor will be paid for by the Egan family. The project also includes a bell, which will be a new tradition started by the football program.

2. Request to Build Outdoor Restrooms at NBHS Athletic Fields

This request is to begin the process of building outdoor restrooms at the North Bullitt High School Athletic Fields. This is a booster club project that the district will cooperate with in creating facilities that can be used at all outdoor athletic events. The district will ensure KDE guidelines and requirements are followed.

Shortened School Day Requests - 2022-09 & 2022-15

Parents have requested a modified attendance schedule for their students with disabilities: Students 2022-09 & 2022-15. These students are identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedule, and the modified schedule has been recommended for approval by the Admissions and Release Committee (ARC). Full documentation is on file in the office of the Director of Special Education.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

Request to Increase AP Extended Days - BAC/ROC/SM

Mr. Danny Clemens, Principal of Specialized Programs, requested an increase to the extended days for the Assistant Principal from 10 to 23. The additional 13 days will be paid through Title I funds. This addition of extended days will be consistent with the other high school assistant principals and allows the administration at Bullitt Alternative Center/Riverview Opportunity Center/Spring Meadows to continue to support the needs of each of their students.

2021-191- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the request to increase the number of extended days for the assistant principal position from 10 to 23 as presented. All members voted YES.

Grow-Your-Own Teaching & Learning Grant Leader Positions

BCPS received the Grow-Your-Own Grant from the Kentucky Department of Education (KDE) at the start of the 2021-2022 school year. The funding provided through the grant will be utilized according to the approved grant components and budget by the KDE. The purpose of the grant is to provide additional partnerships and support for the Teaching & Learning Pathway programs at all high schools. In addition, the grant is a partnership with Bellarmine University to provide joint learning experiences for high school students in the Teaching & Learning Pathway at our high schools. The Grow-Your-Own grant budget provides funding for two Grow-Your-Own Teaching and Learning Grant Leader stipend positions at \$3,500 each. These positions will be funded through the grant and only applicable during the length of the grant.

2021-192- Motion made by Linda Belcher, seconded by Nita Neal, to approve the request to create two Grow-Your-Own Teaching & Learning Grant Leader positions as presented. All members voted YES.

Revised 2021-22 Annual Pay Scales

Presented were revisions to the annual pay scales for FY 2022. Changes to the schedules reflect approved agenda items at the last board meeting and earlier at this meeting.

- Added School Nutrition Service Manager Mentor & Training Program stipend
- Added Traveling School Nutrition Manager/Bookkeeper
- Added Bus Driver and Exceptional Child Bus Monitor Stipend
- Add Grow-Your-Own Teaching & Learning Grant Positions

2021-193- Motion made by Nita Neal, seconded by Lisa Hodges, to approved the revised pay scales for FY 2022 as presented. All members voted YES.

Request to Increase Hours for Kindergarten Instructional Assistant - LJES

Lebanon Junction Elementary School Principal Daniel Mullins requested an increase in hours for the Kindergarten/First Grade split classroom Instructional Assistant position from four (4) hours to seven (7) hours. This will allow there to be a full-time instructional assistant in that classroom. Funding for this increase will come from ESSER Learning Forward funds.

2021-194- Motion made by Nita Neal, seconded by Linda Belcher, to approve the request to increase the hours from 4 to 7 for the Instructional Assistant for the Kindergarten/First Grade split class at Lebanon Junction Elementary School as presented. All members voted YES.

District Facility Plan / Finding Process – Architectural Services

Quotes were collected for Architectural Professional Services for the upcoming Finding Process and modifications to the District Facility Plan. Out of the three quotes requested, only two companies responded. Although Sherman-Carter-Barnhart submitted the lowest quoted amount, Studio Kremer Architects has insight and knowledge of the existing building and neighboring high school. Therefore, Dr. Brillhart recommended Studio Kremer Architects complete the architectural services for the Finding Process and modification of the District Facility Plan.

2021-195- Motion made by Darrell Coleman, seconded by Nita Neal, to approve Studio Kremer Architects for the Architectural Professional Services for the District Facility Plan/Finding Process. All members voted YES.

Superintendent's Professional Growth Plan for 2021-2022

The Board approved the Superintendent's Evaluation Process at the September 28, 2021 Board meeting. Mr. Bacon completed the Formative Assessment Document which considered his own

preliminary opinion on the 44 indicators that make up the 7 superintendent standards. Based on his self-evaluation, the Board's feedback on the survey, and last year's Summative Evaluation, below are the proposed goals to include as part of the SPGES leadership plan - also known as a growth plan.

- **Utilize continuous improvement strategies, professional learning communities, and other collaboration efforts at all levels of the District to foster high academic achievement as the District's highest priority:** As we continue to deal with the academic challenges that have resulted from the COVID 19 pandemic, it is extremely important that we evaluate and revise existing programs and instructional strategies for effectiveness and potential revision using student academic progress metrics and feedback from students and staff. It is important to provide multiple opportunities for teachers to utilize assessment results (CASE) and local measures data (classroom formative and summative assessments) to inform and to improve instructional practices for increased student achievement and learning for all students. We will review student achievement data with school administrators and direct them to set, support, and monitor improvement goals as part of the administrative evaluation process.
- **Maintain financial accountability and budget integrity by continuing to focus on strategic allocation of resources:** Though the district allocates resources effectively, we must become even more strategic to ensure the district remains in a strong financial position when ESSER funds are no longer available. As we continue to work through our Key Process Teams, the district budget must be driven by data collected on the needs, goals, and aspirations of our students and the ability to attract a competitive workforce.

Progress will be reviewed on the items in executive session at the December and March regularly scheduled board meetings and through the weekly update. In June, the Board will complete the SPGES Summative Evaluation for public release.

2021-196- Motion made by Lisa Hodges, seconded by Linda Belcher, to approve the Superintendent's Professional Growth Plan for 2021-2022 as amended. All members voted YES.

EXECUTIVE SESSION

2021-197- Motion made by Darrell Coleman, seconded by Nita Neal, to recess regular session and enter executive session as authorized by KRS 61.810(1)(b) to discuss the future sale of real property by a public agency, but only when publicity would likely affect the value of a specific piece of property to be sold by a public agency. All members voted YES.

RECONVENE REGULAR MEETING

2021-198- Motion made by Nita Neal, seconded by Lisa Hodges, to exit executive session and return to regular session. All members voted YES. No action was taken in executive session.

ADJOURNMENT

2021-199- Motion made by Linda Belcher, seconded by Nita Neal, to adjourn at 5:58 p.m. All members voted YES.

CHAIRPERSON

SECRETARY