

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**May 24, 2021  
5:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on May 24, 2021, with the following members present:

**Attendance Taken at 4:49 PM:**

- |                       |                         |                         |
|-----------------------|-------------------------|-------------------------|
| (1) Ms. Linda Belcher | (2) Mrs. Nita Neal      | (3) Mrs. Debby Atherton |
| (4) Mrs. Lisa Hodges  | (5) Mr. Darrell Coleman |                         |

**CALL TO ORDER**

The May 24, 2021, regular meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Chairperson Debby Atherton.

**ADOPT THE AGENDA**

2021-076- Motion made by Linda Belcher, seconded by Nita Neal, to adopt the agenda with the following changes:

1. Move Presentations (e.) FRED Award of Bullitt County before (d.) Congratulations to:
2. Add to Superintendent's Report - Congratulations to Kelsey McKnight
3. Add to Consent Items - Travel- TRIP# 11755 MES's Green Earth Club (3 students) to Washington D.C.
4. Add to Consent Items- Use of District Property Requests - BEHS by Mt. Washington Football & Cheer Association (MWFCFA)
5. Omit Consent Item (p.) TAPP Closure

All members voted YES.

**PRESENTATIONS**

- Debby Atherton led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments.
- Communications Director John Roberts reminded the audience that anyone wishing to address the Board should register.
- Safe Schools Director Sarah Smith awarded the FRED Award of Bullitt County 2021 to Ms. Leigh Ann Lowery, FRC Coordinator for Old Mill Elementary and Crossroads Elementary.
- John Roberts congratulated the following students:
  - 2021 Governor's Scholars
    - **Jillian McGauley** of Bullitt Central High School (alternate)
    - **Haley Butler, Kaitlyn Defler, Emma Wright, Madison Hurley, Carter Keys, Mason Roach** and **Brandon Smith** of Bullitt East High School
    - **Elizabeth Rush** of North Bullitt High School (alternate)

- **Elijah Medsker** of Bullitt Central was selected to participate in the 2021 Governor's School for the Arts.
- **Hunter Dixon** of the Bullitt Advanced Math and Science (BAMS) Program was selected a National Merit Scholar.
- 2021 Kentucky National History Day Winners
  - **Tristan Isham** of LJES – First Place in Performance and a special award from the Sons of the American Revolution Society
  - **Jacob Goins** of CES – Second Place in Performance
  - **Emma Kliewer** of LJES – First Place in Documentary
  - **Macy Hoback** of MWES – First Place in Individual Exhibit
  - **Brinley Pataluna** of MWES – Second Place in Individual Exhibit
  - **Nicholas Garvin** of CES – Third Place in Individual Exhibit
  - **Darcy Ryle** of CGES -First Place in Group Exhibit
  - **Lydia Gabbert** of CGES – First Place in Group Exhibit
  - **Micah Taylor** of CES – First Place in Website
  - **Kinley Murphy** of CES – Second Place in Website
  - **Dezirai Martinho** of CES – Third Place in Website
  - **Alyssa Schuler** of BMS – First Place in Junior Paper (Advances to National Competition)
  - **Grace Clark** of BLMS – Second Place in Junior Individual Website (Advances to National Competition)
- Maryville Elementary School Green Earth Team of students **Bailey Green, Skylah Snow, Mariah Mason** and **Lyndsey Raley** will be honored for Outstanding Energy Education Project by the National Energy Education Development (NEED) Project at the 41st annual Youth Energy Conference and Awards Summer Conference June 25-27 in Washington, D.C. The team sponsors are Emily Vuleta and Trisha Smith.
- Kentucky STLP Honors
  - Roby and Overdale Cloud Academy STLP students **Cate Hunt, Easton Henon, Ava Hagan, Madeline** and **Alexandra Hamblen, Payton Nalley** and **Jaelynn Penick** are State Champions in Book Trailer.
  - The Maryville Elementary School STLP Team earned First Place in State for Podcast, 'Animals Around the World.' They are **Bailey Green, Kennedy Reneer, Ava Wooden, Aidan Wooden, Klara Sims, Allie Bennett,** and **Kyleigh Zomes.**
- High school seniors who successfully completed the first BCPS/JCTC Dual Credit EMT Program:
  - North Bullitt - **Abby Ferrell, Kirstin Lohden, Noah McClellan, Sarah Shockley** and **Hope Sparks.**
  - Bullitt Central – **Sydney Key, Ally McCaslin, Brandi Norris** and **Sommer Yaekle.**
  - Bullitt East – **Savanah Childress, Trinity Cissell, Madison Gauthier, Miles Higgs** and **Haley Masden**
- REEL ACTION Drug Prevention Video Contest sponsored by Seven Counties Services:
  - **Crystal Zheng** of the Discovery School – Director's Choice Award
  - **Destiny Bowling, Darrius Holbert, Cayden Bullock** and **Clayton Hardesty** of the Bullitt Alternative Center – Third Place for Best Picture.
  - **Makayla Lotze** of Bernheim Middle School – Second Place for Best Script and Third Place for Most Original.
  - **Trinity Smith** of Bullitt East – Best Editing and Best Sound
  - **James Edwards** of Eastside Middle School – Third Place for Best Art Design

- **Destiny Bowling, Cayden Bullock and Clayton Hardesty** of the Bullitt Alternative Center – Best Cinematography.
- Cedar Grove Elementary School Archery team – Third Place in National Bullseye Tournament and Fifth Place in National 3D Tournament.
- Cedar Grove Archer **Trey Rountree** is Nationals 3D Champion with a score of 285.
- Principal Danny Clemens introduced Campbellsville University representatives Shelby Harding, Sharon Hundly and Dr. Julie Ann Bell for the Montessori Early Childhood Program.
- Studio Kremer architect Ms. Cate Noble Ward gave a construction update on the New East End Elementary School (OMES).

## COMMUNICATIONS

### Audience Comments

(None)

### Superintendent's Report

- Superintendent Dr. Jesse Bacon congratulated Bullitt Central High School Student Cadet Major **Kelsey McKnight** as she was recently appointed to the United States Naval Academy. Kelsey endured a rigorous application process and secured nominations from Congressman Brett Guthrie and Senator Mitch McConnell. Of the 16,000 applicants across the country, Kelsey was one of 1,200 students to be appointed. Kelsey reports in late June to the Naval Academy in Annapolis, Maryland. She was not available to come to tonight's meeting but will be invited to the June meeting for everyone to meet.
- Dr. Bacon reported that each senior will be allotted at least four tickets for family/friend to attend the graduation ceremony on June 5<sup>th</sup> at Broadbent Arena.
- Additional information regarding the Summer Unlimited Learning program was shared.
- The district has started KPREP and CASE assessments.
- Dr. Bacon reported he has been asked to fill the remaining year of Greg Schultz's term on the Kentucky Superintendent Advisory Committee and was also invited to serve on the Council for Better Education as an OVEC Regional Officer.

### Other Items from the Board

Board member Linda Belcher shared support for keeping the TAPP program at Riverview Opportunity Center.

## CONSENT ITEMS

2021-077- Motion made by Linda Belcher, seconded by Nita Neal, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on May 17, 2021, which is available online. All members voted YES.

### Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 10
3. AP Check Reconciliation Register
4. Paid Invoice Report

### Bids

#### Permission to Accept Bid - Audit Services

Each year a school district must hire an Auditor to review the financial information, prepare the financial audit, and submit to the Kentucky Department of Education. Heartland CPAs and Advisors, PLLC conducted the previous audit for the District with three possible renewals. Due to unforeseen circumstances, Heartland will not be in a position to provide audit services this year. A Request for Proposal for Auditing Services was requested. The district received two proposals: Barnes Denning and Strothman & Co. Both firms provided a solid program, positive references, and experience with large and small districts. Per the bid tabulations, Barnes Dennig submitted the lowest bid of \$30,000, which was the ultimate deciding factor. Requested is approval of the Barnes Dennig as the District's auditor for the term of one-year. The contract has been sent to the Board Attorney for review.

### Travel

School	Group	Date	Event	Location	\$	Travel by:	TRIP#
BCHS	Archery	6/10-13/2021	Myrtle Beach Tournament	Myrtle Beach, SC	-0-	Parents	11735
	Football	10/15/21	Western H.S.	Louisville, KY	-0-	Jefferson	11693
	Boys Soccer	8/23/21 8/28/21	Fort Knox H.S. Walton Verona H.S.	Fort Knox, Walton, Ky	-0-	Jefferson	11725 11727
	Girls Soccer	8/11/21 8/14/21 8/25/21 8/25/21 9/1/21	Frankfort H.S. Whitefield Academy Holy Cross Fern Creek Mercy Academy	Frankfort, KY Louisville, KY Louisville, KY Louisville, KY Louisville, KY	-0-	Jefferson	11734 11737 11738 11739 11740
	Volleyball	10/7/21 10/14/21	South Oldham H.S. LaRue County H.S.	Crestwood, KY Hodgenville, KY	-0-	Jefferson	11718 11721
	Class of 2021	TBD	Walk Throughs @ Elementary Schools	Central Area	-0-	TBD	TBD
BEHS	FFA	7/12-14/2021	FFA Leadership Camp	Hardinsburg, KY	\$85	BOE Vans	11703
	Boys Basketball	6/6/21 6/12/21	Team Camp Hanover Shootout	Lexington, KY Hanover, IN	\$225 -0-	Miller BOE Van	11733 11732
	Class of 2021	5/26/21	Walk Thrus @ MW Elem. Schools	Mt. Washington, KY	-0-	Miller	11750
	Cheerleaders	2/10-15/2022	UCA Cheer National Comp.	Orlando, FL	TBD	Airlines	11753
CGES	Archery	6/10-13/2021	NASP World Tournament	Myrtle Beach, SC	-0-	Parents	11711
MES	Green Earth Club	6/25-28/21	Youth Energy Conf. & Awards	Washington, D.C.	\$500	BOE Van	11755
NBHS	Archery	6/10-14/2021	Archery Nationals	Myrtle Beach, SC	-0-	Parents	11708

	Girls Basketball	6/11-13/21	Basketball Camp	Ohio Dominican Univ., Columbus, OH	-0-	BOE Vans	11752
	Class of 2021	TBD	Walk Thrus @ Elem. Schools	North End	-0-	TBD	TBD

\* All travel by commercial carrier is due to schedule/cost.

### Minutes

- April 26, 2021 - Monthly Meeting
- May 10, 2021 - Work Session

### Construction Items

#### 1. BG-4, BCHS Tier 4 Main Gym Bleacher Replacement Project

Presented for the Board's review and approval was the BG-4 Closeout Document for the Tier 4 Main Gym Bleacher Replacement Project at Bullitt Central High School (BG-20-045). The total cost of this project is \$207,800.00.

#### 2. BG-4, BEHS Tier 4 Main Gym Bleacher Replacement Project

Presented for the Board's review and approval was the BG-4 Closeout Document for the Tier 4 Main Gym Bleacher Replacement Project at Bullitt East High School (BG-20-046). The total cost of this project is \$259,927.00.

#### 3. BG-4, NBHS Tier 4 Main Gym Bleacher Replacement Project

Presented for the Board's review and approval was the BG-4 Closeout Document for the Tier 4 Main Gym Bleacher Replacement Project at North Bullitt High School (BG-20-047). The total cost of this project is \$248,750.00.

#### 4. C.O. OMES Construction Project - Storm Shelter Inspection

Presented was a Change Order for ESC Southeast, LLC, in the amount of \$16,600, to cover the additional special inspection for the storm shelter for the new Old Mill Elementary School Project. During the design phase of the project and approval from the state, it was documented that a special structural inspector would be needed for the project. It wasn't until after the project was bid out that the state informed us that ECS would need to have another engineer to inspect the storm shelter part of the project. This expense will come out of contingency funds, changing the amount from \$1,347,575.14 to \$1,330,975.14.

#### 5. Deduct C.O., OMES Construction Project

Presented was Deduct Change Order #2, for the New Old Mill Elementary School Project, in the amount of (\$22,473.54). Redlee Construction's current contract is \$12,651,214.88 and with the deduction of \$22,473.54 will bring the new GC Contract amount to \$12,628,741.34.

**Background Information:** The original Direct Purchase Order (DPO) was with Holdfast Technologies for the ICF system in the amount of \$124,000; however, it was brought to our attention that delivery problems would prevent them from getting the ICF material on time for the project.

With KDE's consent, we eliminated the DPO with Holdfast and created a new DPO with Nudura in the amount of \$124,000. But, there are portions of the ICF system that Nudura cannot supply.

So, a credit in the amount of \$22,473.54 would be deducted from Redlee's contract, and that same amount would then be used to establish the new DPO for \$22,473.54 now needed for Holdfast Technologies for supplies and portions of the ICF system called pre-bucks (and other accessories) that Nudura does not supply.

The quote is attached in the amount of \$22,473.54. These components are part of the wall and stay embedded with the wall. All of this will relieve the district from paying any additional expense.

#### **6. BG-1 Bipolar Ionization**

Presented for approval was the BG-1 to initiate the district-wide Bipolar Ionization Project that was approved at the April monthly Board meeting.

#### **7. BG-1 BCHS Roof Replacement Project**

Presented for approval was a BG-1 for the Bullitt Central Roof Replacement Project. Bullitt Central High School's roof has far exceeded its life expectancy. There are ongoing leaks that create saturated roofing materials, moisture, and mold issues causing concern for student health needs. These concerns affect the overall air quality to maintain optimal comfort, health and safety for students and staff, as well as district personnel's abilities to create and maintain a healthy and safe learning environment. The need for a complete roof replacement, utilizing Capital Construction Funds, would greatly improve the air quality and comfort for student while eliminating the mold and mildew problems that are pervasive and arise throughout the school year with every precipitation event.

### **Human Resources**

#### **1. Leave of Absence Requests**

**Emilie Abbott** - Instructional Assistant - Overdale Elementary - Ms. Abbott requested leave without pay for the date of April 22nd, 2021. She has used all her accrued leave time.

**Natalie Cecil** - Instructional Assistant - Bullitt East High School - Ms. Cecil requested leave without pay for the dates of March 22nd - 23rd, 2021. She has used all her accrued leave time.

**Jack Corley** - Sweeper - Mt. Washington Middle - Mr. Corley requested leave without pay for the dates of April 2nd - May 14th, 2021. He does not qualify for FMLA.

**Robin Cundiff** - Cook/Baker - North Bullitt High School - Ms. Cundiff requested leave without pay for the dates of April 28th - May 5th, 2021. She has used all her available accrued leave time.

**Meghan Dillion** - Teacher - Mt. Washington Elementary - Ms. Dillion requested professional leave for the 2021/2022 school year.

**Eleanor Goolsby** - Teacher - Eastside Middle School - Ms. Goolsby requested leave without pay for the date of April 19th, 2021. She has used all of her accrued leave.

**Ashley Grady** - Teacher - Old Mill Elementary - Ms. Grady requested leave without pay for the dates of March 4th - May 5th, 2021. She is using 12 weeks of FMLA.

**Hilary Hayden** - Teacher - Bullitt Central High School - Ms. Hayden requested leave without pay for the dates of May 4th - May 14th, 2021. She is using 9 weeks and 4 days of FMLA.

**Carmen Hayse** - Teacher - Bullitt East High School - Ms. Hayse requested leave without pay for the dates of May 3rd - June 3rd, 2021. She is using 9 weeks of FMLA.

**Katelyn Jefferson** - Clerical Assistant - North Bullitt High School - Ms. Jefferson requested leave without pay for the dates of May 3rd - May 4th, 2021. She has used all her available accrued leave time.

**Diane Lawson** - Instructional Assistant - Maryville Elementary - Ms. Lawson requested leave without pay for the dates of April 12th and April 14th, 2021. She has used all her available accruals.

**Blair Moyes** - Teacher - North Bullitt High School - Ms. Blair requested leave without pay for the dates of May 27th - June 4th, 2021. She is using 7 weeks of FMLA.

**Timothy Nalley** - Bus Driver - Transportation - Mr. Nalley requested leave without pay for the dates of May 11th - May 12th, 2021. He is using 12 weeks of FMLA.

**Carmyn Parker** - Teacher - Maryville Elementary - Ms. Parker requested leave without pay for the dates of April 27th - June 4th, 2021. She is using 7 weeks of FMLA.

**Denise Perkins** - Bus Driver - Transportation - Ms. Perkins requested leave without pay for the dates of February 15th - May 11th, 2021. She is using 12 weeks of FMLA.

**Jennifer Perkins** - Bus Driver - Transportation - Ms. Perkins requested leave without pay for the dates of May 26th - June 1st, 2021. She is using 12 weeks of FMLA.

**Ashley Roberts** - Teacher - Bullitt East High School - Ms. Roberts requested leave without pay for the dates of April 15th - April 16th, 2021. She has used all her available accruals.

**Denica Sanders** - Food Service Manager - Bullitt Lick Middle School - Ms. Sanders requested her leave be extended through June 4th, 2021. She has not been released to work.

**Scott Schweitzer** - Teacher - Riverview - Ms. Schweitzer requested leave without pay for the dates of April 20th - April 23rd, May 4th, May 5th and May 7th, 2023. He has used all of his accrued leave time.

## 2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **April 2021** through **May 2021** were submitted for the Board's information and inclusion in the minutes of this meeting.

## Contracts

### 1. Bellarmine University/BCPS Bellarmine Literacy Project MOU

Presented was a Memorandum of Understanding for the Bellarmine Literacy Project for the 2021-2022 school year at the cost of \$27,000 funded through Title II funds. Please see the additional information provided for details. All contracts have been reviewed by Buckman, Farris & Mills.

### 2. Solution Tree Professional Learning Training

The District has been providing support and training to instructional leadership teams at each school specific to continuously improve the professional learning community process through collaborative teams at the school level. The presented quote will provide one day of professional development during the summer leadership week to provide support for this work which is aligned to district and school improvement plans. The contract will be funded through student learning department funds and/or Title Ii funding as allocations become available for the 2021-2022 school year.

### 3. B.C. Health Department - Hepatitis B Vaccination

This contract with the Bullitt County Health Department allows the vaccination series for Hepatitis B to be offered to district employees as in the past. As a cost-saving measure, the district will pay for serum and injection at the time of service. A savings of \$6 per injection is expected with this contract. Funding for this provision is included in the health services budget for the upcoming school year.

### 4. Health Department Business Associate Agreement

To facilitate the exchange of services and confidential information between the Bullitt County Public School and the Bullitt County Health Department, a Confidentiality Agreement was presented for approval. This Agreement confirms the parties' adherence to the privacy requirements of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA). This contract remains unchanged from the 2017 review by Eric Farris.

### 5. Independent Nurse Service Contracts

Presented were contracts with Independent Nurse Contractors for the 2021-2022 school year. A blanket agreement is needed to meet all requests for health services in a timely manner. These guidelines are set within KRS 156.502 (Health Services in School Setting). The contracts are developed within the scope of practice for an RN and LPN licensure. The cost of the service will not exceed the budget allowance as designated in the health service budget for the upcoming school year.

#### **6. Temporary Nursing Services for Out-of-State Field Trips**

Presented was a blanket contract for nursing services to be available if health services are required for students that are out of state on school sponsored trips and the determination regarding the states' delegation requires licensed medical services. Board approval will allow the District Health Coordinator to contract with out-of-state nursing agencies when necessary. This contract was developed and recommended by Eric Farris.

#### **7. Automated External Defibrillator (AED) Program**

Presented was a Memorandum of Agreement with Dr. Madison Ryle to serve as medical director for the AED program in Bullitt County Public Schools. There is no cost associated with this agreement per discussion with Dr. Ryle.

#### **8. H+W Sport Shop, Inc. for BEHS**

Presented was a contract with H+W Sport Shop, Inc. as the equipment and apparel supplier for the athletic programs at Bullitt East High School. This contract will begin on July 1, 2021 and conclude June 30, 2022. The document has been reviewed by Eric Farris.

#### **9. Kay Bryant Engagement Letter & Contract Agreement**

This engagement letter with Kay Bryant allows her to assist the District in year-end close. The engagement letter and contract agreement have been reviewed by Buckman, Farris & Mills.

#### **10. Insurance Renewal - Assured Partners NL LLC / Liberty Mutual**

Currently, Assured Partners NL LLC holds the Commercial Property, Commercial General Liability, Commercial Automobile, and Commercial Umbrella insurance plans through Liberty Mutual Insurance. The current year premiums are \$793,992. The renewal quote is \$880,690. This represents a net increase of \$86,698. While this is an increase, this is a good renewal with the uncertainty in the marketplace right now. A comparison of current year to renewal year was provided.

#### **11. PSST Agreements 2021-2022**

The district utilizes PSST, a software and development firm, to provide various software programs to support integration within various systems such as MUNIS: KEEIS Consortium Membership (\$6,558.00), SubConnect AESOP BDIA Subscription (\$15,202.00), Affordable Care Act (ACA) Subscription (\$9,465.00), Professional Services Miscellaneous (\$6,007.50). KEEIS Silver Support Plan (20 Hours) (\$3,407.00), and ACA Track Notification Services - Bulk Print Option (\$5,231.00). Permission to renew these agreements was requested.

#### **12. Paroquet Springs - BCHS Football Banquet**

The contract with Paroquet Springs was submitted on Friday, May 14, 2021 for the Bullitt Central High School Football team's banquet on Saturday, May 15, 2021. Due to the late notice and all preparations involved, this is listed for approval retroactively with the understanding that all future contracts for end of year sports banquets are submitted in a timely manner for proper Board approval.

#### **13. Paroquet Springs - BCHS Boys Soccer Banquet**

The contract with Paroquet Springs was submitted on Friday, May 14, 2021 for the Bullitt Central High School Boys Soccer team's banquet on Monday, May 17, 2021. Due to the late notice and all preparations involved, this is listed for approval retroactively with the understanding that all future contracts for end of year sports banquets are submitted in a timely manner for proper Board approval.



#### 14. BCATC Principal Reimbursement MOA and Contract

This Memorandum of Agreement and Contract with the Kentucky Department of Education is for reimbursement of a portion of the ATC Principal salary. The reimbursement amount for FY 22 is \$71,635. A component of this agreement is for Bullitt County Public Schools to provide a teaching position with the employee remaining under the authority of KDE.

#### Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Crossroads Elementary School Jaymee Clemens	Donors Choose	Donation product	Gearing up for an awesome makerspace for the STEM Lab	\$365.00
Brooks Elementary	Brooks ES PTA	Donation	Check for New Playground Equipment/Repairs	\$270.74
Brooks Elementary	Brooks ES PTA	Donation	Check for New Playground Equipment/Repairs	\$391.20
Brooks Elementary School	Janet Stewart	Donation	Check for Library Books	\$250.00
Bullitt East High School	Jim Beam	Donation	Check for Project Graduation	\$300.00
Cedar Grove Elementary School - Archery	End Tidal Anesthesia	Donation	Check for Archery Equipment	\$500.00
Hebron and Zonton YSC	Little Flock	Donation	Gift card (Sam's) for students who utilize the YSC	\$500.00
Shepherdsville Elementary	Kentucky Dept of Education	Grant	For kitchen equipment	\$25,000.00
Brooks Elementary	Kentucky Dept of Education	Grant	For kitchen equipment	\$7,000.00
Bernheim Elementary	Kentucky Dept of Education	Grant	For kitchen equipment	\$25,000.00
North Bullitt High School PE/YSC	Little Flock	Donation	PE Equipment	\$2,000.00
North Bullitt High School Band - Brandon McKinley	Max & Victoria Dreyfus Foundation, Inc.	Grant	Check Marching and Concert Band equipment	\$20,000.00

#### Use of District Property Requests

##### 1. 2021 Clean-Up Days

Bullitt County Fiscal Court plans to conduct the 2021 Clean-Up Days on June 12 and June 26, 2021. Requested was permission to use the parking lots on Saturday, June 12, 2021, at Mt. Washington Middle and North Bullitt High School. On Saturday, June 26, 2021, they would like to use the parking lots at Lebanon Junction Elementary, Nichols Elementary and the parking lot at the former Shepherdsville High School. County government employees will properly clean the parking lots and it is asked that all fees be waived for this county-wide event. The Application and Agreement Form and Liability Insurance Certificate were provided.

##### 2. BEHS by Mt. Washington Football & Cheer Association (MWFC)

The Mt. Washington Football & Cheer Association (MWFC) would like to host a youth football camp at Bullitt East High School on June 14, 15, and 16, 2021, from 8 a.m. until 12 p.m. Use of the football field and locker room was requested. It will be open to boys and girls entering grades K-8 at

a cost of \$60 per student. The Application and Agreement Form and Liability Insurance Certificate were provided.

### Alteration of District Property Requests

#### 1. BCHS MSD Classroom

The Department of Special Education requested permission to proceed with modifications needed to the restroom located with the MSD classroom at Bullitt Central High School. Next school year, students with very unique personal needs will be moving to that classroom that the current restroom cannot accommodate. Facilities Department representatives have reviewed the work to be completed and the funding for this project will come from the special education IDEA Budget.

#### 2. LJES Wall Mural

Lebanon Junction Elementary School would like to alter a wall by allowing the school's art teacher to paint a mural in the vicinity of the front office area. The area where the wall is located is often used as a behavior de-escalation location for Special Education students. By painting the wall, the area for students will be more esthetically comforting and assist in curbing inappropriate behavior. The mural will not alter the structure of the room and funding for the project will be less than \$200 and at no additional expense to the district.

#### 3. BCHS Concrete Pad

Bullitt Central High School requested permission to install a 30'x75' concrete pad behind the baseball complex to be used to facilitate a portable batting cage. Both the baseball and softball teams will have access to the batting cage. Some materials will be donated by parents and Athletic Booster funds will be used to cover any remaining cost of the project.

### Summer Camps

Presented was a list of Summer Camps for 2021 that requires approval by the Board.

Camp Name	Info About Camp:	Target Audience	Location:	Dates:
OMES Kindergarten camp	Introduction to school routines, staff, facilities. Practice letters, numbers, and name.	OMES students entering Kindergarten	OMES	July 19-22, July 26-29
BCHS Band Camp	Practice new music, learn new routines	BCHS Band Students	BCHS	July 21-23, July 26-30, 2021
BCHS Select Choir Camp	Learn new music, practice	BCHS Select Choir Camp	BCHS	July 21-23, July 26-30, 2021
BCHS Basketball Camp	Learn new skills, games and instruction	all students K-8	BCHS	June 21-23, 2021
BCHS Baseball Camp	Learn new skills, games and instruction	all students K-8	BCHS	June 14-16, 2021
BCHS Volleyball Camp	Learn new skills, instruction and games	5th-9th graders	BCHS	June 14-17, 2021

### 2021-2022 School Fundraisers

Each school has submitted a list of fundraisers to be utilized if they so choose during the 2021-2022 school year.

### 2021 Kentucky Chamber Membership Renewal

The district has been a member of the Kentucky Chamber since May 2014. As a member, the district receives member discounts especially with Kentucky Employer's Mutual Insurance (KEMI). KEMI is the direct provider for Workers Compensation Insurance. The credit amount as a Chamber member

is 10%. This is a significant savings on the premium amount. The membership amount is \$2,000 and offsets the savings discount.

#### Indirect Cost Rate

Enclosed is the 2021-2022 District Indirect Cost Rate for the Bullitt County Board of Education. Indirect costs are expenditures in support of a program that are not directly identifiable to that program. KDE calculates the allowable percentage that may be applied to grants so that districts may be reimbursed for a portion of the support expenses incurred. The non-restricted rate applies to the School Food Service program, ESSER, and GREER grant funding. The restricted rate may be applied to other grants, such as Title I, that exclude expenses for district administrative support. Each local board of education must approve to recover indirect costs. During a recent KDE audit by the USDE, it was noted that the indirect cost rates should be applied for the same measurement period as the calculation, thus the calculation is based on FY 20 detail. Effective July 1, 2021, the new indirect cost rates will be applied. The rates are as follows:

<b>Non Restricted Indirect Cost Rate</b>	<b>10.39%</b>
<b>Restricted Indirect Cost Rate</b>	<b>1.57%</b>

#### 2021-22 Regular Pay, Coaching Pay, and Automatic Payroll Authorization Deduction Schedules

Submitted for approval were the proposed 2021-2022 pay schedules for regular salary, coaching supplements and the Automatic Payroll Authorization deduction. The payroll schedule is approved each year for the upcoming fiscal year. Full-time personnel are paid over 26 payroll checks. Most deductions are taken over all 26 payroll checks. Health insurance, American Fidelity and AFLAC deductions are only taken over 24 payroll checks; KASA is taken over 16 payroll checks.

#### **UNFINISHED BUSINESS**

(None)

#### **NEW BUSINESS**

##### Senate Bill 128: Supplemental School Year Program Requests

Senate Bill 128 allows any K-12 student enrolled during the 2020-2021 school year to use the 2021-2022 school year as a supplemental year to retake or supplement courses the student already has taken if approved by the local Board of Education. All requests were submitted before the deadline of May 1, 2021. The following BCPS parents/guardians of the students below have requested for their student to participate in the Supplemental School Year Program.

##### Elementary School

Bryce Moore, Grade 2, Roby Elementary School  
Brynlee North, Grade 2, Roby Elementary School  
Chubasco Hold, Grade 5, Roby Elementary School

##### Middle School

Lexie Newton, Grade 7, Bernheim Middle School  
Ayden Goodlett, Grade 8, Eastside Middle School

##### High School

Reagan Reid, Grade 12, Bullitt East High School  
Bret Sizemore, Grade 11, North Bullitt High School  
Noah McClellan, Grade 12, North Bullitt High School  
Clyde Gardner, Grade 12, North Bullitt High School

Joshua Slayton, Grade 12, North Bullitt High School  
Lillian Thompson, Grade 12, North Bullitt High School  
Wesley Cole Walls, Grade 12, Bullitt Central High School

2021-078- Motion made by Nita Neal, seconded by Lisa Hodges, to deny the 12 requests for a Supplemental School Year as permitted by Senate Bill 128 noting the district already has processes in place for students to repeat a grade level and the district remains committed to providing additional academic

05/24/2021

and social/emotional support to students who need it as a result of the COVID-19 pandemic. All members voted YES.

Waiver Requests (Specific Sections) Graduation Policy 08.113 & Grading Policy 08.221

Requested was a waiver for our current high school students for the 2020-2021 school year only, to specifically address portions within our Graduation Policy 08.113 and Grading Policy 08.221 due to the COVID-19 pandemic.

**Graduation Policy 08.113**

Our current Graduation Policy 08.221, specifically the Additional Locally Established Graduation Requirements, contains requirements that our Bullitt County Public School seniors must have in order to meet our minimum graduation requirements. These additional requirements include:

- Requiring seniors to be transition ready, academic or career ready
- Completion of a senior project, which includes documented community service, work-based learning, or extra-curricular activity

Our current Graduation Policy 08.221, specifically the *Commencement Ceremony*, contains requirements that our Bullitt County Public School seniors must have no more than ten (10) cumulative unexcused absences during their final year of high school.

Requiring seniors to be transition ready, academic or career ready

All four high schools have not reached their maximum potential to get all high school students transition ready. As a district, we currently have 75% students transition ready. At the end of the 2019-2020 school year, 71% of students were transition ready. Below is a table that shows a breakdown of transition data, percentage of seniors who are transition ready, between a normal year and the 2019-2020 school year and 2020-2021 school year, both during the COVID-19 pandemic.

	18-19 (EOY)	19-20 (3.16.20)	20-21 (5.13.21)	Difference between 19-20 and 20-21
<b>Bullitt Central</b>	82%	66%	67%	0%
<b>Bullitt East</b>	95%	78%	78%	0%
<b>North Bullitt</b>	76%	65%	76%	+11%
<b>Riverview Opportunity Center</b>	98%	95%	96%	+1%

On February 22, 2021, the United States Department of Education (USED) invited states to request a waiver for the 2020-2021 school year in the areas of accountability and school identification requirements. On April 22, 2021, the Kentucky Department of Education (KDE) announced USED granted Kentucky a waiver of accountability, specifically for school identification and reporting requirements in the Elementary and Secondary Education Act (ESEA) for the 2020-2021 school year. However, our current policy requires students to be transition ready when exiting high school. Schools are continuing to offer opportunities for students to earn their career readiness through End of Program assessments and/or Industry Certifications through the week of May 24, 2021. This is being monitored by both the College and Career Coaches at each high school and Dr. Lee Barger.

**If approved, this would also prevent seniors who have not met transition readiness from completing an alternate petition, which included approximately three hours of work time to prepare and present to an alternate petition committee.**

Completion of a senior project, which includes documented community service, work-based learning, or extra-curricular activity

The purpose of a senior project was for seniors to showcase their own learning, begin creating a roadmap for their future, and embed projects from their schooling careers. Once compiled together, seniors presented their projects to committees within their school. Their senior projects needed to include the items below.

- Best writing sample (student choice)
- Resume
- Documentation of school involvement or community service
- Completion of a FAFSA or personal budget
- Documentation of college visit or job shadowing

**If approved, this will eliminate seniors having to defend their project either with their English teachers and/or school administration teams.**

Seniors must have no more than ten (10) cumulative unexcused absences during their final year.

Seniors schedules have varied from in-person to remote learning to BCA. Even though August 26, 2020 was the first day of school, high school seniors didn't return to in-person learning until October 26, 2020. After a week of in-person, students went back to remote learning due to the Governor's mandate. On January 19, 2021, high school seniors returned for a hybrid schedule. On March 29, 2021, those seniors who elected to return to in-person, returned to in-person four days a week with Wednesdays remaining hybrid.

**If approved, this would require all seniors to be in compliance with the other four requirements per policy 08.112, Graduation Policy, specifically Commencement Ceremony, with the exception of ten (10) days unexcused absence.**

**Grading Policy 08.221**

Our Grading Policy 08.221, specifically **Weighted Grade Point Average**, requires any student enrolled in a College Board Advanced Placement (AP) class to take the AP exam in order to receive the weighted grade. The College Board is allowing students to take the AP exams online from June 1, 2021 through June 10, 2021.

**If approved, this would allow all students who are currently enrolled during the 2020-2021 school year in a College Board Advanced Placement (AP) class to receive a weighted grade.**

2021-079- Motion made by Nita Neal, seconded by Linda Belcher, to waive both the Graduation Policy 08.113, specifically Additional Locally Established Graduation Requirements until July 31, 2021 and Grading Policy 08.221, specifically for students enrolled in College Board Advanced Placement classes for the 2020-2021 school year. All members voted YES.

2020-2021 Amended School Calendar

Requested is approval of the amended 2020-2021 variable school calendar. The requirements for the student instructional year are: 1,062 hours of instructional time for students delivered will be met as required by KRS 158.070(1)(f). The amended calendar will be submitted to the Kentucky Department of Education by June 30, 2021, as required by 702 KAR 7:140(2)(3).

As a result of inclement weather, school was cancelled on February 11 and 16, 2021. The make-up days for the cancelled days will be June 2 and 3, 2021. The Professional Development (PD) days originally scheduled for June 2 and 3 are moved to June 7 and 8, 2021.

As a result of circumstances from the COVID-19 pandemic, January 28, February 1, 9, 12, 15, 18 and 19, 2021 were used as emergency Non-Traditional Instruction (NTI) days for the district. The last day for students is June 3, 2021. Closing Day for teachers is moved to June 4, 2021.

2021-080- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the 2020-2021 Amended School Calendar as presented. All members voted YES.

#### 2021-2022 School Request Change - ROC

Requested was approval for a school request change for Riverview Opportunity Center (ROC). Currently, ROC is approved to serve students in grades 6-12. Due to the 2021-2022 Bullitt Virtual Learning Academy (BVLA) being implemented through ROC, the school request change for ROC to serve students in grades K-12 will need to be filed with the Kentucky Department of Education. The 2021-2022 BVLA will be available to students in grades 2-12; however, requesting the change to include K-12 will allow for future growth in the program.

2021-081- Motion made by Linda Belcher, seconded by Lisa Hodges, to approve the School Request Change for Riverview Opportunity Center as presented. All members voted YES.

#### Meal Service Coordinator Positions & Job Description

Mr. Todd Crumbacker, Director of School Nutrition Services, requested hiring twenty-two (22) Meal Service Site Coordinators for the Summer Unlimited Learning Program. Also requested was approval for the job description for the position, which will be under the Clerical Assistant 1 Job Class, paid at an hourly rate of \$15.00. Funding for these new positions will be through ESSER funds.

2021-082- Motion made by Nita Neal, seconded by Darrell Coleman, to approve the 22 Meal Service Site Coordinator positions and job description as presented. All members voted YES.

#### Part-Time District Activities Coordinator Position & Job Description

Presented was a job description for the position of Part-Time District Activities Coordinator. This position will be responsible for providing leadership to and general oversight of the district's extra-curricular/co-curricular activities and athletics programs. Supervises personnel involved in the development and implementation of extra-curricular/co-curricular activity and athletic programs; monitors rules and regulations of the Kentucky High School Athletic Association and the Bullitt County Board of Education; develops and maintains an effective extra-curricular/co-curricular activity and athletic bidding procedure; and works to instill positive self-concepts and sportsman-like attitude among students.

2021-083- Motion made by Debby Atherton, seconded by Nita Neal, to approve the Part-Time District Activities Coordinator Position and Job Description as presented. All members voted YES.

#### School Professional Development Plans for 2021-2022

Provided for review and comments only were the 2021-2022 Professional Development Plans for each Bullitt County school. These plans were reviewed and approved by Adrienne Usher, Assistant Superintendent for Student Learning. No action was required by the Board.

### School Activity FY 2022 Budgets

Presented are the Principals' Combined Budgets for FY 2022 for all schools. Per Redbook requirements, the Board of Education must approve the school activity budgets for the upcoming school year by the end of May.

2021-084- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the school activity budgets for the upcoming school year. All members voted YES.

### Capital Funds Request

There is currently \$3,292,675.00 in Capital Funds available that is not needed for the current debt service. These funds are needed for the purchase of property insurance and bus purchases. The total amount needed is \$871,375. By paying these costs this year with Capital Funds, expenditures will be reduced from the General Fund. The remaining capital funds will be escrowed/restricted. After obtaining approval from SFCC, the funds may be utilized for roof replacement projects.

2021-085- Motion made by Darrell Coleman, seconded by Nita Neal, to approve the Capital Funds Request Form as presented. All members voted YES.

### 2020-21 Annual Pay Scales

Presented for approval were the Annual Pay Scales for FY 2022. The following are additions/changes to the scales:

- 1) District-wide increase of 1.50% added
- 2) Added Step 23 to the scale
- 3) Included notes on the substitute teacher scale to reflect long-term substitute teachers and retired long-term substitute teachers (this is not new)
- 4) Made adjustments for the Director of Communications position
- 5) Added part-time (100-day) district activities director
- 6) Modified extra-duty supplements for high school to accommodate principal request
- 7) Updated schedule to include the 24-access coordinators at all levels (this is not new)
- 8) Added salary information in regards to ESSER funding
- 9) Added teacher, LEAP, and summer paint crew hourly rates (this is not new)
- 10) Added the certified hourly stipend per teacher contract

2021-086- Motion made by Linda Belcher, seconded by Lisa Hodges, to approve the proposed Annual Pay Scales for FY 2022 as presented. All members voted YES.

### 2021-2022 Tentative Budget

A summary by fund of the Tentative Budget for Fiscal Year 2022 is shown below:

General-Fund 1	\$132,077,448.89
Grants-Fund 2	\$ 9,652,477.65
Capital Outlay-Fund 310	\$ 1,186,748.00
Building-Fund 320	\$ 13,644,710.62
Food Service-Fund 51	<u>\$ 7,102,424.35</u>
Total	\$ 163,663,809.50

For each fund, the revenues equal the budgeted expenses. The Fund 1 contingency is above the minimum contingency required by the state of 2%. Departmental budgets have been reviewed and

many have been reduced from the Draft Budget requests. The Departmental Budgets are included. The budget allows the District to continue staffing below cap size and maintain the Instructional Coaches, Instructional Tutors, College Career Coaches, and the Data Managers. The budget contains funds to add a 1.50% across-the-board raise on the pay scales and the continued funding for SBDM allocations at 3.5% of the SEEK base per pupil amount.

In the General Fund, salary and fringes as budgeted account for approximately 61.21% of the General Fund budget.

Some areas to note are:

1. Kentucky Teacher Retirement System match is an unfunded mandate. The Employer Match has reached the maximum contribution of 3%. The total general fund cost for KTRS Employer Match is approximately \$1,600,000.
2. Seven buses are budgeted.
3. This budget also includes on-behalf payments in the budget, which reflect an estimate of the amounts paid on behalf of the district by the state for Kentucky Teachers Retirement, Technology, and Health Insurance.
4. Budget includes the increase in CERS employer contributions from 24.06% to 26.95% which is a 12% increase.
5. Budget includes adjustments for the use of ESSER Funds for allowable expenses deemed appropriate through the ESSER funding matrix and guidance.

Fund 400 is included for informational purposes only and is not included in the total Tentative Budget amount.

Any changes to the Tentative Budget will be made and presented with the Working Budget in September.

2021-087- Motion made by Nita Neal, seconded by Darrell Coleman, to approve the 2021-2022 Tentative Budget as presented. All members voted YES.

### **ADJOURNMENT**

2021-088- Motion made by Darrell Coleman, seconded by Nita Neal, to adjourn at 6:21 p.m. All members voted YES.

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CHAIRPERSON

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SECRETARY