

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**October 26, 2020
6:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met in person, although the meeting was streamed virtually via telecommunication due to the Governor's Executive Order 2020-215, at 6:00 PM on October 26, 2020, with the following members present:

Attendance Taken at 5:58 PM

- | | | |
|------------------------|-------------------------|-------------------------|
| (1) Ms. Linda Belcher | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mr. Steve Hornback | (5) Mr. Darrell Coleman | |

CALL TO ORDER

The October 26, 2020 regular meeting of the Bullitt County Board of Education was called to order at 6:00 p.m. by Board Chairperson Debby Atherton.

On March 6, 2020, the Governor issued Executive Order 2020-215, declaring a state of emergency throughout Kentucky power under the Kentucky Constitution and KRS Chapter 39A regarding the threats to public health presented by the N (COVID-19) pandemic.

In an Opinion issued on March 18, 2020, issued as OAG 20-05, the Kentucky Attorney General opined that at this time during the present state of emergency it is not "feasible" under KRS 61.840 to precisely identify and provide a primary physical location for a video teleconference under the Open Meetings Act at which the public may attend and view a meeting held via video teleconference, and that various other technological means by which the public may view a meeting should be provided instead until the conclusion of the state of emergency.

As a result, the Board adopted a Resolution on March 23, 2020, (see Board Order Number 2020-060) providing for all future Board meetings to proceed by video teleconference until such time as social distancing restrictions for public meetings are lifted.

ADOPT THE AGENDA

2020-174- Motion made by Diane Thompson, seconded by Linda Belcher, to adopt the agenda with the following changes:

1. Amend Superintendent's Professional Growth Plan for 2020-2021 by including two goals.
2. Add Executive Session as authorized by 61.810(1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel.

All members voted YES.

PRESENTATIONS

Board Vice-Chair Darrell Coleman led the Board in The Pledge of Allegiance and reviewed the Board Team Commitments.

Mrs. Cate Noble Ward of Studio Kremer Architects gave an update on the construction of the New East End Elementary School (OMES).

COMMUNICATIONS

Superintendent's Report

Superintendent Jesse Bacon briefly discussed how the district made the decision to return to Remote Learning. The amount of quarantine issues among student and staff households is the main reason to return to remote learning for students. The district is looking at returning to school with a hybrid model of A/B groups for the secondary levels due to students changing classes. We want our kids back in school, but a safe environment is essential.

Dr. Bacon proposed changing the Board's Work Session scheduled on January 11th to January 4th due to the elected board members needing to be sworn into office. Moving the Work Session will prevent scheduling an additional meeting. The Board gave no objection.

In preparation of determining 2021 monthly board meetings, Dr. Bacon asked the board members about changing the time to 5 p.m. to match the Work Session time. Chairperson Debby Atherton agreed with that suggestion and other board members had no objection.

Other Items from the Board

Chairperson Debby Atherton shared a message to all Bullitt County Public Schools stakeholders. "Our teachers, our administrators, our parents, our students, our staff/faculties, and our community members - We all want our kids in school. All of us want our kids in school. There are many variables that we must consider. We have to consider in making that decision quarantines, the number of cases, what the health department's thoughts and opinions are on that, how many positive tests we have, how many substitutes we have available, to name a few things we have to consider. And, I've recently been a little disappointed in comments I've seen from our stakeholders. I just want to make sure everybody's clear on what all goes into this. People who are disappointed in our decisions from both sides, really, and it's hard to ride that middle, as though we, this group and Dr. Bacon, can control the virus. We must follow the rules. We have to play by the rules. Most of you want our students in school, in school and in person. Yet, a loud minority of you don't want to play by the rules. We have to have our community in masks, social distancing and frequent hand washing. In getting a message from a district, another large district like us, today, one of the things that superintendent said is that they have been on a hybrid model since the beginning and that masks and social distancing are keeping quarantines out of their schools. So, it's important and we need to do it in school and out of school. That same loud minority are complaining about the decisions we are making. To address a few things, heck yeah, I'm sure morale is a little low right now, because it's a little low in the country and probably every school across the country right now. We are all dealing with the same pandemic issues. ...We all need to be appreciated. Our teachers need to be appreciated; our parents for what they're doing. So just know that we appreciate everything you're doing. Let's have a little appreciation back. There are no experts out there for us to call and say, hey, how did you handle the pandemic a couple of years ago? There are no experts. There was no pandemic. We are all feeling our way through this in trying to do the best we can. We are doing our best. We are all in this together. So instead of complaining, as a former principal I used to say to my parents, don't stand in the back yard and complain about what's going on at school. Come, talk to us, tell me. Don't keep your ideas away from us. Come and share. So, I'm going to ask for your support with everything we are doing. Give us those ideas. My cell phone number is 502-819-3560. Call me, because I don't mind to hear from you. And I want you to know, that this man, Dr. Bacon, rarely sleeps; he's up all the time. He's trying to make the best decision for our kids. And granted, it's for our kids, then our teachers, and then our parents. Kids first. And that's the decision we are trying to make. He hasn't made a single decision that this Board hasn't approved. So know, that if you want to grumble, grumble about all of us here trying to do the best we can. I ask you for your

support. I am 100% behind him and what he's doing. This is a rail that we're trying to ride and it's up and down. We don't want to make a decision for five weeks from now and not be able to keep that because things are different. ..."

The other four board members shared their support of Mrs. Atherton's message and in the leadership of Superintendent Jesse Bacon.

Linda Belcher asked about training for maintenance workers and extended bus routes. Steve Hornback and Jesse Bacon responded accordingly.

Dr. Bacon mentioned a representative of the Board was requested for the Transportation Manual Review Committee for the 2020-2021 school year. Linda Belcher volunteered.

CONSENT ITEMS

2020-175- Motion made by Darrell Coleman, seconded by Steve Hornback, to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on October 19, 2020, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 3
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

Travel

* All travel by commercial carrier is due to schedule/cost.

** Approved by Superintendent due to time-sensitive request. Included for ratification by the Board.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
BCHS	Cross Country	10/30-31/2020	Meet at KY Horse Park	Lexington, KY	-0-	BOE Van & Parents	11354
	MNA Students	4/20/21	State Testing	Louisville, KY	-0-	Jefferson Transportation	11356
BEHS	Girls Golf	**10/8-10/2020	State Tournament	Bowling Green, KY	-0-	Parents	11276
	Bass Fishing	**10/9-10/2020	Lake Cumberland State Park Tourn.	Jamestown, KY	-0-	Parents	11359
		10/30-31/20	Cumberland Lake Resort Tourn.	Jamestown, KY			11360
		11/6-7/20	Tournament @ KY Lake State Marina	Hardin, KY			11361
		12/4-5/20	Tournament at Laurel Lake	Corbin, KY			11362/63

Minutes

September 28, 2020 - Monthly Meeting

October 5, 2020 - Work Session

Human Resources

1. Leaves of Absence Requests

Jill Blair - Speech Language Pathologist - District Wide - Ms. Blair's request for approval for leave without pay in September was amended to the dates of November 4th - November 18th, 2020.

Victoria Bratcher - Sweeper - Bernheim Middle School - Ms. Bratcher requested leave without pay for the dates of September 28th - October 29th, 2020. She is using 6 weeks of FMLA.

Leslie DeWitt - School Psychologist - District Wide - Ms. DeWitt requested leave without pay for the dates of November 4th - December 16th, 2020. She is using 12 weeks of FMLA.

Kaylae Price - Teacher - Cedar Grove Elementary - Ms. Price requested leave without pay for the dates of October 27th, 2020 - January 11th, 2021. She is using all her available accrual leave time. She does not qualify for FMLA.

Tiffany Williams - Teacher - Mt. Washington Elementary - Ms. Williams requested leave without pay for the dates of November 12th - December 18th, 2020. She is using 12 weeks of FMLA.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **September 2020** through **October 2020** were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. YMCA MOAs - Before & After School Programs & Summer Learning Loss Program at LJES

Presented were Memorandums of Agreement with the Bullitt County YMCA for the 2020-2021 Before and After School Programs and the 2021 Summer Learning Loss Program at Lebanon Junction Elementary School. The MOA for the Before and After School Program details school sites that will be used during the 2020-2021 school year and 2021 summer sites. The 2021 YMCA Summer Learning Loss Program at LJES is funded by the YMCA and BCPS agrees to provide building space and collaboration efforts between administration, teachers and YMCA as necessary/appropriate. The Summer Learning Loss program enrolls approximately 40 students.

2. NBHS Prom Contracts – Venue/Catering/Music

North Bullitt High School would like to have its prom on April 24, 2021. Presented was is a copy of the facility lease agreement for the Muhammad Ali Center in Louisville, KY. The committee requests approval of Sincerely Yours Catering to provide food and refreshments for the event as well. For the event's music, a contact with Spinnin' Spencer Entertainment is also included. Revisions are necessary and final approval is pending review by the Board Attorney. (This event is contingent upon COVID-19 conditions and state/CDC guidelines at that time.)

3. Third Party Medicaid Billing Contract

Bullitt County Public Schools utilizes a third party agency as a provider of the documentation platform for purposes of billing Medicaid for reimbursement costs associated with providing therapeutic and medical services. Presently, this third party is the Kentucky School Board Association (KSBA). During the summer of 2020, KSBA transitioned from the documentation platform edEDMed to CompuClaim. While the new platform was described as easy to use and time saving, our experience thus far has been the opposite. The result of this switch has caused delays in services to students due to a much more complex and tedious data input process required of the staff working in the system. The Department of Special Education requested permission to change Medicaid billing documentation platforms for BCPS from the KSBA provided CompuClaim back to ezEdMed by entering into contract with the company that owns ezEdMed, InfoHandler. The subscription agreement for InfoHandler and the LEA Provider agreement for the Kentucky Medical Assistance Program (KMAP) were presented for review and approval. These documents had been reviewed by Eric Farris.

4. Baird Municipal Advisor Engagement Contract

The Municipal Advisor Engagement Contract with Baird provides services with respect to the issuances of municipal securities, the structure of bank loans or leases, or other financing programs the district may consider in regards to the construction of a new elementary school. Eric Farris reviewed the agreement.

5. Bullitt Co. Sheriff's Office MOA for SRO

This Memorandum of Agreement with the Bullitt County Sheriff's Office provides BCPS with one School Resource Officer at Bernheim Middle School, Lebanon Junction Elementary School, and Nichols Elementary School. This agreement was reviewed by Buckman Farris & Mills Law Office.

Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Brooks Elementary School Betty Jo Davis	Kroger Rewards Program	Donation	Supplies for Brooks and students	\$390.57
Mt. Washington Middle School Megan Hatter	Lioness Club	Donation	As needed for programming	\$499.00
Shepherdsville Elementary School Traci Gould	Journey Christian Church	Donation	Outdoor Classroom Setting	\$3,600
Bullitt East High School Business - Nathan Tackett	Donors Choose	Donation	Better, Faster, Stronger Computers	\$500.00
Shepherdsville Elementary School Special Education	PTO	Donation	Raz Kids to help with Reading	\$209.95
Bullitt Lick Middle School Jennifer Vittitoe	Kentucky ASAP Region 6	Grant	Red Ribbon Week	\$500.00
Bullitt East High School Business - Nathan Tackett	The City of Mt. Washington	Donation	Conference Table for 334 Business class	\$1,095.00
Bullitt Central High School - Business Department Julie Hart	Donors Choose	Donation	Products to be used for the store Ipad and Stand	\$621.00
Bullitt East High School Kari Stewart	Lagermann Foundation	Grant	To Purchase items for the PBIS Store	\$500.00
ATC - Lee Barger	Jefferson Community and Technical School	Donation	Miniature CNC Machines to be used by ATC students	\$3,000.00
Bernheim Middle School Tiffany Jenkins & Josh Cravens	KYASAP	Grant	Red Ribbon Week gift card awards	\$500.00
Bullitt Lick Middle School Tiffany Jenkins & Jennifer Vittitoe	KYASAP	Grant	Red Ribbon Week gift card awards	\$500.00
Bullitt County FRYSCs	KYASAP	Grant	Red Ribbon Week gift card awards	Various amounts
Bernheim Middle School Tiffany Jenkins & Josh Cravens	KYASAP	Grant	Red Ribbon Week gift card awards	\$500.00

Bullitt East High School Christina Minton	Melanie Britt Delta Dental	Donation	Student Activities	\$1,000.00
Bullitt East High School Wrestling	BE Wrestling Boosters	Donation	Wrestling Equipment	\$1,170.00
Maryville/Overdale FRC	Southeast Christian Church	Donation	Water Bottles for Students	\$375.00

2021-2022 School Calendar Committee

It is required by KRS 158.070: Policy 8.3, School Calendar; and the Contract with the Bullitt County Education Association (BCEA) that the Board approve the 2021-2022 District Calendar Committee. The Committee shall consist of:

- One (1) School District Principal (Danny Clemens, BAC/ROC)
- One (1) District office administrator other than the Superintendent (Ruth Esterle, Director of Pupil Personnel)
- One (1) member of the Board (Debby Atherton)
- Two (2) parents of students attending a school in the district (Angela Towles, parent of student at NBHS & Lynn Choate, parent of student at SES)
- Three (3) certified members as appointed by BCEA (Brook Bell, SES; Melissa Williams (Beatty), BCHS; and Doug Osborne, MWMS)
- BCEA President (Kimberly Ludwig, Bullitt Central High School)
- Two (2) District classified employees, elected by classified staff (Angie Troutman (Central Office) and Carly McClintock (Central Office))
- Two (2) community members from the local chamber of commerce, business community or tourism commission (Sharon Bryant, YMCA & Anita Stump, Bullitt County Chamber of Commerce)

The District Calendar Committee, after seeking feedback shall recommend school calendar options to the Superintendent for presentation to the Board. The Committee's recommendations shall comply with state laws and regulations, District Policy, the Contract with BCEA and consider the economic impact of the school calendar on the community and the state.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

Updated Job Descriptions

Presented were updated job descriptions for the positions of Principal, Assistant Principal, Classroom Teacher, and Guidance Counselor. Updates/Revisions included: removal of KERA, addition of a Physical Demands chart, Addition of the Terms of Employment for each position, addition of an Evaluation Statement, and addition of the BCPS logo.

2020-176- Motion made by Diane Thompson, seconded by Linda Belcher, to approve the updated job descriptions as presented. All members voted YES.

Bus Purchases for 2020-2021

District Transportation Director Tony Roth requested permission to purchase a total of seven (7) propane school buses for the 2020-2021 school year. Five (5) of the buses are regular 72-passenger school buses with luggage compartments. Two (2) buses are 52-passenger special needs buses with a luggage compartment, air conditioning, and extra seats. The total purchase price for the seven (7) buses is \$719,419.00. The budgeted allowance for bus purchases for the 2020-21 school year is

\$709,168.00. The total for these seven (7) buses can be attributed to the purchase of the second Special Needs bus. Transportation will have sufficient funds to pay the increased amount.

2020-177- Motion made by Darrell Coleman, seconded by Linda Belcher, to approve the request to purchase seven (7) school buses as presented. All members voted YES.

2020-2021 Early Entrance Students

In accordance with Bullitt County Public School Procedure 09.121 AP.21, it is required to recommend the acceptance of Early Entrance Kindergarten students to the Board of Education. The following students were recommended for early entrance: Avery Millard, Luke Montgomery, and Finlee Prasertsang. In addition, it is also requested the acceptance of the following students for Early Entrance to Kindergarten by waiving BCPS Policy: Skylar Stone, Bryce Welker, and Mason Welker.

2020-178- Motion made by Diane Thompson, seconded by Steve Hornback, to approve the request for Early Entrance Kindergarten for the six students as presented. All members voted YES.

Early Graduation Request – Neveah Robinson

Bullitt East High School senior Neveah Robinson requested early graduation. She is academically ready and has completed the classes within the Allied Health pathway, earned her MOS certification, and passed her civics assessment. She will need to pass this semester's classes she has with JCTC by January 15, 2021 in order to meet the graduation requirements laid out in the district's Graduation Policy 08.113. Neveah wishes to continue working to save money and begin her college classes at the University of Louisville in the fall of 2021.

2020-179- Motion made by Darrell Coleman, seconded by Steve Hornback, to approve the request for Neveah Robinson to graduate early as presented. All members voted YES.

Superintendent's Professional Growth Plan for 2020-2021

The Board approved the Superintendent's Evaluation Process at the September 28, 2020 Board meeting. Mr. Bacon has completed the Formative Assessment Document, which considered his own preliminary opinion on the 44 indicators that make up the 7 superintendent standards. Based on his self-evaluation, the Board's feedback on the survey, and his Summative Evaluation last year, listed are two goals as part of the SPGES leadership plan - also known as a growth plan.

- **Cultivate an inclusive, caring, and supportive school community that promotes the academic success and well-being of each student:** As the circumstances surrounding the virus have caused us to be flexible in our approach to service students, I want to ensure that there are multiple avenues for stakeholders to give input and feedback on our approach. Some strategies that I plan to implement are (a) continuing to be visible in schools, (b) develop Superintendent Advisory Groups (faculty, staff, student, and parent) to meet quarterly throughout the year to garner feedback, and (3) further utilize Thought Exchange to build consensus and bring out common ideas.
- **Focus on strategic allocation of resources:** Though the district allocates resources effectively, we must become even more strategic as we face an increase in expenses due to COVID 19 and a certain Budget Reduction. As we continue to work through our Key Process Teams, the district budget must be driven by data collected on the needs, goals, and aspirations of our students.

Progress will be reviewed on these items in executive session at the November and March regularly scheduled board meetings and through the weekly update. In June, the Board will complete the SPGES Summative Evaluation for public release.

- 2020-180- Motion made by Diane Thompson, seconded by Steve Hornback, to approve the Superintendent's Professional Growth Plan for 2020-2021 as amended. All members voted YES.

EXECUTIVE SESSION

- 2020-181- Motion made by Darrell Coleman, seconded by Linda Belcher, to recess regular session and enter executive session as authorized by KRS 61.810 (1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel. All members voted YES.

RECONVENE REGULAR SESSION

- 2020-182- Motion made by Diane Thompson, seconded by Steve Hornback, to exit executive session and resume regular session. All members voted YES. No action was taken in executive session.

ADJOURNMENT

- 2020-183- Motion made by Darrell Coleman, seconded by Steve Hornback, to adjourn at 7:33 p.m. All members voted YES.

CHAIRPERSON

SECRETARY