

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**SPECIAL MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**August 31, 2020  
5:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met in person, although the meeting was streamed virtually via telecommunication due to the Governor's Executive Order 2020-215, at 5:00 PM on August 31, 2020, with the following members present:

Attendance Taken at 4:57 PM

- |                                 |                         |                         |
|---------------------------------|-------------------------|-------------------------|
| (1) Ms. Linda Belcher           | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mr. Steve Hornback (Absent) | (5) Mr. Darrell Coleman |                         |

**CALL TO ORDER**

The August 31, 2020 special meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Chairperson Debby Atherton.

On March 6, 2020, the Governor issued Executive Order 2020-215, declaring a state of emergency throughout Kentucky pursuant to his power under the Kentucky Constitution and KRS Chapter 39A regarding the threats to public health presented by the Novel Coronavirus (COVID-19) pandemic.

In an Opinion issued on March 18, 2020, issued as OAG 20-05, the Kentucky Attorney General opined that at this time during the present state of emergency it is not "feasible" under KRS 61.840 to precisely identify and provide a primary physical location for a video teleconference under the Open Meetings Act at which the public may attend and view a meeting held via video teleconference, and that various other technological means by which the public may view a meeting should be provided instead until the conclusion of the state of emergency.

As a result, the Board adopted a Resolution on March 23, 2020, (see Board Order Number 2020-060) providing for all future Board meetings to proceed by video teleconference until such time as social distancing restrictions for public meetings are lifted.

**ADOPT THE AGENDA**

2020-142- Motion made by Diane Thompson, seconded by Linda Belcher, to adopt the agenda with the following change:

1. Amend Consent Item – Elwood Staffing to include the previously omitted contract.
- All members voted YES.

**PRESENTATIONS**

Board Chairperson Debby Atherton led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments.

Mrs. Cate Noble Ward of Studio Kremer Architects gave a construction update on the New East End Elementary School (OMES).

Energy Manager Andrea Rock presented the 2019-2020 Energy Management Report. This was the final energy data for the 2019-2020 school year. The report showed the district's overall energy consumption was down 46% from the baseline year data. Specifically, electric consumption was

down 48%, natural gas was down 4%, and propane is no longer used. This translates to a savings/cost avoidance of approximately \$1,240,552. Compared to the previous year, energy use was down 17%. The avoided energy costs/savings since the program began 14 years ago is approximately \$8,776,895.

## **COMMUNICATIONS**

### Superintendent's Report

Dr. Bacon suggested changing the date of the Board's Work Session from September 14<sup>th</sup> to the same night of the Tax Rate Hearing, September 9<sup>th</sup>, to eliminate an extra meeting for the Board. All were in agreeance if the construction item from Cate Ward could be ready in time.

### Other Items from the Board

Darrell Coleman asked about supports for students who might be struggling with the school work. Assistant Superintendent Adrienne Usher responded.

Debby Atherton and Diane Thompson mentioned the outdated clocks and water fountains at Bullitt East High School.

Elementary Director Patrick Durham gave an update on YMCA locations and most are at full capacity with two school sites with waiting lists. Teachers at those sites have been helpful to the YMCA staff and students to check in with them and see if any student needs assistance.

## **CONSENT ITEMS**

- 2020-143- Motion made by Darrell Coleman, seconded by Steve Hornback, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on August 24, 2020, which is available online. All members voted YES.

### Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 1
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

### Bids – Permission to Solicit Bids – CGES Canopy

Facilities Director Ed Oyler requested permission to solicit bids for a 30'x60' canopy for the courtyard at Cedar Grove Elementary School. The canopy will provide a shaded outdoor classroom area in the courtyard. The purchase of the canopy and project will be funded by the CGES PTO.

### Travel

\* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
BCHS	Football	10/9/20	Eastern H.S.	Louisville	-0-	Jefferson	11298
	Girls Soccer	10/5/20	Fern Creek H.S.	Louisville	-0-	Jefferson	11296
BEHS	Boys Golf	10/1-4/ 2020	Tournament	Bowling Green, KY	-0-	Parents	11319

### Minutes

July 22, 2020 - Special Meeting - Amend 2020-2021 School Year Calendar & Reopening Plan

July 27, 2020 - Regular Meeting - Monthly Board Meeting

August 10, 2020 - Regular Meeting - Work Session

### Construction Items

#### 1. Certificate of Substantial Completion - NBHS Main Bleacher Replacement

Presented for the Board's acceptance was the certificate of substantial completion for the North Bullitt High School Main Bleacher Replacement Project BG 20-047. The work performed under this contract was reviewed and found to be to the Architect's best knowledge, information and belief, to be substantially complete.

#### 2. Certificate of Substantial Completion - BCHS Main Bleacher Replacement

Presented for the Board's acceptance was the certificate of substantial completion for the Bullitt Central High School Main Bleacher Replacement Project BG 20-045. The work performed under this contract was reviewed and found to be to the Architect's best knowledge, information and belief, to be substantially complete.

#### 3. Certificate of Substantial Completion - BEHS Main Bleacher Replacement

Presented for the Board's acceptance was the certificate of substantial completion for the Bullitt East High School Main Bleacher Replacement Project BG 20-046. The work performed under this contract was reviewed and found to be to the Architect's best knowledge, information and belief, to be substantially complete.

#### 4. New BCPS Elementary School (OMES) - Art Classroom Waiver

Presented was an official waiver request from Cate Ward, SKA, to be submitted to James Bauman at KDE. After KDE's initial review of the New Elementary (OMES) plans on July 12, 2020, KDE would like to move the Art Classroom to the east side of the school. This would prove costly with extra grade work and site concrete walks. The waiver asks to keep it in place with the exterior windows facing the school patio, gym, and outdoor classroom areas.

### Human Resources

#### 1. Leaves of Absence Requests

**Christina Procter** - Teacher - Roby Elementary - Ms. Procter requested leave without pay for the dates of September 17th - October 2nd, 2020. She is using 6 weeks of FMLA.

**Danielle Vinson** - Teacher - Mt. Washington Middle School - Ms. Vinson requested leave without pay for the dates of September 30th - November 18th, 2020. She is using 12 weeks of FMLA.

#### 2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **July 2020** through **August 2020** were submitted for the Board's information and inclusion in the minutes of this meeting.

### Contracts

#### 1. Kentucky State University MOA

Kentucky State University will provide postsecondary opportunities for the 2020-2021 school year for students enrolled in courses or technical electives that apply to one of the programs of study offered at KSU.

## **2. Eastern Kentucky University MOA**

This Memorandum of Understanding with Eastern Kentucky University provides postsecondary opportunities for students enrolled in dual credit courses for the 2020-2021 school year.

## **3. School Resource Officer MOAs**

These Memorandums of Agreement with the Bullitt County Sheriff's Office, Mt. Washington Police Department, Hillview Police Department, and the Shepherdsville Police Department provide one full-time School Resource Officer at each high school and the alternative school. In addition for the 2020-2021 school year, one SRO will be assigned for the north-end schools of Overdale Elementary, Brooks Elementary and Zoneton Middle School from Hillview Police Department. The remaining three SROs will be on contract with BCPS and will continue to fulfill their duties; however, will report to the middle and elementary schools of their jurisdiction and teach DARE to the elementary schools and serve our middle schools as an SRO. This agreement will staff seven (7) full-time SROs in Bullitt County to serve and protect the educational environment of students and staff. The agreement was reviewed by Buckman, Farris & Mills Law Office.

## **4. Campbellsville University MOA - Dual Credit**

This MOA with Campbellsville University provides postsecondary opportunities for students enrolled in dual credit courses for the 2020-2021 school year.

## **5. Schlechty Center Network for Alternative Schools (NAS)**

This renewal contract with Schlechty Center Network for Alternative Schools (NAS) will continue to offer professional learning experiences, leadership meetings and coaching/collaboration support. With Schlechty, district personnel continue to learn and implement best practices specific to "transforming the education services and cultivate innovative and engaging classrooms" in the alternative setting. In addition, this network will provide learning opportunities for administrators, teachers and staff who collaborate with the alternative school as well since it serves all three high schools.

## **6. 2019 Clean Diesel Grant Contract**

Presented was the 2019 Clean Diesel Grant from the state of Kentucky in the amount of \$99,303.29. This grant will reimburse the district 25% for the cost of four propane buses. The district agrees to disable four older diesel buses as part of this grant.

## **7. Elwood Staffing - Temporary Employees - Sanitizing Duties**

Requested was permission to utilize temporary employees for sanitizing purposes in district facilities upon student return to in-person learning. The temporary employees, who will be sanitizing, will be selected from the group of temporary bus monitors per the district's existing agreement with Elwood Staffing. During the COVID pandemic, the temporary workers will sanitize, using district supplied materials, in common areas, classrooms, and areas that are frequently occupied by students, faculty, and staff.

## **8. AdTec Consulting for eRate**

The district receives reimbursements through filing for network and telephone expenses through eRate, a federal program to supplement communication needs for schools and library systems. The process to file for this funding is often difficult and extremely time-consuming. The eRate consulting firm, AdTec, alleviates the paperwork and management of the eRate program that enables us to focus on district technology initiatives. The contract for the remainder of this school year costs

\$2,000 (taken from eRate funding) and saves the district \$170,000 in federal rebates. For the fiscal year 2021, the fee for AdTec's services will only cost \$1,050 (also taken from eRate funding). The contract is in effect through June 30, 2023. The agreement was reviewed by Joe Mills at Buckman, Farris & Mills Law Office.

Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Bullitt Central High School YSC Christy Hardin	Dare To Care	Donation	Food Pantry	\$5,000.00
Bullitt East High School Christi Abshire	BEHS Athletic Boosters	Donation	Beta Club Scholarship Awards	\$600.11
Bullitt East High School Ricky Huffman	CSX	Donation	Upgrades to softball field	\$400.00
Maryville Elementary Ashley Copeland	Clear the Lists Foundation	Donation	To be used for music supplies	\$500.00
North Bullitt High School Michelle Loudermilk	NBHS Alumni Classes 78, 79, 80	Donation	Library furniture and needs	\$2,265.21
Roby/Nichols FRC	Louisville Water Company	Donation	Water Bottles	\$250.00
Bullitt Central High School SLAM – Madelyn Mann	BCHS Athletic Boosters	Donation	Leadership Class	\$400.07
District Family Resource Youth Service Centers	Walmart	Donation	Any student needing supplies	\$1,500.00
Overdale Elementary School - Dana Brown	Jeanie Mattingly	Donation	Masks for students	\$700.00
Bullitt County Area Technology Center - Lee Barger	Bullitt County Emergency Medical Services	Donation	Equipment to help with teaching medical pathways. Ambulance and other emergency equipment	\$60,000.00
North Bullitt H.S./FFA – Alex Skidmore	Bullitt County Farm Bureau	Donation	To support Students in FFA	\$500.00
BES/FES/MES/OES/ ZMS	Little Flock Baptist Church	Wooden Deck/Canopy	Outdoor Classroom - \$3,500 per school	Total- \$17,500.00
Bullitt Central JROTC	W. Feekes	Donation	For JROTC Program	\$1,000.00
Brooks Elementary School	Art to Remember	Donation	For General Supplies	\$424.65
BCPS Special Education Dept. – Troy Kolb	WHAS Crusade for Children	Grant	To be used for Special Education	\$30,000.00

Request to Declare Electronic Items as Surplus

The Technology Department submits several lists of electronic items to be declared surplus. These items will be sold at auction or recycled per district policy.

Alteration to Building & Grounds Requests – Outdoor Classrooms

Little Flock Baptist Church would like to donate materials and labor for installation of an outdoor classroom for the schools listed below. The structure will consist of a 24'x24' wooden deck with a 8' post to secure shade sails for a canopy. The donation and installation are valued at \$3,500.00 per school and will be at no cost to the district.

Brooks Elementary School  
Freedom Elementary School  
Maryville Elementary School

Overdale Elementary School  
Zoneton Middle School

## **UNFINISHED BUSINESS**

### 2nd Reading - Tuition Policies 09.11 and 09.124

Changes to Policies 09.11 - School Attendance Areas and 09.124 - Tuition removes the tuition fee charged to non-resident district full-time employees for their child to attend Bullitt County Public Schools.

- 2020-144- Motion made by Darrell Coleman, seconded by Diane Thompson, to approve the 2nd reading for policies 09.11 and 09.124 as presented. All members voted YES.

## **NEW BUSINESS**

### Graduation Requests

Presented were three requests:

1. Early Graduation Request for Trinity Linton, BCHS
2. Hardship Graduation Request for Brianna Goff, BCHS
3. Hardship Graduation Request for Jonathan Richmond, BAC/BCHS

All three students have met graduation requirements equivalent to a senior in high school.

- 2020-145- Motion made by Steve Hornback, seconded by Linda Belcher, to approve the graduation requests for Trinity Linton, Brianna Goff, and Jonathan Richmond as presented. All members voted YES.

### Additional MSD Teacher Request

The BCPS Special Education Department requested an additional MSD teacher to service students in the Virtual Learning Academy, as well as, for in-person learning as needed. Funding for the position will come from the General Fund. This position will be for the 2020-2021 school year, but the need will be reviewed at the end of the current school year.

- 2020-146- Motion made by Diane Thompson, seconded by Darrell Coleman, to approve the request for an additional MSD teacher as presented. All members voted YES.

### Return to In-Person Classes Timeline

Superintendent Jesse Bacon discussed a plan for the students that have enrolled in in-person classes to return to the school campus beginning Monday, September 28th. School personnel will follow the Bullitt County Healthy at Work and CDC guidelines. Upon the approval of the plan, the details of the transition plan will be communicated to parents and the community by September 14th. With the understanding that this pandemic is still a very fluid situation, district and county officials will continue to monitor COVID-19 cases and be open to necessary adjustments.

The timeline is as follows:

- September 28: Pre K, Kindergarten, 1<sup>st</sup> & 2<sup>nd</sup> Grade
- October 5<sup>th</sup>: 3<sup>rd</sup>, 4<sup>th</sup>, & 5<sup>th</sup> Grade, along with 6<sup>th</sup> & 9<sup>th</sup> Grade
- October 20<sup>th</sup>: 7<sup>th</sup>, 8<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, & 12<sup>th</sup>

- 2020-147- Motion made by Darrell Coleman, seconded by Steve Hornback, to approve the plan to return students to in-person classes beginning September 28th with details of the transition plan to be communicated to parents and the community by September 14th. All members voted YES.

**EXECUTIVE SESSION**

2020-148- Motion made by Diane Thompson, seconded by Steve Hornback, to recess regular session and enter executive session as authorized by KRS 61.810(1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel. All members voted YES.

**RECONVENE REGULAR SESSION**

2020-149- Motion made by Linda Belcher, seconded by Steve Hornback, to exit executive session and resume regular session. All members voted YES. No action was taken in executive session.

**ADJOURNMENT**

2020-150- Motion made by Darrell Coleman, seconded by Steve Hornback, to adjourn at 6:35 p.m. All members voted YES.

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CHAIRPERSON

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SECRETARY