

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**January 28, 2019  
6:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 6:00 PM on January 28, 2019, with the following members present:

**Attendance Taken at 6:00 PM:**

- |                              |                         |                         |
|------------------------------|-------------------------|-------------------------|
| (1) Mrs. Lorraine McLaughlin | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mr. Steve Hornback       | (5) Mr. Darrell Coleman |                         |

**CALL TO ORDER**

- 2019-18-      The January 28, 2019, regular meeting of the Bullitt County Board of Education was called to order at 6:00 p.m. by Board Chairperson Debby Atherton.

**ADOPT THE AGENDA**

- 2019-19-      Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to adopt the agenda with the following changes:
1. Add to Consent Items lists of Grants and Donations
  2. Add to Consent Items, Construction - BG-1 for the BMS Wastewater Project
- All members voted YES.

**PRESENTATIONS**

- 2019-20-      Board member Lorraine McLaughlin led the audience in The Pledge of Allegiance.
- 2019-21-      Mrs. McLaughlin also reviewed the Board Team Commitments.
- 2019-22-      Communications Director John Roberts reminded anyone wishing to address the Board to please register.
- 2019-23-      Congratulations to:
- High school musicians who auditioned and qualified for the 2019 Kentucky Music Educators Association All-State Band and Orchestra: Bullitt East - Maaïke van der Veer (flute); Ashley Campbell (clarinet); Austin Lucas (tenor sax); Michael Coleman (French horn); Owen Parrish (trombone); and Patrick Mahoney (euphonium); and North Bullitt - Mackenzie Conn (oboe).
  - Educators earning certification from the National Board for Professional Teaching Standards - Michael DiEnno, Shannon Johnson, Traci Moore, Casey Olive, and Erica Wilson of Lebanon Junction Elementary School; Lana Dixon of Mt. Washington Elementary School; Jessica Green of Overdale Elementary School; and Mark Ledford of Bullitt Central High School.
- 2019-24-      Eastside Middle School Principal Troy Wood introduced teacher Ms. Perkins and seventh grade student Ethan Popplewell to speak about the innovative technology use in the district, specifically laser engraving at Eastside.

- 2019-25- Area Technology Center Principal Darrell Vincent introduced students Ashley Scrogam, Dalton Henderson, J.R. Sherrard, and Jayce Wilhite to speak about the Skills USA and HOSA (Health Occupations Program Specialists) groups.
- 2019-26- Rachelle Bramlage-Schomburg thanked the Board for its support in providing the Think Camp for educators to have an opportunity for additional professional learning, Jennifer Wooley and principals for their collaboration, instructional coaches, teachers for covering the attendees, and Ashley Scrogam for making the clapboard for the production.
- 2019-27- Mr. Scott Kremer of Studio Kremer Architects gave an update on the Bullitt Lick Middle School Renovation/Addition Project.

## **COMMUNICATIONS**

### Audience Comments

(None)

### Superintendent's Report

- 2019-28- Superintendent Jesse Bacon spoke about Standard 4 – Human Resource Leadership.
- 2019-29- In recognition of School Board Member Appreciation Month, certificates were given to each board member prior to the meeting.

### Other Items from the Board

(None)

## **CONSENT ITEMS**

- 2019-30- Motion made by Lorraine McLaughlin, seconded by Diane Thompson, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on January 22, 2019, which is available online. All members voted YES.

### Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

### Bids

#### 1. Request to Award Food Service Equipment Bid (2018-2019#9)

The Board approved School Food Services' request to solicit bids for a new freezer at North Bullitt High School at the October 2018 meeting. The bid opening was held at 1 p.m. on December 26, 2018, in the School Food Service office. Only one bid submission was complete; therefore, SFS requested permission to accept the bid by Manning Brothers Food Equipment Company.

#### 2. Permission to Solicit Bids - Security Upgrades at ROC

Permission to solicit bids for the security upgrades at the Riverview Opportunity Center was requested. Upon approval, advertisements will begin on January 30th and continue through February 11th. Plans and specifications may be obtained from Lynn

Imaging. A pre-bid conference is scheduled for February 7th at the Bullitt Alternative Center. The bid opening will occur February 19th at 1:30 p.m.

### 3. Permission to Solicit Bids - Security Upgrades at BAC

Permission to solicit bids for the security upgrades at the Bullitt Alternative Center was requested. Upon approval, advertisements will begin on January 30th and continue through February 11th. Plans and specifications may be obtained from Lynn Imaging. A pre-bid conference is scheduled for February 7th at the Bullitt Alternative Center. The bid opening will occur February 19th at 2:00 p.m.

#### Travel

\* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP #</u>
Bullitt Central	Cheerleaders	2/8-12/19	UCA Nationals	Orlando, FL	-0-	Southwest Airlines	9224
		2/15/19	Farm Machinery Show	Louisville	\$10		9248
	Ag/FFA	3/11/19	Regional Day	Lexington	\$10	Miller	9278/ 9279
		4/18/19	UK Field Day	Lexington	\$10		9277
	JROTC Drill Team	2/2/19	Muhlenberg Co. H.S. Drill Meet	Greenville, KY	-0-	Jefferson	9298
		6/1-5/19	JCLC Summer Camp	Greenville, KY		BOE Vans	9266
	BC International	3/29-4/6/19	Mediterranean - Spain, France, Monaco, Italy		\$3370	Education First Tours	9270
Bullitt East	CTE	1/24/19	YUM! Brands (approved 1/14/19, included for ratification)	Louisville, KY	-0-	Miller	9242
	FBLA	6/26-7/3/19	FBLA Nationals	San Antonio, TX	\$1100	Southwest Airlines	9273
Cedar Grove Elementary	4th Grade	3/6/19	Mammoth Cave	Mammoth Cave, KY	\$18	Miller	9254
	4th Grade	5/1/19	Falls of the Ohio National	Clarksville, IN	\$10	Miller	9255
Eastside Middle	8th Grade	4/12/19	Underground Railroad Freedom Center	Cincinnati, OH	\$30	Miller	9272
Freedom Elementary	5th Grade	2/15/19	BizTown	Louisville, KY	\$18	Jefferson	9294
Hebron Middle	6th Grade Discovery	3/20/19	Muldraugh Compressor Station	Muldraugh, KY	\$10	Miller	9290

Lebanon Junction	2nd Grade	4/26/19	Kentucky Down Under	Horse Cave, KY	\$17	Miller	9271
Maryville Elementary	2nd Grade	3/29/19	Kentucky Science Center	Louisville, KY	\$16	Miller	9318
North Bullitt	JROTC	2/2/19	Muhlenberg Co. Drill Meet	Greenville, KY	-0-	Miller	9207
		2/16/19	UK Drill Meet	Lexington, KY			9244
Pleasant Grove Elementary	2nd Grade	3/28/19	Mathin' Around the Track: KY Derby Museum	Louisville, KY	\$11	Miller	9258
	3rd Grade	3/5/19	Derby Dinner Literature Trip	Clarksville, IN	\$20	Miller	9251
	2nd Grade	4/15/19	Stage One: The True Story of the Three Little Pigs	Louisville, KY	\$6	Miller	9249
Riverview	BAMS 9th/10th	2/6/19	Toyota Georgetown	Georgetown, KY	-0-	Miller	9304

### Minutes

December 17, 2018 - Monthly Business Meeting

January 14, 2019 - Reorganization of the Board, SBDM Reports & General Discussion

### Construction Items

#### 1. BG-4 BMS Spray Foam Project - BG 18-087

This BG-4 Contract Closeout Form was prepared and submitted by Insulated Roofing Contractors for the Bernheim Middle School Spray Foam Project. The BG-4 includes the costs associated with the total construction costs and is \$278,175.97. This amount was reflected on the BG-1 and coincides with district and KDE records.

#### 2. BG-1 Bernheim Middle School Wastewater Project

Presented was the initial BG-1 for the Bernheim Middle School Wastewater Project. The district leadership team, through consultation with the City of Shepherdsville, Bullitt County Fiscal Court, Bullitt County Health Department and the Division of Water, will contract with Strand Associates to design a wastewater package plant as well as a sewer line connection to determine the most expedient and cost effective means to resolve the wastewater issues at Bernheim Middle School. A design contract will be presented at the February Board meeting for Strand Associates.

### Human Resources

#### 1. Leaves of Absence Requests

**Stephanie Barnett** - Nurse - District Wide - Ms. Barnett requested leave without pay for the dates of December 11-20, 2018. She has used all her accrual leave time and does not qualify for FMLA.

**Heather Bewley** - Teacher - Bullitt Central - Ms. Bewley requested leave without pay for the dates of January 17- 31, 2019. She is using 6 weeks of FMLA.

**Amanda Calderon** - Instructional Assistant - District Wide - Ms. Calderon requested leave without pay for the dates of November 27, 28 and December 4, 2018. She has used all her available accrual leave time and does not qualify for FMLA.

**Bobbie Castleman** - Custodian - Eastside Middle - Mr. Castleman requested leave without pay for the dates of December 13-20, 2018. He is using 8 weeks of FMLA.

**Joseph Kegan Davis** - Teacher - Bernheim Middle School - Mr. Davis requested leave without pay for the dates of September 14-28, 2018, January 11, March 8, April 26, and May 17, 2019. All per his military orders.

**Lesa Duncan** - Computer Maintenance Tech - Central Office - Ms. Duncan requested leave without pay from January 15, 2018 - TBD. She has used all her FMLA leave time.

**Crystal Hadley** - Instructional Assistant - Roby Elementary - Ms. Hadley requested leave without pay for the date of November 19, 2018. She used all her available accrual leave time and does not qualify for FMLA.

**Janna Johnson** - Teacher - North Bullitt High School - Ms. Johnson requested leave without pay for the dates of December 11-13, 2018. She has used all her available accrual leave time. She is using her 12th week of FMLA.

**Amanda Joseph** - Teacher - Zoneton Middle School - Ms. Joseph requested leave without pay for the dates of December 14, 2018 to January 31, 2019. She has used all her accrual leave time and does not qualify for FMLA.

**Sarah Mills** - Teacher - Old Mill Elementary School - Ms. Mills requested s leave of absence beginning January 2, 2019, through the end of the 2018/2019 school year.

**Hayley Noe** - Bus Driver - Transportation - Ms. Noe requested leave without pay for the dates of January 28 - February 8, 2019. She is using 8 weeks of FMLA.

**Maegan Tepe** - Teacher - Bernheim Middle School - Ms. Tepe anticipates an absence without pay later in the year. She will using her personal leave first. No dates at this time.

## 2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of December 2018 to January 2019 were submitted for the Board's information and inclusion in the minutes of this meeting.

### Contracts

#### 1. UL Ralph Wright Natatorium MOA

This Memorandum of Agreement allows the BCPS Swim Team to continue using the Ralph Wright Natatorium at the University of Louisville. The MOA will conclude on February 28, 2019. The cost is \$3,444 for the use of the facility for one hour on the 43 days listed as practice days. Additional information was provided.

#### 2. Automated External Defibrillator (AED) Program

This Memorandum of Agreement with Dr. Madison Ryle allows him to serve as medical director for the AED program in Bullitt County Public Schools. There is no cost associated with this agreement per discussion with Dr. Ryle.

#### 3. Medical/Waste Pick-up and Disposal by DAROB, Inc.

This contract with DAROB, Inc. provides OSHA approved biohazard containers to the schools and transportation office. They will also provide pick-up and disposal of all medical waste per OSHA regulations. DAROB, Inc. is the district's current provider and the contract is automatically renewable; however, they will not be charging a rate increase this year so a new contract was submitted as confirmation.

#### 4. TARC - Park & Ride Agreement

The agreement with the Transit Authority of River City (TARC) continues the use of the parking lot at the Old Shepherdsville High School location for the park and ride bus transportation service. Many local citizens utilize this service on a regular basis with no interruption to the daily operations of the district. The Liability Insurance Certificate was

provided. The agreement had been reviewed by Buckman, Farris and Mills and is acceptable as to form and legality.

#### 5. CF Educational Solutions - Strategic Planning

This contract initiates and implements a strategic planning process that is based on the following four key insights with rationales identified by CF Educational Solutions:

Future Ready Graduates	Continuous Improvements
Technology Integration	Parent and Business Engagement

The total cost of this work is \$59,000 plus 10% in anticipated out of pocket expenses and travel over a 12-month period paid in monthly installments. Funding will be secured through Beam funds for the remainder of the 2019 fiscal year which is a total of \$20,000. This is in alignment with the Beam funding contract guidelines on the "First Addendum to In-Lieu of Tax Payment Agreements" which states, "to provide deeper learning experiences for students and teachers based on competencies that combine academic, social/emotional and work essential skills for all students." The strategic planning process will be anchored in the Profile of a Graduate along with the above key insights will improve programming alignment with the mission, vision, and beliefs in turn creating experiences for student to increase transition readiness along with competencies for life success. This contract was reviewed by Buckman, Farris and Mills, Inc. additional information was provided.

#### 6. Hilliard Lyons Municipal Advisor Disclosures

Because Hilliard Lyons has served or will serve as our financial advisor, they are legally required to make certain disclosures to their clients regarding potential conflicts of interest and provide a form of their engagement letter prior to providing any advice. A detailed list of the actual or potential conflicts of interest of which they are aware and a form of their standard engagement letter are provided. These documents are for disclosure purposes only. Each bond sale will include the specific schedule of fees relating to that issue. Eric Farris reviewed the plan and it is acceptable as to form and legality.

#### 7. SES / Metro United Way Build-A-Bed Project Agreement

Metro United Way and the Shepherdsville Elementary School FRC, Traci Gould request to form a partnership to supply beds, mattresses, bed linens, pajamas and stuffed animals to approximately 50 SES children. Also participating in this project are approximately 25 community partners, including the fire department, police department, Park Community Credit Union, Jim Beam, JOM Pharmaceuticals, and Amazon. The Bullitt County Area Technology Center will also participate in the Build-A-Bed project by cutting materials and drilling holes in the materials for assembly purposes. All donated money will be collected and accounted for by Metro United Way. Any unused money will go towards future Build-A-Bed projects in Bullitt County.

#### Use of District Property Requests

##### 1. BCHS - Chess Teaching & Performance

Bullitt Central High School requested permission to allow the Chess Teaching and Performance to use their facility on February 23, 2019, from 7:00 a.m. to 7:00 p.m. to hold a chess tournament. The Application and Agreement Form and Liability Insurance Certificate were provided.

## 2. BCHS - Grand Lodge of Kentucky

Bullitt Central High School requested permission to allow the Grand Lodge of Kentucky to use their auditorium March 2, 2019, from 4:00 p.m. to 9:00 p.m. to hold a District Meeting. The Application and Agreement Form and Liability Insurance Certificate were provided.

## 3. District Facilities by the Cabinet for Health and Family Services

The Salt River Area Office of the Cabinet for Health and Family Services requested permission to continue the use of district facilities for January 29, 2019, to January 2020, as a shelter in the case of a local emergency and/or disaster. Facilities Director Mark Mitchell is the contact person for the district.

### Requests for Alteration of School Property

#### 1. OES Tree Mural

Overdale Elementary School Principal Dana Brown requested permission to paint a tree mural in the main lobby of the school. Similar to other schools, this mural will promote a positive climate/culture by displaying staff/students' pictures together as a family. This creates and supports the district initiatives through Positive Behavior Interventions and Support Programs. All supplies for the project, including paint, pictures and frames, will be donated by Ms. Brown. The cost to hire the painter is \$400 and will be covered through Fund 22.

#### 2. CGES Practice Field Regrading Project

Cedar Grove Elementary Principal Bryan Flachbart requested approval to allow the Cedar Grove Youth Football Board to regrade the practice football field behind the school. The Football Board wishes to till, back-fill dips and divots, and level the yard behind the school, which is being used for outdoor activities as well as the practice field for student athletes. In its current condition, pockets of the yard gather water and are, at times, excessively muddy. The Football Board agrees to cover all costs associated with the work including surveying the site for underground utilities and has required insurances to perform the work. This work will take place when school is not in session. All work will be coordinated through the Department of Facilities.

#### 3. CGES Courtyard Renovation

Cedar Grove Elementary School Principal Bryan Flachbart requested permission to allow the CGES PTO to enter into an agreement with Studio Kremer Architects for guidance for renovating the courtyard space at the school. The PTO plans to develop a shopping list of schematic designs to create functional, instructional spaces in this area. Using a design professional provides clear direction based on space utilization, existing site conditions (above and below ground) and KDE requirements. All expenses relating to this project will be covered by the Cedar Grove PTO.

### Items to be Declared Surplus

The Department of Facilities submitted lists of electronic items to be declared surplus. Upon approval, these items will be sold at auction or recycled as per district policy.

### Shortened School Day Request - 1819-05

Parents had requested a modified attendance schedule for their student with disabilities: Student 1819-05. This student is identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedule, and the modified

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schedule has been recommended for approval by the Admissions and Release Committee (ARC). Full documentation is on file in the office of the Director of Special Education.

#### Additional Fundraising Requests

The following schools submitted additional fundraiser requests for approval:

Overdale Elementary	Mt. Washington Elementary	Bullitt Lick Middle
Eastside Middle	North Bullitt High School	Zoneton Middle
Bullitt East High	Old Mill Elementary School	Lebanon Junction Elementary

#### 2019-2020 College/Career Handbook & Curriculum Guide

The College/Career Handbook and Curriculum Guide includes changes for the 2019-2020 school year. The changes have been reviewed by High School Principals, CCR Coaches, and High School Counselors. Each SBDM Council has reviewed and approved their course offerings. This is a working document for student scheduling and informational purposes. Major changes include updated School Leadership, Transition Readiness changes, and Career Pathway Offering Changes.

#### Permission to Accept Grants & Donations

<b>School/Program Receiving Contribution</b>	<b>Donor</b>	<b>Description of Gift</b>	<b>Purpose</b>	<b>Value</b>
Eastside Middle School	PPG/DonateWell (Donor Advised Fund)	Donation (check)	PPG Innovative Classroom Grant - for 6th grade planetarium	\$550
Roby Elementary - FRYSC	Fuel Up to Play 60/ The Dairy Alliance	Grant	Healthy eating and physical activity	\$4,000
Roby Elementary - FRYSC	Lowe's	Grant	STEAM Lab Project	\$5,000
BCPS Family Resource Centers	Bullitt County Public Library	Donation (in-kind underwear/ toiletries)	As seen fit	\$2,700
Crossroads Elementary School	Lowe's	Grant	BuzzBotics	\$1,785
Cedar Grove Elementary - FRYSC	Community Church of Christ	Donation (check)	Families in need	\$536.90
Brooks Elementary	Mr. Dave Stengle	Donation (check)	Tickets for all 2nd grade students to attend "Tales of a 4th Grade Nothing" on 2/6/19	\$560

#### **UNFINISHED BUSINESS**

(None)

#### **NEW BUSINESS**

##### Acceleration of a Kindergarten Student - B. Lamoureaux

In accordance with Senate Bill 35, it is required to have Board approval to move a kindergarten student for the purposes of state funding due to kindergarten being half day. Bently Lamoureaux completed the required assessments and met the criteria for acceleration at the district level according to BCPS district policy and procedure. Board approval for



kindergarten students to accelerate grades is an additional step required by the state. Upon approval, the district will be allowed to fill out the KDE Accelerated Placement Request Form and move forward with accelerating this student.

- 2019-31- Motion made by Diane Thompson, seconded by Darrell Coleman, to approve the request to accelerate kindergarten student Bently Lamoureux to first grade. All members voted YES.

#### Part-Time Student Status for BEHS Student

Per Policy 09.1221, Part-Time Students, only fifth year high school students shall be eligible for part-time status and require Board approval. There is documentation during the student's senior year that the ARC discussed the option of a part-time status. This was not approved at the time. One September 12, 2018, the ARC met again and determined it was in the student's best interest to only attend school part of the day. The student is missing a few credits, but can come to school to complete them Monday through Friday, from 7:30-11:00 a.m., while maintaining gainful employment. The student is not college or career ready but has completed the alternate petition in front of a panel at Bullitt East High School.

- 2019-32- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the request for this BEHS student for part-time status retroactive to September 12, 2018. All members voted YES.

#### Hardship Graduation Requests

Four students submitted Hardship Graduation Requests for various circumstances. Additional information on each is available under separate cover for the Board's review.

1. Megan Ann Miller, Bullitt Central High School
2. Prince Charles Michael Reed, III, Bullitt Alternative Center/Bullitt East High School
3. William Gavin Embry, Bullitt Alternative Center/North Bullitt High School
4. Noah Foster, Bullitt Alternative Center/North Bullitt High School

- 2019-33- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the hardship graduation requests for the four students listed above. Chairperson Debby Atherton called for discussion.

- 2019-34- Motion made by Debby Atherton, seconded by Diane Thompson, to amend the original motion to "Approve the hardship graduation requests for the four students listed above with the understanding that upon early graduation the student shall no longer be permitted to participate in school or district events as a student, including but not limited to, extracurricular activities, dances, prom, and graduation ceremonies." All members voted YES.

#### 2018-2019 Wellness Recommendations

- 2019-35- KRS 158.856 requires that recommendations to support student wellness be presented to the Board annually 60 days following the presentation of the Student Nutrition and Physical Activity Report. Presented were the recommendations for school year 18-19. These recommendations required no action by the Board and are reflective of the District's Wellness Initiative.

#### Draft Budget FY2020

- 2019-36- Pursuant to KRS 160.470 (6)(a), the Board of Education is required to publicly examine anticipated revenues and expenditures for Fiscal Year 2020 by January 31, 2019. Submitted was the draft budget containing these items. No certification is required to be submitted to the Kentucky Department of Education, but the minutes of record must reflect presentation

of the draft budget. The budget cycle begins with the Draft Budget. At this time, each department submits their budget projections for the upcoming fiscal year. These projections have been included with no revisions made to the original departmental requests. The CERS employer contribution rates were approved by the Kentucky Retirement Systems Board of Trustees and will be in effect on July 1, 2019. The combined rate (pension and insurance) increased from 21.48% to 24.06%, which is a substantial increase from the previous fiscal year. The draft budget is prepared only as an estimate. Total Projected General Fund Budget is \$131,380,500.76. This does include budgets for On Behalf expenses. All Departmental Budgets will have to be scrutinized for savings prior to the Tentative Budget submission, as the Fund 1 General Fund Budget is not balanced. The General Fund is out of balance by \$4,097,452.05. The Draft Budget only includes General Fund, Capital Outlay Fund 310, Building Fund 320, and Food Service. The total Draft Budget as presented is \$152,464,097.31. In May, the Tentative Budget will be submitted that will have a more accurate reflection of all revenue and expenses for the upcoming school year.

#### PGES Instructional Tutor Request

Pleasant Grove Elementary School Principal Beau Johnston requested permission to hire an Instructional Tutor for five hours a day for the remainder of the 2018-2019 school year. The Instructional Tutor will provide comprehensive assessments, evaluations, and instruction to meet the needs of the students. The position will be paid from PGES SBDM funds.

- 2019-37- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the request to hire an instructional tutor for PGES for the remainder of the 2018-2019 school year. All members voted YES.

#### 2019-2020 Staffing Plan

Submitted was the district Staffing Plan for the 2019-2020 school year. The only change was a section addressing the addition of two elementary assistant principals due to school needs. Once approved by the Board, it will be sent to the KDE for review.

- 2019-38- Motion made by Lorraine McLaughlin, seconded by Diane Thompson, to approve the 2019-2020 Staffing Plan as presented. All members voted YES.

#### BCHS Special Education Extra Duty Position

Bullitt Central High School has a student with an Individualized Education Plan (IEP) that requires participation in Performance Based programming through an off-campus, on-line curriculum under the supervision of a certified special education staff member for three 55 minute sessions per week at the library. These sessions would take place after school hours. Requested was the addition of this extra duty position for Bullitt Central High School, to be funded through the IDEA Budget at a rate of \$30/hour. Anticipated is the need for this position and funding in place for the duration of this school year, as well as through May 2020. This student's programming will be evaluated throughout this time to gauge effectiveness, as evidenced by progress monitoring data associated with IEP goals. Should this position no longer be needed, the Director of Special Education will notify the Director of Human Resources.

- 2019-39- Motion made by Diane Thompson, seconded by Darrell Coleman, to approve a special education extra duty position to meet the needs of a student as requested. All members voted YES.

Revised Procedure 09.121 AP.21 - School Registration  
and Early Enrollment Procedures

- 2019-40- This procedure allows families to apply for early entrance to kindergarten. Last year 40+ children were screened and not one of these children qualified for early entrance to kindergarten. This has caused frustration for families. In addition, it takes a lot of manpower to give and score these assessments. Although, high expectations should be in place for early entrance, it should not be impossible. Therefore, Ms. Hamilton requested approval to revise the scores required on the screener assessments from 95 percentile to 88 percentile to allow more access to early entrance to kindergarten. The completed application date has been revised as well, from April 1st to April 15th. This revision was reviewed by Eric Farris and Amanda Hale with KSBA. Presented for review and comment only; no action was required by the Board.

Revised Procedure 08.22 AP.2 - Kindergarten Exit Criteria Guidelines

- 2019-41- In order to align the Kindergarten Exit Criteria with the BCPS Early Reading Assessment Protocol, Ms. Hamilton requested replacing the MAP reading assessment with the Phonological Awareness Skills Screener. This assessment is given to students three times a year and is used to drive instruction. Kindergarten students are also given the Brigance in August as well as the Developmental Reading Assessment in the winter and spring. This revision had been reviewed by Eric Farris and Amanda Hale with KSBA. Presented for review and comment only; no action was required by the Board.

Comprehensive School Improvement Plans (CSIPs) for 2018-2019

Provided were the Comprehensive School Improvement Plans for each school in the district for the 2018-2019 school year. These plans had been reviewed and approved by the Directors of Elementary and Secondary Education and also the Assistant Superintendent for Student Learning. Each plan was entered and edited in eProve as requested by KDE.

- 2019-42- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the 2018-2019 CSIPs as presented. All members voted YES.

Comprehensive District Improvement Plan (CDIP) for 2018-2019

Presented was the 2018-2019 Comprehensive District Improvement Plan (CDIP). This plan was entered and edited in eProve as requested by KDE.

- 2019-43- Motion made by Diane Thompson, seconded by Lorraine McLaughlin, to approve the 2018-2019 CDIP as presented. All members voted YES.

**ADJOURNMENT**

- 2019-44- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to adjourn at 7:07 p.m. All members voted YES.

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CHAIRPERSON

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SECRETARY

01/28/2019