

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**December 17, 2018  
6:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 6:00 PM on December 17, 2018, with the following members present:

**Attendance Taken at 6:00 PM:**

- |                              |                         |                         |
|------------------------------|-------------------------|-------------------------|
| (1) Mrs. Lorraine McLaughlin | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mrs. Dolores Ashby       | (5) Mr. Darrell Coleman |                         |

**CALL TO ORDER**

- 2018-362- The December 17, 2018, regular meeting of the Bullitt County Board of Education was called to order at 6:00 p.m. by Board Chairperson Debby Atherton.

**ADOPT THE AGENDA**

- 2018-363- Motion made by Darrell Coleman, seconded by Dolores Ashby, to adopt the agenda with the following changes:
1. Add to Consent Items - Use of BCHS by Hope City Church
  2. Amend Consent Item - Integrity Consulting, LLC MOA

All members voted YES.

**PRESENTATIONS**

- 2018-364- Board Vice-Chair Darrell Coleman led the audience in The Pledge of Allegiance.
- 2018-365- Mr. Coleman also reviewed the Board Team Commitments.
- 2018-366- Communications Director John Roberts reminded anyone wishing to address the Board to please register.
- 2018-367- Two students were recognized for their accomplishments:
- **Sherbitu Evangeline "Evie" Vanderpool** - Miss Vanderpool's drawing of a Basket of Apples was selected as part of the 2019 VSA Kentucky Student Traveling Art Exhibit - A Matter of Perspective. Evie attends Crossroads Elementary School.
  - **Joshua Grieve** - Mr. Grieve earned the AP + PLTW Achievement in Engineering. Joshua is a student of Bullitt East High School/Riverview Opportunity Center Information Technology Center.
- 2018-368- Cate Noble Ward of Studio Kremer Architects gave an update on the Bullitt Lick Middle School Renovation/Addition Project.

**COMMUNICATIONS**

Audience Comments

- 2018-369- BCEA Vice-President Monica Clark spoke about the shortage of substitute teachers. Teachers are using their planning periods to cover a class or they have to accommodate several extra students in the classroom, which makes it more difficult to supervise and teach.

- 2018-370- Parent Phil McHargue spoke about a situation where a male student identifying as a female is allowed in the girls restroom at Bullitt Central High School. This practice makes his daughter feel uncomfortable. He agreed to set up an appointment to speak to the superintendent due to the sensitive nature of the issue.

Superintendent's Report

- 2018-371- This is Dolores Ashby's last official Board meeting. Superintendent Jesse Bacon shared with the audience some of the numerous changes and initiatives that Mrs. Ashby has been a part of for the last ten years of her service. He presented her with a plaque commemorating her time and contributions. Mrs. Ashby spoke about her years on the Board and how it's been the most rewarding to know that she's helped the children of Bullitt County be better prepared for the future.

Other Items from the Board

- 2018-372- Board member Lorraine McLaughlin noted that Mrs. Ashby's catch phrase has always been, "It's about the children."

**CONSENT ITEMS**

- 2018-373- Motion made by Lorraine McLaughlin, seconded by Diane Thompson, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on December 11, 2018, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

Travel

\* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
District Wide	Various	2/20/19	Carl Perkins Facility	Thelma, KY	-0-*		9145
*Paid by Office of Vocational Rehabilitation	Special Needs Students		Tour			Miller	
**OVEC reimbursing cost	Various Students	1/23/19	Whitney Young Job Corp Tour	Simpsonville, KY	-0-**		9209
Bernheim Middle	7th Grade	3/7/19	Kentucky Derby Museum	Louisville, KY	\$6	Miller	9167
		1/23/19	Consolidated Grain & Barge	Jeffersonville, IN	-0-		9199
Bullitt Central H.S.	Ag. Business & FFA					Miller	
		2/22-23/19	Leadership Training	Hardinsburg, KY	\$25		9214

		2/5-6/19	FBLA Leadership Night	Nashville, TN	\$150		9202
Bullitt East H.S.	FBLA	3/14/19	Regional Conf.	Louisville, KY	\$25	Miller	9201
		4/15-17/19	FBLA State Convention	Louisville, KY	\$175		9166
		1/7/19	Franklin Co. H.S.	Frankfort, KY			9186
	Girls Basketball	2/11/19	Marion Co. H.S.	Lebanon, KY	-0-	Miller	9188/9187
		2/15/19	Sacred Heart Acad.	Louisville, KY			9189
		1/23/19	East Jessamine H.S.	Nicholasville			9175
			Bullitt Central H.S.				
	Boys Basketball	1/25/19	Collins H.S.	Shepherdsville	-0-	Miller	9176
		1/26/19	Frankfort H.S.	Shelbyville			9177
		1/30/19	Bardstown H.S.	Bardstown			9184
		2/4/19					9185
Lebanon Junction Elem.	3rd Grade	3/29/18	Elizabethtown Community & Technical College	Elizabethtown, KY	\$5	Miller	9208
Mt. Washington Middle	7th Grade	12/18/18	The Best Christmas Pageant Ever	Louisville, KY	\$15	Miller	9124
Nichols Elementary	3rd, 4th, & 5th Grades	1/29/19	Stage One - Tales of the Fourth Grade Nothing	Louisville, KY	\$20	Miller	9219
North Bullitt H.S.	JROTC	1/19/19	Xavier University Drill Meet	Cincinnati, OH	-0-	Miller	9102
Pleasant Grove Elementary	3rd Grade	1/14/19	Kentucky Derby Museum	Louisville, KY	\$16	Miller	9178
Riverview Opp. Ctr.	BAMS 9th/10th	5/1/19	Bernheim Forest	Clermont, KY	-0-	Miller	9193

### Minutes

November 26, 2018 - Monthly Business Meeting

December 10, 2018 - Special Meeting - SBDM Reports

### Construction Items

#### 1. C.O. #12, BLMS Renovation - Flooring

Due to poor conditions of the existing terrazzo flooring once new under slab pipe trenching was complete, it was decided a better solution for flooring in the corridors was to install new VCT floor and rubber wall base over all existing terrazzo. A credit for omission of the terrazzo patch is being given to the owner, minus the additional cost of VCT flooring material and installation. Presented was deductive Change Order #12 in the amount of (\$7,650.00). This changed the total construction cost to \$9,500,673.88.

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## 2. C.O.#13, BLMS Renovation - Parking Lot Repair

Change Order #13, in the amount of \$87,203.05 covers the cost to repair the deteriorated areas in both parking lots where damage occurred due to storage pods, construction equipment and general school deliveries. This increased EH Construction's contract amount from \$9,500,673.88 to \$9,587,876.93.

## 3. C.O.#14, BLMS - Credit on Roofing Removal

Deductive Change Order #14, in the amount of (\$44,141.20), is a return of funds for the cost to remove the existing roof system down to the original tectum deck. This work was included in the Purefoam scope of work. When asbestos was discovered, the work was performed by the abatement contractor as part of CO#08. This changed EH Construction's contract from \$9,587,876.93 to \$9,543,735.73.

## 4. BG-4 Contract Closeout Form - NBHS BG-12-141

Presented was the BG-4 document for the North Bullitt High School Addition/Renovation Project, BG-12-141. The original contract amount for EH Construction was \$4,257,204.77. By adding the DPO (Director Purchase Order) amounts of \$1,774,248.04 and the total Change Order amount of \$102,500.08, the total construction cost is \$6,133,952.89.

## 5. Design Drawings for BAC Security Upgrades Project

Presented for Board approval were the design drawings relating to the Bullitt Alternative Center Security Upgrades project as prepared by Studio Kremer Architects. These are the architectural and electrical drawings required by KDE. Once approved, the drawings will be sent to KDE for their approval and records.

## 6. Design Drawings for ROC Security Upgrades Project

Presented for Board approval were the design drawings relating to the Riverview Opportunity Center Security Upgrades project as prepared by Studio Kremer Architects. These are the architectural and electrical drawings required by KDE. Once approved, the drawings will be sent to KDE for their approval and records.

# Human Resources

## 1. Leaves of Absence Requests

**Samantha Crumbacker** – Teacher – District Wide – Ms. Crumbacker requested leave without pay for the dates of November 7<sup>th</sup> – December 20<sup>th</sup>, 2018. She is using 7 weeks of FMLA.

**Dana Hood** – Cook/Baker – Lebanon Junction Elementary – Ms. Hood requested leave without pay for the dates of September 10<sup>th</sup> – December 20<sup>th</sup>, 2018. She has used all her accrued leave time and does not qualify for FMLA.

**Janna Johnson** – Teacher – North Bullitt High School – Ms. Johnson requested leave without pay for the dates of November 19–20, 2018. She is using 11 weeks of FMLA.

**Chad Laswell** – Teacher – North Bullitt High School – Mr. Laswell requested leave without pay for the dates of November 12– 16, 2018. He is using 6 weeks of FMLA.

**Stacey Oliver** – Teacher – Roby Elementary – Ms. Oliver requested leave without pay for the dates of December 10-20, 2018. She is using 10 weeks of FMLA.

**Judith Roberts** – Cook/Baker – Freedom Elementary – Ms. Roberts requested leave without pay for the dates of November 19<sup>th</sup> – December 19<sup>th</sup>, 2018. She does not qualify for FMLA.

**Larry Rogers** – Custodian – Mt. Washington Elementary – Mr. Rogers requested leave without pay for the dates of November 29<sup>th</sup> – December 7<sup>th</sup>, 2018. He is using 12 weeks of FMLA.

**Beth Simler** – Teacher – Zoneton Middle School – Ms. Simler requested leave without pay for the dates of August 23<sup>rd</sup> – October 28<sup>th</sup>, 2018. She used 8 weeks of FMLA.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of November 2018 through December 2018 were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. Paroquet Springs Conference Centre - Preschool/Head Start Screenings

The Preschool Department wishes to continue coordinating the recruitment of at-risk students at a joint Preschool/Head Start screening/registration. The Paroquet Springs Conference Centre has been a convenient venue for the last two years. This contract is for rental on April 19, 2019. Preschool funds will cover the cost of the event.

2. Envision Learning Partners Contract

This contract allows for professional development/consulting services with Envision Learning Partners from Oakland, CA. Provided is consulting for college and career readiness assessment systems, K-12 by assisting districts and schools with the creation of graduate profiles aligned to competency-based assessments. A district team representing a variety of roles within the district has participated in training and work sessions throughout the 2017-2018 school year which resulted in the draft of a Profile of a Graduate for BCPS. The next phase in this work is to provide "listening and learning" sessions to gain feedback from different stakeholder groups that represent the school and community. The goal for the scope of the contract work is to conduct a session, facilitated by a consultant from Envision Learning, with principals and assistant principals to gain feedback. The total cost of all services is \$3,750 including travel. All training will be in person. Funding source is Title II funds. Joe Mills reviewed the contract.

3. School Resource Officer MOA

These Universal Memorandums of Agreement with the Bullitt County's Sheriff's Office, Mt. Washington Police Department, and the Shepherdsville Police Department provides one full-time School Resource Officer at each high school - Bullitt Central, Bullitt East and North Bullitt. The remaining three SROs that are currently in contract with BCPS will continue to fulfill their duties; however, will report to the middle and elementary schools of their jurisdiction. This agreement will staff seven (7) full-time SROs in Bullitt County to serve and protect the educational environment of all students and staff. The agreement was reviewed by Buckman, Farris & Mills Law Office.

4. Integrity Consulting, LLC MOA

Due to the Kentucky Teacher Internship Program (KTIP) being suspended by the state until June 30, 2020, for lack of funding in the biennium budget, it is now the district's responsibility to provide that extra support new teachers deserve. This Memorandum of Agreement with Integrity Consulting, LLC will run from January 7, 2019 until June 7, 2019. The cost is \$28,000 for professional services and \$5,000 for travel and new teacher material resources. The goal of this work is to provide new teachers with a cohort of other new teachers within the district, but also providing more individualized support to address areas of strengths and improvement. The agreement was reviewed by Buckman, Farris & Mills.

### 5. LG Fiber Maintenance Agreement Renewal

The maintenance agreement for the district's fiber optic network cable with LG Fiber is renewable annually. LG Fiber is still owned by Larry Gregory who performed the original installation. The current agreement expires December 31, 2018. Permission to renew the agreement for the 2019 calendar year was requested. The cost will remain the same at \$26,400. Additional information was provided.

### 6. Centerstone Telemedicine Services

The Special Education Department would like to utilize the current MOA with Centerstone of Kentucky to pilot a telemedicine program at Crossroads Elementary School beginning in January 2019. This program allows parents and students who are clients of Centerstone to access appointments while remaining at school. Benefits of this initiative are less missed time from school for students and fewer missed appointments. This will also strengthen relationships between all parties (mental health provider, family, student, and school) and improve consistency of mental health services available to students and families.

### Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Mount Washington Middle School	Nel S. Morrison Charitable Trust/First Bankers Trust	Grant	Educational Support Programming: PBIS, Generals STARS, Watch DOGS, RTI & Mentoring	\$3,000
Old Mill/Crossroads Elementary Schools	Nel S. Morrison Charitable Trust/First Bankers Trust	Grant	Kindergarten summer prep camp, free summer camps, and to supplement weekend food bags	\$1,500
Mount Washington Middle School	Target	Grant	Soccer Time	\$1,000
Shepherdsville Elementary School	SES PTO	Donation	SESDO - Money to be used for new poster printer	\$2,495
Shepherdsville Elementary School FRC	Shepherdsville Police Department	Donation	Be A Gentleman Club - Money to be used for items or a guest speaker	\$530
Bullitt East High School	Kentucky FFA Foundation, Inc.	Donation	FFA - Convention, travel, club expenses	\$1,192.50
Crossroads Elementary	Crossroads PTA	Donation	Academic Team - Purchase new buzzers	\$535.00

### Use of Zoneton Middle for NBHS Girls Basketball Fundraiser

The North Bullitt High School girls basketball team would like to host a basketball tournament at Zoneton Middle School on January 19-20, 2019 and February 23-24, 2019. Midwest Basketball Tournaments will facilitate the tournament splitting the profits 50/50 with the girls basketball program. Midwest will organize and schedule the tournament and North Bullitt High School will supply the facility and workers. They will have district employees at all times during the tournament. The application and liability insurance forms were provided.

### Use of BCCHS by Hope City Church

Hope City Church would like to use Bullitt Central High School's auditorium, HUB, four (4) classrooms, and occasionally the library for church services on Sundays from January 1, 2019 through December 31, 2019. Provided were the Application and Agreement, along with the Liability Insurance Certificate through August 2019, at which time they will submit a current certificate of its policy.

### KETS Offer of Assistance

This is the first offer for Fiscal Year 2019 KETS Offer of Assistance from the School Facilities Construction Commission. Expected is \$21.00 per student for a total of \$248,572.80. The amount to be matched by the district will be budgeted for next year's Fund I. By accepting the entire offer now, it will eliminate the need for additional approvals as they come in throughout the year. Requested was approval of this first offer of \$106,531.00 now, with the understanding the total of all three offers for FY19 will total \$248,572.80. Funds will be used for teacher and student desktops, Chromebooks, Chromebook lease payments, data center hardware (including servers), networking hardware and other instructional-related technology expenses.

### School Building Modification Requests

#### 1. EMS Communication Board

Eastside Middle School Principal Troy Wood requested permission to install a communication board outside of the front entrance of the school. PTO funds will pay for the project.

#### 2. SES Office Painting Request

Shepherdsville Elementary School Principal Patrick Durham requested permission to paint the offices with colors outside the district's standard paint colors. The request comes after moving offices to accommodate a new assistant principal. Paint supplies will be purchased through a staff account at the school. Painting will be completed by Mr. Durham and volunteers.

### **UNFINISHED BUSINESS**

#### 2nd Reading - Policy 01.42 - Regular Meetings

Presented was a proposed change to Policy 01.42 - Regular Meetings to better align practice with policy. This revision is in regards to when the Board shall adopt a schedule of meetings for the year. As the policy reads, it is to be decided at, "The first regular meeting of the Board shall be held in January on the fourth Monday at 6:00 p.m." For the past several years, the first regular meeting of the month has been a Work Session, at which the Board has found that setting the year's meetings at the usually earlier scheduled Work Session has been beneficial. By eliminating the specific day of the first meeting, this allows more flexibility in when the Board accomplishes the task of setting dates and times of the meetings for the year.

2018-374- Motion made by Dolores Ashby, seconded by Darrell Coleman, to approve the 2nd Reading of Policy 01.42 as presented. All members voted YES.

#### Proposed 2019-2020 School Calendar

As per KRS 158.070 (2)(b)(c)(d), the School Calendar Committee, after seeking feedback from school district employees, parents, and community members, presents school calendar options to the Board. The calendar options comply with state laws and regulations and

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consider the economic impact of the school calendar on the community and state. The Original Option 1 was revised by moving two planning days in order for the last day for students to be May 18, 2020.

- 2018-375- Motion made by Lorraine McLaughlin, seconded by Diane Thompson, to approve Revised Option 1 for the 2019-2020 School Calendar. All members voted YES.

### **NEW BUSINESS**

#### 2018-2019 Nutrition and Physical Activity Report / Public Hearing

- 2018-376- Presented was the 2018-2019 Nutrition and Physical Activity Report for review. KRS 158.856 requires the district provide an opportunity for public input and discussion prior to the recommendations to be presented at the January Board meeting. This report will also be posted to the School Food Service website.

#### Early Graduation Requests - D. Phillips & P. Allen-Davis

Two students applied for Hardship Graduation. Additional information regarding their circumstances was provided for the Board's consideration.

- Dalton Phillips is a senior at Riverview Opportunity Center with Bullitt East High School being his home school.
- Patrick Allen-Davis is an 18 year-old Spring Meadows student.

- 2018-377- Motion made by Darrell Coleman, seconded by Dolores Ashby, to approve the early graduation requests for Dalton Phillips and Patrick Allen-Davis as presented. All members voted YES.

#### Revised Job Description for Special Education Consultant

Presented was a revised version of the job description for Special Education Consultant.

- 2018-378- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin to approve the revised job description for Special Education Consultant as presented. All members voted YES.

#### Special Education Request for Additional Staff - Roby Elementary

Requested was an additional special education teacher (LBD) to Roby Elementary School for the 2018-2019 school year only. The LBD special education teaching staff at Roby Elementary is presently operating at and will soon be above capacity with their caseloads. Funding is available for the additional position in the general budget.

- 2018-379- Motion made by Diane Thompson, seconded by Dolores Ashby, to approve the request for an additional special education teacher at Roby Elementary for the remainder of the 2018-2019 school year. All members voted YES.

### **ADJOURNMENT**

- 2018-380- Motion made by Diane Thompson, seconded by Dolores Ashby, to adjourn at 6:34 p.m. All members voted YES.