

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**November 26, 2018
6:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 6:00 PM on November 26, 2018, with the following members present:

Attendance Taken at 6:00 PM:

- | | | |
|---------------------------------------|-------------------------|-------------------------|
| (1) Mrs. Lorraine McLaughlin (Absent) | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mrs. Dolores Ashby | (5) Mr. Darrell Coleman | |

CALL TO ORDER

- 2018-332- The November 26, 2018, regular meeting of the Bullitt County Board of Education was called to order at 6:00 p.m. by Board Chairperson Debby Atherton.

ADOPT THE AGENDA

- 2018-333- Motion made by Dolores Ashby, seconded by Diane Thompson, to adopt the agenda with the following changes passed as Dolores Ashby, Debby Atherton, Darrell Coleman and Diane Thompson voted YES.
1. Add to Travel TRIP# 9152
 2. Add to New Business, Request to Convert Hybrid Bus
 3. Add to New Business, 2018-2019 BCPS School Calendar Amendment

PRESENTATIONS

- 2018-334- Board Chairperson Debby Atherton led the audience in The Pledge of Allegiance.
- 2018-335- Mrs. Atherton also reviewed the Board Team Commitments.
- 2018-336- Communications Director John Roberts reminded anyone wishing to address the Board to please register.
- 2018-337- Cedar Grove Elementary School Principal Bryan Flachbart introduced the audience to Josie Jane, the CGES Therapy Dog and the services she provides.
- 2018-338- Congratulations to student Dakota James, NBHS JROTC Battalion Commander. He was awarded a 4-Year National Army ROTC Scholarship valued at \$245,000.
- 2018-339- The Bullitt County Foundation for Excellence in Public Education awarded several grants totaling \$15,990.43.
- 2018-340- Ms. Cate Noble Ward of Studio Kremer Architects gave an update on the Bullitt Lick Middle School Renovation/Addition Project.
- 2018-341- Mr. Brian Woosley with Stiles, Carter & Associates discussed the FY 2018 Audit Report.

COMMUNICATIONS

Audience Comments
(None)

Superintendent's Report

- 2018-342- Superintendent Jesse Bacon spoke about Standard 3: Cultural Leadership.
 2018-343- Superintendent Bacon introduced the new Grant Writer Tera Pierce.

Other Items from the Board

- 2018-344- Diane Thompson asked about the status of the BMS Sewer Project. Mark Mitchell and Jesse Bacon responded.
 2018-345- Mrs. Thompson also asked about the School Resource Officer contracts. Mr. Bacon advised they are still in the editing process and will be concluded at the first of the year.

CONSENT ITEMS

- 2018-346- Motion made by Diane Thompson, seconded by Dolores Ashby, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on November 20, 2018, which is available online. Motion passed as Dolores Ashby, Debby Atherton, Darrell Coleman and Diane Thompson voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

Travel

* All travel by commercial carrier is due to schedule/cost.

School	Group	Date	Event/Venue	Location	\$	Via	TRIP#
Area Technology Center	Aviation	12/4/18	Aviation Institute of Maintenance	Indianapolis, IN	-0-	BOE Vans	9128
	11th & 12th	12/4/18	GE Job Shadow	Louisville, KY	-0-	Miller	9126
Bernheim Middle	6th Grade	12/6/18	A Christmas Carol @ Actors Theatre	Louisville, KY	\$15	Miller	8870
Bullitt Central H.S.	Pre-Nursing	12/14/18	JCTC Nursing School Tour	Louisville, KY	-0-	Jefferson	9098
	Boys Basketball	12/20-23/18	Gatlinburg-Pittman	Gatlinburg, TN	-0-	BOE Vans	9076
	Medication Nursing Assts.	2/8/19	MNA Clinical Orientation @ Franciscan Healthcare Center	Louisville, KY	-0-	Jefferson	9156
Bullitt East H.S.	Boys Basketball	12/27-29/18	Tournament at Bowling Green H.S.	Bowling Green, KY	-0-	Miller	9129
	Girls Basketball	12/26-30/18	Tournament	Charleston, SC	-0-	Miller	9144
Bullitt Lick Middle	7th Grade	12/6/18	The Best Christmas Pageant Ever	Louisville, KY	\$15	Miller	9152
Eastside Middle	We the People	12/11/18	We the People Competition	Louisville, KY	-0-	Miller	9163
Hebron Middle	Participating Band Students	1/11/19	District V Honor Band 2019	Shelbyville, KY	\$35	Jefferson	9107
HMS & Zoneton Middle	Band Students	11/30/18	District V Honor Band Audition	Crestwood, KY	\$16	Jefferson	9052

Mt. Washington Middle	8th Grade & 6th Grade	12/18/18	The Best Christmas Pageant Ever	Louisville, KY	\$15	Miller	9095-9122
	Cheerleading	1/19-20/2019	Competition in Indianapolis, IN	Indianapolis, IN	-0-	Parents	9154
North Bullitt High School	Varsity Basketball	12/26-31/18	Daytona Beach Christmas Tournament	Daytona Beach, FL	-0-	BOE Vans	8909
	Senior Class	4/17-21/19	New York "Big Apple" Experience	New York City, NY	\$890	Queen City	8956
Pleasant Grove Elem.	4th Grade	1/24/19	Stage One - Tales of the Fourth Grade Nothing / Spaghetti Factory	Louisville, KY	\$20	Miller	9106
	5th Grade	1/7/19	JA Biztown	Louisville, KY	\$18	Miller	9101
Zoneton Middle	Cheerleading	2/7-11/2019	UCA Nationals	Orlando, FL	\$600	Common Carrier	9079

Minutes

October 29, 2018 - Monthly Meeting

November 12, 2018 – Work Session / SBDM Reports

Human Resources

1. Leaves of Absence Requests

Michelle Chitwood - Teacher - Mt. Washington Middle School - Ms. Chitwood requested leave without pay for the date of November 13, 2018. She is using the personal time she has available.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of October 2018 through November 2018 were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. Elizabethtown Community & Technical College

The Memorandum of Agreement with Elizabethtown Community and Technical College sets forth the terms and conditions for awarding dual credit to Bullitt County students who are enrolled in ECTC programs for the 2018-2019 school year.

2. Sullivan University MOA - Vision & Hearing Screenings

This Memorandum of Agreement with Sullivan University provides vision and hearing screenings to district elementary students. A certificate of liability insurance was also provided.

3. Beam Suntory, Inc. Revenue in Lieu of Taxes Agreement First Addendum

The Bullitt County Public Schools Board of Education and Beam Suntory, Inc. entered into a "Revenue in Lieu of Taxes Agreement" in November 2017. Due to recently identified needs and forward moving vision of the district, a meeting was held with Beam Suntory to discuss changing the agreement which would allow the revenue to be spent on additional programming for the students of Bullitt County Schools. This additional programming may include transition ready activities for college/career/life and provide deeper learning experiences for students that combine academic, social/emotional and work essential skills for students in K-12. This first addendum revises sections of the agreement in paragraphs 2,

3, 4, and 5 which are on pages 2-3 of the original agreement. It has been reviewed by Joe Mills of Buckman Farris & Mills Law Office and the legal team at Beam Suntory, Inc.

Permission to Accept Donations/Grant Funding

- \$7,096 from Beam Suntory - Clermont/Booker Noe Plants to Cedar Grove Elementary School / Lebanon Junction Elementary School Family Resource Center for the Angel Tree program
- \$1,300 grant from the Toshiba America Foundation awarded to Bernheim Middle School teacher Destiny Amriott to support STEM classes in 3D printing projects.
- \$500 donation from Don and Donna Whitehouse in memory of all veterans to Pleasant Grove Elementary School
- Grants from the Bullitt County Foundation for Excellence in Public Education
 - \$2,000 for the Kindergarten Literacy Project at MWES
 - \$2,000 for the 2nd Grade Project WIN (What I Need) at MWES
 - \$439.98 for Spotlight on Drama at EMS
 - \$2,000 to The Choose Kindness Movement at BLMS, NES, RES, SES
 - \$891.45 to Bringing Stories Alive through Robotics at CES
 - \$2,000 for the Orff Ensemble Instruments at NES
 - \$1,859 for Regulating Emotions and Calming Down at All District Elementary Schools
 - \$2,000 for the Family Resource Center Summer Camps at RES, MWES, CGES and LJES
 - \$1,000 for Speech & Debate at HMS
 - \$1,800 JROTC Club Panther Corps at HMS & NBHS

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Bullitt Alternative Center	KY-ASAP	Grant	Training for 2 staff, materials	\$1,500
Bullitt East High School	KY-ASAP	Grant	Training for 1 staff	\$599
Mount Washington Middle School	KY-ASAP	Grant	Training for 2 staff, materials	\$1,500
North Bullitt High School	KY-ASAP	Grant	Training for 1 staff, materials	\$749
Mount Washington Elementary School	Bullitt Co. Foundation for Excellence in Education	Grant	Chromebooks	\$2,000
Mount Washington Elementary School	Bullitt Co. Foundation for Excellence in Education	Grant	Kindergarten Instructional Materials	\$2,000

Use of NBHS & HMS for NBHS Girls Basketball Tournament/Fundraiser

The North Bullitt High School Girls Basketball team requested permission to host a basketball tournament at NB and Hebron Middle School on January 19-20, 2019 and February 23-24, 2019. Midwest Basketball Tournaments will facilitate the tournament splitting the profits 50/50 with the girls' basketball program. Midwest Basketball Tournaments will organize and schedule the tournament and NBHS will supply the facility and workers. They will have district employees at all times during the tournament. The Application and Agreement Form and Liability Insurance Certificates were provided.

Electronic Items to be Declared Surplus

The Department of Facilities submitted lists of electronic items to be declared surplus. Upon approval, these items will be sold or recycled per district policy.

Time Change for Work Sessions

Due to the change in format for the Board to hear the SBDM / School Improvement Plans, requested was a change to the meeting time to begin at 5 p.m. rather than 6 p.m. for the December 10th and January 14th work sessions. A new list of proposed Board meetings for 2019 will be presented for approval on January 14th.

Business/Community Leader Representative for Local Planning Committee

As per regulation 702 KAR 4:180, the local board of education shall select the Business/Community Leaders to serve on the Local Planning Committee. As specified, an advertisement ran for two weeks, generating a total of three nominations. Requested was acceptance of the three individuals listed to serve on the Local Planning Committee.

Matthew Mooney - Mooney Eye Care **Steven Still** - R & R Steel, LLC
Larry Coy - Marty's Kitchen, First Baptist Church, Shepherdsville

Shortened School Day Request - 1819-14

A parent requested a modified attendance schedule for their student with disabilities: Student 1819-14. The student is identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedule, and the modified schedule has been recommended for approval by the Admissions and Release Committee (ARC). Full documentation is on file in the office of the Director of Special Education.

Building Modification Request - PGES Playground

Pleasant Grove Elementary School Principal Beau Johnston requested to add to the school's playground. With well over 600 students, increasing the playground area and adding more playground equipment affords students the opportunity to utilize their recess time more effectively and with more space to do so. The PGES PTO has been raising funds to cover the entire cost of this project. Once approved, the equipment will be ordered and work will begin as soon as the equipment arrives.

Coalition for Smoke-Free Tomorrow Partnership

In July 2016, Bullitt County Board of Education members approved a proposal to make Bullitt County Public Schools 100% Tobacco Free, which supports a healthier environment for all, especially students. To further promote healthy living and well-being for the community, BCPS would like to collaborate with A Coalition for a Smoke-Free Tomorrow. Districts across the state are aligning with this partnership in order to promote a Smoke-Free Kentucky for the future. Approval was requested to be a part of this coalition and to be promoted as a partner on their website: <http://www.smokefreetomorrow.org/who>.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

Early Graduation Request for K. Pilkenton

Kaitlin Pilkenton is a senior currently attending the Bullitt Alternative Center with North Bullitt as her home school. She has passed all of the classes to meet graduation requirements.

- 2018-347- Motion made by Darrell Coleman, seconded by Dolores Ashby, passed to approve the Early Graduation request for Kaitlin Pilkenton as Dolores Ashby, Debby Atherton, Darrell Coleman, and Diane Thompson voted YES.

Proposed 2019-2020 School Calendar Options

As per KRS 158.070 (2)(b)(c)(d), the School Calendar Committee, after seeking feedback from school district employees, parents, and community members, presented school calendar options to the Board. The calendar options comply with state laws and regulations and consider the economic impact of the school calendar on the community and state. Prior to adopting a school calendar, the Board shall hear the Committee's recommendation and the recommendation of the Superintendent. At a subsequent meeting on December 17, 2018, the Board shall approve a calendar for the upcoming school year. Two options were presented for consideration.

- 2018-348- The options were presented for review and consideration for approval at the December 17, 2018, Board meeting. Motion made by Dolores Ashby, seconded by Diane Thompson, passed as Dolores Ashby, Debby Atherton, Darrell Coleman, and Diane Thompson voted YES.

Audit Report - FY 2018

- 2018-349- Presented was the audit report for Fiscal Year 2018 from Stiles, Carter & Associates P.S.C. that Mr. Brian Woosley discussed earlier in the meeting. No action required by the Board

Purchase of Used Buses

District Transportation Director Tony Roth requested permission to purchase four used buses from Oldham County using funds received from insurance settlements on buses 901 and 684. The settlement amount totals \$40,170 and the cost of the four buses with cameras, radios and licensing for each totals \$33,879.00. These four buses will be put on routes and will replace buses 901, 684, 412 and one spare determined to be in worst condition by transportation.

- 2018-350- Motion made by Diane Thompson, seconded by Darrell Coleman, to approve the request to purchase four used buses passed as Dolores Ashby, Debby Atherton, Darrell Coleman, and Diane Thompson voted YES.

Request to Convert Hybrid Bus

Transportation Director Tony Roth requested to convert one (1) hybrid bus to a conventional diesel bus using insurance settlement money from bus 1143. The rationale is two-fold: 1) Safety - the hybrids are a danger because of the slow shifting in the electric and 2) Fuel Efficiency - conventional diesel buses average seven (7) miles per gallon compared to hybrids that average 5.5 miles per gallon.

Settlement Money - Bus 1 = \$72,421

Expenditures - Bus 1 Parts & Service = \$18,000

Total Remainder = \$54,421

Mr. Roth would like to convert the first bus using Uhl's to learn best practice. If the first bus works as well as expected, the rest of the four (4) buses will be done in-house at a later date upon additional board approval. Converting a hybrid to diesel will realize an average savings of 468 gallons per year, or 2,340 gallons over the last 5 years of the depreciation schedule. At \$2.77 per gallon, the district will save over \$6,400 per bus.

- 2018-351- Motion made by Dolores Ashby, seconded by Diane Thompson, to approve the request to convert one hybrid bus to diesel passed as Dolores Ashby, Debby Atherton, Darrell Coleman and Diane Thompson voted YES.

1st Reading - Policy 01.42 - Regular Meetings

Presented was a proposed change to Policy 01.42 - Regular Meetings to better align practice with policy. This revision is regarding when the Board shall adopt a schedule of meetings for the year. As the policy reads, it is to be decided at "The first regular meeting of the Board shall be held in January on the fourth Monday at 6:00 p.m." For the past several years, the first regular meeting of the month has been a Work Session, at which the Board has found that setting the year's meetings at the usually earlier scheduled Work Session has been beneficial. By eliminating the specific day of the first meeting, this allows more flexibility in when the Board accomplishes the task of setting dates and times of the meetings for the year.

- 2018-352- Motion made by Darrell Coleman, seconded by Diane Thompson, to approve the 1st Reading of Policy 01.42 passed as Dolores Ashby, Debby Atherton, Darrell Coleman, and Diane Thompson voted YES.

2018-2019 BCPS School Calendar Amendment

On Thursday, November 15, 2018, school was cancelled due to hazardous ice conditions and power outages at two schools. According to the school calendar approved by the Board at the December 2017 meeting, the first day available to be used for a makeup day is Monday, February 18th. Knowing how long the school year extended last year and that the district has not reached the beginning of winter, BCEA President Kim Ludwig and Superintendent Jesse Bacon worked together to identify another option for the November 15th makeup day. After posing the possibility of using December 20th as a makeup day to faculty and staff, it was then opened to parents, students, and community members. Based on the results of both surveys, Mr. Bacon and Ms. Ludwig proposed an amendment to the 2018-2019 school calendar to make Thursday, December 20th an instructional day.

- 2018-353- Motion made by Diane Thompson, seconded by Darrell Coleman, to amend the 2018-2019 School Calendar to make Thursday, December 20th an instructional day for students passed as Dolores Ashby, Debby Atherton, Darrell Coleman, and Diane Thompson voted YES.

EXECUTIVE SESSION

- 2018-354- Motion made by Dolores Ashby, seconded by Diane Thompson to recess regular session and enter executive session as authorized by KRS 156.557(6)(c) for preliminary discussions related to the evaluation of the Superintendent by the Board or between the Board and Superintendent prior to the summative evaluation. Motion passed as Dolores Ashby, Debby Atherton, Darrell Coleman, and Diane Thompson voted YES.

RECONVENE REGULAR SESSION

2018-355- Motion made by Dolores Ashby, seconded by Darrell Coleman, to exit executive session and resume regular session passed as Dolores Ashby, Debby Atherton, Darrell Coleman, and Diane Thompson voted YES. No action was taken in executive session.

ADJOURNMENT

2018-356- Motion made by Darrell Coleman, seconded by Dolores Ashby to adjourn at 8:03 p.m. passed as Dolores Ashby, Debby Atherton, Darrell Coleman, and Diane Thompson voted YES.

CHAIRPERSON

SECRETARY