

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**SPECIAL MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**October 29, 2018  
6:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165 at 6:00 PM on October 29, 2018, with the following members present:

**Attendance Taken at 6:00 PM:**

- |                              |                         |                         |
|------------------------------|-------------------------|-------------------------|
| (1) Mrs. Lorraine McLaughlin | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mrs. Dolores Ashby       | (5) Mr. Darrell Coleman |                         |

**CALL TO ORDER**

- 2018-300- The October 29, 2018, special meeting of the Bullitt County Board of Education was called to order at 6:00 p.m. by Board Chairperson Debby Atherton.

**ADOPT THE AGENDA**

- 2018-301- Motion made by Lorraine McLaughlin, seconded by Dolores Ashby, to adopt the agenda as presented. All members voted YES.

**PRESENTATIONS**

- 2018-302- Board member Diane Thompson led the audience in The Pledge of Allegiance.
- 2018-303- Mrs. Thompson also reviewed the Board Team Commitments.
- 2018-304- Communications Director John Roberts reminded anyone wishing to address the Board to please register.
- 2018-305- The Board recognized and offered congratulations to the following students:
- Bullitt Central High School:
    - **Jamisen McCrary** - First Place in Fiber Arts (Kentucky Senior Beta Club Convention); Fifth Place (National Beta Club Convention); Premium Blue Ribbon (Kentucky State Fair in Fiber Art 3D Sculpture); Third Place in Science Test (Kentucky Senior Beta Club Convention)
    - **Ian Rock** - First Place in Ninth Grade Social Studies (Kentucky Senior Beta Club Convention)
    - **Dallas Branham** - First Place in Special Talent (Kentucky Senior Beta Club and National Beta Club Convention)
    - **Emma Maddox** - Second Place in Drawing (Kentucky Senior Beta Club Convention)
  - National Merit Scholarship Semifinalists:
    - **Hannah Wells** and **Jenna Sharp** of the Bullitt Advanced Math and Science (BAMS) Program
    - **Jake Keys** of Bullitt East High School
- 2018-306- District Drug-Free and Safe Schools Coordinator Sarah Smith announced awards by the Kentucky Department of Education for the Positive Behavioral Interventions & Supports (PBIS) program being used in Bullitt County schools.
- Gold:** Bullitt Alternative Center and Maryville Elementary School

**Silver:** Overdale Elementary School

**Bronze:** Bernheim Middle, Bullitt East High, Cedar Grove Elementary, Crossroads Elementary, Eastside Middle, Freedom Elementary, Hebron Middle, Lebanon Junction Elementary, Mt. Washington Elementary, Nichols Elementary, North Bullitt High, Pleasant Grove Elementary, and Roby Elementary.

- 2018-307- Ms. Chrystal Mingus, Recruiter for McKendree Worldwide, spoke about the offerings of McKendree University to the residents of Bullitt County. There is a 10% discount for district employees.
- 2018-308- District Energy Manager Kimberly Joseph summarized the 2017-2018 Final Energy Management Report. Overall energy consumption was down 28% from the baseline year data. Electricity consumption was down 28% and natural gas was down 43%. This translates to a savings/cost avoidance of approximately \$931,491. The avoided energy costs/savings since the program began 11 years ago is approximately \$6,454,417. Mrs. Joseph also introduced the new Energy Mascots for the district that were created by teams of students.
- 2018-309- Cate Noble Ward of Studio Kremer Architects gave an update on the Bullitt Lick Middle School Renovation/Addition Project.

## **COMMUNICATIONS**

### Audience Comments

- 2018-310- Parent Katherine Dozier expressed concern that special needs kids sometimes get overlooked in the educational process. Chairperson Debby Atherton and Superintendent Jesse Bacon responded.

### Superintendent's Report

- 2018-311- Superintendent Bacon discussed Standard 2: Instructional Leadership.
- 2018-312- Board Vice-Chairperson Darrell Coleman volunteered to represent the Board on the Local Planning Committee for the District Facility Plan.

### Other Items from the Board

(None)

## **CONSENT ITEMS**

- 2018-313- Motion made by Diane Thompson, seconded by Darrell Coleman, to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on October 22, 2018, which is available online. All members voted YES.

### Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

### Bids

#### 1. KentuckyOne Health Medical Services - Occupational Health Services Renewal

Presented was the Renewal Bid form for Occupational Health Services. KentuckyOne Health Medical Group. Services provided include: Initial Hire Physical, DOT Physical, DOT Drug Screen, Non-DOT Drug Screen, On-site Fee for DOT Random Drug Screen, Non-

DOT or DOT Breath Alcohol Testing, Non-DOT or DOT Breath Alcohol Testing Confirmation, TB Risk Assessments, TB Test, and Injury Care.

## 2. Request to Solicit Bids for a Walk-in Freezer at NBHS

School Foods Services requested permission to solicit bids for a walk-in freezer for North Bullitt High School. The current freezer is unreliable, often unable to maintain temperature, and has aged to the point that parts for repair are no longer available. SFS will collaborate with the Director of Facilities and the Supervisor of Maintenance to develop equipment specifications to ensure all departmental needs are met. There is adequate funding in the program's budget to cover the costs of the freezer without district assistance.

### Travel

\* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
Bernheim Middle	Jr. Beta Club	6/13-20/2019	National Jr. Beta Convention	Oklahoma City, OK	\$500	Miller Transportation	8963
Bullitt Central H.S.	Senior Class	4/23-28/2019	Sea World, Kennedy Space Center, Everglades, Universal Studios Theme Park	Orlando, FL	\$550	Shockey Tours	8898
Bullitt Central H.S.	Cheerleading	11/10/18	2018 UCA Regional Competition	Lexington, KY	-0-	Parents	8889
		12/8/18	2018 KHSAA State Competition				8892
	Advanced Choir & Select Choir	4/25-28/2019	St. Louis Choir Competition and various educational locations	St. Louis, MO	\$536	Greyhound Bus	8829
		11/2/18	Playoff Game @Nelson Co. H.S. (Date/Location tentative)	Bardstown, KY			8928
	Football				-0-	Jefferson Transportation	
		11/9/18	Playoff Game @ Covington Catholic (Date/Location tentative)	Park Hills, KY			8929
	Y Club	11/15-17/2018	KYA HS 1 Conference	Louisville, KY	\$250	Parents	8951
	Girls Basketball	12/21/18	Taylor Co.	Campbellsville, KY	-0-	Jefferson Transportation	9001
		01-28-19	Western Hills				9002

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				Frankfort, KY				
	MSU, Advanced, & AP Art	11/29/18	21C Art Museums in Louisville & Cincinnati	Louisville, KY & Cincinnati, OH	\$25	Miller Transportation	9017	
	Engineering/Advanced Science	6/1-6/2019	World Strides West Coast STEM	San Francisco, CA	\$2400	Airline TBD	9013	
	MNA	11/15/18	Blood Pressure Screenings	Louisville, KY	-0-	Jefferson Transportation	9059	
		11/5/18	Pacers Game (after school)	Indianapolis, IN	\$50	Anchor Transportation	8922	
Bullitt East H.S.	FBLA	11/14-18/2018	National Fall Leadership Conference	Charlotte, NC	\$500	Anchor Transportation	8865	
		11/1-3/2018	Fish & Wildlife State Open Tournament	Burksville, KY			8935	
	Bass Fishing	4/25-27/2019	Regional Tournament	Burnside, KY	-0-	Parents	8988	
		5/6-9/19	State Tournament	Calvert City, KY			8994 / 8993	
Bullitt Lick Middle	BLMS KY Youth Assembly	11/8-10/2018	Kentucky YMCA Youth Association	Louisville, KY	\$260	BOE Bus/Vans	8918	
	7th Grade	11/12/18	North American Livestock Expo	Louisville, KY	\$12	Miller Transportation	8945	
Eastside Middle	8th Grade	3/25-29/2019	Washington, DC 2019	Washington, DC / Arlington, VA	\$1050	Wise	8817	
	Interested Students	6/25-7/7/20	Sydney Harbor, Great Barrier Reef, Geothermal Park, etc.	Australia / New Zealand	\$5200	Airlines TBD	8811	
		2/2/19	Regional Competition	Hodgenville, KY	\$7	BOE Vans	8850	
Hebron Middle	Speech & Debate Team	3/1-2/19	State Tournament	Lexington, KY	\$50	Parents	8848	
		11/2/18	Elizabethtown Community & Technical College	Elizabethtown, KY	\$6	Miller Transportation	8920	
Lebanon Junction Elem.	3rd Grade - (2 groups)	11/15/18					8955	
Mt. Washington Elementary	2nd Grade	11/7/18	Beckley Station Parklands	Louisville, KY	\$13	Miller Transportation	8940	

Mt. Washington Middle	Pre AP Students / 8th Grade	4/14-20/2019	Plymouth Rock, Boston Freedom Trail, Boston Red Sox Game, Harvard Univ. Tour	Plymouth, Salem, Boston, MA & Niagara Falls, NY	\$1450	Miller Transportation	8713
	KYA	11/4-6/2018	KYA Conference	Louisville, KY	\$295	BOE Vans	8883 8882
	JROTC	12/8/18	Drill Meet	Jamestown, TN	-0-	Miller Transportation	8853
North Bullitt H.S.	AP English III and IV	11/1/18	Frankenstein @ Stage One	Louisville, KY	\$27	Miller Transportation	8874
	HOSA Club & Allied Health Students	11/9/18	Sullivan College 17th Annual Health Expo	Louisville, KY	\$10	Miller Transportation	8745
		11/5/18	Louisville FBI Headquarters	Louisville, KY			8694
	JROTC		VFW Memorial Day Support	Mt. Washington, KY	-0-	Miller Transportation	8695
Old Mill Elementary	Kindergarten	11/28/18	Junie B. Jones @Ogle Center at IU Southeast	New Albany, IN	\$6	Miller Transportation	8875
	3rd Grade	5/17/19	Parklands	Louisville, KY	\$15	Miller Transportation	8637
Overdale Elementary	2nd Grade	11/8/18	Squire Boone Caverns	Mauckport, IN	\$20	Miller Transportation	8830
	3rd Grade	12/17/18	Best Christmas Play & Lunch	Louisville, KY	\$18	Miller Transportation	8894
	3rd Grade	4/19/19	Derby Museum	Louisville, KY	\$12	Miller Transportation	8895
Pleasant Grove Elem.	5th Grade	10/31/18	JA Biztown	Louisville, KY	\$18	Miller Transportation	8851
Riverview	BAMS	11/14/18	WKU Campus	Bowling Green, KY	-0-	Miller Transportation	8690

### Minutes

September 24, 2018 - Regular Monthly Meeting

October 12, 2018 - Special Meeting - CSI Audit & Turnaround Team Contract w/KDE

### Construction Items

#### 1. CO #29, MES Construction/Renovation Project - Epoxy for Under-Slab Roof Lines

Change Order #29, in the amount of \$81,154.50, will epoxy coat the inside of the under slab storm drain ductile iron pipes at Maryville Elementary School. The construction specification required that moisture tests be performed before any VCT was placed and the results failed, thus needing moisture mitigation. After the moisture mitigation was completed and VCT installed, it was found that moisture was still present in three (3) classrooms and in a couple of spots in the hallways. For the past year during strong rain events, moisture and

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glue issues arose. These pipes were visually inspected with a camera several times and no defects were found. However, after 160 degree water was introduced while using thermal imaging, small hairline cracks were found. Additional information was provided.

## 2. NBHS Baseball Dugout Renovation Project

North Bullitt High School Principal Joni Britt requested to move forward with the renovation for the home side dugout on the baseball field. Currently, the team does not have a designated changing area. This renovation will provide the changing area and additional storage for the school's baseball equipment. As this is a modification to the grounds, the project will follow KDE guidelines utilizing the BG process. The project will be funded through the North Bullitt Athletic Boosters and additional fundraising efforts. An account will be established through the district's finance department to pay for all services. This project will be at no cost to the Board.

## 3. BG-1 NBHS Baseball Dugout Renovation Project

Contingent on approval of the request to move forward with the NBHS Baseball Dugout Renovation Project listed above, presented was the initial BG-1. All funding will be provided by the North Bullitt Baseball Boosters and invoices paid through an account set up through the finance department. The project is expected to cost \$54,000, including the KDE-required construction contingencies in the amount of \$2,500.

## Human Resources

### 1. Leaves of Absence Requests

**Lauren Battcher** - Teacher - Bullitt East High School - Ms. Battcher requested leave without pay for the dates of November 12 - December 19, 2018. She is using 11 weeks of FMLA.

**Angela Krogulski** - Lunchroom Monitor - Zoneton Middle School - Ms. Krogulski requested leave without pay for the dates of September 12-14, 2018. She does not earn accrual leave time. She had a medical issue.

**Stephanie Thomas** - Lunchroom Monitor - Roby Elementary School - Ms. Thomas requested leave without pay for the dates of September 21 and 25, 2018. She does not earn accrual leave time. She had a non-medical issue.

**Michelle Sallee** - Teacher - Hebron Middle School - Ms. Sallee requested leave without pay for the dates of October 23 - November 2, 2018. She is using 8 weeks of FMLA.

### 2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of September 2018 through October 2018 were submitted for the Board's information and inclusion in the minutes of this meeting.

## Contracts

### 1. Keep Cost Agreement with KY Transportation Cabinet

This engineering services contract with the Kentucky Department of Transportation (KYDOT) is required for road improvements involving the new I-65 interchange between KY 480 and KY 245. The district has some fiber optic cables that need to be moved to accommodate the work for the roadway. This is basically a formal contract to LG Fiber can perform the required work. Once LG Fiber performs the work, they will bill the Board. The district then submits the bill to the Department of Transportation for reimbursement. Once the district receives the funds, payment will then be issued to LG Fiber. This will result in no cost on behalf of the Board or district for the required modifications for the fiber facilities. The contract had been submitted to Joe Mills for review.

## 2. 2019-2020 Non-Resident Contracts

The district enters into contracts with neighboring counties in order to meet the statutory requirements to receive funds from the fund to Support Educational Excellence in Kentucky (SEEK). The only way non-resident pupils can be calculated in Average Daily Attendance (ADA) is with a contract with the student's district of residence.

### A. Bullitt County Residents Transferring to Other Counties

Presented were Non-Resident Contracts with counties for children who reside in Bullitt County to transfer and be educated in another district; Barren County, Bardstown Independent, Breckinridge County, Eminence Independent, Elizabethtown Independent, Hardin County, Nelson County, Oldham County, Jefferson County, Shelby County, Spencer County, Washington County and Woodford County Public Schools for the 2019-2020 school year pending submission. Non-resident contracts were approved for 2018-2019 from these districts and it is anticipated that these districts will prepare and request approval of non-resident contracts for the upcoming 2019-2020 school year.

### B. Residents of Other Counties Transferring to Bullitt County Schools

Presented were Non-Resident Contracts for Bardstown Independent, Elizabethtown Independent, Hardin County, Jefferson County, Meade County, Nelson County, Oldham County, Shelby County and Spencer County Public School districts. For the 2018-2019 school year, there are 52 students, employees' children and temporary nonresidents on transfer from neighboring counties. Nonresidents are charged tuition in order for their children to attend Bullitt County Public Schools.

## 3. STEP CG, LLC - Phone System Maintenance Agreement

Last month the Board approved an agreement with Continuant for the district phone repair services. Since that time, there were issues with service and cost estimates for a newly found problem that led to the decision to further check options. The district currently has an existing networking repair agreement with STEP CG, LLC for networking equipment. Having services with STEP for the network and telephone equipment should be beneficial since there will be one partner to turn to for most of the outside technical repair needs. The company is local, can respond in person, and has already proven better service. This agreement will replace the Continuant agreement and it has been sent to Joe Mills for review.

## 4. Harshaw Trane Service Agreement - Intelligent Services Program #1813 - HVAC Equipment

The Department of Facilities requested approval of the renewal of the service agreement with Harshaw Trane from the Intelligent Services Program #1813. The agreement covers monitoring of the HVAC equipment at Bullitt East High School and all three College and Career Centers. The cost is \$2,000 and is included in the FY19 budget in 0352- Other Technical Services.

## 5. KSBA Proposal for Local Planning Committee Facilitator Services

The district is in preparation to begin the District Facility Planning Process for the plan due June 2019. Consistent with 702 KAR 1:1001 Schools Districts are required to develop through a Local Planning Committee (LPC) a Facility Plan every four (4) years. The use of a facilitator is authorized by the regulations formulated by the Kentucky Department of

Education (KDE). Requested was approval of the facilitator services offered by KSBA. In the past, the district has had much success with these services and a smooth planning process.

#### 6. KECSAC MOA

Presented was the annual Memorandum of Agreement with the Kentucky Educational Collaborative for State Agency Children (KECSAC). This document forms the basis for the operation and distribution of State Agency Children's Funds for the delivery of educational services to State Agency Children at Spring Meadows and the Bullitt Alternative Center.

#### 7. AdvancED for Professional Services MOA

AdvancED is a school improvement network that provides the district valuable information focused on the following areas: evaluate learning environments by focusing on students, reveal strengths and weaknesses using measurable data, identify trends by comparing classroom observations across subjects, grade levels, and other filters using district education technology, implement powerful tools for professional development, peer learning and ongoing improvement and ensure the quality of education remains at the forefront through a variety of diagnostic and improvement tools. AdvancED will conduct an eleot sweep of all elementary, middle and high schools in the district to provide a data baseline at the district and individual school level to assist with comprehensive school improvement. This information will allow the district and schools to make better informed decisions related to academic programming. This contract also supports current work utilizing the AdvancED Standards for School Systems and Schools as a framework to facilitate improvement of instructional processes and systems for improved student success. The total cost of all professional learning services is \$47,000 plus lodging, travel and meals. The funding source is carryover Title I funds. Eric Farris reviewed the contract.

#### 8. TE21, Inc. (Learning Partners, LLC) Order Agreement

TE21, Inc. is a partner of Learning Partners, LLC, that offers CASE Benchmark Assessments aligned to College and Career Ready Standards/Common Core State Standards (CCSS), CASE Item Bank with over 70,000 high-quality standard based items, intervention solutions, professional development, and a slate of other education improvement efforts for schools and districts. This contract provides standards-based benchmark assessments at our two schools identified as CSI, Shepherdsville Elementary and Bullitt Lick Middle. These assessments will be administered twice throughout the remainder of the 2018-2019 school year to all students in school. The total cost of the order agreement is \$15,799 which will be paid with carryover Title I funds. Eric Farris reviewed the agreement. Additional information regarding services was provided.

#### 9. Naviance Contract

Naviance is a college and career readiness solution that helps districts and schools align student strengths and interest to postsecondary goals, improving student outcomes and connecting learning to life. The Naviance platform allows the district to not only meet the law requirements but provide students with an authentic format that will embed course and pathway offerings with instant communication to college and vocational school admissions offices. In addition, students will also participate in interest surveys for more intensive matching of interests and skills to possible future careers. Professional learning is also embedded into the contract to ensure that all necessary school staff are trained on using and assisting students with usage as well. The platform also allows the district to embed tasks into student portfolios that align with additional competencies/requirements congruent with



our vision. An implementation plan was provided which was created by Naviance and can be adjusted based on needs of the district. The total cost of the contract is \$35,090.86 which includes the platform for all students in Grades 6-12 and professional learning, including travel. The funding source is the Student Learning Department budget. Eric Farris reviewed the contract.

#### Permission to Accept Donations/Grant Funding

- \$70,565.00 grant from the Commonwealth of Kentucky to the District-Wide McKinney-Vento Homeless Education program. These funds compensate a homeless student liaison at Central Office and assist with other needs of the homeless student population.
- \$800.00 donation from the KY Agriculture & Environment in the Classroom, Inc. to fund the needs of the Bullitt Central High School Future Farmers of America program.
- \$625,000 grant payable over five years at \$125,000 per year from the Substance Abuse Mental Health Services Administration (SAMHSA) to the Board of Education for the purpose of a Drug-Free Communities program. These funds will support the district's partnership with the Bullitt County Partners in Prevention, a coalition of community-based organizations focusing on youth substance use prevention. Funds will also support a full-time Project Coordinator, VIP Club Sponsors at each middle and high school, drug abuse prevention, and other substance abuse prevention services and activities that target BCPS youth.
- \$4,500 from Nichols Elementary School PTA to Nichols Elementary School to support the implementation of Conscious Discipline and School Houses/Families. Both are connected to the mission of creating a safe and inviting atmosphere at school where students feel supported and loved.
- \$500 grant from Kroger to Roby Elementary School to be used for the food backpack program
- \$103,278.50 from the Division of Family Resource and Youth Service Centers to the following schools: Bullitt East High School, Eastside Middle School, Zoneton Middle School and Pleasant Grove Elementary School

#### Use of LJES BY Bullitt County Chamber of Commerce

The Bullitt County Chamber of Commerce contacted Superintendent Jesse Bacon some time ago to request use of the gymnasium at Lebanon Junction Elementary School for a Political Forum. Due to a breakdown in communication, the Chamber advertised the event before completing the required paperwork. Per Procedure 05.3 AP.1, "Special/emergency use of facilities may be approved by the superintendent/designee with an explanation made to the Board at its next regular meeting." Since this is a public event, Mr. Bacon approved the use of the building contingent upon the submission of the appropriate paperwork and liability insurance certificate. The application and agreement were provided.

#### Electronic Items to be Declared Surplus

The Department of Facilities submitted lists of electronic items to be declared surplus. Upon approval, these items will be sold or recycled per district policy.

#### KETS Technology Activity Report 2018

Submitted was the annual Kentucky Educational Technology System (KETS) Technology Activity Report (TAR). During the 2017-2018 school year, the district spent a total of \$3,500,386.97 in technology related expenses. Major district and school expenses are listed in the report. Once approved, the report will be sent to KDE for approval and submission to

the School Facilities Construction Commission (SFCC). SFCC will then notify the district of eligibility for an offer of assistance for KETS monies.

#### 2019-2020 School Calendar Committee

It is now required by KRS 158.070: Policy 8.3 - School Calendar and the Contract with the Bullitt County Education Association (BCEA) that the Board approve the 2019-2020 District Calendar Committee. The Committee consists of:

- One (1) School District Principal (Julie Skeens, Crossroads Elementary)
- One (1) District office administrator other than the Superintendent (Ruth Esterle, Director of Pupil Personnel)
- One (1) member of the Board (Dolores Ashby)
- Two (2) parents of students attending a school in the district (Joey Herm, parent of student at OMES & Cathy McDonald, parent of student at OES)
- Three (3) certified members as appointed by BCEA (Rebecca Johnson, CES; Josh Craves, BMS; and Carol Milby, BLMS)
- BCEA President (Kimberly Ludwig, Bullitt Central High School)
- Two (2) District classified employees, elected by classified staff (Janie Payne (Central Office) and Wendy Huff (Transportation))
- Two (2) community members from the local chamber of commerce, business community or tourism commission (Sharon Bryant, YMCA & Anita Stump, Bullitt County Chamber of Commerce)

The District Calendar Committee, after seeking feedback shall recommend school calendar options to the Superintendent for presentation to the Board. The Committee's recommendations shall comply with state laws and regulations, District Policy, the Contract with BCEA and consider the economic impact of the school calendar on the community and the state.

#### **UNFINISHED BUSINESS**

(None)

#### **NEW BUSINESS**

##### Early Graduation Requests

Two students applied for early graduation for various circumstances.

- Carly Thornsberry is a senior at Riverview Opportunity Center with Bullitt Central as her home school. Carly has completed all of her graduation requirements and is Career Ready in Automotive and Industrial Maintenance. Carly has already enrolled in the University of Northwestern Ohio and has been accepted in the Associate of Applied Science in the Diesel Technology program. She will begin the Diesel Technology program on November 13, 2018.
- Devin Gossum is a senior at the Bullitt Alternative Center with North Bullitt High School as his home school. Devin has completed his alternative petition and has met all of the graduation requirements. Devin is currently working at McDonald's and plans to enlist in the National Guard.

2018-314- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the Early Graduation requests for Carly Thornsberry and Devin Gossum as presented. All members voted YES.

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Drug-Free Communities Project Coordinator and  
VIP Club Sponsor Job Descriptions / Grant Annual Pay Scale

Presented were the job descriptions and annual pay scale for the Drug-Free Communities Project Coordinator and the Drug-Free Communities VIP Club Sponsor. The Drug-Free Communities Grant allows for one Coordinator and ten (10) VIP Club Sponsors.

- 2018-315- Motion made by Dolores Ashby, seconded by Diane Thompson, to approve the creation of a Drug-Free Communities Project Coordinator and VIP Club Sponsor positions and the corresponding annual pay scale as presented. All members voted YES.

School Nutrition Association

Membership Incentive Program for SFS Cafeteria Managers

The School Nutrition Association (SNA) and Kentucky School Nutrition Association (KSNA) are respective national and state nonprofit professional organizations representing child nutrition professionals. Membership provides legislative advocacy, industry knowledge, training and professional development, content (level) certification and many opportunities for professional networking. In an effort to encourage SFS Cafeteria Managers' participation in SNA/KSNA, SFS requested to implement a monetary incentive program to those who join and/or seek certification. The proposed Incentive Plan included the incentive amounts and employee requirements/criteria.

- 2018-316- Motion made by Diane Thompson, seconded by Lorraine McLaughlin, to approve the SNA Membership Incentive Program for SFS Cafeteria Managers as presented. All members voted YES.

Request for Two Additional Nurse Positions

The district remains above most other districts in nurse/student ration and way above the National Association of School Nurses recommendation of 1:750. Currently, nurses are making 53 scheduled stops each day, and between the hours of 11:00 - 12:00 18 students at 13 different schools are seen. At the very minimum, this requires seven nurses each day, but this does not allow adequate time with a child that is experiencing a severe high or low blood sugar reading and needing direct nursing involvement for recovery. Contracted and substitute nurses are being used each day in order to meet students' health needs. If there is a nurse out on leave, ill, or on a field trip, there are no additional resources to meet the strict time-frames. These two requested positions are needed to safely and effectively meet the increasing medical needs of BCPS students. Superintendent Jesse Bacon recommends the creation of these positions for the 2018-2019 school year with support from the General Fund. Continuation of the two positions is contingent upon alternate funding sources for future school years.

- 2018-317- Motion made by Lorraine McLaughlin, seconded by Darrell Coleman, to approve the creation of two additional nurses as requested for the remainder of the 2018-2019 school year. Continuation of these two positions is contingent upon securing additional funding sources. All members voted YES.

Request for Additional Staff - Assistant Principals, BES/SES

Requested was the addition of two Assistant Principal positions - one for Brooks Elementary and one for Shepherdsville Elementary, beginning immediately. Funding is available for the additional positions in the General Fund.

- 2018-318- Motion made by Darrell Coleman, seconded by Dolores Ashby, to approve the request to add two assistant principal positions as presented. All members voted YES.

#### Tuition Based Preschool

In order to qualify for state-funded preschool, students are eligible based on income or developmental delay. Several surrounding counties offer a tuition based program to serve more students. Additional students that do not qualify by either income or developmental delay would be able to participate based on availability. For example, at Maryville Elementary, there are only 9 students in the AM class and 8 in the PM. There are several slots available at this site for tuition based opportunities. Beginning this program in January 2019 is proposed with initially opening it to children of BCPS employees that reside in Bullitt County. Also presented was the BCPS Preschool Tuition Based Guidelines and the 18-19 Preschool Tuition Contract. The preschool department has worked with the finance department to develop the contract and guidelines for the BCPS Tuition Based Program. Upon approval, they will reconvene in March to create the 19-20 contract. The contract for the 19-20 school year will include the opportunity for the general public to participate at a higher rate. BCPS employees will pay a discounted rate.

- 2018-319- Motion made by Lorraine McLaughlin, seconded by Dolores Ashby, to approve the request to initiate a Tuition Based Preschool and the contract presented. All members voted YES.

#### Creation of a Middle School ARC Chairperson

Presented was a request to add a Middle School Admission and Release Committee (ARC) Chairperson beginning immediately. Funding for the position was approved at the September Board meeting with the budget approval. Supporting documentation and the job description were provided.

- 2018-320- Motion made by Darrell Coleman, seconded by Diane Thompson, to approve the request to add a Middle School ARC Chairperson to begin immediately. All members voted YES.

#### **EXECUTIVE SESSION**

- 2018-321- Motion made by Diane Thompson, seconded by Dolores Ashby, to recess regular session and enter executive session as authorized by KRS 61.810(1)(f) for discussions or hearings which might lead to the discipline or dismissal of an individual employee without restricting that employee's right to a public hearing if requested. All members voted YES.

#### **RECONVENE REGULAR SESSION**

- 2018-322- Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to exit executive session and resume regular session. All members voted YES. No action was taken in executive session.

#### **ADJOURNMENT**

- 2018-323- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to adjourn at 7:46 p.m. All members voted YES.

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CHAIRPERSON

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SECRETARY