

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**August 27, 2018
6:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165 at 6:00 PM on August 27, 2018, with the following members present:

Attendance Taken at 6:00 PM:

- | | | |
|------------------------------|-------------------------|-------------------------|
| (1) Mrs. Lorraine McLaughlin | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mrs. Dolores Ashby | (5) Mr. Darrell Coleman | |

CALL TO ORDER

- 2018-241- The August 27, 2018, regular meeting of the Bullitt County Board of Education was called to order at 6:00 p.m. by Board Chairperson Debby Atherton.

ADOPT THE AGENDA

- 2018-242- Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to adopt the agenda with the following changes:

1. Add two requests to Travel for Bullitt East H.S.
2. Omit Consent Item - Use of District Property Request #2 - ATC by JCTC for Welding Class
3. Amend Consent Item Change In Work Session Time - Now a Special Called Meeting for training (3-6 PM.) and Public Hearing for Tax Rates (6:30 PM)
4. Add to New Business - Counselor Position at Nichols Elementary/Amend Staffing Plan
5. Add to New Business - Emergency Board Order - Sewer Connection at Bernheim Middle

All members voted YES.

PRESENTATIONS

- 2018-243 Board member Lorraine McLaughlin led the audience in The Pledge of Allegiance.
- 2018-244- Mrs. McLaughlin also reviewed the Board Team Commitments.
- 2018-245- Communications Director John Roberts reminded anyone wishing to address the Board to please register.
- 2018-246- Cate Noble Ward of Studio Kremer Architects gave an update on the Bullitt Lick Middle School Renovation/Addition Project.

COMMUNICATIONS

Audience Comments

- 2018-247- Parent Katherine Dozier suggested having more parent meetings with Superintendent Bacon. Mr. Bacon and Mrs. Atherton responded. Mrs. Dozier also mentioned the shortage of special education teachers. Mr. Bacon, Mrs. Atherton, Mr. Coleman, and Mrs. Ashby responded.

Superintendent's Report

(None)

Other Items from the Board

(None)

CONSENT ITEMS

- 2018-248- Motion made by Diane Thompson, seconded by Darrell Coleman, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on August 20, 2018, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

Bids

1. Permission to Accept Proposal - Bardstown Pest Control Services

The Board approved the School Food Service's request to solicit RFPs for pest control services. Based upon the scoring templates used, SFS requested acceptance of the proposal by Bardstown Pest Control Services for the cafeterias for the 2018-2019 school year with an option for a one (1) year renewal.

2. Permission to Award SFS Equipment Bid (2018-2019#8)

Since the May 2018 Board meeting where it approved the School Food Service's request to solicit bids for food service equipment awarded by the Kentucky Department of Education's FY 18 Equipment Assistance Awards, a bid opening was held at 1:00 p.m. on August 2, 2018. Only one bid submission was complete; therefore, SFS requested acceptance of the bid by C&T Design and Equipment Company. The KDE grant award of \$22,000 (per item, totaling \$44,000) covers the entire cost of the equipment to be purchased.

3. Permission to Solicit RFP for Design Professional

The Department of Facilities requested permission to solicit Request for Proposals for design professional services relating to the Kentucky Facilities Inventory Classification System (KFICS) and the District Facility Plan (DFP). As per KDE, each school district is required to review and develop a DFP through the services of a design professional every four years. In 2015, the district requested permission to waive the DFP process and extend the current DFP an additional four years. During that time, the district voted to reconvene the Local Planning Committee (LPC) to amend the current DFP to renovate Mt. Washington Elementary and Maryville Elementary. The district's DFP is due to KDE in April 2019. Please see the documentation for additional details.

Travel

* All travel by commercial carrier is due to schedule/cost.

School	Group	Date	Event	Location	Cost	Travel by:	TRIP#
Area Technology Center	Construction Students	9/25/18	KY Construction Career Choices Council (K4C)	Shelbyville, KY	-0-	Miller Transportation	8612
Bernheim Middle	Jr. Beta Club	1/16-18/2019	Ky. Jr. Beta Convention @ the Galt House	Louisville, KY	\$150	Miller Transportation	
	8th Grade	10/11/18	Dracula 2018	Louisville, KY	\$20	Miller Transportation	8545
Bullitt Central H.S.	Band	9/29-30/18	Morehead State University	Morehead, KY	-0-	BOE Buses	8551
	Boys Cross Country	10/6-7/18	Cherokee Invitational Meet	Knoxville, TN	-0-	BOE Vans	8574
	Select Choir	9/14-15/18	Choir Retreat @ St. Matthews Methodist Church	Louisville, KY	-0-	Miller Transportation	8609
	Advanced & Select Choir	11/11-13/18	Morehead State University Choral Festival	Morehead, KY	\$225	Miller Transportation	8607
	Medicaid Nursing Assistant Program	9/28/18	MNA Clinical Orientation at Franciscan Healthcare Center	Louisville, KY	-0-	Jefferson Transportation	8586
	Beta Club	10/10-12/18	Beta Leadership Summit	Sevierville, TN	\$180	Miller Transportation	8582
		1/13-15/19	State Beta Convention @ the Galt House	Louisville, KY	\$160	Jefferson Transportation	8583
Bullitt East H.S.	Drama & Speech	9/26/18	Actors Theatre - Curious Incident of Dog in Night	Louisville, KY	\$18	Miller Transportation	8588
	National Honor Society	10/18/18	NHS Halloween at the Zoo Volunteers	Louisville, KY	-0-	Miller Transportation	8587
	Boys & Girls Cross Country	9/21-22/2018	Gatorland Run @ Phil Moore Park	Bowling Green, KY	-0-	BOE Vans	8618
	Mrs. Darnell's Class	9/15-16/18	Louisville Zoo	Louisville, KY	\$20	Parents (BOE Van if necessary)	8655
	MSD Class	9/20/18	Camp Crooked Creek	Shepherdsville, KY	-0-	Miller Transportation	8654

Bullitt Lick M.S.	8th Grade	9/20/18	Dracula at Actors Theatre	Louisville, KY	\$18	Miller Transportation	8590/8589
	6th Grade	9/28/18	Kentucky Down Under	Horse Cave, KY	\$15	Miller Transportation	8597
Cedar Grove Elem.	4th Grade	10/17/18	Adventures in Water @ Louisville Water Co.	Louisville, KY	\$10	Miller Transportation	8572
	BETA Club	4/7-10/ 19	Chicago BETA Trip	Rosemont, IL	\$550	Shockey Tours	8575
Eastside Middle	6th Grade	10/25/18	Frankenstein @ KY Center for the Arts	Louisville, KY	\$30	Miller Transportation	8564
	6th Grade	3/21/19	Mary Poppins, Jr. @ John Hardin H.S.	Elizabethtown, KY	\$25	Miller Transportation	8566
Hebron Middle	6th/7th/8th grade in UA rotation, excluding Band and Choir	12/14/18	Coding with the Science Center	Louisville, KY	\$18	Miller Transportation	8505
Lebanon Junction Elem.	4th Grade	10/17/18	Adventures in Water @ Louisville Water Company	Louisville, KY	\$10	Miller Transportation	8573
North Bullitt H.S.	JROTC	9/4/18	UK Campus Visit	Lexington, KY	-0-	Miller Transportation	8495
		9/12/18					8598
Riverview Opportunity Center	BAMS 9th & 10th	9/26/18					8599
		10/10/18	Bernheim Forest	Clermont, KY	-0-	Miller Transportation	8600
		12/5/18					8601

Minutes

July 23, 2018 - Monthly Meeting

August 13, 2018 - Work Session

Construction Items

1. CO #28, MES Addition/Renovation - 2" Acoustic Wall Panel

On February 26, 2018, the Board approved Change Order #27 for installing a 24" acoustic strip around the perimeter of the Maryville Elementary School gym. With further review a better product is needed. Change Order #28, in the amount of \$1,370.77, will provide a 2" acoustic wall panel in lieu of 1" wall panel in the gymnasium for increased thickness. This increases Parco's purchase order to \$6,894,063.02.

2. Architectural Drawings for BEHS Dugout Expansion

Presented for approval were the architectural drawings relating to the Bullitt East High School Dugout Expansion Project as prepared by Rangaswamy and Associates, Inc. These are the structural, architectural and electrical drawings required by KDE. Upon approval, the drawings will be sent to KDE for their approval and records.

3. Security Upgrades at ROC & BAC - Vestibules

Currently, Riverview Opportunity Center and the Bullitt Alternative Center are the only school buildings without a security vestibule. Requested was the addition of a security vestibule at each of the schools to provide consistence and uniformity to the level of security afforded to each of the other schools. The approximate cost for architectural services and construction for the buildings totals \$60,000. Funding is located in the General Fund under Unassigned Funds and will be designated to cover the cost of each project. Upon approval, a BG-1 will be generated for the project and submitted to KDE as per their requirements. Additionally, the district will enter into an agreement for architectural services with Studio Kremer Architects to design and oversee the projects. The costs associated with architectural services will be negotiated with Studio Kremer Architects following KRS and KDE guidelines as the total cost of the project is below \$1,000,000.

4. BG-1 Riverview Opportunity Center Security Upgrades

Presented for approval was the initial BG-1 for the security upgrades at the Riverview Opportunity Center. Funding is allocated in the General Fund under Unassigned Funds to cover the cost of the project. The BG-1 totals \$30,000 which includes the architectural fees of \$5,000.

5. BG-1 Bullitt Alternative Center Security Upgrades

Presented for approval was the initial BG-1 for the security upgrades at the Bullitt Alternative Center. Funding is allocated in the General Fund under Unassigned Funds to cover the cost of the project. The BG-1 totals \$30,000 which includes the architectural fees of \$5,000.

Human Resources

1. Leaves of Absence Requests

Catherine Barron - Counselor - Maryville Elementary School - Ms. Barron requested leave without pay for the date of November 13, 2018. She has a non-medical issue.

Kelly Underwood - Teacher - Pleasant Grove Elementary School - Ms. Underwood requested leave without pay for the 2018/2019 school year. She has a medical issue.

Debra Whitsell - Teacher - Overdale Elementary School - Ms. Whitsell requested leave without pay for the dates of October 10-November 7, 2018. She is using 12 weeks of FMLA.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of July 2018 through August 2018 were submitted for the Board's information and inclusion in the minutes of this meeting.

3. Requests to Reduce Contract Days

Five BCPS bus drivers requested a reduction of their contracts by four days for the 2018-2019 school year. The four days are planning days: January 3 and 4, March 11, and April 8. By way of the request to the Board, these employees signify that they are aware and accept any ramifications to their CERS retirement account.

Bradford Connell
Mari Welty

John Keown, Jr.
Melissa Yount

Barney Marshall

Contracts

1. MC Consultants - Contract for Drug Testing Services

MC Consultants has collaborated with districts around the state providing drug prevention and drug testing to students and has worked with BCPS for numerous years. Drug use and abuse is a barrier to learning and to success in life. The drug testing program will continue to focus on prevention, not punishment, so that students can focus on being healthy and productive. Eric Farris reviewed this agreement.

2. KIP Survey MOU

Presented was a letter from the Cabinet for Health and Family Services regarding the Kentucky Incentives to Prevention (KIP) Survey. This survey is part of the Kentucky Governor's Youth Substance Abuse Prevention Initiative and is administered every two years free of charge. Responses to the survey provide information to school districts about students' use of tobacco, alcohol, and drugs. This information is used to improve programs for Kentucky's youth and is also used in presentations, grant applications, and improvement plans. The survey will be administered to all 6th, 8th, 10th, and 12th grade students. A copy of the survey was also provided.

3. SPD K9 Drug Prevention Services MOA

This Memorandum of Agreement with the Shepherdsville Police Department provides drug prevention and drug dog services to students. The drug dog program was originally established and provided by local funding from Bullitt County Fiscal Court. Increased state funding for safe schools allows sustainable drug prevention efforts. The drug prevention program will continue to focus on prevention, not punishment, so that students can be healthy and productive. Joe Mills with Buckman, Farris, & Mills reviewed the agreement.

4. KSBA Resolution - LG&E/KU Rate Case Intervention

Approval of this Resolution authorizes the Kentucky School Boards Association (KSBA) to represent BCPS in the upcoming Public Service Commission (PSC) rate hearing. Louisville Gas & Electric (LG&E) and Kentucky Utilities (KU) have announced their intention to file a rate increase on electric and gas rates. This will impact ten school buildings for electricity rates and 18 buildings for natural gas rates. Previously, the Council for Better Education (CBE) provided \$25,000 towards the funding for districts to have a legal voice at the PSC proceedings. At this time, KSBA does not know if the CBE will be able to assist with funding the intervention. The amount to cover the legal and witness costs in the upcoming rate case is \$45,000. If half of the 84 affected districts participate, BCPS will be committed to a maximum of \$1,350. If all 84 school districts participate, BCPS will be asked to commit to \$900.

5. Radio Communications Service Agreement

Radio Communications Service (RCS) sent an updated service agreement for the bus radios that went from \$7,342.20 per year to \$11,490.00 per year. Since this was a steep increase without warning, Eddie Clan and Joe Shepherd spoke with RCS and worked out a multi-year agreement as follows: year one - \$8,382.00, year two - \$10,193.64, and year three - \$11,586.34. Transportation can evaluate after year three to see if the department's needs are met and negotiate another deal or find another provider.

6. OVEC Occupational Therapy Services

The Department of Special Education requested permission to contract with the Ohio Valley Educational Cooperative (OVEC) for the purpose of utilizing their agreement with a third party agency to assist with providing Occupational Therapy services for students with IEPs. Due to the large number of students on each Occupational Therapists' caseloads currently and the increasing number of referrals from First Steps, utilizing this contract will help meet the service provision requirements in students' IEPs. This request is pending submission of the agreement by OVEC to the Special Education Department and review and approval by Board Counsel.

7. Electronic Payment Processing by My School Bucks

Due to the growing number of electronic payment processing and acceptance, the district will begin accepting debit and credit cards as a form of payment. The implementation of this project will begin at the central office and be extended to the schools. Currently, the district uses My School Bucks at the food service level. This program will run as an additional function of My School Bucks so other school payments may be received. The district's policy was updated to include language concerning electronic payments. Also, the agreement with My School Bucks will be reviewed by the district's attorney.

Permission to Accept Donations/Grant Funding

- \$1,000 from Bullitt County Tourist Convention Commission to BEHS Girls Basketball Team for t-shirts for the Queen of the Commonwealth Tournament in December

Use of District Property Request - BCHS by Southeast Christian Church

Southeast Christian Church requested the use of Bullitt Central's cafeteria dining room and HUB on September 20, 2018, from 6:30 p.m. to 8:30 p.m. The Application and Agreement Form, along with the Liability Insurance Certificate were provided.

Building Modification Requests

1. BEHS Compost Project

The Bullitt East High School Agriculture Department would like to build a compost bin adjacent to the greenhouse on campus. The project is a student-driven idea developed in the process of cleaning out plants from last year. The project consists of constructing a 4'6"W x 4'6"D x 5'0"H structure. This is a three-sided, permanent structure that will be utilized year-round and maintained by the agriculture department at BEHS. This project is at no cost to the Board. BEHS Ag. Teacher Megan Terry has personally bought all of the supplies.

2. SES Inspirational Quote Wall & Communication Board

Shepherdsville Elementary Principal Patrick Durham requested permission to design and paint an inspirational quote wall in the foyer of the school and install a communication board outside of the front entrance at the school. This project will be paid for by PTO funds and at no additional cost to the district.

3. Removal of Wall-Mounted Computer Table at MES

Maryville Elementary School Interim Principal Gayle Korfhage requested the removal of a wall-mounted, computer table in the preschool room. Removing this table will provide more space and improve compliance with implementing state preschool regulations.

Smile KY! Dental Program

Requested was approval to offer the Smile KY! Dental Program in eight elementary schools during the 2018-19 school year: Brooks, Freedom, Overdale, Shepherdsville, Roby, Crossroads, Cedar Grove, and Lebanon Junction. The remaining elementary schools are served on a rotating basis based on program availability. The program offers free dental screenings, and treatment to those who qualify, for students in grades 3-5 and eligible kindergartners. Additionally, the program provides free dental education and an oral health kit to all students. Parent/guardian permission is obtained for all screening and treatment services. Smile KY! is made possible by numerous community partners including the Bullitt County Health Department, Louisville Water Company, Colgate-Palmolive Company, Louisville Dental Society, BCPS FRC Coordinators, and the generous support of local dentists and hygienists. The Colgate van will be on site at the designated schools for dental screenings on October 10-12 and 15-19, 2018. The Smile KY! steering committee will determine treatment dates in late October. Either BCPS buses/vans or a private bus service will provide transportation for students invited to receive dental treatment. Smile KY! agreed to pay for transportation costs.

Textbook Plans for BLMS & BMS

Presented were textbook plans for Bullitt Lick Middle School and Bernheim Middle School. The Director of Secondary Education, along with the Assistant Superintendent for Student Learning, have reviewed the plans.

Declare Items Surplus

1. Electronic Items

The Department of Facilities submitted lists of electronic items to be declared surplus. With approval, these items will be sold at auction or recycled per district policy.

2. Lawn Mowers

The Department of Facilities submitted two items to be declared surplus:

- John Deere Z-Trak 50" mower, SN# TC820AG010081
- Bad Boy 60" mower, SN# BBX7236BS07121003

BCHS Homecoming Parade

Bullitt Central High School would like to host their annual Homecoming Parade on Thursday, September 27th at 5:30 p.m.

Shortened School Day Requests #1819-12 & 1819-13

Two parents have requested a modified attendance schedule for students with disabilities: Students 1819-12 & 1819-13. These students are identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedule, and the modified schedule has been recommended for approval by the Admissions and Release Committee (ARC). Full documentation is on file in the office of the Director of Special Education.

Time Change for Work Session on September 10, 2018

The Kentucky School Boards Association will provide a 3-hour training session for the Board and Superintendent on September 10, 2018, at 3:00 p.m. Due to the time change of the Work Session, this alters it to a special called meeting. There will also be a public hearing regarding the tax rates at 6:30 p.m.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

Early Graduation Request - Cameron Newton, BEHS

Bullitt East High School senior Cameron Newton completed his senior requirements and requested early graduation at the end of the first semester so he may attend college. Cameron has already started the enrollment process at the University of Louisville to continue his education in the medical field.

- 2018-249- Motion made by Dolores Ashby, seconded by Darrell Coleman, to approve the request for early graduation for BEHS student Cameron Newton. All members voted YES.

2018-2019 Tuition Rates

As required by Policy 09.124 - Tuition, presented were the proposed tuition rates for the 2018-2019 school year. Also included was the Tuition Calculation Worksheet provided by the Finance Department. The 2018-2019 tuition rates for non-resident students:

- With a Non-Resident Contract to collect ADA with the student's resident county, \$1,276.35
- Without a Non-Resident Contract to collect ADA with the student's resident county, \$10,397.90

Currently the only non-resident students attending Bullitt County Public Schools are the children of full-time employees of the district and families that will take up residence prior to the end of the first semester. According to Tuition Procedure 09.124 AP.1, tuition shall be paid in full prior to school starting for non-resident students that are not children of employees. Tuition for the children of full-time employees shall be paid on or before November 1st or an employee may elect to pay tuition through payroll deductions. Deductions will be divided over 12 consecutive paychecks and will begin with the first check in October.

- 2018-250- Motion made by Diane Thompson, seconded by Lorraine McLaughlin to approve the 2018-2019 Tuition Rates as presented. All members voted YES.

Applications for Family Resource and Youth Service Centers & School District Assurance Certification

BCPS requested permission to submit four applications for Family Resource and Youth Service Centers, as well as reconfiguration plans, to establish the following new centers:

- Hebron Middle/Zoneton Middle Youth Service Center (\$40,880)
- Mt. Washington Middle/Eastside Middle Youth Service Center (\$27,648.75)
- Mt. Washington Elementary/Pleasant Grove Family Resource Center (\$28,926)
- Bullitt East High School Youth Service Center (\$34,310)

Each center allocation is based on the number of free lunch students reported per school in December 2017 and is \$182.50 per free lunch student for the 2018-2019 school year. The budgets for each center were included for the Board's review and approval as per the grant application guidelines. These budgets are for centers with an estimated operation date

08/27/2018

beginning January 1, 2019, and ending June 30, 2019; therefore, the budgets reflect only six (6) months of operation. Center allocations for their operation in subsequent years would be for the full twelve (12) months - e.g., July 1, 2019, to June 30, 2020. The required School District Assurance Certification was also included for review and approval.

- 2018-251- Motion made by Dolores Ashby, seconded by Darrell Coleman, to approve the School District Assurance Certification and applications for the four new centers as requested. All members voted YES.

1st Reading - 08.1114 - Preschool Education

A revision to the Preschool Policy 08.1114 was requested in order to be compliant with KDE Preschool Program Assurances. The assurances require a written plan that addresses: recruitment of children; educational programming and related services; developmentally appropriate experiences in cognitive, communication, social, physical, and emotional development as well as creative expression; a curriculum that is relevant of the needs of the population serviced, in which a variety of skills are integrated into activities targeted toward the interests of children; parent outreach and active involvement; coordination of health and social services; coordination with the primary program; and an evaluation plan. The required supervision of students policy was also included in this revised policy due to KSBA coding expectations. This revision was reviewed by Amanda Hale at KSBA and Eric Farris.

- 2018-252- Motion made by Dolores Ashby, seconded by Darrell Coleman, to approve the 1st Reading of revised Policy 08.1114 as presented. All members voted YES.

Special Education Request for Additional Staff - Instructional Health Assistant

Requested was an additional district-wide Instructional Health Assistant for the 2018-2019 school year only. Assistance is needed for a student in order to meet educational goals. Funding for this position will come from the IDEA budget. Additional information was provided.

- 2018-253- Motion made by Diane Thompson, seconded by Lorraine McLaughlin, to approve the request for an additional district-wide Instructional Health Assistant as presented. All members voted YES.

District Assurances for 2018-2019

Submitted were the KDE District Assurances for the 2018-2019 school year. Each section was reviewed and initialed by the appropriate director as well as the two assistant superintendents. Once approved, the document will be uploaded to GMAP for KDE.

- 2018-254- Motion made by Lorraine McLaughlin, seconded by Diane Thompson, to approve the 2018-2019 District Assurances as presented. All members voted YES.

Superintendent Evaluation Process 2018-2019

Superintendent Jesse Bacon proposed the following process for the Superintendent Evaluation:

The Superintendent will complete the Superintendent Leadership Plan document as a self-assessment on the indicators contained in all seven of the Next Generation Effectiveness Standards for Kentucky School Superintendents.

From the results of the self-assessment, the Superintendent will develop a professional growth plan and submit it along with the completed self-assessment to the Board for approval at the September meeting.

Throughout the course of the year, the Board will hold two progress review meetings (November and March) in executive session with the Superintendent to give formative performance feedback on each of the seven standards and the Superintendent's progress toward the approved professional growth plan.

Before June, the Superintendent will distribute a Preliminary Summative Evaluation document to each board member to complete individually (paper or electronic) giving an overall rating (Exemplary, Accomplished, Developing, or Growth Required) on each standard. Each board member will submit their reports to the Chair (or a designee) for compilation purposes. The individual responses will be used for discussion, not for the actual summative report.

The Summative Report will be completed in executive session at the June meeting and be made final through approval in open session.

- 2018-255- Motion made by Lorraine McLaughlin, seconded by Darrell Coleman, to approve the proposed process for the Superintendent Evaluation as presented. All members voted YES.

Counselor Position at NES / Staffing Plan Amendment

Human Resources Director Jennifer Wooley requested amendment of the Staffing Plan to provide a full-time counselor position at Nichols. With new course codes being required in Infinite Campus, it has come to our attention that the Nichols related arts teacher is not certified to teach PE. With no other certified staff in the building able to take on this caseload, Nichols needs to hire a half-time PE teacher. Currently, the school is utilizing a half-time related arts position to create a full-time counselor. That half-time position may be utilized to hire a PE teacher.

As mentioned at the July Board meeting, a full-time counselor position did not appear to be needed at Nichols since they were using the related arts position to provide a full-time counselor. Now that the district is aware of the certification issue and must resolve it, an additional half-time counselor position is requested. Funding is provided by the General Fund.

- 2018-256- Motion made by Darrell Coleman, seconded by Dolores Ashby, to amend the Staffing Plan for each elementary school to have one 195-day counselor position for 850 students. Over 850 students, an additional half-time counselor would be allocated per the staffing plan. All members voted YES.

Emergency Board Order - Sewer Connection at Bernheim Middle

The Department of Facilities requested the Board to declare the sewer connection for Bernheim Middle School an emergency in accordance with 702 KAR 4:160 (1)&(2)(a) & (b) utilizing model procurement standards adopted by the Board under KRS 45A.380.

Through consultation with the district leadership team, the Bullitt County Health Department and KDE, the replacement of the wetlands system fits the guidelines for emergency status. The wetland system's lateral, drainage field has failed and is not repairable. While a permanent solution is in the process of being determined, all wastewater is being contained in the holding tanks and pumped on a weekly basis.

In the upcoming days, a meeting will be held with local officials and engineers to determine a viable solution. Once a solution is determined, a cost estimate will be given and an emergency BG-1 will be generated for Board approval and submission to KDE as required. Capital Outlay funds will be utilized to cover the cost of the project.

- 2018-257- Motion made by Lorraine McLaughlin, seconded by Darrell Coleman, to approve the request to declare the sewer connection for Bernheim Middle School an emergency. All members voted YES.

ADJOURNMENT

- 2018-258- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to adjourn at 6:39 p.m. All members voted YES.

CHAIRPERSON

SECRETARY