

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**July 23, 2018
6:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165 at 6:00 PM on July 23, 2018, with the following members present:

Attendance Taken at 6:00 PM:

- | | | |
|------------------------------|-------------------------|-------------------------|
| (1) Mrs. Lorraine McLaughlin | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mrs. Dolores Ashby | (5) Mr. Darrell Coleman | |

CALL TO ORDER

- 2018-211- The July 23, 2018, regular meeting of the Bullitt County Board of Education was called to order at 6:00 p.m. by Board Chairperson Debby Atherton.

ADOPT THE AGENDA

- 2018-212- Motion made by Dolores Ashby, seconded by Darrell Coleman to adopt the agenda with the following changes:
1. **Add** to Other Items from the Board: Appointment of Secretary to the Board and the Bullitt County School District Finance Corporation
 2. **Add** to Travel - Two requests
 3. **Add** to Construction Items: Change Order #11, BLMS - Unsuitable Soil
 4. **Add** to Contracts - Proximity Learning Inc. Service Agreement
 5. **Add** to Donations/Grant Funding - WHAS Crusade for Children Grant of \$54,000
 6. **Move and Amend** Consent Item to New Business - Filming at BCHS - Catching Fire 2
 7. **Add** to New Business - Additional Instructional Coach for NES

All members voted YES.

PRESENTATIONS

- 2018-213- Board Vice-Chairperson Darrell Coleman led the audience in The Pledge of Allegiance.
- 2018-214- Mr. Coleman also reviewed the Board Team Commitments.
- 2018-215- Communications Director John Roberts reminded anyone wishing to address the Board to please register.
- 2018-216- Cate Noble Ward of Studio Kremer Architects gave an update on the Bullitt Lick Middle School Renovation/Addition Project.

COMMUNICATIONS

Audience Comments

(None)

Superintendent's Report

- 2018-217- Superintendent Jesse Bacon spoke on three things as he was welcomed by the Board:
1. He thanked the Board for the great opportunity of being superintendent and said he had been meeting with central office staff, principals, participating in Leadership training and attending a Chamber of Commerce lunch.
 2. Mr. Bacon requested the August 13th Academic Review be changed to a future mini-retreat so he and the Board can address items such as communications on how best to keep them informed and get information out to the public.
 3. Mr. Bacon mentioned there are several new administrators and asked Adrienne Usher to introduce the new principals: Joni Britt (NBHS), Assistant Principal Jessica Sturgeon (NBHS), Kevin Fugate (Brooks), Julie Leston (MWES), Beau Johnston (PGES), and Darrell Vincent (ATC), and Interim Principal Gayle Korfhage (MES). Becky Sexton introduced new Director of Pupil Personnel Ruth Esterle.

Other Items from the Board

Appointment of Secretary to the Bullitt County Board of Education

Due to the retirement of Dr. Keith Davis, who was appointed Secretary to the Board of Education and the School District Finance Corporation in January 2018, it is necessary to appoint a replacement. Typically, the superintendent is appointed this role.

- 2018-218- Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to appoint Superintendent Jesse Bacon Secretary to the Board of Education. All members voted YES.

RECESS

- 2018-219- Motion made by Dolores Ashby, seconded by Diane Thompson to recess the regular meeting. All members voted YES.

BULLITT COUNTY SCHOOL DISTRICT FINANCE CORPORTATION CALL TO ORDER

Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to convene the meeting of the Bullitt County School District Finance Corporation. All members voted YES.

APPOINTMENT OF SECRETARY

Due to the retirement of Dr. Keith Davis, who was appointed Secretary in January 2018, it is necessary to appoint a replacement. Typically, the superintendent is appointed this role.

Motion made by Darrell Coleman, seconded by Dolores Ashby, to appoint Superintendent Jesse Bacon Secretary to the School District Finance Corporation. All members voted YES.

ADJOURNMENT

Motion made by Lorraine McLaughlin, seconded by Diane Thompson to adjourn. All members voted YES.

RECONVENE REGULAR SESSION

- 2018-220- The regular meeting was reconvened by general consensus.

CONSENT ITEMS

2018-221- Motion made by Lorraine McLaughlin, seconded by Diane Thompson, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on July 16, 2018, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

Travel

* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
Bernheim Middle	Jr. Beta Club	10/10-12/18	Beta Leadership Summit	Sevierville, TN	\$150	Miller Transportation	8490
	7th Grade	10/26/18	Stage One Frankenstein	Louisville, KY	\$15	Miller Transportation	8504
Bullitt Central H.S.	Football	8/18/18	Fairdale King of the Bluegrass	Fairdale, KY	-0-	Jefferson Transportation	8423
		8/20/18	Marion County H.S.	Lebanon, KY			8431
		8/24/18	Spencer County H.S.	Taylorsville, KY			8424
		8/27/18	Central Hardin H.S.	Cecilia, KY			8432
		8/30/18	Southern H.S.	Louisville, KY			8436
		9/14/18	N. Oldham H.S.	Goshen, KY			8426
		9/21/18	North Bullitt H.S.	Shepherdsville, KY			8427
		9/24/18	Bullitt East H.S.	Mt. Washington, KY			8433
		10/1/18	Washington County H.S.	Springfield, KY			8434
		10/4/18	Oldham Co. H.S.	Buckner, KY			8437
		10/11/18	S. Oldham H.S.	Crestwood, KY			8438
		10/15/18	N. Hardin H.S.	Radcliff, KY			8435
		10/19/18	Nelson Co. H.S.	Bardstown, KY			8428
Eastside Middle	Various Students	3/30-4/7/19	Venice, French Riviera, Barcelone	Italy, Spain, etc.	\$3555	Airlines/ Buses	7792
Freedom Elementary	3rd Grade	3/1/19	Kentucky Science Center	Louisville, KY	\$18	Jefferson Transportation	8536
Hebron Middle	8th Grade	9/14/18	Dracula at Actors Theater	Louisville, KY	\$28	Miller Transportation	8416
	Discovery School	8/16/18	Columbus Foundation / Nina, Pinta replicants	Louisville, KY	\$12	Miller Transportation	8534
		9/20/18	Falls of the Ohio	Clarksville, IN	\$15	Miller Transportation	8535
North Bullitt H.S.	JROTC	9/4/18	Raider Competition	Louisville, KY	-0-	Miller Transportation	8538
		9/11/18	Raider Competition	Louisville, KY			8539
		9/18/18	Raider Competition	Louisville, KY			8540
		10/2/18	Raider Competition	Louisville, KY			8541
		11/10/18	Orienteering Competition	Louisville, KY			8542

Riverview Opp. Center	BAMS 9th/10th	8/15/18	Bernheim Forest Orientation	Clermont, KY	-0-	Miller Transportation	8506
		8/29/18	Bernheim Forest	Clermont, KY	-0-	Miller Transportation	8507

Minutes

May 24, 2018 - Special Meeting - CO#6 BLMS Gas Line

June 10, 2018 - BCHS / BEHS/ NBHS Graduations

June 11, 2018 - Special Meeting - Contracts

June 18, 2018 - Regular Monthly Meeting

June 27, 2018 - Special Meeting - Financial Items

Construction Items

1. BG-4 BCHS College and Career Center - Marrillia Construction

This BG-4 Contract Closeout Form is for Marrillia Construction for the Bullitt Central High School College and Career Center Project BG 12-142. The original construction cost for this project was \$10,024,650.64 with a Purchase Order amount of \$4,683,724.36. The Change Orders to Marrillia's contract totaled \$281,567.92 and Change Orders to the Purchase Orders totaled (\$54,292.48) to bring the total amount for this BG-4 to \$14,935,650.44.

2. BG-4 MES, Cadillac Sign & Decal

This BG-4 Contract Closeout document is for Cadillac Sign & Decal for the new signage at the back of Maryville Elementary School. The total cost of this contract is \$3,055.00 and there were no change orders or purchase orders.

3. BG-4 MES, Caliber Construction LLC

This BG-4 Contract Closeout document is for Caliber Construction LLC for site work completed in front of Maryville Elementary School facing John Harper Hwy. The total cost of this contract is \$16,000.00 and there were no change orders.

4. CO# 10, BLMS - Asbestos Abatement

Change Order #10, in the amount of \$6,250.00 was approved by Mr. Bacon on July 2, 2018, to ensure that the MSD classroom #204 will be finished by the start of the 2018-2019 school year. When the carpet and VCT were removed during the summer construction activity, it was discovered that the finishes below contained asbestos. The rooms not shown on the abatement plan are Rooms #200-204 and the offices in the old library media center. The total additional abatement is 2,500 sq. ft. at a cost of \$6,250.00. This will change EH Construction's contract from \$9,480,073.88 to \$9,486,323.88.

5. CO #11, BLMS - Unsuitable Soil

This is an emergency Change Order #11, in the amount of \$22,000.00, for unsuitable soil at Bullitt Lick Middle School. On Friday, July 20, 2018, a proof roll was performed as required before asphalt can be placed for the new road at Bullitt Lick. It was discovered that additional undercutting is required, due to poor soil, before the placement of asphalt. The unit price in EH Construction's contract is \$55.00 per cubic yard and it is anticipated to be 400 yards of undercutting. This will change EH Construction's contract from \$9,486,323.88 to \$9,508,323.88.

Human Resources
Leaves of Absence Requests

Submitted to the Board for approval were the following leave of absence requests:

Mary Banks - Lunchroom Monitor - Shepherdsville Elementary School - Ms. Banks requested leave without pay for June 7th, 2018. She does not earn accrual leave time. She had a non-medical issue.

Jackie Brock - Cook/Baker - Pleasant Grove Elementary School - Ms. Brock requested leave without pay for the date of June 6th, 2018. She has used all her accrual leave time. She had a medical issue.

Andrea Collins - Lunchroom Monitor - Brooks Elementary School - Ms. Collins requested leave without pay for the date of June 6th, 2018. She does not earn accrual leave time. She had a medical issue.

Karen Holmes - Data Manager - Bullitt Central High School - Ms. Holmes requested leave without pay for June 6th, 2018. She has used all her available accrual leave time. She had a medical issue.

Kelly Holsclaw - Teacher - Mt. Washington Middle School - Ms. Holsclaw requested a leave without pay for the 2018/2019 school year. She has a medical issue.

Pamela Jenkins - Cook/Baker - Zoneton Middle School - Ms. Jenkins requested leave without pay for the dates of May 21st, 2018 and June 8th, 2018. She has used all her accrual leave time. She had a non-medical issue.

Kristi Miller - Bus Driver - Transportation - Ms. Miller requested leave without pay for the dates of May 8th, May 13th and May 15th and June 8th, 2018. She does not qualify for FMLA and used all her available accrual leave time. She had a medical issue.

Marcia Munnion - Bus Driver - Transportation - Ms. Munnion requested leave without pay for June 5th, 2018. She has used all her available accrual leave time. She had a medical issue.

Erica Walker - Teacher - Freedom Elementary - Ms. Walker requested leave without pay for the date of June 7th, 2018. She has used all her available accrual leave time. She had a non-medical issue.

Judy Wyatt - Lunchroom Monitor - Pleasant Grove Elementary School - Ms. Wyatt requested leave without pay for the date of June 8th, 2018. She does not earn accrual leave time. She had a non-medical issue.

Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of June 2018 through July 2018 were submitted for the Board's information and inclusion in the minutes of this meeting.

2018-2019 BCPS Employee Handbook

The revised Employee Handbook for the 2018-2019 school year will be available for viewing on the district website and available in "hard copy" upon request. The acknowledgement page will be sent to all employees via the TalentEd Records system to be signed electronically and filed in individual personnel files.

Contracts

1. MOAs for Key Fob Access by Local Law Enforcement Agencies 2018-19

Submitted were Memorandums of Agreement for Bullitt County law enforcement agencies listed below to allow officers and School Resource Officers access to schools for routine school walk-throughs in everyday situations and in the event of an emergency. Eric Farris has reviewed the agreements.

Bullitt County Sheriff's Office
Mt. Washington Police Department
Hillview Police Department
Kentucky State Police

Shepherdsville Police Department
Pioneer Village Police Department
Lebanon Junction Police Department

2. School Resource Officer MOAs

Presented were Memorandums of Agreement with the local law enforcement agencies listed below. This collaborative working relationship is important to ensure the safety of students and staff and a rapid law enforcement response in the event of an emergency. These agreements had been reviewed by Eric Farris.

Bullitt County Sheriff's Office - BEHS/NBHS

The Bullitt County Sheriff's Office will provide SRO services specifically to Bullitt East High School and North Bullitt High School, and county schools by request/need.

Mt. Washington Police Department SRO

The Mt. Washington Police Department will provide SRO services to Bullitt East High School, Mt. Washington Middle School, Eastside Middle School, Pleasant Grove Elementary, Mt. Washington Elementary, Old Mill Elementary and Crossroads Elementary.

Shepherdsville Police Department SRO

The Shepherdsville Police Department will provide SRO services for Bullitt Central High School, Bullitt Lick Middle School, Shepherdsville Elementary, Cedar Grove Elementary and Roby Elementary.

3. Auctions ASAP Contract

The Department of Facilities requested approval to conduct a surplus auction on August 25, 2018, at 9 a.m. Submitted was a contract with Auctions ASAP for professional services. The terms consist of the district paying a commission of 15% of the gross sale price and all advertising expenses. Additionally, there will be a 10% buyer's premium added to the price of all items that will benefit the district. Auctions ASAP will prepare and submit all advertising to the respective media sources through Landmark newspapers, social media advertisement, direct mail, Auction ASAP's website and other auction websites.

4. OVEC Membership Renewal for FY 19

This Consortium Renewal Agreement with Ohio Valley Educational Cooperative (OVEC) provides a wide variety of services, including cooperative bidding and purchasing, professional development opportunities, and Administrative/Leadership Meetings. The annual cost is \$25,936.

5. EPES School Accounting Software Renewal

The District utilizes EPES School Accounting Software for recording activity in the School Activity Funds. The Finance Department also has a license and can look at real time information to assist a school if there is an issue. The renewal cost is \$147 per school.

6. Frontline Education - Electronic Timekeeping

BCPS utilizes Frontline Education as the electronic timekeeping system for the district. This system provides absence and substitute management as well as time and attendance for employees. The annual renewal for absence and substitute management is \$22,594.17 and the annual renewal for time and attendance is \$20,009.00.

7. Verizon Agreement for Maryville and Overdale FRC

The Family Resource Center at Maryville and Overdale Elementary Schools would like to enter into an agreement with Verizon for data service. This will allow the FRC Coordinator

more flexibility when making home visits and other needs that take her outside the boundaries of the school. This expense will be paid with FRC funds.

8. Voluntary Student Accident Insurance - Bollinger Specialty Group

Bollinger Specialty Group has provided voluntary student accident insurance plan renewal information. This insurance is not paid by the Board of Education, as it is provided as a service to students and parents. The effective dates of coverage is August 1, 2018 through July 31, 2019. The options include: 1) School Time Only; 2) 24-Hour coverage; and, 3) Football Only coverage.

9. Child Care Food Program Meal Service Agreement with OVEC

These agreements with the Ohio Valley Educational Cooperative (OVEC) authorize the sale of bulk meals by BCPS to OVEC for early head start and TAPP program participants. The agreement is a prototype document required by KDE's School and Community Nutrition as part of OVEC's participation in the Child and Adult Care Food Program (CACFP).

10. Engagement Letter - Berens-Tate Consulting Group

In 2013, bonds were sold for \$26,815,000. Anytime bonds exceed \$15,000,000, a rebate analysis must be completed the sooner of bond proceeds being spent or each fifth bond year-end for each tax-exempt bond/debit. Berens-Tate Consulting Group provides the rebate analysis for bonds. A Summary Report, Arbitrage Rebate Report, and IRS Form 8038-T (if required) will be prepared by Berens-Tate Consulting Group. The cost for this service will not exceed \$4,000. Joe Mills with Buckman and Farris reviewed the Engagement Letter.

11. Safran Electronic Fingerprint System MOA

The Maintenance and Support Agreement with Safran MorphoTrak is required to utilize the electronic fingerprint system. The district has experienced a much quicker turnaround time for receiving criminal background check results with this system which is very beneficial in the hiring process.

12. Student Teaching Agreements

Submitted were Student Teacher Agreements for some of the universities and colleges listed below. Those agreements not attached are expected to arrive later in the coming months. Each college/university would like to place teacher education students in Bullitt County Schools for student teaching experiences, clinical experiences, and/or field placements for the 2018-2019 school year.

Asbury University	Georgetown College	Morehead State University	University of Louisville:
Bellarmine University	Indiana University Southeast	Spalding University	a. School of Education
Brescia University	Jefferson Community & Technical College	University of the Cumberlands	b. Kent School of Social Work
Campbellsville University	Marshall University College of Health Professions	University of Kentucky	c. American Sign Language Interpreting Studies Program
Eastern Kentucky University	Midway College	Western Kentucky University	d. Speech and Language Pathology

13. Annual Special Education Contracts

Presented were contracts from agencies with whom the Special Education Department conducts business each year. Continuation of the contracts/services was requested.

Pacific Interpreters

This agency provides foreign language interpreting services for parents who are not fluent in English, and who attend meetings and events in the district's schools.

Center for Accessible Living

This agency provides qualified substitutes for the educational interpreters employed by the district. Educational interpreters provide access to the curriculum for students who are deaf or hard-of-hearing.

Bright Stars Physical Therapy - Laura Stone, PT, PSC

Ms. Stone provides physical therapy evaluations and services for students who have PT on their individual education plan. Ms. Stone also provides supervision required by license for the physical therapy assistants employed by the district.

Options Unlimited

This agency provides instruction in workforce training and life skills through a community-based job coach program to prepare students with disabilities to reach their post-secondary goals. These are typically students with moderate to severe cognitive disabilities, or other significant disabilities, who are not likely to pursue higher education. The job coaches work directly with students both at school and in job sites to explore interests, develop job readiness, and to practice the soft skills required to maintain employment.

Ohio Valley Educational Cooperative - OVEC

OVEC provides a diagnostician to assist with the administration of educational evaluations to students in the special education referral process.

Centerstone of Kentucky

This agreement establishes the provision of therapeutic mental health and behavioral health services, staff training, classroom behavioral assessments, and consultation in order to enhance students' educational experiences by assisting students in building skills to improve negative attitude behaviors, or inadequate social functioning related to learning, and promoting an optimal level of interpersonal skills for students.

14. Applied Behavioral Advancements (ABA) Contract Continuation

The Special Education Department requested continuation of the existing contract with Applied Behavioral Advancements for delivery of services in the area of applied behavior analysis. ABA's services entail the identification of goals and objectives, the measuring of target behaviors, the evaluation of current levels of performance, the design and implementation of interventions, ongoing measurements of target behaviors, and peer training. The contract was set to expire June 30, 2017, but includes a contingency provision for possible continuation of the contract on a month-by-month basis thereafter. The contract was approved for continuation for the 2017-2018 school year. Permission to continue for the 2018-2019 school year was requested. Funding will come from the IDEA-B budget.

15. AmeriCorps Kentucky College Coaches MOA

The partnership between the Kentucky Higher Education Assistance Authority, Kentucky Campus Compact, and BCPS has completed its third year. This Memorandum of Agreement between all parties will begin on September 1, 2018, and conclude on June 30, 2019. Kentucky College Coaches is an AmeriCorp initiative that will place college graduates in high schools to provide mentoring and hands-on advising to help students and families understand college readiness and the path to post-secondary education. North Bullitt High School is the host for the AmeriCorp Kentucky College Coach. The coach will work with disadvantaged students who would not typically go to college or do not understand the process of how to get to college. The coach will mentor 15 students per grade level focusing on the importance of grades and applications. Throughout the school year, the coach will report to AmeriCorp Kentucky College, updating on the progress of these students. The Kentucky Higher Education Assistance Authority will cover the expense for the coach's time and effort.

16. Department of Juvenile Justice MOA

This Memorandum of Agreement with the Department of Juvenile Justice is an Inter-agency Agreement to provide education services for youth committed to, or in the custody of, the Department at the Bullitt Alternative Center. This MOA is required prior to the district entering into a MOA with the Kentucky Educational Collaborative for State Agency Children (KECSAC) per KECSAC regulations.

17. Eastern Kentucky University Dual Credit MOA

The Memorandum of Agreement with Eastern Kentucky University proposes a dual credit program for the student within the aviation program for the 2018-2019 school year. Two courses will be offered through the ECU online Blackboard Learning System: AVN 150- Introduction to Aviation and AVN 170- Introduction to Unmanned Aircraft Systems. Students must meet all ECU entrance requirements prior to the start of their coursework based on the admission requirements for dual credit as outlined by the Dual Credit Program Guidelines specified in the current ECU Undergraduate Catalog. Students will be charged the KY Dual Credit Scholarship rate of one-third of one hour at the KCTCS rate, which is \$53 per credit hour for 2018-2019.

18. Morehead State University MOA

Morehead State University proposes a dual credit program for the students of North Bullitt High School and Bullitt Central High School for the 2018-2019 academic year. Students will be charged \$169 per class; however, the first two MSU courses taken by seniors will be paid for by the KY Dual Credit Scholarship. Students will be charged the KY Dual Credit Scholarship rate, which is one-third of one hour at the KCTC rate. The KCTCS rate for 2018-2019 is \$169 per class. The first MSU course each semester taken by qualified seniors will be paid for by the KY Dual Credit Scholarship program. All other MSU dual credit courses taken by qualified students, including seniors and juniors at North Bullitt and Bullitt Central during 2018-2019 will be paid for through a MSU scholarship of \$169 per class. In the event state funds are not sufficient to cover the two courses allotted to seniors, then those students shall receive scholarships as set forth for additional classes or for juniors. Each school is responsible for hiring and assigning qualified instructors and providing textbooks, software, and/or fees/supplies for courses offered.

19. Proximity Learning Inc. Service Agreement

If the district has difficulty filling teaching vacancies this year, Proximity Learning can provide certified teachers who will teach students virtually. This service was used during the 2015-2016 school year for a Spanish teacher at MWMS. The Education Professional Standards Board (EPSB) verified virtual learning is acceptable for instructional purposes. If this option is utilized, a certified substitute teacher will be placed in the classroom on a daily basis for supervision purposes as well as instructional purposes. Funding is available through the general fund.

Permission to Accept Donations/Grant Funding

- \$2,000 Donation from BE Athletic Boosters to BEHS Baseball team for the dugout expansion and locker room addition
- \$1,362.34 Donation from Jennings Orthodontics to OMES for student agendas for the 2018-2019 school year
- \$54,000 WHAS Crusade for Children Grant to purchase occupational and physical therapy equipment and curriculum for special needs students

Use of District Property Requests

1. MWES by Church of the Crossroads

The Church of the Crossroads requested permission to continue use of Mt. Washington Elementary School's gymnasium and classrooms 75, 66, and 111 for church service on Sundays from 8:00 a.m. to 12:00 p.m. from the dates of August 5, 2018, to July 31, 2019. This will be its second year. If the congregation continues to grow and they request more space, Principal Julie Leston will coordinate with the Maintenance Department. The Application and Agreement Form and Liability Insurance Certificate were provided.

2. BCHS by the Kentucky State Beekeepers Association

Bullitt Central High School requested permission to allow the Kentucky State Beekeepers Association to use their facility's auditorium, cafeteria, two classrooms and the HUB on November 3, 2018, from the hours of 7:30 a.m. to 5:30 p.m. to host its District Meeting. The Application and Agreement Form and Liability Insurance Certificate were provided.

Declare Electronic Items Surplus

The Department of Facilities submitted lists of electronic items to be declared surplus. With approval, these items will be sold at auction or recycled per district policy.

Child Nutrition Program (CNP) Application Documents

Each year Bullitt County School Food Services must apply to the Kentucky Department of Education in order to participate in the National School Lunch Program (NSLP), the School Breakfast Program (SBP) and the Afterschool Care Snack Program (ASCP). Requested was review, approval, and signature of the documents needed as part of the KDE application for participation.

School and District Data Security and Breach Procedures

According to new regulations 702 KAR 1:170 Section 3, school districts are now required to publicly acknowledge a review of the Data Security and Breach Notification Best Practices Guide. This information has been shared with administrative staff. All users of the district email or user accounts will receive this information twice a year.

UNFINISHED BUSINESS

2nd Reading - Board Policy Update #41

Submitted were the 2018 KSBA Annual Policy Updates that have been reviewed by Central Office Leadership Staff. The requested additions and/or modifications have been revised to suit the needs of the district.

- 2018-222- Motion made by Dolores Ashby, seconded by Diane Thompson, to approve the 2nd Reading of Board Policy Update #41 as presented. All members voted YES.

NEW BUSINESS

Treasurer Appointment 2018-2019

The Treasurer for the Bullitt County Board of Education serves a one-year term and is appointed each year by the Board. For the past several years, the Director of Finance has been appointed Treasurer as the job duties assigned to the Treasurer position are the responsibility of the person serving in the Director's role.

- 2018-223- Motion made by Darrell Coleman, seconded by Dolores Ashby, to appoint Finance Director Lisa Lewis Treasurer. All members voted YES.

Special Education Request for Additional Staff - NBHS/District-Wide

Requested was an additional special education teacher (MSD) for the 2018-2019 school year that will be district-wide but mostly at North Bullitt High School or utilized at other schools as needed. Funding is available for the additional position in the IDEA budget.

- 2018-224- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the addition of a special education teacher (MSD) for the 2018-2019 school year as requested. All members voted YES.

Filming at BCHS - Catching Fire 2

The producer and film crew of the movie Catching Fire are creating a sequel, Catching Fire 2, and will be filming in the Regional area. Pending Board approval and receipt of all the appropriate documentation, the film crew would like to use Bullitt Central High School's football field and students for the movie. The filming would take place on Monday, August 27th, and Tuesday, August 28th. Each day of filming will last approximately 14 hours where students may be pulled out during the school day as well as after-school taping, particularly the football team. If approved, all students (and their parents/guardians) who are being videotaped will be required to execute 3 documents: the Board Policy Public Consent Form (09.14 AP.251), a letter created by Eric Farris at Buckman, Farris, and Mills, and a letter to the producer for the use of the taping for the production of the film only.

Board Policy 05.3 only allows for rental of school facilities to non-profit organizations. Mustard Seed Entertainment, the company producing the film is a for-profit organization. For that reason, Bullitt Central High School requested that the Board waive condition 2 of the rental application and contract, under policy 05.31. All other conditions of the rental application and contract remain in effect.

To waive condition 2 of Policy 05.31, the Board must at least consider:

- The legality of waiving Board policy
- If District goals will be advanced by the waiver
- If student outcomes will be promoted

- If District uniformity is required in the circumstances under consideration; and/or
- If the larger interests of the public will be served

2018-225- Motion made by Lorraine McLaughlin, seconded by Diane Thompson, to waive condition 2 of the rental application and contract (policy 05.31), upon consideration of Board Policy 02.432, to allow Mustard Seed Entertainment to apply for use of district property with the understanding that all other conditions of policy 05.31 remain in effect and subject to review and approval of supplemental documents from Mustard Seed Entertainment by Board Counsel. All members voted YES.

Additional Half-Time Instructional Coach for NES

The Student Learning Department requested an additional half-time instructional coach to be placed at Nichols Elementary School. Funding is available in the Title I allocations for the district and Nichols Elementary.

2018-226- Motion made by Diane Thompson, seconded by Dolores Ashby, to approve the request for an additional half-time instructional coach at Nichols Elementary. All members voted YES.

EXECUTIVE SESSION

2018-227- Motion made by Dolores Ashby, seconded by Darrell Coleman, to recess regular session and enter executive session as authorized by KRS 61.810(1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel and KRS 61.810(1)(f) for discussions which might lead to the discipline or dismissal of an individual employee without restricting that employee's right to a public hearing if requested. All members voted YES.

RECONVENE REGULAR SESSION

2018-228 Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to exit executive session and resume regular session. All members voted YES. No action was taken in executive session.

ADJOURNMENT

2018-229- Motion made by Dolores Ashby, seconded by Diane Thompson, to adjourn at 7:00 p.m. All members voted YES.

CHAIRPERSON

SECRETARY