

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

**REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION
&
SPECIAL MEETING OF THE BULLITT COUNTY
SCHOOL DISTRICT FINANCE CORPORATION**

**May 21, 2018
6:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165 at 6:00 PM on May 21, 2018, with the following members present:

Attendance Taken at 6:00 PM:

- | | | |
|------------------------------|-------------------------|-------------------------|
| (1) Mrs. Lorraine McLaughlin | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mrs. Dolores Ashby | (5) Mr. Darrell Coleman | |

CALL TO ORDER

- 2018-140- The May 21, 2018, regular meeting of the Bullitt County Board of Education was called to order at 6:00 p.m. by Board Chairperson Debby Atherton.

ADOPT THE AGENDA

- 2018-141- Motion made by Dolores Ashby, seconded by Darrell Coleman, to adopt the agenda with the following changes:

1. Add to Construction- Change Order #8, BLMS Roof Abatement / Demolition
2. Omit Twin Eagles Farm Lease
3. Add to New Business (before School Fees/Costs item) EMS Agriculture Teacher Stipend / Extended Days
4. Add to Executive Session - Pending Litigation, as authorized by KRS 61.810 (1)(c)

All members voted YES.

PRESENTATIONS

- 2018-142- Board member Dolores Ashby led the audience in The Pledge of Allegiance.
- 2018-143- Mrs. Ashby also reviewed the Board Team Commitments.
- 2018-144- Communications Director John Roberts reminded anyone wishing to address the Board to please register.
- 2018-145- Congratulations to the following:
- "I'm In!" Scholarship Recipients: Garrett Jones of Riverview Opportunity Center, Kelsey Hopper for Bullitt Central High School, Gabrielle Price of Bullitt East High School, and Noah Hudgins from North Bullitt High School
 - Old Mill Elementary School fifth grade student Shane Ritter won the AARP/KRTA Grandparent of the Year Essay for school, county, Fifth District and State.

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- Elementary school students Kyndra Nalley, Reagan Manco, Alyssa Schuler and Hunter Etherton of Lebanon Junction; Seth Bishop and Akeala Galloway of Crossroads; and Elizabeth Swift and Jackson Binkley of Old Mill earned separate honors at Kentucky's National History Day Competition.
- 2018 Governor's Scholars Program participants:
 - Samuel Mitchell, Seth Mitchell, Hannah Wells, Savanah Wells, and Aiden Terry, and (alternate) Savannah Gould of Bullitt Central High School
 - Charisma Cornell, Grace Fluhr, Ainsley Gordon, Lindsey Spencer and Jacob Hall and (alternate) Kayla Nutgrass of Bullitt East High School
 - Jasmine Chandler, Emily Johnson, Leslie Phelps and Haley Napier and (alternate) Brooklyn Thompson of North Bullitt High School
- Riverview Opportunity Center freshmen Jamisen McCrary, Preston Trundy, Kyle Callahan and Zachary Fust earned Second Place at the Lt. Gov. Jenean Hampton's second annual Regional Entrepreneurship Challenge. The team advanced to state competition.
- Student Technology Leadership Program (STLP) groups from Maryville and Pleasant Grove Elementary Schools achieved award-winning accomplishments at state competition.
- Duke University Talent Identification Program (TIP) State recognized seventh grade winners from the following middle schools:
 - William Brangers, Dominik Fackler, Raegan Jackson and Alexander Schmidt of Mt. Washington Middle
 - Jason Lin, Allyson Morgan and Samuel Walls of Hebron/Discovery School
 - Brianne Beck of Bernheim Middle
 - Xavier Hansen, Brooklyn Sauer and Jack Tinelli of Eastside Middle
 - Grand Recognition was earned by Dominik Fackler of Mt. Washington Middle.
- North Bullitt High School mathematics teacher Christine Bickett was selected as one of 24 Valvoline Teacher Achievement Awards, one of Top Three high school educators in the state and a semifinalist for 2018-2019 Kentucky Teacher of the Year.

2018-146- Mr. Tom Abele, Harshaw Trane Vice-President of Business Development, presented ENERGY STAR Awards. In 2017, 18 district buildings earned certification or re-certification through ENERGY STAR. ENERGY STAR certification signifies that these school buildings perform in the top 25% of similar buildings across the country for energy efficiency. BCPS's 18 ENERGY STAR buildings are:

Brooks Elementary	Hebron Middle	North Bullitt H.S.
Bullitt Lick Middle	Lebanon Junction Elem.	Overdale Elementary
Cedar Grove Elementary	Maryville Elementary	Pleasant Grove Elementary
Crossroads Elementary	Mt. Washington Elem.	Roby Elementary
Eastside Middle	Mt. Washington Middle	Shepherdsville Elementary
Freedom Elementary	Nichols Elementary	Zoneton Middle

2018-147- Eighth grade students Azlyn Fleming, Elijah Medsker, and Andrea Martinez Hernandez from Bullitt Lick Middle School spoke about their charity event to raise awareness of human trafficking. They organized a 5K Run For Freedom. The students shared what they had learned from the project and raised \$2,300 for the Free2Hope organization in Louisville.

2018-148- Members of the Bowman's Valley School Project Committee gave an overview of the project and future plans. A token of thanks was given to John Roberts, Darrell Coleman, the Board of Education and Keith Davis for their support and assistance of the project.

- 2018-149- Ms. Cate Noble Ward of Studio Kremer Architects gave an update on the Bullitt Lick Middle School Renovation/Addition Project.

COMMUNICATIONS

Audience Comments

- 2018-150- BCEA Vice-President Monica Clark announced BCEA Scholarships awarded to students of district employees that met the association's specifications. The scholarship is usually \$1,000 per high school. There were no candidates at Bullitt Central this year so the \$1,000 was split between Bullitt East and North Bullitt. Recipients include Brooke Hatfield (\$1,000) and Haylie Jenkins (\$500) of BEHS and Alysha Johnson (\$1,000) and Maiyuki Druen (\$500) of NBHS.

Superintendent's Report

- 2018-151- Superintendent Keith Davis congratulated the 2017-2018 Certified Retirees:

Kim Alcorn	Brenda Hutchison	Traci Sewell
Stephen Cain	Dean Jagers	Cindy Smith
Rebecca Cornell	Terri Lewis	Mary Denise Smith
Julie Cox	Karen Muench	Rita Taulbee
Staci Goedde	Deborah Pack	Penny Terry
John Green	Edwina Pennington	Chris VerDow
Dedre Hatfield	Brenda Pirtle	Melissa Whicker
Sheila Henson	Mark Rogers	Keith Davis
Melissa Hill	Nan-Ellen Roosa	

- 2018-152- Congratulations to the 2017-2018 Classified Employees:

Terrance Akin	Debra Haycraft	Deborah Rowe
Kim Buchanan	Karen Hoskins	Debbie Vinson
Linda Burkart	Janet Jenkins	Patricia Waddell
Patricia Clan	Claudia Jones	Rose Webb
Kathy Clark	Melissa Key	Neida Werner
Ann Day	Michelle Kline	Dorothy White
Sheila Doan	Valerie Moore	Ray Wilkerson
Billie Ferrell	Rita Perkins	Brenda Zabel
Wanda French	Charlene Price	

Other Items from the Board

(None)

RESOLUTION

Hilliard Lyons associates Chris Sutherland, Kelly Mrsic, and Barry Anderson attended and presented a Resolution authorizing a contract, rent and lease with the Bullitt County School District Finance Corporation and requested approval of all other documents in connection with the proposed Bullitt County School District Finance Corporation Series 2018 bond issue.

- 2018-153- Motion made by Dolores Ashby, seconded by Diane Thompson, to approve the Resolution authorizing a contract, rent and lease with the Bullitt County School District Finance Corporation and approve all other documents in connection with the proposed Bullitt County School District Finance Corporation Series 2018 bond issue. All members voted YES.

RECESS

- 2018-154- Motion made by Darrell Coleman, seconded by Dolores Ashby, to recess the regular meeting of the Bullitt County Board of Education. All members voted YES.

BULLITT COUNTY SCHOOL DISTRICT FINANCE CORPORATION CALL TO ORDER

The May 21, 2018, special meeting of the Bullitt County School District Finance Corporation was called to order by Board President Debby Atherton at 7:07 p.m.

RESOLUTION

Motion made by Lorraine McLaughlin, seconded by Diane Thompson, to approve the Resolution of the Bullitt County School District Finance Corporation and advertising for bond sale and all other documents in connection with the bond issue. All members voted YES.

ADJOURNMENT

Motion made by Darrell Coleman, seconded by Dolores Ashby, at 7:09 p.m. to adjourn the special meeting of the Bullitt County School District Finance Corporation. All members voted YES.

RECONVENE REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

- 2018-155- By general consensus the Board resumed regular session.

CONSENT ITEMS

- 2018-156- Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on May 16, 2018, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

Bids

1. Request to Accept Bid - General Merchandise

General Merchandise sealed bid packets were sent to 15 local vendors. Only one vendor responded to the bid request - Kroger, Bardstown, KY. Permission to accept the bid is requested. *Please note, Wal-Mart in Shepherdsville and Valu-Market in Mt. Washington may be utilized for purchases as they are on the active vendors list with the State of Kentucky.

2. Request to Accept Bid - Underclassmen Pictures

On April 10, 2018, sealed bids were opened for Underclassmen Pictures. There were four sealed bids submitted. Provided was a scoring rubric that indicated the information bid by each company. Based on the information submitted, Ms. Lewis recommended acceptance of

the bid by Lifetouch National School Studios, Inc. as it scored the highest points on the rubric.

3. Request to Accept Bid - District Soft Drinks

Provided was the sealed bid tabulation sheet for the District Soft Drink bid which was opened on April 10, 2018. There were two bids submitted. Overall, Pepsi and Coca-Cola scored the same on the criteria. Although Pepsi offered an attractive annual benefits package, Coca-Cola's package provided options with less stipulations. Also, the annual sponsorship from Coca-Cola for each high school would be \$3,250 in which Pepsi's sponsorship would be \$2,500. Requested was approval for the bid with Coca-Cola as the district soft drink provider.

4. Request to Solicit Bids for the Equipment Assistance Awards (FY19)

School Food Service (SFS) requested permission to solicit bids for equipment awarded by the Kentucky Department of Education's FY 19 Equipment Assistance Awards. The grant award was accepted by the Board at the April Board meeting. SFS will collaborate with the Director of Facilities and Supervisor of Maintenance to develop equipment specifications to ensure all departmental needs are met (ease of maintenance, installation, etc.)

Included in the award and bid solicitation were:

Shepherdsville Elementary: Combi Oven (1) - Award amount \$22,000

Brooks Elementary: Combi Oven (1) - Award amount \$22,000

Travel

* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
Bernheim Middle	6th Grade	6/8/18	Statistics, Data Collection, & Display	Fern Bowl, Fern Creek, KY	\$15	Miller Transportation	8269
	7th Grade	6/8/18	KY Science Center	Louisville, KY	\$15	Miller Transportation	8280
	Beta Club	6/11-16/2018	National Beta Convention	Savannah, GA	\$150	BOE Van	8305
Bullitt Central H.S.	Wrestling Team	6/17-22/2018	Wrestling Camps at Lakewood H.S. & Thornapple Kellogg H.S.	Lake Odessa, MI & Middleville, MI	-0-	BOE Vans	8276
	Girls Basketball	6/18-20/2018	Campbellsville University Basketball Camp	Campbellsville, KY	-0-	Parents	8389/ 8390
Bullitt East H.S.	Bass Fishing	6/25-7/1/2018	National High School Bass Fishing Tournament	Florance, AL	-0-	Parents	8279
	Boys Golf	7/11-13/2018	Tournament at Warren Golf Course at Notre Dame	Notre Dame, IN	-0-	BOE Bus / Vans	8278
	Boys Basketball	6/4/18	Summer Games - Collins H.S.	Shelbyville, KY	-0-	Miller Transportation	8301
		6/11-13/2018	Boys Basketball Team Camp	Wilmore, KY	-0-	Miller Transportation	8299
Bullitt East H.S.	Boys Basketball	6/13-15/2018	Tennessee Tech University Team Camp	Cookeville, TN	-0-	Miller Transportation	8372
		6/19/18	Summer Games	New Albany, IN	-0-	BOE Vans	8320

	Foreign Language Students & Parents	3/30- 4/7/ 2019	Mediterranean Coast - French Riviera, Barcelona, Spain	Milan, Italy, Monaco, Cinqua Terre, Italy	\$3550	American Airlines	8219
	Football Team	7/28/18	J-Town H.S.	Jeffersontown, KY	-0-	Miller Transportation	8421
Bullitt Lick Middle	Archery Team	6/7/18	World Tournament	Louisville, KY	-0-	Miller Transportation	8391
Cedar Grove Elem.	BETA Club (with BMS)	6/11-16/ 2018	National BETA Convention	Savannah, GA	\$150	BOE Vans	8324
Crossroads Elementary	1st Grade	6/5/18	Louisville Zoo	Louisville, KY	\$17	Miller Transportation	8284
Hebron Middle	7th Grade & Discovery School	11/2-3/ 2018	KY Night at the Museum of Science & Industry	Chicago, IL	\$279	Freedom Tours	8343
	Lamont Science & Discovery School	5/24/18	Kentucky Science Center	Louisville, KY	\$15	Miller Transportation	8275
	Incoming Discovery 6th Graders	6/14/18	BREAKOUT!	Louisville, KY	-0-	Miller Transportation	8340
Lebanon Junction Elem.	1st Grade	6/1/18	Kentucky Science Center	Louisville, KY	\$17	Miller Transportation	8329
Nichols Elementary	1st/3rd Grades	6/4/18	Louisville Zoo	Louisville, KY	\$13	Miller Transportation	8285
North Bullitt H.S.	Volleyball Team	7/11-13/ 2018	Volleyball Camp @ Morehead State University	Morehead, KY	-0-	BOE Vans	8282
	Girls Basketball	6/21- 23/18	Basketball Camp @ Berea H.S.	Berea, KY	-0-	BOE Vans	8315
	Band	6/10/18	Graduation at Freedom Hall	Louisville, KY	-0-	Miller Transportation	8335
	JROTC	8/25/18	Orienteering Competition	Louisville, KY	-0-	Miller Transportation	8370
		9/27/18	Land Navigation @Camp Crooked Creek	Shepherdsville, KY	-0-	Miller Transportation	8367
		11/10/18	Orienteering Competition	Louisville, KY	-0-	Miller Transportation	8368
Pleasant Grove Elementary	Kindergarten	6/4/18	Louisville Zoo	Louisville, KY	\$11	Miller Transportation	8266
Riverview Opp. Center	Beta Club	6/11/18	Holiday World	Santa Claus, IN	\$50	Miller Transportation	8313
Zoneton Middle	6th Grade & Mrs. Vice's Class	6/6/18	Louisville Zoo	Louisville, KY	\$15	Jefferson Transportation	8287

Minutes

April 23, 2018 - Monthly Meeting

Construction Items

1. CO#1, BCHS Renovation - PPG Paints

Deductive Change Order #1 for PPG Paints, in the amount of (\$2,505.00), is for a credit of unused funds for material not used at the Bullitt Central High School for the renovation work. The original Purchase Order amount was \$3,749.95, of which \$1,250.00 was spent.

2. BG-4, BCHS Flexible Learning Center - Real Painting

This BG-4 Contract Closeout Form is for Real Painting for work performed at the Bullitt Central High School Flexible Learning Center BG 12-142. The final amount for this contract is \$15,370.00.

3. CO#1, BCHS Renovation - Lee Masonry Products

Deductive Change Order #1, in the amount of (\$92.34), for Lee Masonry Products is for a credit of unused funds for material not used at the Bullitt Central High School Flexible Learning Center Project. The original Purchase Order amount was \$4,377.46, of which \$4,285.12 was spent.

4. BG-4 BCHS Renovation - B&B Masonry

This BG-4 Contract Closeout Form for B&B Masonry is for work performed at the Bullitt Central High School Flexible Learning Center, BG 12-142. The final amount of the contract is \$22,605.12.

5. CO#1, NBHS CCC - Unused Funds, Johns Manville

Deductive Change Order #1, in the amount of (\$978.66), is for unused funds from Direct Purchase Order #135952 for Johns Manville for the North Bullitt College & Career Center Project. The original Purchase Order amount was \$54,295.00, of which \$53,316.34 was used.

6. CO#5, BLMS Addition/Renovation - Drinking Fountain

Change Order #5 is for EH Construction, LLC, in the amount of \$6,830.03, to add a drinking fountain in the cafeteria that is not currently in the design. The USDA requires sponsors operating the National School Lunch Program provide free, potable water that is accessible to students during all lunch periods per 7 CFR 210. Since this regulation has been in effect (Healthy Hunger-Free Kids Act of 2010), all recent school renovations (BCHS, MWES, MES) have included a water fountain in the cafeteria. The labor costs, along with the water cooler and cups, will be an on-going expense while the water fountain is a one-time cost and not a recurring expense. This changed EH Construction's contract from \$9,058,014.96 to \$9,064,844.96.

7. CO#7, BLMS Addition/Renovation - Roof Asbestos Testing

Authorization was given to allow EH/Abatement Solutions to proceed with the testing at Bullitt Lick on Friday, May 4, 2018, while school was out of session. Formal Board approval was requested for the Change Order in the amount of \$2,500 for the roof asbestos testing as described in the supporting documentation.

8. CO #8, BLMS Construction Project - Roof

Change Order #8, in the amount of \$387,605.95, is for EH Construction, LLC. Due to unforeseen asbestos and concrete that has overstressed the existing structure, the roof needs to be replaced. There are two found conditions at the roof that present life, safety and welfare

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issues at the school: (1) Asbestos containing materials, and, (2) excess weight on the structure beyond what it is designed to support.

This is an unforeseen condition due to two reasons: (1) no documentation was made available to the A/E team that reflected a 2-3 inch layer of concrete over an existing ballasted roof, and (2) the concrete layer prevented roof corings from reaching the layers of asbestos in the roofing below it. Studio Kremer Architects stated that in their experience, they had never seen layers of concrete used as a method to encapsulate asbestos at a roof. This changed EF Construction's contract from \$9,090,991.96 to \$9,478,597.91.

9. BG-4, MES Construction Project - Smith's Laminating

Presented was the BG-4 Contract Closeout Form for work performed at Maryville Elementary School Addition/Renovation by Smith's Laminating. The final contract amount is \$43,800.00.

10. CO#2, MWES Addition/Renovation - Dal-Tile

Deductive Change Order #2 for Dal-Tile, in the amount of (\$4,104.73), is for a credit of unused funds for material used on the Mt. Washington Elementary Addition/Renovation Project. The original Purchase Order amount was \$20,677.00, of which \$16,572.27 was spent.

Human Resources

Leaves of Absence Requests

Sherry Anderson - Cook/Baker - Maryville Elementary - Ms. Anderson requested leave without pay for the dates of April 18-May 25, 2018. She does not qualify for FMLA and has used all her accrual leave time. She has a medical issue.

Audra Bridges - Teacher - Brooks Elementary - Ms. Bridges requested leave without pay for the dates of June 6-11, 2018. She is using 7 weeks of FMLA.

Jackie Brock - Cook/Baker - Pleasant Grove Elementary - Ms. Brock requested leave without pay for April 20, 2018. She does not qualify for FMLA and has used all her accrual leave time. She has a medical issue.

Angela Castelli - Teacher - Overdale Elementary School - Ms. Castelli requested leave without pay for the date of May 2, 2018. She has used all her available accrual leave time. She has a non-medical issue.

Victoria Carroll - Bus Driver - Transportation - Ms. Carroll requested leave without pay for the dates of March 15-16, March 23 -May 14, 2018. She requested 33% for each day. She has a medical issue.

Andrea Collins - Lunchroom Monitor - Brooks Elementary - Ms. Collins requested leave without pay for April 20, 2018. She does not earn accrual leave time. She had a non-medical issue.

Shanna Crocker - Bus Driver - Transportation - Ms. Crocker requested leave without pay for the dates of June 1-11, 2018. She is using 4 weeks of FMLA.

Tina Denner - Mt. Washington Middle School - Ms. Denner requested leave without pay for the dates of April 19, 23-25, 2018. She does not earn accrual leave time. She had a medical issue.

Suzanne Goff - Instructional Assistant - Zoneton Middle School - Ms. Goff requested leave without pay for the dates of March 7 and 9, 2018. She has used her available accrual leave time. She had a medical issue.

Lora Hornung - Teacher -Old Mill Elementary School - Ms. Hornung requested a leave without pay for the 2018/2019 school year due to a medical issue.

Pamela Jenkins - Zoneton Middle School - Ms. Jenkins requested leave without pay for the dates of April 10-13, April 16-20, and April 23-27, 2018. She has used all her available accrual leave time. She had a medical issue.

Leah Monks - Pleasant Grove Elementary - Ms. Monks requested leave without pay for April 17, 2018. She does not earn accrual leave time. She had a non-medical issue.

Wendy Shell - Sweeper - Bullitt East High School - Ms. Shell requested leave without pay for the dates of March 19, 30, and April 9, 2018. She requested 33% for each day. She has a medical issue.
Crystal Slaughter - Cook/Baker - Hebron Middle School - Ms. Slaughter requested her leave without pay be extended through May 31, 2018. She was previously approved through March 30, 2018. She has a medical issue.

Jessica Stumph - Bus Monitor - Transportation - Ms. Stumph requested a leave without pay for the dates of June 1-11, 2018. She is using 6 weeks of FMLA.

Jessica Taylor - Sweeper - Overdale Elementary - Ms. Taylor requested leave without pay for April 19, 2018. She has used her available accruals. She had a medical issue.

Stephanie Thomas - Lunchroom Monitor - Roby Elementary - Ms. Thomas requested leave without pay for April 18, 2018. She does not earn accrual leave time. She had a non-medical issue.

Christy Wallace - Resource Teacher - District Wide - Ms. Wallace requested leave without pay for the dates of May 2-June 8, 2018. She is using 7 weeks of FMLA.

Marlene Ward - Instructional Assistant - Riverview - Ms. Ward requested leave without pay for the dates of April 27-May 4, 2018. She doesn't qualify for FMLA. She had a non-medical issue.

Jessica Weaver - Teacher - Shepherdsville Elementary - Ms. Weaver requested leave without pay for May 18, 2018. She has used all her accrual leave time. She has a non-medical issue.

Taylor Wilson - Teacher - North Bullitt High School - Ms. Wilson requested leave without pay for the dates of May 24-June 11, 2018. She is using 8 weeks of FMLA.

Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of April 2018 through May 2018 were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. 2018-2019 OVEC Head Start Full Utilization Agreement

Presented for approval was the 2018-2019 OVEC Head Start Full Utilization Agreement. The commitments outlined in the document are made to assure full utilization of Head Start funds by meeting all required objectives. The purpose of the agreement is to coordinate services to eligible children through state preschool and federal Head Start funds. The agreement is based on the planned growth criteria set by the Kentucky Board of Education in conjunction with Head Start and local school districts.

2. Hilliard Lyons Municipal Advisor Engagement Contract

This Engagement Contract allows Hilliard Lyons to serve as the Municipal Advisor to Bullitt County Public Schools. Hilliard Lyons will provide the services with respect to the issuances of municipal securities, the structure of bank loans or leases, or other financing programs the district may consider in regards to the energy performance services at various schools/buildings in the district. The law office of Buckman Farris & Mills reviewed the plan and deemed it acceptable to form and legality.

3. Auditor's Contract with Stiles, Carter & Associates

Presented was the Independent Auditor's Contract for Fiscal Year 2018. For the past 11 years, Stiles, Carter & Associates, PSC has conducted the district's audit. The cost is \$29,200 and this is the third of three possible renewals. Once the contract is approved and signed, it must be sent to the Kentucky Department of Education.

4. Smart City Agreement

Smart City is a company contracted through the Kentucky State Fair Board for audio/visual services for events at the state fairgrounds. Presented was an Agreement to provide

audio/visual services for the 2018 graduation ceremonies on June 10, 2018, at Freedom Hall. Eric Farris reviewed the agreement and found it acceptable as to form and legality.

5. YMCA Before/After School Programs & 2018 Summer Learning Loss Program MOAs

The Memorandum of Agreement for Before and After School Programs details school sites that will be used during the 2018-2019 school year and 2019 summer sites. The 2018 summer sites reflect a change from Maryville to Overdale, Cedar Grove to Shepherdsville, and Old Mill to Crossroads due to maintenance on OMES, MES not being a licensed YMCA site, and LEAP students being served at Shepherdsville. Transportation costs remain the same. The 2018 YMCA Summer Learning Loss Program at Lebanon Junction Elementary is funded by the YMCA and BCPS agrees to provide building space and collaboration efforts between administration, teachers and YMCA as necessary/appropriate. The Summer Learning Loss program enrolls approximately 40 students.

6. Retailers Supply Contract Renewal - Janitorial Supplies

After consultation with Kevin Burke, President of Retailers Supply, permission was requested to renew the awarded portion of the Janitorial Supplies bid for the 2018-19 school year with defined, price increases. Last year, the Board renewed the contract for janitorial supplies, paper and plastic products and sundries to Retailers Supply with the option to renew for one additional year at no additional cost to the district. This year, Mr. Burke requested price increases averaging 4% across the scope of items the district currently purchases. Typically, the district allows a 2.53% increase to cover inflationary costs. However, the district did not incur a price increase for FY 18. No additional price increases will be assessed during FY 19. This is the final renewal year of the current contract. Janitorial supplies will be rebid next spring.

7. Insight Financial Services - Chromebook Lease

Presented were leasing documents for the upcoming Chromebook purchase for the 2018-2019 school year. This 4-year lease is for the incoming freshmen at all district high schools. Earlier this year, the Board accepted Insight Financial Services as the district's leasing agent and to lock in the lease rate. Now that the device has been selected, the Lenovo 100e 11.6" Chromebook, the master lease and lease schedule with Insight Financial requires approval and documents submitted to KDE for approval. An explanation of the procurement process was also provided. Joe Mills reviewed the Master Lease Agreement and approved the language of the document as to form and legality.

8. Rutherford Learning Group (RLG) Contract

Rutherford Learning Group, Inc. is a research and professional development consultancy focused on high performance teaching and effective leadership. This contract will provide leadership training for the district and school leaders beginning with the Summer Leadership Week, July 16-17, 2018, and will extend into Fall 2018 and Spring 2019 for additional training days. The total cost of the training days is \$24,000, not including travel and optional training materials. The contract had been reviewed by Buckman Farris & Mills.

9. Edgenuity, Inc. Contract

The Edgenuity contract encompasses the three products used by all school levels: Edgenuity (6-12), MyPath (6-8) and PathBlazer (K-5). It also covers renewal of Edgenuity Digital Libraries for Grades 6-12 for all BCPS middle and high schools until June 30, 2020. This contract agreement and pricing for all products will be limited to two years for review in

Spring 2020. The total renewal cost of these products are: Edgenuity Digital Libraries - \$70,000, MyPath - \$36,000, and PathBlazer - \$48,100. All costs will be funded through the Student Learning Department budget.

10. Journey Church Rental Agreement / BLMS 8th Grade Dance

Due to construction, Bullitt Lick Middle School would like to hold an 8th grade dance at Journey Church in Shepherdsville on Friday, May 25, 2018, from 6-9 p.m.

11. SFS MOSIAC Agreements

The agreements with Heartland School Solutions upgrade the Point of Service (POS) system for the School Food Service. SFS currently contracts with Heartland for operation software that includes meal counting, claiming and eligibility determinations using district servers and limited technical support. Upgrading to the more advanced MOSIAC provides greater technical support, more reporting options and the capability to function in the event of internet loss. The agreements were reviewed by Joe Mills.

12. Farm Lease for NBHS Property

This lease agreement is for North Bullitt High School property to be utilized by Jeff and Erica Robards for agricultural purposes. This is the sixth year of the Farm Lease.

13. Farm Lease with Stout Bros. Farms, Inc.

This lease allows Stout Brothers Farms to continue utilizing the newly acquired property adjacent from Bullitt East High School for agricultural purposes.

14. Bellarmine University/BCPS Bellarmine Literacy Project MOU and Additional Consulting Services

Presented was a Memorandum of Understanding with Bellarmine University for the Bellarmine Literacy Project (BLP). The BLP is a professional learning collaboration initiative for the 2018-2019 school year. The focus of this project is to provide teachers with the expert knowledge and tools to identify and address a child's diagnostic and prescriptive needs related to the five components of reading (phonemic awareness, phonics, vocabulary, fluency and comprehension). In addition, BCPS is working to create an on-going professional learning experience that not only creates teacher leaders in this project, but also provide continuous support for new and past participants of the project.

15. Sunrise Children's Services Agreement

The Sunrise Children's Services Agreement details responsibilities for each partner for providing educational services to the students at Spring Meadows related to the BCPS assigned teachers. Minor revisions were made regarding notice of student discharge date to BCPS staff, the use of the BCPS Enrollment Review Process for a BCPS student and contract review in May 2021.

Permission to Accept Donations/Grant Funding

Grant Writer Ashley Byrum requested permission to accept the following donations:

- \$1,000 from CJ International to Bullitt Lick Middle School Youth Service Center
- \$2,250 from Buell Snyder to Cedar Grove Elementary School Archery Team
- \$754.55 from Dana Dowell to Brooks Elementary School library
- \$500.00 from Fort Knox Spouses & Community Club Community Grant to Bullitt East High School's Library for a mini-lab/computer collaboration area

Use of District Property Requests

1. BEHS by Bluegrass Academy

Bullitt East High School requested permission to allow Bluegrass Academy Childcare to use the school's College/Career Center gymnasium on May 31, 2018, from the hours of 6 p.m. to 9 p.m. to host a Pre-K Graduation. The Application and Agreement Form, along with the Liability Insurance Certificate, were provided.

2. BEHS by Kohl's Kicking Camp (Football Fundraiser)

The Bullitt East football team requested permission to host the Kohl's Kicking Camp on June 12, 2018, as a fundraiser for its program. The camp will run from 8 a.m. to 4 p.m. that day and will focus on the fundamentals of kicking. Football players will have the opportunity to work with and speak to college-level players during this one-day event. BEHS is partnering with Kohl's Professional Kicking Camp to host the event. Provided were the Application/Agreement Form and Liability Insurance Certificate.

District Energy Program Mascot - Contest Winner

The district's Energy Watchdog for the district energy program is a little dated and was being confused with the Watchdog DAD program at the schools. A district-wide contest was held during February and March to re-brand the program/mascot. Students across all schools K-12 were eligible to submit their version of a new energy program mascot. Students were provided with contest rules, including these key pieces: the mascot had to be energy related, have a positive message, and be the student's original work. Tomi Toyama, a 5th grader at Overdale Elementary, was the contest winner. Tomi's mascot submission is actually a team - the Green Earth Group, made up of Firelight (a light bulb lightning bug), Wire Guy (an electrical wire/plug), and Baby Green Earth. Tomi was presented with a \$100 gift card. The Second Place winner was Madison Nunn, a 6th grader at Zoneton Middle School, and Third Place went to Ma'Kayla Blishak, also a 6th grader at ZMS. Each of them received a \$25 gift card for their entries.

KETS Offer of Assistance

Presented was the third and final Fiscal Year 2018 Kentucky Education Technology System (KETS) Offer of Assistance from the School Facilities Construction Commission. The district received two previous offers of \$190,155.00 earlier this year and this offer of \$59,424.00. All three offers total \$249,579.00 and have been included in the 2018-2019 Fund I budget. It was requested to place this offer in escrow for next year's EdTech expenditures.

Indirect Cost Rate

Submitted was the 2018-2019 District Indirect Cost Rate for the Bullitt County Board of Education. Indirect costs are expenditures in support of a program that are not directly identifiable to that program. KDE calculates the allowable percentage that may be applied to grants so that districts may be reimbursed for a portion of the support expenses incurred. The non-restricted rate applies to the School Food Service program. The restricted rate may be applied to other grants, such as Title I, that exclude expenses for district administrative support. Each local board of education must approve to recover indirect costs. During a recent KDE audit by the USDE, it was noted that the indirect cost rates should be applied for the same measurement period as the calculation, thus the calculation is based on FY 17 detail. Effective July 1, 2018, the new indirect cost rates will be applied. The rates are as follows:

Non Restricted Indirect Cost Rate	11.34%
Restricted Indirect Cost Rate	1.50%

Regular Pay/Coaching Pay/Automatic Payroll Authorization Deduction Schedules

Submitted for approval were the proposed 2018-2019 pay schedules for regular salary, coaching supplements and the Automatic Payroll Authorization deduction. The payroll schedule is approved each year for the upcoming fiscal year. Full-time personnel are paid over 26 payroll checks. Most deductions are taken over all 26 payroll checks. Health insurance and American Fidelity deductions are only taken over 24 payroll checks.

2018-2019 School Fundraisers

Each school submitted a list of fundraisers to be utilized if they so choose during the 2018-2019 school year.

PGES Textbook Plan

Presented was a textbook plan from Pleasant Grove Elementary School. The Director of Elementary Education and the Assistant Superintendent for Student Learning have reviewed the plan.

Surplus Items

The Department of Facilities submitted lists of electronic items to be declared surplus. With approval, these items will be sold at auction or recycled per district policy.

School Facility Modification Requests

1. Old Mill Elementary - Wall Between Rooms 51 & 53

Principal Les McIntosh requested approval to modify the wall separating rooms 51 and 53 at Old Mill Elementary. This will allow teachers to co-teach using a personalized learning approach to engage students, a larger learning area creating flexibility for small group instruction and teacher/student conferencing. The masonry wall was inspected and found not a load-bearing wall. There are four electrical outlets in the wall that will be modified. The demolition and repair work will be handled by the maintenance department. The anticipated costs for ancillary work associated with the project is approximately \$100. This will be covered by SBDM funds and will be at no additional cost to the district. The work will take place during the summer.

2. Brooks Elementary Head Start Playground

Ms. Kim Fithian with OVEC requested to expand the Head Start playground at Brooks Elementary by removing a portion of the existing fencing material. The purpose is to create a fenced area for kids to ride trikes which is part of the Head Start program. Currently, kids are restricted from riding trikes in the current location as it impedes activities on the playground. This will create an additional 12'x30' area. This change involves purchasing additional fencing material to match the existing and removing a five-foot section of masonry knee wall. The cost is \$11,314.20 and will be covered by OVEC. Once approved, OVEC will send funds to the district Finance Department and purchase orders will be generated to cover the materials. The work will take place over the summer. The maintenance department will perform the masonry work.

Access 24 Devices for 2018-2019 School Year

Technology Coordinator Jim Jackson recommended purchasing the Lenovo 100e Chromebook for use with the freshmen class for the 2018-2019 school year. He requested prices from vendors and only two submitted qualifying proposals. Of those two, CDWG had

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the lowest overall price. The district will be purchasing 1,100 devices and financing them through Insight Financial.

Summer Camps

The 2018 Summer Camps submitted for approval were:

BCHS Boys Basketball Youth Camp	NBHS Band Camp
OMES FRC Intermediate STEM Camp	OMES FRC Lego Camp
BCHS Girls Basketball Camp	GT Drama Day Camp
BCHS Youth Soccer Camp	BCHS Band Camp
BCHS Volleyball Skills Camp	BCHS Boys Baseball Youth Camp
NBHS Volleyball Camp	EMS Boys Basketball Camp
OMES FRC Primary STEM Camp	

2018-2019 Technology Plan

The 2018-2019 Technology Plan reflects the 1:1 program "Access 24" at the middle and highs schools. Several of the goals and initiatives are continuations of previous goals, as they are still pertinent to technology integration. There is still a large focus on Chromebooks. There are eRate funds to complete the network upgrade that was started a couple of years ago. On the horizon is a placement plan for the district telephone system. Other areas in this plan are data security, internet filtering, assistive technology, district energy initiatives, school security, surveillance, social media, school websites, digital citizenship, electronic communications and more.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

Request to Increase Meal Prices for SY 18-19

School Food Service (SFS) requested approval for an increase of the paid lunch meal price to \$2.75, an increase of ten (10) cents, for SY 18-19. This increase to the paid lunch meal price will apply to all grade levels and schools. The current price for paid lunch meals for SY 17-18 is \$2.65. Student reduced price lunch is set by federal regulation at \$0.40. Student breakfast meals will remain at current pricing of \$1.25 for paid breakfast and \$0.30 for reduced price breakfasts.

SFS also requested approval for an increase to the adult breakfast meal price to \$2.50, and adult lunch meal prices to \$3.75, an increase of twenty-five (25) cents for each meal, for SY 18-19. This increase to the adult breakfast meal price will bring pricing into compliance with USDA requirements.

2018-157- Motion made by Dolores Ashby, seconded by Darrell Coleman, to approve the increase of meal prices for 2018-2019 as presented. All members voted YES.

Request for Additional Preschool Staff at BES/RES/SES

Requested was additional staff at Brooks, Roby, and Shepherdsville Elementary schools for a full-day, second preschool assistant to begin the 2018-2019 school year. Ms. Landry detailed the needs in the memo. As a reminder, BCPS non-renews all second preschool assistants at the end of the year in an effort to avoid over staffing, knowing that needs may require adding some positions to meet student needs. Funding is available for the additional positions in the preschool budget.

- 2018-158- Motion made by Darrell Coleman, seconded by Diane Thompson, to approve an additional preschool assistant at Brooks, Roby and Shepherdsville Elementary schools as requested. All members voted YES.

Bullitt Principal Internship Program (BPIP)

New BCPS principals face multiple unknowns as they begin work in a new role in a school. Human Resources wishes to provide support for the new principals with seasoned principals serving as their mentors. Proposed was the Bullitt Principal Internship Program (BPIP) Mentor-Intern Agreement noting the monthly guidelines along with the expectations. Also proposed was a \$1,000 stipend for the principal mentor for a full year. Funding has been requested in the General Fund and Salary Schedule for FY 2019.

- 2018-159- Motion made by Lorraine McLaughlin, seconded by Dolores Ashby, to approve the Bullitt Principal Internship Program as presented. All members voted YES.

District Facility Plan Amendment #2

Requested was the Board's approval to seek permission from the Kentucky Department of Education to reassemble the Local Planning Committee for an amendment to the current District Facility Plan for Old Mill Elementary School. This requested amendment includes the construction of a new school as opposed to a renovation as indicated in the current District Facility Plan. With the current construction of Bullitt Lick Middle School (BG#17-148) underway, this will complete Priority 1 initiatives and the district can move to Priority 2. Due to the increase in enrollment numbers at the east-end schools, specifically Bullitt East High School which is over capacity and adjoins Old Mill Elementary campus, the district is in need of pursuing the construction of a new 800 student elementary school with the intent of utilizing the existing Old Mill Elementary facility as an auxiliary extension to Bullitt East High School. With the land acquisition last year, the district is in a position to immediately pursue the amendment to the DFP and begin planning construction of a New Elementary School.

- 2018-160- Motion made by Diane Thompson, seconded by Dolores Ashby, to approve the request to pursue Amendment 2 of the District Facility Plan as presented. All members voted YES.

Professional Development Plans 2018-2019

Presented were the 2018-2019 Professional Development Plans for all Bullitt County schools. These PD plans have been reviewed by the appropriate level directors and the Assistant Superintendent for Student Learning.

- 2018-161- Motion made by Darrell Coleman, seconded by Diane Thompson, to approve the 2018-2019 Professional Development Plans as presented. All members voted YES.

School Activity FY 2019 Budgets

Presented were the Principals' Combined Budgets for FY 2019 for all schools. Per Redbook requirements, the Board of Education must approve the school activity budgets for the upcoming school year by the end of May.

- 2018-162- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the school activity budgets for the upcoming school year. All members voted YES.

2018-2019 Pay Scales

Provided were the Annual Pay Scales for FY 2019. The following are changes to the scales:

1. District-wide pay increase of 1.00% added
2. Removed Health Services Coordinator (LPN) and Health Services Coordinator (RN) from the salary scale. Adjusted the salary of the School Nurse (LPN) and School Nurse (RN); this allows the salaries to be paid commensurate with other professionals required to have a degree.
3. Added two District Robotics Coordinators - one for the elementary schools and one for the secondary schools with a stipend of \$1,515
4. Added Competitive Winter Guard (Band) with a stipend of \$2,182
5. Added Access 24 Coordinators with a stipend of \$1,010 (high schools and middle schools)
6. Increased the Archery Coach stipend to \$1,948 (middle schools and elementary schools)
7. Removed the Virtual Curriculum Integration Consultants (all school levels); the stipend was \$523

- 2018-163- Motion made by Dolores Ashby, seconded by Diane Thompson, to approve the 2018-19 Pay Scales with the amendment to remove the Winter Guard Coach position, which will be studied further and brought back for the June 2018 meeting. All members voted YES.

2018-2019 Tentative Budget

Presented was the Tentative Budget for Fiscal Year 2019 in the amount of \$146,059,270.70. Please see the documentation for specific fund information. Any changes will be reflected in the Working Budget in September.

- 2018-164- Motion made by Lorraine McLaughlin, seconded by Dolores Ashby, to approve the Tentative Budget for 2018-2019 as presented. All members voted YES.

Guaranteed Energy Savings Contract (GESC) Documents

- 2018-165- Motion made by Dolores Ashby, seconded by Darrell Coleman, to approve the GESC documents (1-7 as listed below) as presented. All members voted YES.

1.Final Contract with Trane U.S., Inc. for the Guaranteed Energy Savings Contract (GESC)

Submitted was the final contract with Trane U.S., Inc. relating to the BG 18-313 Guaranteed Energy Savings Contract. Items for approval, contingent upon final KDE review and approval, are the AIA Document A141 - 2004 along with Exhibits A and C-H, Addendum No. 1 and Attachments A-E. This represents the final contract to the RFP accepted by the Board in March 2018. The final contract has been thoroughly reviewed by Buckman Farris & Mills PSC as to form and legality. Upon approval, the final contract will be sent to KDE for their review and acceptance. Once accepted by KDE, the final contract will be sent to Trane U.S., Inc. Congruent with acceptance of the final contract by KDE, Hilliard Lyons will initiate the bond sale for funding of the project. Once the bond sale is complete, final modifications will be made to the contract and forwarded to the district for signatures. Once signed, the final contract will be sent to Trane U.S., Inc. for their signatures and submitted to KDE.

2. Revised BG-1 Application for the Guaranteed Energy Savings Contract - Hilliard Lyons and Harshaw Trane

Presented was the revised BG-1 by Kelly Mrsic with Hilliard Lyons and Ernie Tacogue with Harshaw Trane as it relates to the Guaranteed Energy Savings Contract (GESC). Project

funding for the GESC, which includes architectural design services, will be generated through cash allocated in the FY 19 budget in the amount of \$182,700.00 to pay for the Restricted Funds portion and GESC bonds in the amount of \$9,800,000.00 to pay for the General Funds savings. The total cost of the GESC project is \$9,982,700.00.

3. BG-2s for the Guaranteed Energy Savings Contract

These BG-2s presented by Ernie Tacogue with Harshaw Trane are related to the Guaranteed Energy Savings Contract. As per KDE, the BG-2s are required as they outline the specifications for energy design criteria for each location within the confines of the GESC. A licensed engineer in the Commonwealth of Kentucky must certify each site location along with the GESC qualified provider.

4. GESC Direct Purchase Order with Harshaw Trane

Submitted was a Direct Purchase Order (DPO) with Harshaw Trane relating to the BG 18-313 GESC and included the two (2) Aerco Benchmark condensing hydronic boilers. The total cost of the DPO is \$68,632.00.

5. GESC Direct Purchase Order with Trane U.S., Inc.

This Direct Purchase Order (DPO) is with Trane U.S., Inc. relating to the BG 18-313 Guaranteed Energy Savings Contract and includes the rooftop units (RTUs), variable air volume single duct terminal units (VAVs), ductless split system and the outdoor energy recovery units (ERUs) for the HVAC portion of the renovations at Old Mill Elementary. The total cost of the DPO is \$348,624.00.

6. Letter of Authorization with Trane U.S., Inc.

Approval of a letter of authorization with Trane U.S., Inc. relating to the BG 18-313 GESC was requested. This letter of authorization allows Trane U.S., Inc. to manufacture and order specific equipment prior to the full execution of the final contract with Trane U.S., Inc. and the bond sale facilitated by Hilliard Lyons. Due to the long lead times associated with the equipment and an abbreviated summer break, it was necessary to approve the letter of authorization to assist with the project's summer timeline.

7. Service Agreement with Harshaw Trane for the Intelligent Services and Software Maintenance - GESC

Approval was requested for the Intelligent Services and Software Maintenance Agreement relating to the GESC. The agreement covers the intelligent services related to the improvements made as a result of the GESC. Specifically, it will cover the new controls at Bullitt East and North Bullitt High's freshman wings, Eastside Middle and Old Mill Elementary. Additionally, Trane will provide software maintenance for all Trace SC+/ES/Ensemble controls throughout the district. The cost for this agreement is \$9,516.00. Funding for these services is found in the FY 18 budget in 0352 - Other Technical Services. Eric Farris has reviewed the agreement as to form and legality.

EMS Agriculture Teacher Stipend / Extended Days

Eastside Middle School would like to offer an agriculture program and FFA (Future Farmers of America) chapter that will complement the agriculture pathway at Bullitt East High School. In order to employ a quality candidate and have a quality program, a \$1,000 stipend and 5 extended days were requested for the teaching candidate.

- 2018-166- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the EMS Agriculture Teacher Stipend / Extended Days as presented. All members voted YES.

School Fees and Supply Costs Recommendation

One of the three items that the Board approved as part of the 2017-2018 superintendent evaluation process was as follows: Investigate school fees and make recommendations to the Board on ways in which the district may be able to ameliorate this burden so that all children will be able to access opportunities in our schools without negatively impacting their family budget.

Presented were the results of the investigation of school fees at various levels. Some observations include:

1. The fees vary substantially, despite the fact that there is a Board policy for reviewing and having SBDM approval for school supply lists.
2. The fees charged tend to vary based on the overall wealth of the school as expressed by the percentage of students qualifying for free or reduced lunch, with higher wealth schools tending to charge more fees.
3. There is no indication that the fees are wasted or that they are outrageous - they are, in almost all cases, spent wisely to provide materials for the school.

There is room for improvement that will create more equity for schools and students. Families- even those families that do not qualify for free or reduced lunches - may still struggle to pay these fees, particularly those who have multiple children in the school system. If a family has two children at the highest fee elementary school and another at the highest cost middle school, then - in addition to school clothes and other back to school paraphernalia, they would need to pay \$330 in supplies and fees, not counting the middle school Chromebook fee. The generalization that the parents in those "wealthier" areas can all easily afford those fees is false, and the fact that the "less wealthy" schools tend to be more conservative in the fees asked/required can lead to inequality in opportunity within our own school system. This should be unacceptable to the Board, and the Board has the authority to regulate fees to be charged.

Another point to consider is that the district has never lowered the allocation per child, even though it could have "saved" the district close to \$500,000 each year under state law. Next year, just at the elementary and middle levels, the differential between what is required to be allocated to the schools for instructional materials and what we intend to allocate is \$359,000. The Superintendent notes this not because he believes the money is wasted; schools almost without exception, use it for excellent instructionally focused purchases. He notes it to illustrate that many schools in many other districts get by with less, so placing some restrictions on schools in order to increase equity among the schools and the children in them should not pose a large problem.

The average elementary cost for the school supply list, the wish list, agenda fees, and school fees (not including an optional take home technology fee at one school) is \$67.92. Across all elementary schools, this is an approximately \$430,515 cost to the parent community. At the middle level, the average cost for the same materials (also not including the \$35 Chromebook fee) is \$80.83, which totals approximately \$246, 765 across all the middle schools.

Dr. Davis's recommendations were as follows:

1. Prohibit Bullitt County elementary and middle schools from requiring or requesting children and their families bring any school supplies or charge any fees whatsoever, aside from the \$35 Chromebook fee, reasonable field trip fees to cover the cost of the trip only, and Board approved fees for non-mandatory extracurricular activities.
2. Set a per pupil amount based on the 8th month attendance report that the district will provide an allocation to each school's site-based council under Section 6 of 702 KAR 3:246 of \$50 per student at the elementary level and \$65 per student at the middle level as an addition to the minimum Section 6 allocation.
3. This additional allocation per pupil will be increased each year to correspond to the rate of inflation.
4. Continue funding the SBDM councils at 3.5% of the base SEEK as the district has done in the past.
5. Given that many parents will wish to make donations, direct that the schools may accept any direct parent donations during the first month of school, but those donations be utilized to establish a discretionary fund for the principal's use in assisting families with school lunch charges to avoid the alternate meal situation. This will not apply to donations by the organized PTSA group at the school or to any athletic booster program.

The approximate cost for this plan to make public schools a place where all children have the same access to a free public education is \$494,145. This is not in the proposed budget for the current year because there is currently not enough revenue to support it. For the initial year, the district would utilize funding accumulated on the balance sheet for curricular initiatives to supply this funding, though once the final current year revenues are determined, it may not be necessary to utilize the balance sheet funding. Next year, if necessary, the Board could designate a part of any revenue increase through the 4% rather to support this initiative.

This will result in an increase in dollars available for some schools - especially schools in less wealthy areas of the county that tend to charge lower supply fees - and a small decrease in dollars available to other schools. By standardizing supplies, buying in bulk, and receiving funding for all students regardless of free/reduced status, schools will be able to offset most, if not all the amount that will be foregone in some locations. Also, there will be a savings in the amount of time teachers now spend to prepare supply lists, collect and sort the materials, and store them until ready to use. There is only one school system in Bullitt County. It should not be a system of "haves" and "have nots." Please see the additional information provided.

2018-167- Motion made by Darrell Coleman, seconded by Diane Thompson, to postpone a decision on this until feedback from the schools is obtained and presented to the Board. All members voted YES.

Administrative Pay Recommendation

Another item as part of the 2017-18 superintendent evaluation process is to: Investigate disparities in administrator pay between BCPS and surrounding, regional and similar sized districts. Determine if additional compensation is desirable and affordable. Develop a proposal for addressing the issue.

Presented were the results of the investigation. Some observations included:

1. Bullitt County Public Schools are highly competitive in pay for both teachers and administrators with all 13 comparison districts, except for Jefferson County.

2. As an example, a High School Principal in JCPS makes approximately \$39,000 more than the same position in BCPS; a Middle School Principal in JCPS makes about \$18,000 more than the same position here; and, an Assistant Superintendent in JCPS makes about \$35,000 more per year than a similar position in BCPS. Teachers also make significantly more in JCPS than in BCPS by about \$13,000.
3. There are wide variations in some positions, but BCPS was the highest or 2nd highest among the comparison districts (other than JCPS) for teachers, and generally favorable to most districts in administrative position salaries.
4. The districts used for the comparisons were districts of similar size as BCPS throughout the state, JCPS, and a few other districts of interest, including Meade County and Larue County.

Dr. Davis's recommendation was as follows:

1. Increase the extra duty supplement for High School Principal by \$5,000 beginning July 1, 2018.
2. Add the same increase to the assistant superintendent position to maintain a reasonable difference between the two positions and put it closer to the closest regional comparison districts.

The reason for this recommendation is that most salaries compare favorably with other districts. The position of high school principal is, without a doubt, one of the most difficult jobs in education. Recent experience has shown that the position has relatively high turnover and relatively few applicants when the position is open. By increasing the salary to a level that matches the higher wages in other OVEC districts, perhaps Bullitt County will be able to attract and retain assistant principals to make the sacrifice to lead one of our high schools. The cost to implement this change is \$25,000, which is available in the General Fund.

2018-168- Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to increase the extra duty supplement for High School Principal by \$5,000, as well as the Assistant Superintendent position, beginning July 1, 2018 and complete a study of other administrator salaries in hopes of increasing the others' pay. Two members, Dolores Ashby and Lorraine McLaughlin, voted Yes; Debby Atherton, Darrell Coleman, and Diane Thompson voted NO. Motion failed.

2018-169- Motion made by Debby Atherton, seconded by Darrell Coleman, for the superintendent to put another group together to study all administrators' salaries and see what can be done to increase them. Four members voted Yes; Lorraine McLaughlin was absent from the room.

EXECUTIVE SESSION

2018-170- Motion made by Darrell Coleman, seconded by Debby Atherton, to recess regular session and enter executive session as authorized by KRS 156.557(6)(c) for preliminary discussions related to the evaluation of the Superintendent by the Board or between the Board and the Superintendent prior to the summative evaluation and KRS 61.810(1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel. Four members voted YES; Lorraine McLaughlin was absent from the room.

RECONVENE REGULAR SESSION

2018-171- Motion made by Lorraine McLaughlin, seconded by Dolores Ashby, to exit executive session and resume regular session. All members voted YES. (No action was taken in executive session.)

Superintendent Keith Davis Contract Amendment

2018-172- Motion made by Debby Atherton, seconded by Dolores Ashby, that Dr. Davis's last superintendent contract with the Board be amended to provide that should the superintendent's contract not be renewed prior to his retirement vesting, the Board shall compensate him for the amount necessary to vest his non-standard service credit. Four members voted YES; Darrell Coleman voted NO. Motion carried.

ADJOURNMENT

2018-173- Motion made by Diane Thompson, seconded by Lorraine McLaughlin, to adjourn at 8:49 p.m. All members voted YES.

CHAIRPERSON

SECRETARY