

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**May 22, 2017  
6:00 p.m.**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165 at 6:00 p.m. on May 22, 2017, with the following members present:

**Attendance Taken at 6:00 p.m.:**

(1) Mrs. Lorraine McLaughlin    (2) Mrs. Diane Thompson    (3) Mrs. Debby Atherton  
(4) Mrs. Dolores Ashby        (5) Mr. Darrell Coleman

**CALL TO ORDER**

2017-168-     The May 22, 2017, regular meeting of the Bullitt County Board of Education was called to order at 6:00 p.m. by Board Chairperson Debby Atherton.

**ADOPT THE AGENDA**

2017-169-     Motion made by Dolores Ashby, seconded by Diane Thompson, to adopt the agenda with the following changes:

1. Add to Presentations - Bond Refinancing Results
2. Add two Travel Requests #6603 EMS & #7011 FES
3. Add to Contracts - Hold Harmless Agreement for Bernheim Forest / BAMS Boat Float
4. Add to Consent Items - Mid America Sports to use NBHS/HMS/ZMS for Basketball Tournaments
5. Omit New Business item 7.(g.) - ImPact Applications, Inc. MOA

All members voted YES.

**PRESENTATIONS**

2017-170-     Board Vice-Chairperson Darrell Coleman led the audience in The Pledge of Allegiance.  
2017-171-     Mr. Coleman also reviewed the Board Team Commitments.  
2017-172-     Communications Director John Roberts reminded any audience member wishing to address the Board to please register.  
2017-173-     Congratulations to the following groups and individuals:

1. Maryville Elementary School's Student Technology Leadership Program (STLP) for honors in various categories earned at the Kentucky STLP Convention
2. Freedom Elementary School Custodian Richard Woosley for 40 years of service to Bullitt County Public Schools. Principal Matt Treadway and several staff members were in attendance.
3. Eastside Middle School Physical Education Teacher Jodi Grant-Jones, 2017-2018 District Middle School Teacher of the Year

2017-174-     Eastside Middle School Teacher Jennifer Faith shared her experience with the George Washington Teacher Institute.

- 2017-175- Architect Scott Kremer with Studio Kremer gave an update on the Bullitt Lick Middle School Renovation/Addition Project.
- 2017-176- Mr. Chip Sutherland, Mr. Barry Anderson, and Ms. Kelly Mrcsic of Hilliard Lyons gave a report on the bond refinancing results. The district saved \$2,119,114. School Renovation/Addition Project.
- 2017-176- Mr. Chip Sutherland, Mr. Barry Anderson, and Ms. Kelly Mrcsic of Hilliard Lyons gave a report on the bond refinancing results. The district saved \$2,119,114.00 in bond repayment expenses. The district more than doubled its bonding potential from \$12 million to \$26 million.

**COMMUNICATIONS**

Audience Comments

- 2017-177- Nichols community member Dale Nall, a long-time supporter of this school district, praised the progress attained over the last several years and how proud he is of the work in Bullitt County.

Superintendent's Report

(None)

Other Items from the Board

- 2017-178 - Motion made Dolores Ashby, seconded by Lorraine McLaughlin, to have a special meeting to conduct the superintendent evaluation on June 14, 2017, at 5:00 p.m. All members voted YES.

**CONSENT ITEMS**

- 2017-179 - Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve Consent Items as amended. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 9
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

Bids

1. Motor Oil & Lubricant Bid Renewals  
Requested was permission to renew current bids for Motor Oil and Lubricant with the following companies:  
Apollo Oil Company  
Hollingsworth Oil Company  
Key Oil Company  
Reladyne Oil  
Valor Oil
2. Accept RFP for Solid Waste Removal, Disposal and Recycling Services  
The Department of Facilities requested permission to accept the RFP for the solid waste removal, disposal and recycling services from Ecotech LLC. On April 11, 2017, RFPs were received from Rumpke in the amount of \$129,603.36 and Ecotech LLC in the amount of \$99,799.44. Ecotech LLC submitted the most responsive RFP. It should be noted that the cost for services decreased by \$1,360.44 from the previous contract.

3. Permission to Solicit Bids - MES Storage Cabinets  
Requested was permission to advertise for bids for Maryville Elementary School for additional storage cabinets in the classrooms. The additional cabinetry was not designed in the renovation documents, but is necessary for additional classroom storage. The additional storage cabinets will also be consistent with what was designed and included in other recent renovation projects. The advertisement for bids will be placed in the newspaper on May 29th with the bid opening on June 12, 2017.
4. Permission to Solicit Bids - MWES Storage Cabinets  
Requested was permission to advertise for bids for Mt. Washington Elementary School for additional storage cabinets in the classrooms. The additional cabinetry was not designed in the renovation documents, but is necessary for additional classroom storage. The cabinets will also be consistent with what was designed and included in other recent renovation projects. The advertisement for bids will be placed in the newspaper on May 29th with the bid opening on June 12, 2017.
5. Reject/Rebid - Parking Lot Sealing & Striping  
Mark Mitchell requested the Board reject all bids for the parking lot sealing and striping and re-bid the package. On April 11, 2017, six bids were received. None of the bids received were complete, resulting in the disqualification of all bids.
6. Diesel Fuel & Gasoline Bid Renewals  
Transportation Director Staci Goedde requested permission to renew current bids for Diesel Fuel and Gasoline with James River Petroleum and Key Oil. These bids were originally approved by the Board on July 25, 2015, with the option to be renewed by mutual agreement for two additional one-year periods.
7. Reject/Rebid - Fire Extinguisher Inspections and Service, Fire Alarm and Sprinkler Inspections  
Presented was a request to reject the proposals for the fire extinguisher inspections and service, fire alarm and sprinkler inspections and re-bid the package. On April 11, 2017, five proposals were received. None of them were complete, resulting in the disqualification of all proposals.

#### Travel

\* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>City/State</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
Bullitt Central High School	Wrestling Football	6/18-22/17	Wrestling Camp	Lake Odessa, MI	-0-	BOE Vans	6848
		8/19/17	Holy Cross	Louisville, KY	-0-	Jefferson Transportation	6795
		8/21/17	Spencer Co. H.S. (JV)	Taylorsville, KY			6800
		8/24/17	Spencer Co. H.S. (F)	Taylorsville, KY			6803
		9/1/17	Southern H.S.	Louisville, KY			6796
		9/14/17	North Oldham H.S.	Goshen, KY			6804

Bullitt Central High School	Football	9/18/17	North Bullitt H.S. (JV)	Shepherdsville	-0-	Jefferson Transportation	6801
		9/21/17	North Bullitt H.S. (F)	Shepherdsville			6805
		9/29/17	Bullitt East H.S.	Mt. Washington			6797
		10/6/17	Oldham Co. H.S.	Buckner, KY			6798
		10/13/17	South Oldham H.S.	Crestwood, KY			6799
		10/16/17	Nelson Co. H.S.	Bardstown, KY			6802
		10/19/17	Nelson Co. H.S. (F)	Bardstown, KY			6806
Bullitt East High School	Boys Basketball	6/5-8/17	Georgetown Team Camp	Georgetown, KY	-0-	Miller Transportation	6844
	Boys Golf	6/13-15/17	Golf Tournament	Rome, GA	-0-	BOE Vans	6829
	Cheerleaders	7/13-16/17	Cheerleading Camp	Pigeon Forge, TN	-0-	Parents	6845
Hebron Middle School	6 <sup>th</sup> Grade	6/23/17	Breakout!	Louisville, KY	-0-	Miller Transportation	6876
	Any Interested Student	9/29-10/8/18	Scotland/Ireland	Scotland/Ireland	\$3660	EF Educational Tours	6887
North Bullitt High School	Bowling Team	6/21/17	Kings Island	Mason, OH	\$50	Miller Transportation	6863
	Girls Tennis	8/12-13/17	Western & Southern Open	Mason, OH	\$150	BOE Vans	6836
	JROTC	6/8/17, 7/17/17, 8/10/17, 8/31/17, 9/6/17	Color Guard to Present Colors at Cincinnati Reds Games	Cincinnati, OH	-0-	BOE Van	6879
			Mega Caverns / Leadership Academy	Louisville, KY	-0-	Miller Transportation	6888
Riverview Opportunity Center	BAMS	4/1-8/18	Scotland & Ireland	Dublin, Ireland, Belfast, Ireland, Edinburg, Scotland	\$3000	Education Tours	6889
Roby Elementary	FRC Summer Explorer's Camp	7/10/17	Mammoth Cave & KY Down Under	Cave City, KY	\$20	Miller Transportation	6886
		7/12/17	Governor's Mansion, Capitol, KY History Center	Frankfort, KY	\$20		6884
		7/12/17	Salato Wildlife Center	Frankfort, KY	\$20		6885

### Minutes

April 20, 2017 - Special Meeting, Travel

April 24, 2017 - Monthly Meeting

May 8, 2017 - Special Meeting - eMeeting Training

May 8, 2017 - Regular Meeting - Academic Review & Work Session

### Construction Items

1. MES C.O. #23 - New Fire Lane  
Presented was Change Order #23 in the amount of \$2,521.98. This Change Order was approved by Keith Davis on April 20, 2017. Change Order #19 was approved by the Board to install an emergency fire road at Maryville Elementary School. During construction of that road, unsuitable soil was discovered and needed to be removed. With rainy weather conditions, the extra rock needed to be placed and waiting for the next regular Board meeting would have resulted in extra mobilizing cost. After Mr. Davis gave his approval, the road was completed the next day. This Change Order is for the site contractor to undercut the new fire lane for 90 feet and replace with about 4 inches of #3 stone. This will change Parco's contract amount from \$6,841,336.09 to \$6,843,858.07.
  
2. MES C.O. #24 - Concrete Flumes  
Presented was Change Order #24, in the amount of \$5,805.20, to install two concrete flumes on the east side of the building next to the Head Start classrooms at Maryville Elementary School. The existing drain lines are located on the east side of the building. With the new roof work being completed, additional roof drains were added and subsequently added an increase in runoff causing the grass to not grow in this area. This will change Parco's contract from \$6,843,858.07 to \$6,849,663.27.
  
3. BC/BE/NB Tracks - C.O. #3 - Direct Purchase Order Change  
Presented was Change Order #3, in the amount of \$3,339.20, for the track renovations at the three high schools. The original design specifications from Studio Kremer Architects did not require the use of Bullitt County Schools direct purchase order. After the project bids came in over budget, Studio Kremer Architects started developing a list of potential value engineering options. One option was to use the direct purchase order system from BCPS to save the sales tax from certain materials. Follow a review of the construction documents by KDE, the direct purchase order was not allowed since it was not part of the original construction documents. This will change Corbett Construction's contract amount from \$1,057,851.71 to \$1,061,190.91.
  
4. BEHS Baseball Dugout Renovation Project  
Bullitt East High School Principal Chris Mason requested to move forward with the renovation of the home side dugout on the baseball field. Currently, the team does not have a designated changing area. This renovation will provide the changing area and additional storage for the school's baseball equipment. The project will follow KDE guidelines utilizing the BG process. It will be funded through the Bullitt East Athletic Boosters and additional fundraising efforts. An account will be established through the district's finance department to pay for all services. The project will be at no cost to the district.

5. BG-1 BEHS Baseball Dugout Renovation Project  
Presented was the initial BG-1 as it relates to the Bullitt East High School Baseball Dugout Renovation Project. All funding will be provided by the BEHS Athletic Boosters. The project is expected to cost \$46,768.00, including the KDE-required construction contingencies in the amount of \$1,975.
6. Hebron Middle School Project - Close Out Purchase Orders  
Presented was a request to close out the following purchase orders:
- |                      |            |             |
|----------------------|------------|-------------|
| Clotfelter-Samokar   | PO# 094014 | \$45,038.79 |
| A C Krebs            | PO# 097526 | \$23,578.90 |
| Lee Brick & Block    | PO# 097548 | \$13,848.50 |
| Mills Supply Company | PO# 097549 | \$1,871.50  |
| Willis Klein         | PO# 097574 | \$1,140.04  |
| SM&E                 | PO# 106452 | \$5,543.00  |
7. BG-4 Hebron Middle School Renovation Project  
Due to contractor issues with the previous Hebron Middle School Renovation Project, the project had not been officially closed out. Clotfelter-Samokar, architect for the project, has had it closed for some time now. The BG-4 Project Closeout Form was submitted to officially close the project. The construction cost for this project is \$7,045,763.68.

#### Human Resources

1. Leaves of Absence Requests  
Presented for approval were the following unpaid leave of absence requests:
- Tina Denner** - Lunchroom Monitor - Mt. Washington Middle School - Ms. Denner requested leave without pay for the dates of April 17-18, 2017. She does not work enough hours to have accrual leave time. Her absence is due to a medical issue.
- LaToya Glover** - Teacher - Bullitt East High School - Ms. Glover requested leave without pay for the dates of April 24 and May 1, 2017. She has used all her accrual leave. She had a non-medical issue that required her attention.
- Jennifer Hallinan** - Teacher - Bullitt Central High School - Ms. Hallinan requested leave without pay for the dates of April 26 - May 26, 2017. She is using 4 weeks of FMLA.
- Kimberly G. Harding** - Family Liaison - Ms. Harding requested leave without pay for the date of May 8, 2017. She has used all her available accrual leave. The absence was due to a medical issue.
- Gerard Hennig** - Tutor - Hebron Middle School - Mr. Hennig requested leave without pay for the date of April 17, 2017. He has used all his accrual leave. His absence was due to a medical issue.
- Christina Maras** - Lunchroom Monitor - Bullitt Lick Middle School - Ms. Maras requested leave without pay for May 12, 2017. She does not work enough hours to have accrual leave time. This is due to a non-medical issue.
- Terri Miller** - Bus Driver - Transportation - Ms. Miller requested leave without pay for the dates of April 12, 13, 14, 21, and April 24 - May 26, 2017. She has used all her accrual leave. She is dealing with a non-medical issue and is asking for the remainder of the school year off.
- Jeff Shumate** - Bus Driver - Transportation - Mr. Shumate requested leave without pay for the dates of March 30 and April 12, 2017. He has used all his available accrual time. His absence is due to a medical issue.
- Stephanie Thomas** - Lunchroom Monitor - Roby Elementary - Ms. Thomas requested leave without pay for the dates of April 14, 21 - 24, 2017. She does not work enough hours to have accrual leave time. She works limited hours and is required by her other employer to participate in trainings. This is a non-medical issue.

**Kelly Toebbe** - Bus Driver - Transportation Department - Ms. Toebbe requested in April for leave without pay through approximately April 14, 2017. She requests that the date be approved through May 19, 2017. She is out due to a medical issue.

**April Walker** - Teacher - Bullitt East High School - Ms. Walker requested leave without pay for the dates of May 25-26, 2017. She is using 5 weeks of FMLA.

**Mari Welty** - Bus Driver - Transportation - Ms. Welty requested leave without pay for the dates of April 27 - May 10, 2017. She is using 6 weeks of FMLA.

2. Entry of the Employment Records in the Minutes of Record  
Employment records for both the certified and classified personnel for the period of April 15, 2017 through May 22, 2017 were submitted for the Board's information and inclusion in the minutes of this meeting.

#### Contracts

1. Bullitt County Health Department - Hepatitis B Vaccination  
This contract with the Bullitt County Health Department will allow the vaccination series for Hepatitis B to be offered to district employees as in the past. As a cost-saving measure, the district will pay for serum and injection at the time of service. A savings of \$6 per injection is expected with this contract. Funding for this provision is included in the health services budget for the upcoming school year.
2. Health Department Business Associate Agreement  
To facilitate the exchange of services and confidential information between Bullitt County Public Schools and the Bullitt County Health Department, a Confidentiality Agreement was presented for approval. This Agreement confirms the parties' adherence to the privacy requirements of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA). Eric Farris had reviewed the Agreement.
3. Independent Nurse Service Contracts  
Presented were contracts with Independent Nurse Contractors for the 2017-2018 school year. A blanket agreement is needed to meet all requests for health services in a timely manner. These guidelines are set within KRS 156.502 (Health Services in School Setting). The contracts are developed within the scope of practice for an RN and LPN licensure. The cost of the service will not exceed the budget allowance as designated in the health service budget for the upcoming school year.
4. Temporary Nursing Services for Out-of-State Field Trips  
Presented was a contract for nursing services to be available if health services are required for students that are out of state on school sponsored trips and the determination regarding the states' delegation requires licensed medical services. Board approval will allow the District Health Coordinator to contract with out-of-state nursing agencies when necessary. This contract was developed and recommended by Eric Farris.
5. 2017-2018 OVEC Head Start Full Utilization Agreement  
Presented for approval was the 2017-2018 OVEC Head Start Full Utilization Agreement that requires Board approval on an annual basis. The commitments outlined in the document are made to assure full utilization of Head Start funds by meeting all required objectives. The purpose of the agreement is to coordinate

services to eligible children through state preschool and federal Head Start funds. The agreement is based on the planned growth criteria set by the Kentucky Board of Education in conjunction with Head Start and local school districts.

6. Bellarmino University MOU - Revised  
The Agreement with Bellarmino University mirrors the description of the provision for the Masters classes for the Teacher Recruitment and Induction Program.
7. Morehead State University MOA  
A Memorandum of Agreement with Morehead State University proposes a dual credit program for the students of North Bullitt and Bullitt Central High Schools for the 2017-2018 academic year.
8. Smart City Agreement  
Smart City is a company contracted through the Kentucky State Fair Board for audio/visual services for events at the state fairgrounds. Presented was an Agreement to provide audio/visual services for the 2017 graduation ceremonies on May 27, 2017, at Broadbent Arena. Eric Farris reviewed the agreement and found it to be acceptable as to form and legality.
9. Bullitt County Sherriff's Office MOA - Security at Graduations  
At the suggestion of the Board Attorney, presented was a Memorandum of Agreement with the Bullitt County Sherriff's Office to provide a minimum of two (2) law enforcement officers for security purposes at each of the high school commencement exercises at Broadbent Arena on May 27, 2017.
10. Konica Minolta Agreement  
Presented was an agreement with Konica Minolta to erase the hard drives in the copiers being returned due to the ending of the lease. The copiers store data in the hard drive and sensitive, personal information may be included. A certificate of completion will be sent to the district. The cost to perform this service is \$13,800. Joe Mills and Eric Farris reviewed the agreement.
11. NBHS Property - Farm Lease  
Finance Director Denise Smith requested approval to enter into a lease agreement for the North Bullitt High School property for agricultural purposes with Jeff and Erica Robards. This is the fourth year of the Farm Lease and is the same as last year. The farm lease has generated income for the following crop years: 2014- \$2,223.86, 2015- \$1,520, and 2016 - \$3,078.35.
12. Spring Meadows Addendum to Contract  
Internet services for Spring Meadows were included with the district's account when services were being negotiated for Nichols Elementary. With the contract renewal, Spring Meadows has agreed to accept the financial responsibility of \$135 per month, plus taxes and fees. Joe Mills drafted an Addendum to the existing contract with Spring Meadows to reflect the repayment of fees from Spectrum for internet service.

13. Allied Cleaning Solutions - Contract Renewal for Janitorial Supplies  
Requested was permission to renew the awarded portion of the Janitorial Supplies bid to Allied Cleaning Solutions for the 2017-18 school year. Last year, the Board awarded the stripper, wax and associated products with the option to renew for two additional years. President Bill Gray has agreed to continue servicing the district at no additional cost.
14. Retailer's Supply - Contract Renewal for Janitorial Supplies  
Requested was permission to renew the awarded portion of the Janitorial Supplies bid to Retailer's Supply for the 2017-18 school year. Last year, the Board awarded the janitorial supplies, paper and plastic products and sundries with the option to renew for two additional years. General Manager Chad Drury has agreed to continue servicing the district at no additional cost.
15. Chromebook Lease with HP Financial Services  
Presented for approval was a lease agreement with HP Financial Services for the purchase of Chromebooks for 6th through 9th grade students for the 2017-2018 school year. Mr. Jackson requested pricing for the Chromebooks from approved vendors on the state contract with KEDC/KPC and received quotes from three vendors. FireFly Computers from Saint Paul, Minnesota was the lowest proposed price. Approval was requested of these documents in order for them to be submitted to KDE for approval and soon purchase these devices for deployment in July/August.
16. Hold Harmless Agreement for Bernheim Forest / BAMS Boat Float  
Arrangements were made for a group of BAMS students to test their Boat Float projects at Bernheim Forest on May 20, 2017. Bernheim Forest requested a Hold Harmless Agreement. It was signed by the Superintendent prior to the event. Eric Farris asked that it be presented to the Board after-the-fact for inclusion.

#### Permission to Accept Donations/Grant Funding

Grant Writer Ashley Byrum requested permission for the district to accept the following grants/donation:

- Lynn Lagermann, OMES teacher, donated learning resources and supplies to OMES totaling \$4,717.90. A list of the supplies was provided.
- Jennings Orthodontics (Dr. Carolyn Jennings) donated \$2,000 for student agendas to be used during the 2017-2018 school year.
- Louisville Public Media donated two (2) Double French Horns to the Eastside Middle School band program to be used by any student in need of the instruments. This includes a Conn 8D Double French Horn valued at \$800 and an unmarked Double French Horn valued at \$1,300. The combined value of the instrument donation is \$2,500.
- Ernst and Young donated assorted boxes of safety gloves and masks to Bullitt County Public Schools valued at \$4,000. The donation will be used by custodians and nurses in the schools.

#### Requests to Alter School Property

1. OMES Hallway Mural Project  
Old Mill Elementary School Principal Les McIntosh requested permission to paint murals in the hallways at the school to enhance student leadership, motivation,

creativity, work ethic and community building. Mr. McIntosh provided renderings of the murals for review. Supplies and labor will be donated or purchased by the PTO.

2. EMS Volleyball Court Post Holes  
Eastside Middle School Principal Troy Wood requested the installation of volleyball post holes in the gym floor near the bleachers. The additional post holes will allow the volleyball team to set up two volleyball courts in the gym. The install will be completed by Martin Flooring simultaneously with the recoating of the gym floor during the summer of 2017. The quoted amount is \$400 and will be funded through EMS's PTSA account.
  
3. Shepherd's Pantry Food Donation Boxes at LJES & CGES  
Community member Robert Beckett, through the coordination with Tammy Perdew, FRC Coordinator for Lebanon Junction and Cedar Grove Elementary Schools, would like to install food donation boxes at the two schools to assist families in these communities. Mr. Beckett will construct and install the food donation boxes and fill the boxes with non-perishable items initially. Local organizations will be encouraged to keep the pantries stocked with supplies. He will also be responsible for the maintenance and upkeep of the food donation boxes. This project will be at no cost to the district.

#### KETS Offer of Assistance

Presented was the Fiscal Year 2017 Kentucky Education Technology System (KETS) Offer of Assistance from the Schools Facilities Construction Commission in the amount of \$59,338.00. It must be equally matched by the Board prior to being accepted or can be escrowed for up to three years. This Offer of Assistance will be the final offer for this school year, and has been budgeted, along with the previous two offers, for the next school year in the technology department Fund 1 budget. All three offers total \$249,219.00. Mr. Jackson requested the Board to escrow this offer of \$59,338.00 at this time.

#### Kentucky Chamber Membership

Bullitt County Public Schools has been a member of the Kentucky Chamber for a few years now. The Chamber has extended an offer to school districts to join in order to receive exclusive member discounts, especially with Kentucky Employer's Mutual Insurance (KEMI). KEMI is the district provider for Workers Compensation Insurance. The credit amount as a Chamber member is 10%. This is a significant savings on the premium amount. The membership amount is \$2,025. This fee is offset by the savings discount.

#### Regular Pay, Coaching Pay, and Automatic Payroll Authorization Deduction Schedules

Submitted for approval were the proposed 2017-2018 pay schedules for regular salary, coaching supplements and the Automatic Payroll Authorization deduction. The payroll schedule is approved each year for the upcoming fiscal year. Full-time personnel are paid over 26 payroll checks. Most deductions are taken over all 26 payroll checks. Health insurance and American Fidelity deductions are only taken over 24 payroll checks.

Revised TRUE Agreement

Presented was a revised Technology Responsible Use Expectations (TRUE) document for the 2017-2018 school year.

Declare Items Surplus

The Department of Facilities submitted a list of electronic items to be declared surplus. Upon approval, the items will be sold at auction or recycled as per district policy.

2017-2018 School Fundraisers

Each school submitted a list of fundraisers to be utilized if they so choose during the 2017-2018 school year.

Summer Camps

Presented was a list of school camps for the summer of 2017.

Mid America Sports to Use NBHS/HMS/ZMS

North Bullitt High Schools requested permission to allow Mid America Sports to host a fundraiser Basketball Tournament on the dates of June 3-4, 2017 and June 10-11, 2017, at North Bullitt High School, Hebron Middle School and Zoneton Middle School. The Application and Agreement Forms for each school for each weekend, along with the Certificate of Liability Insurance, were provided.

**UNFINISHED BUSINESS**

2nd Reading of Policy 08.132 - Gifted & Talented Students

A revision to Policy 08.132 was requested to include local norms to increase the opportunity for high potential students from disadvantaged subgroups to be identified in Grades K-3 for the Primary Talent Pool. The revision aligns primary talent pool definition with the language used in 704 KAR 3:285 and adds the district's plan for determining primary talent pool participants. The district's plan for the policy has been reviewed by Amanda Hale of KSBA and Joe Mills of Buckman & Farris Law Office.

- 2017-180 - Motion made by Dolores Ashby, seconded by Diane Thompson, to approve the 2nd reading of revised Policy 08.132 as presented. All members voted YES.

2nd Reading of Revised Policy 06.221 –

Bus Drivers' Use of Tobacco and Other Substances

Revisions to Board Policy 06.221 may be found on page two in the first and last bullets. The purpose of the revisions is to clearly define "a reasonable period of time" to report to the test site for a random drug screen and to indicate that suspicion of an adulterated or substituted test sample can lead to observed collection by an authorized individual of the same sex as the employee.

- 2017-181 - Motion made by Darrell Coleman, seconded by Debby Atherton, to table this action and include examples of emergency and clarify acceptable documentation of same. All members voted YES.

2nd Reading of Revised Policy 03.27 - Discipline, Suspension,  
and Dismissal of Classified Employees

Although revisions to Policy 03.27 were made in August 2016, these proposed revisions herein were drafted to improve the policy by clarifying the rights of employees, if entitled, and to shorten the deadlines relating thereto. The option of the superintendent to serve as the hearing officer in due process hearings was removed. The district is authorized to promulgate due process procedures by statute.

- 2017-182 - Motion made by Lorraine McLaughlin, seconded by Diane Thompson, to approve the 2nd Reading of Policy 03.27 as presented. All members voted YES.

**NEW BUSINESS**

2017-2018 Tentative Budget

Presented was the Tentative Budget for Fiscal Year 2018 in the amount of \$142,840,982. Please see the documentation for specific fund information. Any changes will be reflected in the Working Budget in September.

- 2017-183 - Motion made by Darrell Coleman, seconded by Dolores Ashby, to approve the Tentative Budget as presented. All members voted YES.

2017-2018 Pay Scales

Provided were the Annual Pay Scales for FY 2018 with the following additions/changes:

1. Added across-the-board 1.0% pay raise.
2. Added three New Educator Rising Teacher Leader stipends.
3. Added small increase to the Secretary to the Superintendent position to align the position's compensation more closely to similar districts.

- 2017-184 - Motion made by Darrell Coleman, seconded by Diane Thompson, to approve the 2017-2018 Pay Scales as presented. All members voted YES.

Capital Funds Request

The General Assembly passed language in HB 265 in the 2012 session to allow school districts flexibility in the use of school district capital funds without forfeiting the district's eligibility to participate in the School Facilities Construction Commission (SFCC) program. To exercise this flexibility, the school district must submit a Capital Funds Request to the Kentucky Department of Education (KDE). This Capital Funds Request Form requests to use restricted funds for the insurance premiums paid through the General Fund in the amount of \$1,012,981 and purchase software from the General Fund in the amount of \$178,442. This is for Compass, Tyler Technologies, Rosetta Stone, and a portion of Infinite Campus. The funds originally budgeted for the insurance premiums will be used for technology items which are unallowable items through construction funds, as well as, future construction projects.

- 2017-185 - Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to approve the Capital Funds Request Form as presented. All members voted YES.

School Activity FY 2018 Budgets

Per Redbook requirements, the Board of Education must approve the school activity budgets for the upcoming school year by the end of May. Provided were the Principal's Combined Budgets for FY 2018 for all schools.

- 2017-186 - Motion made by Dolores Ashby, seconded by Diane Thompson, to approve the School Activity Budgets for FY 18 as presented. All members voted YES.

Revised Procedure 08.132 AP.1 and New Procedure 08.132 AP.21

- 2017-187- A revision to Gifted and Talented Students Procedure, 08.132 AP.1, was requested to add the term "primary" to talent pool and identify the specific grades students are served in the primary talent pool. A new procedure Primary Talent Pool Assessment and Referral Procedures, 08.132 AP.21, was requested which details the district's plan of identifying students in Grades K-3 for primary talent pool services using local norms. The procedure provides specifics related to the referral process, kindergarten and second grade year screening local norms to increase the opportunity for high potential students from disadvantaged subgroups to be identified in Grades K-3 for the Primary Talent Pool. Both procedures align with Gifted and Talented Policy 08.132. The district's plan for the policy has been reviewed by Amanda Hale at KSBA and Joe Mills of Buckman and Farris Law. Presented for review and comment only; no action from the Board was required.

BLMS BG 17-148 Renovation/Addition Finding Process

The Local Planning Committee met on April 24, 2017, to discuss the Finding Process for the minor revision to the District Facility Plan for Bullitt Lick Middle School. The LPC voted in favor 11 Aye 0 Nay to recommend that KDE make a minor adjustment to the DFP. Requested was Board approval of the minor change based upon the previously submitted information from Studio Kremer Architects and the majority vote of the LPC.

- 2017-188 - Motion made by Darrell Coleman, seconded by Diane Thompson, to approve the minor change to the District Facility Plan regarding the Bullitt Lick Middle School Addition/Renovation project. All members voted YES.

Student Discipline Case# 2017-23

Provided is information regarding one student who was recommended for expulsion by the principal. The Expulsion Review Committee (ERC) has met with the student and parent. Its findings and recommendations were presented for review:

CASE#2017-23: The ERC met on April 17, 2017, to consider a recommendation for expulsion for Case# 2017-23. It is the ERC's recommendation that the student be expelled for violating the Code of Student Behavior and Discipline as it relates to possession of controlled substances with intent to transfer. Educational services will be offered at the Bullitt Alternative Center (BAC) until January 2018. The student may return to an appropriate educational setting with the recommendation of BAC staff. The student may attend Summer School at the discretion of BAC staff. Until the student is allowed to return to a regular educational setting, the student may not be on any school or district property or at any school or district sponsored event, as the student will be considered trespassing and law enforcement will be called. The student may access district transportation to attend BAC.

2017-189 - Motion made by Lorraine McLaughlin, seconded by Dolores Ashby, to accept the recommendations of the Expulsion Review Committee in regards to CASE# 2017-23 as described above. All members voted YES.

**ADJOURNMENT**

2017-180 - Motion made by Darrell Coleman, seconded by Diane Thompson, to adjourn the meeting at 7:15 p.m. All members voted YES.

---

CHAIRPERSON

---

SECRETARY