

RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., September 23, 2025

The Breathitt County Board of Education met in the Highland-Turner Elementary/Via Teleconference at 5:00 PM, with the following members present:

Attendance Taken at 5:00 PM:

Present Board Members:

Mrs. Tiffany Combs
Ms. Ruschelle Hamilton
Mr. John Hollan
Mr. Albert Little
Ms. Anna Morris

I. Call to Order.

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5:00p.m. located at Highland-Turner Elementary School, 10355 KY-30, Booneville, KY 41314.

I.A. Roll Call

I.B. Pledge of Allegiance/Mission and Vision

I.C. Adopt Agenda: ADDENDUM: Add IV. A.3 Consider approval of change order #11 for the ATC+Bus Garage (BG #24-289) in the amount of \$2,530.00 to install a duct smoke detector for HVAC Unit #18. ADD: A.1.c. Kentucky Middle School Football Association to utilize the High School Football field on October 12, 2025, 5 for Team Ky Minicamp from 2:00p.m.-5:00p.m.

Order #47 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval to adopt the agenda and accept the addendums passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

II. Presentations/Reports

II.A. Student/Staff Recognitions

II.B. Reports

II.B.1. HTS SBDM Update

HTS SBDM council met with the board along with Mr. Hall principal, who stated we want to express our deep appreciation for the exceptional facility and the dedicated staff who make it all possible. They were grateful to everyone who has contributed to the success and momentum we're experiencing this year.

Student attendance is on the rise, and we're encouraged by positive energy. We've launched into the school year with strong instructional practices, supported by impactful programs like **AMPLIFY**, **TCI**, and **MAP**, which are making a real difference in early literacy development.

All programs are running smoothly, and there's a shared commitment to further improving student attendance. Creative incentives—such as the **Mr. Potato Head** initiative and other engaging activities—are being used to motivate students to come to school consistently.

Cindy Salyer, a parent member of the council, shared that she's seeing noticeable improvement and that students are excited and eager to attend school. Another parent, **Diane**, echoed this sentiment, saying her children are enthusiastic and ready to go each morning, an encouraging sign of a strong start to the year.

Karen McIntosh, a 3rd grade teacher, highlighted her use of **Kagan strategies** to keep students engaged and motivated. She noted that students are settling in well and getting back into the rhythm of learning.

One staff member, with over 25 years of teaching experience, remarked that this is the first time in a long while that both schools have started off so smoothly. The year has been notably stress-free, thanks in part to strong leadership and the familiarity students have with their administrators.

Jeremy added that the schools are currently **resource-rich** and do not have any immediate needs, which further supports a successful and productive learning environment.

II.B.2. Superintendent Report

II.B.3. Attendance Report

II.B.4. Federal Programs

II.B.4.a. Title I

II.B.4.b. Title 1-D

II.B.4.c. Title II

II.B.4.d. Title III

II.B.4.e. Title IV

II.B.4.f. Title V

II.B.4.g. Idea B

II.B.4.h. CTE

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

Order #48 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of all consent items listed below passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.A.1. Consider approval of the following facility usage request (s):

III.A.1.a. Breathitt Co Farm Bureau Board-facility request to use the auditorium at BES on October 13, 2025, at 6:00pm for their annual meeting.

III.A.1.b. Team Colton to utilize the Breathitt Elementary parking lots, restrooms and concession stand for the purpose DIPG Foundation on October 25, 2025, contingent upon providing insurance.

III.A.1.c. Kentucky Middle School Football Association to utilize the High School Football field on October 12, 2025, for Team Ky Minicamp from 2:00p.m.-5:00p.m.

III.A.2. Consider approval of Lifetouch Photography as the vendor for school pictures for the 2026-2027 school year.

III.A.3. Consider approval of the CDIP Phase I Executive Summary.

III.A.4. Consider approval of the CDIP Phase I Continuous Improvement Diagnostic.

III.A.5. Consider approval of the SFCC first offer of assistance signature form for KETS 2024-2025

III.A.6. Consider approval of minor revision to the Extra Service Supplement Salary Schedule.

III.A.7. Consider approval of allocating \$10,000 for Agriculture equipment.

III.A.8. Fundraiser Request(s)

III.A.8.a. SES PTO Sweatshirt/Hoodie sales from 09/2025 until 12/31/2025 school year.

III.A.8.b. SES PTO Duck fundraiser request for the purpose of student's incentives, field trips and programs from 09/2025 until 12/31/2025.

III.B. DISCUSSION ITEMS

III.B.1. Consider approval of August 26, 2025, Regular Meeting Minutes.

Order #49 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the minutes of August 26, 2025, Regular Meeting Minutes passed with a motion by Mrs. Tiffany Combs and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.2. Consider approval of the September 18, 2025, Regular Work Session Meeting Minutes.

Order #50 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of September 18, 2025, Regular Work Session Meeting Minutes passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Abstain
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.3. Consider approval of the August 2025 Treasurer's Report.

Order #51 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the Treasurer's Report for August 2025 passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.4. Consider approval of the September 2025 bills for payment.

Order #52 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the September 2025 bills for payment passed with a motion by Mrs. Tiffany Combs and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.5. Consider approval of the 2025-2026 working budget.

Discussion:

Mrs. Christa Smith, Finance officer, reported on the working budget.

Order #53 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the 2025-2026 working budget passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.6. Consider approval of the Upper Classman Trip for the Class of 2026 and the Class of 2027 to New York City from March 27-31,2026.**Order #54 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of the Upper Classman Trip for the Class of 2026 and the Class of 2027 to New York City from March 27-31,2026 passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.7. Consider approval of Breathitt County Schools receiving a donated car from the Florence Police Department for the Law Enforcement CTE program at Breathitt High School, pending the Florence City Council's approval.**Order #55 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of Breathitt County Schools receiving a donated car from the Florence Police Department for the Law Enforcement CTE program at Breathitt High School, pending the Florence City Council's approval passed with a motion by Mrs. Tiffany Combs and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.8. Consider approval of advertising and accepting bids to extend the fence around the BHS campus.**Order #56 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of advertising and accepting bids to extend the fence around the BHS campus lots passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.9. Consider approval of (1) Breathitt Girls High School basketball assistant coaching salary to be reallocated to the high school girls' basketball team to use for equipment, uniforms, and supplies.**Order #57 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts approval of (1) Breathitt Girls High School basketball assistant coaching salary to be reallocated to the high school girls'

basketball team to use for equipment, uniforms, and supplies passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Abstain
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.10. Consider approval of the Portrait of a Learner (PoL), with the Kentucky Department of Education leading the initiative to build upon the Kentucky United We Learn Council's vision for vibrant and meaningful learning experiences.

Order #58 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the Portrait of a Learner (PoL), with the Kentucky Department of Education leading the initiative to build upon the Kentucky United We Learn Council vision for vibrant and meaningful learning experiences passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

IV. BUILDING GROUNDS/FACILITY

IV.A. ATC + Bus Garage BG# 24-189.

Order #59 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the ATC + Bus Garage BG# 24-189, items A 1.2.3 passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

IV.A.1. Consider approval of the Contractor Pay Application 17 from Standafer builders in the amount of \$ \$630,788.25 for work to-date on the ATC + Bus Garage BG# 24-189.

IV.A.2. Consider approval of the Owner Direct Purchase Orders accompanying Pay Application 17 from Standafer builders in the amount of \$ \$21,747.64 for materials installed at the ATC + Bus Garage BG# 24-189.

IV.A.3. Consider approval of change order #11 for the ATC+Bus Garage (BG #24-289) in the amount of \$2,530.00 to install a duct smoke detector for HVAC Unit #18.

IV.B. Highland Turner HVAC replacement project BG 23-500.

IV.B.1. Consider approval of the BG-4 for the Highland Turner HVAC replacement project BG 23-500.

Order #60 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the BG-4 for the Highland Turner HVAC replacement project BG 23-500 passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes

Mr. Albert Little	Yes
Ms. Anna Morris	Yes

IV.C. Breathitt High School and Highland-Turner Elementary

IV.C.1. Consider approval of the AIA B101 KDE version of the Owner Architect Agreement with Tate Hill Jacobs Architects for the design documents required for the replacement of the roofs at Breathitt High School and Highland Turner Elementary.

Order #61 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the AIA B101 "KDE" version of the Owner Architect Agreement with Tate Hill Jacobs Architects for the design documents required for the replacement of the roofs at Breathitt High School and Highland Turner Elementary passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

IV.D. Sebastian Elementary.

Order #62 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of IV.D. 1 and 2 passed with a motion by Mrs. Tiffany Combs and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

IV.D.1. Consider approval of the AIA B101 KDE version of the Owner Architect Agreement with Tate Hill Jacobs Architects for the design of a new competition level track to be located at Sebastian Elementary.

IV.D.2. Consider approval of the proposal of \$3,850.00 from Endris Engineering to perform a survey of the existing track area at Sebastian Elementary in preparation for the design of a new track.

V. Personnel Notifications

Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions

Jessica Fugate, Resignation as Sub Teacher at BES, Effective August 29, 2025,
Maddie Gayheart, Resignation as Instructional Assistant at BES, Effective August 25, 2025

Kayli Herald, Resignation as Instructional Assistant at BES, Effective September 12, 2025

Cheyenne Keown, Resignation as Instructional Assistant at BES, Effective September 19, 2025

Employment/Transfers

Lisa Holbrook, Attendance Coach - District, Effective September 8, 2025,
Delphia Keeton, Sub Bus Driver - District, Effective August 26, 2025
Kristen Moore, District Sub/Sub Teacher, Effective August 26, 2025
Ashlee Southwood, Itinerant Elementary Classroom Teacher (Art) at BES/SES, Effective August 25, 2025

Pronda Todd, Instructional Assistant at SES, Effective September 16, 2025,
Willie R. Turner, Transfer from Science Teacher to Agriculture Teacher at BHS
Middle/High, Effective September 1, 2025

FMLA/Leave

FMLA #3074 September 18, 2025 - December 31, 2025 - Medical Leave

FMLA #4895 August 1, 2025 - August 18, 2025 - Medical Leave

FMLA #3478 August 27, 2025 - September 30, 2025 - Medical Leave

VI. Informational Items

VI.A. Communication/Sharing (All Present)

VI.B. School Financial Reports

VI.C. School SBDM Reports

VII. Adjournment

Order #63 - Motion Passed: There being no further business of the Board,
adjournment at 5:26 passed with a motion by Mr. John Hollan and a second by
Mrs. Tiffany Combs.

Mrs. Tiffany Combs Yes

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. Albert Little Yes

Ms. Anna Morris Yes


Secretary


Board Chairperson