

## RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., November 12, 2024

The Breathitt County Board of Education met in the Sebastian Elementary/Via Teleconference at 5:00 PM, with the following members present:

**Attendance Taken at 5:00 PM:**

Present Board Members:

Mrs. Tiffany Combs  
Ms. Ruschelle Hamilton  
Mr. John Hollan  
Mr. Albert Little  
Ms. Anna Morris

**I. Call to Order.**

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5:00p.m. at Sebastian Elementary School located at 244 LBJ Road.

**I.A. Roll Call**

**I.B. Pledge of Allegiance/Mission and Vision**

**I.C. Adopt Agenda**

**Order #107 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, adoption of the agenda items listed below passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**II. Presentations/Reports**

**II.A. Student Recognitions**

**II.B. Staff Recognitions**

**II.B.1. Tiffany Combs- Level 1**

**II.B.2. Excellence Award-HTS**

**II.B.3. KEMI 2024 Destiny Award**

**II.C. Reports**

**II.C.1. Superintendent Report**

Mr. Watts talked about the Veterans Day Program(s) offered by the schools. Mr. Watts discussed Workplace safety and what goes on at the campuses promoting safety daily. Mr. Watts stated he has been attending the walkthroughs and discussed attendance being important. Mr. Watts stated there shouldn't be any questions at the end of the year about professional development day due to finishing up the last one on November 4 for the 2024-2025 school year. Mr. Watts provided facility updates that included the HTS project and bus garage. Mr. Watts discussed the opportunities for students and upcoming events, cheer leaders complete, academic team, middle and high school. Mr. Watts discussed the financial audit MTSS team meeting, basketball groups practice here.

**II.C.2. Attendance Report**

Felicia Johnson, DPP, provided an update on Month 4. Attendance report, this is month 4, middle of the month, overall district is 93.27, we are up from last year. The board sponsored the t-shirts that were disturbed for High Attendance Week. We continue to have competitions to try and motivate students and staff. We are proud of the high school; they have been winning and challenging the elementary. Mrs. Johnson stated we need to have good attendance.

**II.C.3. Sebastian Elementary School SBDM Council Update**

SES, council was present and discussed the furniture that was purchased for 3<sup>rd</sup> and 4<sup>th</sup> grades. Mrs. Spencer stated this is the 1<sup>st</sup> time in 20 years that I have received new furniture. She stated it looks fantastic, super nice, can-do Kagan strategies, and provides more opportunities than we have had in the past for the students. They discussed that Cursive handwriting is back in the classroom, we have started it this week. Kids are excited to learn. Handwriting without tears is the program that is being used. Tutoring in 6<sup>th</sup> grade is improving and more kids are starting to stay. We can see more progress. The book circulation, over 1,000 books check out from Sept and October. Thankfully 70 percent of the new book came from Title 1 funds. The parents discussed wanting a volleyball team for elementary school, communication is great, talked about how great the parent support is. Discussed cell phone policy, when making this change for SBDM it was good to talk to the teacher, stakeholders, input from students and what they wanted. The student council almost leads the charge, council is always working together.

**III. Student Learning and Support Items Recommended for Approval****III.A. CONSENT ITEMS**

**Order #108 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, consent items listed below passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.A.1. Consider approval of the 2024-2025 District Wellness Policy.**

**III.A.2. Consider approval of the 2024-2025 Nutrition & Physical Activity Report Card & District Alliance Report.**

**III.A.3. Consider approval of the KYABRI MOA.**

**III.A.4. Consider approval of the revised classified tutor job description.**

**III.B. DISCUSSION ITEMS**

**III.B.1. Consider approval of October 22, 2024, Regular Meeting Minutes.**

**Order #109 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the minutes of the October 22, 2024, Regular Meeting Minutes passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.2. Consider approval of the November 7, 2024, Regular Work Session Meeting Minutes.**

**Order #110 - Motion Passed:** Based upon the recommendation Superintendent Phillip Watts, approval of the November 7, 2024, Regular Work Session Meeting Minutes passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.3. Consider approval of the October 2024 Treasurer's Report.**

**Order #111 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the Treasurer's Report for October 2024 passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.4. Consider approval of the November 2024 bills for payment.**

**Order #112 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of the November 2024 bills for payment passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.5. Discussion of Promotion and Retention policy 8.22.**

Discussion:

No further discussion or action was taken.

**III.B.6. Consider approval of creating (2) Attendance Coach positions (100 Days) and Job Description through the PRI Grant.**

**Order #113 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of creating (2) Attendance Coach positions (100 Days) and Job Description through the PRI Grant passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.7. Consider approval of declaring bus #47, a 2010 International with VIN number 4DRBUAAN9BB288598, as surplus and advertise for bids.**

**Order #114 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of declaring bus #47 a 2010 International with VIN number 4DRBUAAN9BB288598 as surplus and advertise for bids passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes

Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.8. Consider approval of accepting lit fiber bid with Thacker-Grigsby for one year contract with four voluntarily extensions in the amount \$5,600 a month beginning on July 1, 2025, and extending to June 30, 2030, and authorize superintendent or designee to complete the necessary forms from the Universal Service Administrative Company (E-rate Funding).**

**Order #115 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of accepting lit fiber bid with Thacker-Grigsby for one year contract with four voluntarily extensions in the amount \$5,600 a month beginning on July 1, 2025, and extending to June 30, 2030, and authorize superintendent or designee to complete the necessary forms from the Universal Service Administrative Company (E-rate Funding) passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.9. Consider approval of accepting quotes and proposals for the purpose of contracting with an Occupational Therapist outside the district until an Occupational Therapy Assistant is hired for the 24-25 school year.**

**Order #116 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of accepting quotes and proposals for the purpose of contracting with an Occupational Therapist outside the district until an Occupational Therapy Assistant is hired for the 24-25 school year passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.10. Consider approval of amending the previous approved motion #67 on 09/24/2024, for the out of state overnight trip.**

**Order #117 - Motion Passed:** Approval of amending the previous approved motion #67 on 09/24/2024; for the out of state overnight trip will be approved only if a charter bus is taken and not the use of a school bus passed with a motion by Mrs. Tiffany Combs and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	No
Mr. John Hollan	Yes
Mr. Albert Little	No
Ms. Anna Morris	Yes

#### **IV. BUILDINGS GROUND/FACILITIES**

##### **IV.A. Breathitt ATC (BG #24-189)**

**Order #118 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts approval of the Breathitt ATC (BG #24-189) items listed below, A 1-3 passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes

Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

IV.A.1. Consider approval of the Contractor Pay Application #7 in the amount of \$879,196.96 to Standafer Builders for the Breathitt ATC + Bus Garage (BG#24-189).

IV.A.2. Consider approval of the Owner DPOs in the amount of \$390,342.83 for the Breathitt ATC + Bus Garage (BG#24-189).

IV.A.3. Consider approval of Change Request #003 from Standafer Builders in the amount of \$45,478.87.

#### V. Personnel Notifications

##### Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions

Henry Noble, Resignation/Retirement as Bus Driver, Effective January 31, 2025

**Employment/Transfers** Donna Combs, Tutor/Sub - District, Effective November 7, 2024

Annette Coomer, Tutor at BHS - Retired Teacher, Effective November 11, 2024,

Matthew Gallagher - Full Time Sub Driver - District, Effective 1, 2024

Krystle Hardy, Secretary at SES, Effective November 12, 2024

Kelvin Hernandez, Middle School Asst. Football Coach, Effective October 21, 2024

Lawson Noble, SES Elementary Basketball Coach, Effective October 23, 2024,

James Pelfrey, Sub Teacher - District, Effective November 1, 2024

Brandy Rice, Transfer from BHS to SES as LBD Instructor, Effective November 6, 2024

David Turner, Transfer from HTS to BHS as LBD Instructor, Effective November 6, 2024

##### FMLA/Leave

#3174 September 20 - October 21, 2024, extended to November 4, 2024

#### VI. Informational Items

VI.A. Communication/Sharing (All Present)

VI.B. School Financial Reports

VI.C. School SBDM Reports

#### VII. Adjournment

**Order #119 - Motion Passed:** There being no further business of the Board, adjournment at 5:40p.m. passed with a motion by Mr. John Hollan and a second by Ms. Anna Morris.

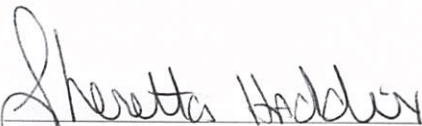
Mrs. Tiffany Combs	Yes
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Ms. Ruschelle Hamilton	Yes
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Mr. John Hollan	Yes
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Mr. Albert Little	Yes
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Ms. Anna Morris	Yes
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Secretary



Board Chairperson