

RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., July 23, 2024

The Breathitt County Board of Education met in the Breathitt High School Library/Via Teleconference at 5:00 PM, with the following members present:

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Ruschelle Hamilton
Mr. John Hollan
Mr. Albert Little
Ms. Anna Morris

Absent Board Members:

Mrs. Tiffany Combs

I. Call to Order.

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5:00p.m. at the Breathitt High School Library located at 2307 Bobcat Lane.

I.A. Roll Call

Order #3 - Motion Passed: Approval to excuse Tiffany Combs from the meeting due to being out of state passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

I.B. Pledge of Allegiance/Mission and Vision

I.C. Adopt Agenda

Order #4 - Motion Passed: Based upon the Superintendent Philip Watts, approval to adopt the agenda passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

II. Presentations/Reports

II.A. Student Recognitions

II.B. Staff Recognitions

II.B.1. Perfect Attendance 2023-2024 school year

II.B.1.a. Ronnie Begley
II.B.1.b. Renee Davidson
II.B.1.c. Bess Gross
II.B.1.d. Alexis Halsey
II.B.1.e. Stacy McKnight
II.B.1.f. Daphne Noble
II.B.1.g. Kevin Rose

II.B.1.h. Brent Turner**II.C. Reports****II.C.1. Superintendent Report**

This Thursday the toy give away. It is not school sponsored, but we are allowing them to utilize the parking lot. If anyone would like to help this would be great to assist from 9-2. The first day of school for students is August 7, 2024, Mr. Watts stated he wanted to challenge everyone on their attendance. This is something the district has been focused on is attendance and growing academically. The first day for staff is August 1, 2024. Mr. Watts provided a facility update and construction update. Mr. Watts provided an update on HTS and the football lights. This year will be 2 years since the historical flood.

III. Student Learning and Support Items Recommended for Approval**III.A. CONSENT ITEMS**

Order #5 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, the consent items listed below passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.A.1. Consider approval of the facility usage agreement with Breathitt County Honey Festival use of the PE Gym, stage, parking lot and stadium at Breathitt High School on the following dates, August 23rd, and 24th for practice and Honey Pageant, August 31, 2024, parade line up and September 1, 2024, for the Kids fest.

III.A.2. Consider approval of the facility usage agreement with Breathitt County Honey Festival to use the SES and BES Parking Lot on Saturday, August 31, 2024, for the parade line up and car show.

III.A.3. Consider approval of the facility usage agreement with the Lumberjacks to use of BHS and SES fields July 2024 until July 2025, for the purpose of games and practice, contingent upon providing insurance.

III.A.4. Consider approval of facility usage agreement with Tri State Sports Commission for the purpose of youth Volleyball on August 10-11, 2024, to use the Breathitt High School PE Gym.

III.A.5. Consider approval of the 2024-2025 ARC Chairperson Designee (s).

III.A.6. Consider approval of renewing KSBA Custom Policy/Procedure Services and eMeeting Maintenance for the 2024-2025 school year.

III.A.7. Consider approval of renewing membership with KSBA for the 2024-2025 school year.

III.A.8. Consider approval of the KVEC Membership Agreement for the 2024-2025 school year.

III.A.9. Consider approval of proposed student fees for the 2024-2025 school year for BHS, at \$10.00 parking pass per driver and FFA \$20.00 per student.

III.A.10. Consider approval of the Local Head Start MOA with Middle Kentucky Head Start for the 2024-2025 school year.

III.A.11. Consider approval of Breathitt County Imagination Library Participation Contract.

III.A.12. Consider approval of the agreement with Dollywood Foundation.

III.A.13. Consider approval of the 2024 Kentucky Incentives for Prevention (KIP) Student Survey MOU.

III.A.14. Consider approval of the Trauma plan in compliance with KRS 158.4416 (School Safety and Resiliency Act).

III.A.15. Consider approval of authorizing Christa Smith's name to be added as an official signer on the Board of Education Bank Account.

III.B. DISCUSSION ITEMS

III.B.1. Consider approval of the June 18, 2024, Regular Meeting Minutes.

Order #6 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the minutes of the June 18, 2024, regular meeting minutes passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.2. Consider approval of the July 18, 2024, Regular Work Session Meeting Minutes.

Order #7- Motion Passed: Based upon the recommendation of Superintendent Phillip Order Watts, approval of the July 18, 2024, Regular Work Session Meeting Minutes passed with a motion by Mrs. Tiffany Combs and a second by Ms. Anna Morris.

III.B.3. Consider approval of the June 2024 Treasurer's Report.

Mrs. Smith, Finance Officer, stated they have completed the year close. Which is higher than we expected, lights for football field, still owe for installations, new sound system for HTS, sealing and striping was approved last fall, workers comp, the premium decreased. Map testing and insurance packet was over \$810,000 was paid, bond payments 60,000 and KISTA bond came in. We received motor vehicle and delinquent taxes and franchise.

Order #8 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the Treasurer's Report for June 2024 passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.4. Consider approval of the July 2024 bills for payment.

Order #9 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the July 2024 bills for payment passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.5. Consider approval of the second reading of the 2024-2025 Employee Handbook and Substitute Teacher Handbook.

Order #10 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the second and final reading of the 2024-2025 Employee Handbook and Substitute Teacher Handbook passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |

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| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.6. Consider approval of the second and final reading of the 2024-2025 Coaches Handbook.

Order #11 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the second and final reading of the 2024-2025 Coaches Handbook passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.7. Consider approval of the second and final reading of the 2024-2025 Discipline Code Book.

Order #12 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the second and final reading of the 2024-2025 Discipline Code Book passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.8. Consider approval of the local community planning committee members.

Order #13 - Motion Passed: Based upon the recommendation of Superintendent Philip Watts, approval of the local community planning committee members passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.9. Consider approval of setting adult meal prices at \$3.25 for breakfast and \$5.00 for lunch to begin after board approval per state/federal guidelines.

Order #14 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of setting adult meal prices at \$3.25 for breakfast and \$5.00 for lunch to begin after board approval per state/federal guidelines passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.10. Consider approval of the second reading of policy #09.123**Absences and Excuses.**

Order #15 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the second reading of policy #09.123 Absences and Excuses passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.11. Consider approval of the second and final reading of KSBA Policy update #47 and procedure update #28, including voting not to allow medicinal cannabis at this time.

Order #16 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the second and final reading of KSBA Policy update #47 and procedure update #28, including voting not to allow medicinal cannabis at this time. passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.12. Consider approval of the BCHD MOU, pending board attorney's review and approval.

Order #17 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the BCHD MOU passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.13. Consider approval of updated easement with Kentucky Power Company at the Lakeside property.

Order #18 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of an easement with Kentucky Power Company at the Lakeside property passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.14. Consider approval of the property agreement with the property owner at 1300 Lakeside Drive.

Order #19 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the property agreement with the property owner at 1300 Lakeside Drive passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |

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|-------------------|-----|
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.15. Consider approval of purchasing a sewer jetter from the City of Jackson, not to exceed \$10,000.

Order #20 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of purchasing a sewer jetter from the City of Jackson, not to exceed \$10,000 passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.16. Consider approval of selling bus #1018 for scrap, due to no bids were received.

Order #21 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of selling bus #1018 for scrap, due to no bids were received passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

III.B.17. Consider approval of updated start and end times for Breathitt County Schools.

Order #22 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of start and end times for Breathitt Elementary School passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

IV. BUILDING/GROUNDS

IV.A. New Elementary KDE BG# 20-283

IV.A.1. Consider approval of the final invoice from ZH Commissioning Group in the amount of \$1,000.00 for 100% completion of the commissioning for the new Breathitt Elementary School, (BG# 20-283).

Order #23 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the final invoice from ZH Commissioning Group in the amount of \$1,000.00 for 100% completion of the commissioning for the new Breathitt Elementary School, (BG# 20-283) passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

IV.B. Coliseum Balcony + Art Room (BG#22-061 (Balcony) + 22-099 (Art))

IV.B.1. Consider approval of the final invoice from Tate Hill Jacobs Architects in the amount of \$9,589.00 for 100% completion of contract administration services by the architects and engineers for the Coliseum Balcony + Art Room Project.

Order #24 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the final invoice from Tate Hill Jacobs Architects in the amount of \$9,589.00 for 100% completion of contract administration services by the architects and engineers for the Coliseum Balcony + Art Room Project passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

IV.C. Breathitt ATC (BG #24-189)

Order #25 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the Breathitt ATC (BG #24-189) items C 1,2,3 listed below including changed orders a-i, passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

IV.C.1. Consider approval of the Contractor Pay Application #3 in the amount of \$423,642.30 to Standafer Builders for the Breathitt ATC + Bus Garage (BG#24-189).

IV.C.2. Consider approval of the Owner DPOs in the amount of \$48,421.49 for the Breathitt ATC + Bus Garage (BG#24-189).

IV.C.3. Consider approval of the following general contractor change orders in the amount of \$738,213.25 and attendant design costs in the amount of \$47,761.14 for the following items:

IV.C.3.a. PCO 2 Remove 2nd layer of Roof

\$11,617.50

IV.C.3.b. PCO 3 Masonry Dumpster Enclosure \$43,734.50

IV.C.3.c. PCO 4 Add Vinyl Fence

\$72,821.29

IV.C.3.d. PCO 5 Powdercoat Drain Boot

\$2,923.30

IV.C.3.e. PCO 6 Repave Parking Lot

\$102,228.10

IV.C.3.f. PCO 7 Add Bus Wash Bay

\$143,957.44

IV.C.3.g. PCO 8 Add French Drain

\$1,680.15

IV.C.3.h. PCO 9 Add Multipurpose and addtl spaces \$343,150.97

IV.C.3.i. PCO 10- Clear, Grub Grade and Hydroseed Banks \$16,100.00

IV.D. Highland Turner HVAC Replacement (BG#23-500)

IV.D.1. Consider approval of the Contractor Pay Application #2 in the amount of \$252,266.39 to Allen Construction for the Highland Turner HVAC Replacement (BG#23-500).

Order #26 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the Contractor Pay Application #2 in the amount of \$252,266.39 to Allen Construction for the Highland Turner HVAC Replacement (BG#23-500) passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

IV.D.2. Consider approval of the Owner DPOs accompanying Pay App#2 in the amount of \$26,092.50 for the Highland Turner HVAC Replacement (BG#23-500).

IV.D.3. Consider approval of change order #002 payable to Allen Construction in the amount of \$20,267.95 to add temporary cooling units for the Highland Turner HVAC Replacement (BG#23-500).

IV.E. ATC Demo Project (BG #24-079)

IV.E.1. Consider approval the final invoice from Tate Hill Jacobs for contract administration services in the amount of \$9,800.00 for the ATC demolition project. (BG# 24-079).

V. Informational Items

V.A. Communication/Sharing (All Present)

V.B. School Financial Reports

V.C. School SBDM Reports

V.D. FY24 Utility Tracker

V.E. Student Admission Restrictions

VI. Personnel Notifications

Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions

Danna Duff, Resignation Due to Retirement, Effective June 30, 2024

Martha Fugate, Resignation as Cook/Baker at BES, Effective July 11, 2024,

Trish Miller, Resignation as Academic Coach at SES, Effective July 17, 2024,

Tonya Raines, Resignation due to Retirement, Effective July 31, 2024

Penelope Turner, Resignation as Teacher at BHS, Effective July 15, 2024

Employment/Transfers

Natasha Bowling SPED Teacher at BHS, Effective August 1, 2024

Alexis Brooke Halsey, Assistant Volleyball Coach at BHS, Effective July 15, 2024

Sierra Combs, Substitute Teacher, Effective August 1, 2024

Darrell Deaton, Head Middle School Football Coach, Effective May 15, 2024,

Vaness Gilbert, Lead Food Service Assistant at SES, Effective July 2, 2024

Richard Gillum, Student Worker, Effective July 1, 2024

Jaylan Hollon, Databaseam Student Worker, Effective July 1, 2024

Julie Hollon, Elementary Teacher at SES, Effective August 1, 2024

Savannah Hollon, Databaseam Student Worker, Effective July 15, 2024

Ace Magee, Student Worker, Effective July 1, 2024

Stacy McKnight, Transfer from Finance Officer to Director of Financial Services, Effective July 1, 2024

Jeremy Moore, Assistant Football Coach at BHS, Effective August 1, 2024

Kingston Napier, Student Worker, Effective July 8, 2024

Lakyn Nickells, Elementary Teacher at BES, Effective July 8, 2024

Elizabeth Oney, Agriculture Teacher at BHS, Effective July 1, 2024

Connor Strong, Databaseam Student Worker, Effective July 1, 2024

James Strong, Head Volleyball Coach at BHS, Effective June 20, 2024

Amanda Turner, Transfer from Teacher at HT to Curriculum Consultant-District Wide, Effective July 15, 2024
Emily Wagers, Student Worker, Effective July 9, 2024

FMLA/Leave

#4807, July 2 - September 30, 2024

VII. Consider approval of going into closed session in compliance with KRS 61.810 (1)(k) and KRS 156.557(6)(c), for discussion regarding the superintendent's evaluation.

Order #27 - Motion Passed: Entering closed session in compliance with KRS 61.810 (1)(k) and KRS 156.557 (6)(c), for discussion regarding the superintendent's evaluation at 5:35p.m. passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

VII.A. Consider approval of returning to open session.

Order #28 - Motion Passed: Returning to open session at 6:37p.m. passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

VII.B. Consider approval of Superintendent's goals.

Approval of Superintendent goals as presented

GOAL 1: The Superintendent will provide a safe, respectful, and welcoming learning environment that fosters a climate of support and respect, and instills a sense of community among its students, families, and staff. 21st century updates, construction updates, and work environment updates serve as markers for this goal (Managerial). The Superintendent will refine and improve a collaborative, values-driven, visionary, and inclusive budget process and the systems required to sustain effective and efficient operations (Managerial). The Superintendent's performance for this standard:

- (4) Exemplary: Exceeds the standard?
- (3) Accomplished: Meets the standard?
- (2) Developing: Making progress toward meeting the standard?
- (1) Improvement Required: Progress toward meeting the goal is unacceptable; goal is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent.

GOAL 2: The Superintendent will clearly articulate and support academic expectations with an appropriate curriculum that includes content, scope, and sequence. This will be achieved by maintaining a common curriculum framework and maintaining equitable distribution of resources. Grades 7-12 will serve as an area of emphasis for this goal as new resources are being implemented for use at Breathitt High School (Instructional), passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

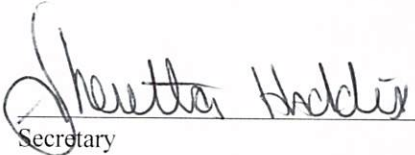
Order #29 - Motion Passed: Approval of Superintendent goals as presented passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

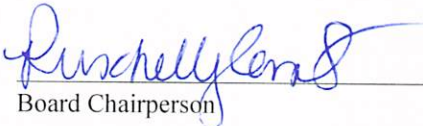
| | |
|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |

VIII. Adjournment

Order #30 - Motion Passed: There being no further business of the Board, adjournment at 6:40p.m. passed with a motion by Mr. John Hollan and a second by Ms. Anna Morris.

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|------------------------|--------|
| Mrs. Tiffany Combs | Absent |
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan | Yes |
| Mr. Albert Little | Yes |
| Ms. Anna Morris | Yes |


Secretary


Board Chairperson