

## RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., May 19, 2020

The Breathitt County Board of Education met in the Video Teleconference at 5:00 PM, with the following members present:

**Attendance Taken at 5:00 PM:**

**Present Board Members:**

Ms. Ruschelle Hamilton  
Mr. John Hollan  
Mr. Albert Little  
Mrs. Anna Morris  
Mrs. Rebecca Watkins

**I. Call to Order.**

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5:00p.m. from Central Office via Video Teleconference.

**I.A. Roll Call**

**I.B. Pledge of Allegiance/Mission and Vision**

**I.C. Adopt Agenda**

**Order #569 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, adoption of the agenda passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**II. Presentations/Reports**

**II.A. Student Recognitions**

**II.A.1. Class of 2020 Graduates Work Ethics Seal**

**II.A.1.a. Erica Begley**

**II.A.1.b. Kaitlyn Barrett**

**II.A.1.c. Ruthie Haddix**

**II.A.1.d. Isaiah Davidson**

**II.A.1.e. Tailynn Haddix**

**II.B. Staff Recognitions**

**II.B.1. Teacher/Staff Appreciation Month**

Superintendent Phillip Watts recognized that May is Staff Appreciation Month and thanked everyone for all their hard work.

**II.C. Reports**

**II.C.1. Superintendent Report**

Superintendent Phillip Watts, discussed the action plan and plus deltas. Mr. Watts stated all the KDE reports were attached that is submitted to Frankfort. Mr. Watts thanked the Breathitt Board of Education. Mr. Watts stated he was thankful for BSN, Brendon Miller, who covered graduation. Mr.

Watts stated we had 8,000 views on the screen/Facebook and still climbing. Superintendent Watts also recognized WJSN John Bunn, Chris Bunn and Steven Neace for doing the live event for graduation, Jackson Police Department for helping with the lineup and was instrumental in the process. Mr. Watts thanked the State highway office, Frank Kincaid, with the traffic and route, health department Angie Raleigh and William Sizemore, with all their hard work in assisting to develop a plan, Michele Johnson for the program and technology for the sound. All principals, staff that helped with decorations and balloons.

Superintendent Phillip Watts thanked all of our staff and teachers and everyone that has been working so hard across the board. The teachers and staff have worked so hard to make sure the children have been fed and completed their NTI. Mr. Little, Board Vice-Chair, stated he appreciated all the hard work at graduation. Mrs. Hamilton, Board Chair, stated it was so impressive to see all the people come together to have graduation and she felt the high school went above and beyond to make sure this happened. The students were able to have a drive-thru graduation, yard signs, gift baskets and WYMT. On Friday 22<sup>nd</sup> the graduation will air. It was so nice to see all staff down there and the community to help. The graduates and the parents appreciated it. Mrs. Hamilton stated, "Be the best person you can be in their world."

Superintendent Watts stated the Coliseum, and SES is making progress about the renovations.

### III. Student Learning and Support Items Recommended for Approval

**Order #570 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts consent items below were approved passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

#### III.A. CONSENT ITEMS

III.A.1. Consider approval for board members to attend Federal & State Law Update virtual conference June 2, 2020.

III.A.2. Consider approval of MOA with ECU for Dual Credit for 2020-2021 school year.

III.A.3. Consider approval of the KECSAC MOA for the 2020-2021 school year.

III.A.4. Consider approval of the Fidelity Bonds for FY 2021.

#### III.B. DISCUSSION ITEMS

III.B.1. Consider approval of minutes of previous meetings.

##### III.B.1.a. April 28, 2020 Regular Meeting

**Order #571 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of the April 28, 2020 regular Meeting passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

##### III.B.1.b. May 6, 2020 Special Called Meeting.

**Order #572 - Motion Passed:** May 6, 2020 Special Called Meeting passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes

Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.2. Consider approval of the April 2020 Treasurer's Report.**

Mrs. McKnight discussed the budget, KDE wanted the district to decide if we want to use 19/20 year or 2018 attendance data for seek money. We have decided to use 2018-2019 our attendance was higher and the effect the NTI has on our transportation will decrease our seek calculation if we do not go back and use the 2018 numbers. Our ADA will end up being higher and we did have a little bit of growth but we feel like the growth was not enough to make the ADA higher. We do know our building fund is going to go up. Mrs. McKnight stated she hopes that the economic decline will not affect it. Our KISTA bonds will go down we are buying our buses and not finances them.

**Order #573 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the April 2020 Treasurer's Report passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.3. Consider approval of the May 2020 bills for payment.**

**Order #574 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of the May 2020 bills for payment passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.4. Consider approval of the FY2021 Tentative Budget.**

**Order #575 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of the FY2021 Tentative Budget passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.5. Consider approval of the bank depository bid for the 2020-2021 school year.**

**Order #576 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of the bank depository bid for the 2020-2021 school year passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes

Mrs. Rebecca Watkins Yes

**III.B.6. Consider approval of the Certified Evaluation Plan for the 2020-2021 school year.**

**Order #577 - Motion Passed:** Based upon the recommendation of the Superintendent Phillip Watts, approval of the Certified Evaluation Plan for the 2020-2021 school year, passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton Yes  
 Mr. John Hollan Yes  
 Mr. Albert Little Yes  
 Mrs. Anna Morris Yes  
 Mrs. Rebecca Watkins Yes

**III.B.7. Consider approval of Breathitt District logo created by VIP Branding and IMPACT.**

**Order #578 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of Breathitt District logo created by VIP Branding and IMPACT passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton Yes  
 Mr. John Hollan Yes  
 Mr. Albert Little Yes  
 Mrs. Anna Morris Yes  
 Mrs. Rebecca Watkins Yes

**III.B.8. Consider approval of completing and submitting district assurances for GEERS and ESSER with regard to CARES Act.**

**Order #579 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of completing and submitting district assurances for GEERS and ESSER with regard to CARES Act passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton Yes  
 Mr. John Hollan Yes  
 Mr. Albert Little Yes  
 Mrs. Anna Morris Yes  
 Mrs. Rebecca Watkins Yes

**III.B.9. Consider approval to accept letter of interest to hire Tate Hill Jacobs: Architects Inc. for purpose of building a new elementary school.**

**Order #580 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval to accept letter of interest to hire Tate Hill Jacobs: Architects Inc. for purpose of building a new elementary school passed with a motion by Mrs. Anna Morris and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton Yes  
 Mr. John Hollan Yes  
 Mr. Albert Little Yes  
 Mrs. Anna Morris Yes  
 Mrs. Rebecca Watkins Yes

**III.B.10. Consider approval of 19 additional calendar days to Allen Construction's Contract, for a revised Substantial Completion date of June 10, 2020.**

**Order #581 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of 19 additional calendar days to Allen Construction's Contract, for a revised Substantial Completion date of June

10, 2020 passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.11. Consider approval of Pay Application #5 in the amount of \$109,495.92 for Construction Project BG#19-320, payable to Allen Construction.**

**Order #582 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of Pay Application #5 in the amount of \$109,495.92 for Construction Project BG#19-320, payable to Allen Construction, passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.12. Consider approval of Direct Purchase Orders, totaling \$72,803.33, for Construction Project BG#19-320, payable to individual vendors per invoice, as follows:**

PO#0002-2007194, Schiller (Div. 10), \$4,556.54 total  
 PO#0003-2018116, Ferguson Enterprises (Div. 22), \$10,778.79 total  
 PO#0006-2007208, Americana Building Products (Div. 7), \$53,730.00 total  
 PO#0007-2007193, Wells Group (Div. 3), \$3,738.00 total

**Order #583 - Motion Passed:** Consider approval of Superintendent Phillip Watts, approval of Direct Purchase Orders, totaling \$72,803.33, for Construction Project BG#19-320, payable to individual vendors per invoice, as follows:

PO#0002-2007194, Schiller (Div. 10), \$4,556.54 total  
 PO#0003-2018116, Ferguson Enterprises (Div. 22), \$10,778.79 total  
 PO#0006-2007208, Americana Building Products (Div. 7), \$53,730.00 total  
 PO#0007-2007193, Wells Group (Div. 3), \$3,738.00 total passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.13. Consider approval of Change Order #4, in the amount of \$10,982.73, for Construction Project BG#19-320, for Allen Construction's Sebastian Elementary School Renovation Contract. Requested by Sabrina Oaks, THJ Architect and recommended by Phillip Watts, Superintendent.**

Change Order #4 includes Proposal Request #009 for a new overhead conduit and 150amp electric service, in lieu of reuse of existing underground conduit for new wiring per original Contract. The existing conduit could not be reused due to inability to remove existing wiring for replacement with new. Reason: Existing conditions.

**Order #584 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of Change Order #4, in the amount of \$10,982.73, for Construction Project BG#19-320, for Allen Construction Sebastian Elementary School Renovation Contract. Requested by Sabrina Oaks, THJ Architect and recommended by Phillip Watts, Superintendent. Change Order #4 includes

Proposal Request #009 for a new overhead conduit and 150amp electric service, in lieu of reuse of existing underground conduit for new wiring per original Contract. The existing conduit could not be reused due to inability to remove existing wiring for replacement with new. Reason: Existing conditions passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.14. Consider approval in accordance with 02 KAR 4:160 and KRS 45A.380.1, and the approved determination by the Breathitt County Board of Education that emergency conditions exist at the Fairce Woods Coliseum due to fire, may the Breathitt Board of Education move to hire Rising Sun Developing, Inc. as general contractor, subject to negotiated contract and in agreement with recommendations from district representatives regarding fire remediation work. This work is time sensitive and any delay as the result of competitive procedures would prove detrimental to the district and the public.

**Order #585 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval in accordance to 02 KAR 4:160 and KRS 45A.380.1, and the approved determination by the Breathitt County Board of Education that emergency conditions exist at the Fairce Woods Coliseum due to fire, may the Breathitt Board of Education move to hire Rising Sun Developing, Inc. as general contractor, subject to negotiated contract and in agreement with recommendations from district representatives regarding fire remediation work. This work is time sensitive and any delay as the result of competitive procedures would prove detrimental to the district and the public passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.15. Consider approval of Bubba & Larry's Lawn Care in the bid amount of \$200.00 per event for weed eating and mowing school grounds as needed.

**Order #586 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of Bubba & Larry's Lawn Care in the bid amount of \$200.00 per event for weed eating and mowing school grounds as needed passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.16. Consider approval of entering into a contract/resolution authorizing litigation against JUUL and other manufacturers, distributors and sellers of electronic cigarettes and vaping products.

**Order #587 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of entering into a contract/resolution authorizing litigation against JUUL and other manufacturers, distributors and sellers of electronic cigarettes and vaping products passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.17. Consider approval of entering into a contract/resolution to participate in the opioid litigation.**

**Order #588 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of entering into a contract/resolution to participate in the opioid litigation passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**IV. Consider approval of going into closed session in compliance with KRS 61.810(k) and KRS 156.557(c), for discussion regarding the superintendent's evaluation.**

**Order #589 - Motion Passed:** Entering closed session at 5:45p.m. in compliance with KRS 61.810(k) and KRS 156.557(c), for discussion regarding the superintendent's annual evaluation passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**V. Consider approval of returning to open session.**

**Order #590 - Motion Passed:** Returning to open session at 6:16p.m., passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**VI. Consider approval of Superintendent's Annual Evaluation - Final Discussion and Report.**

**Order #591 - Motion Passed:** Approval of Superintendent Evaluation with scores of Exemplary in Strategic, Cultural, Managerial, and Collaborative and Accomplished in Instructional, Human Resources and Influential; while setting goals in instructional Leadership and Human Resources Leadership passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

VII. Personnel Notifications

Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions

Brandice, Beckman-Long, Non-renewal as Teacher at BHS, Effective June 30, 2020

Jon Collins, Non-renewal as Teacher, Effective June 30, 2020

Debra Drake, Reduction from 226 days to 185 days for the 2020-2021 school year

Linda George, Reduction from 220 days to 185 days for the 2020-2021 school year

Kim Gibson, Reduction from 226 days to 185 days for the 2020-2021 school year

Judy Hamilton, Reduction from 220 days to 185 days for the 2020-2021 school year

Paul Hale, Resignation due to Retirement as Teacher at BHS, Effective June 30, 2020

Kelly Hudson, Non-renewal as 21st Century Coordinator, Effective June 30, 2020

Tim Miller, Reduction from 220 days to 185 days for the 2020-2021 school year

Janice Turner-Hall, Resignation as Teacher at SES, due to Retirement, Effective July 31, 2020

Patricia Williams, Reduction from 220 days to 185 days for the 2020-2021 school year

Employment/Transfers Crystal Moore, School Health Coordinator, Effective April 15, 2020

FMLA/Leave

Spring Turner, COVID Leave, April 15 - June 30, 2020

VIII. Informational Items

VIII.A. Communication/Sharing (All Present)

VIII.B. Administrative Review of Child Nutrition Program Findings

VIII.C. Letter of reference to EDA Coronavirus Aid, Relief, and Economic Security ACT (CARES ACT) Recovery Assistance

VIII.D. SBDM approval of VIP Branding for Breathitt High School.

VIII.E. School Financial Reports

VIII.F. School SBDM Reports

IX. Adjournment

Order #592 - Motion Passed: There being no further business of the Board, adjournment at 6:22p.m., passed with a motion by Mr. John Hollan and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. Albert Little Yes

Mrs. Anna Morris Yes

Mrs. Rebecca Watkins Yes

*Sheretta Haddix*  
Secretary

*Ruschelle Starnes*  
Board Chairperson