

# RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., December 10, 2019

The Breathitt County Board of Education met in the Breathitt High School Library at 5:00 PM, with the following members present:

**Attendance Taken at 5:02 PM:**

Present Board Members:

Ms. Ruschelle Hamilton  
Mr. John Hollan  
Mr. Albert Little  
Mrs. Anna Morris  
Mrs. Rebecca Watkins

Also Present: Mike Murphy

**I. Call to Order.**

**Discussion:**

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5:01p.m. at the Breathitt High School Library.

**I.A. Roll Call**

**I.B. Pledge of Allegiance/Mission and Vision**

**I.C. Review of Commissioner's Approvals**

**I.D. Adopt Agenda: III.B.13 Consider approval of Title 1 Part D Subpart Grant sub-award FY 2019-2021 allocation for Breathitt Day Treatment Center for \$24,000.**

**Order #403 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of adoption of the agenda, passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**II. Presentations/Reports**

**II.A. Student Recognitions**

There were no student recognitions due to the early meeting this month.

**II.B. Staff Recognitions**

**II.C. Reports**

**II.C.1. Superintendent Report**

Superintendent Phillip Watts began his report by recognizing we were no longer state managed but state assisted. Mr. Watts thanked the commissioner, Kay Foster and employees. Mr. Watts discussed the progress the District has made over the years and would like to continue to be a partner with KDE.

Central Office administrators continue to make progress on the 30-60-90 action plans that target deficiencies from previous audit findings. Work continues through instructional staff to implement and support new Math and ELA curriculum. Special Education data meetings are held regularly at each school. The special education liaison and director of special education

participate in all Annual Review Committee (ARC) meetings to provide support and review folders. The folder review process is ongoing. New 30-60-90 Action Plans are being developed with new areas of focus based on the results of the management audit, as well as needs assessment conducted internally.

#### **II.C.2. Attendance Report**

Susan Watts, DPP, was not present. Superintendent Phillip Watts, reported and stated attendance has dropped in comparison to last year. The growth factor is up 7 percent. Working with Principals to encourage stronger attendance. Month five attendance is at 93.2, which is down from last year when it was at 94.25.

#### **II.C.3. Energy Report**

Will Noble, Facilities Director, reported on the energy report. Mr. Noble discussed the overall cost of energy savings.

- Energy Savings this quarter \$49,882.
- Electric Consumption Savings \$43,912.00
- Electric demand savings (\$660)
- Natural Gas Savings (\$636).

Mr. Noble discussed that there has been upgrades to the LED lights, which has increased savings for energy. LBJ building is not being completely used which has helped with the savings.

### **III. Student Learning and Support Items Recommended for Approval**

#### **III.A. CONSENT ITEMS**

Order #404 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts the consent items listed below passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

#### **III.A.1. Approval of Fundraiser Requests**

III.A.1.a. Consider approval of Holiday Bazaar at Highland-Turner Elementary contingent on not interfering with instructional time.

III.A.1.b. Consider approval of PTO Penguin Patch Holiday Store at Sebastian Elementary.

III.A.1.c. Consider approval of SES selling Santa Hats after lunch on December 19, 2019 for the School Activity Fund.

III.A.1.d. Consider approval of MRC Christmas Play and Chill Dinner.

III.A.1.e. Consider approval of MRC PTO food drive/String of lights.

III.A.1.f. Consider approval of MRC PTO Christmas store.

III.A.2. Consider approval of the Breathitt High School Girls Basketball team overnight request to Madison Central High School Tournament in Richmond, KY on December 20, 2019 and return December 22, 2019.

III.A.3. Consider approval for Breathitt High School Boys Basketball team overnight trip to Williamstown, Kentucky for a basketball tournament on 12/26/2019 until 12-28-2019.

III.A.4. Consider approval Breathitt High School Volleyball overnight trip to Louisville for State Tournament.

#### **III.B. DISCUSSION ITEMS**

III.B.1. Consider approval of minutes of November 19, 2019 regular meetings.

**Order #405 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of minutes of November 19, 2019 regular meetings passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.2. Consider approval of November 2019 Treasurer's Report.**

Finance Officer Stacy McKnight was not present. Superintendent Phillip Watts reported the cash flow would continue to be monitored closely to ensure that the district is on target to reach its financial goals. Next month we will begin working on the 2020-2021 budget so, consistently monitoring trends in collections, expenditures and ADA is important to maintain a strong budget. This month's bills are less than normal since this is a short month, and there are not any bond payments in these bills. The biggest expenditure included in these bills is the architect fees for the SES renovation project, which are around \$69,000. Additionally, the bonds for the SES Renovation project were sold on December 3<sup>rd</sup>. The bond proceeds will be transferred to our bank account on December 23<sup>rd</sup> 2019.

**Order #406 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the Treasurer's Report for November 2019 passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.3. Consider approval of December 2019 bills for payment.**

**Order #407 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of December 2019 bills for payment passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.4. Consider approval of the 2019-2020 CDIP for Breathitt County Schools.**

**Order #408 - Motion Passed:** Based upon the recommendation of superintendent Phillip Watts, approval of the 2019-2020 CDIP for Breathitt County Schools passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.5. Consider approval of FY20 Kentucky Academic Standards Professional Learning mini grant in the amount of \$10,600.00.**

**Order #409 - Motion Passed:** Based upon the recommendations of Superintendent Phillip Watts, approval of FY20 Kentucky Academic Standards Professional Learning mini grant in the amount of \$10,600.00 passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.6. Consider approval of BSN Sports rewards program (apparel and equipment) with Breathitt County Schools.**

**Order #410 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of BSN Sports rewards program (apparel and equipment) with Breathitt County Schools passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.7. Consider approval to shorten school day for student #2120690210.**

**Order #411 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval to shorten school day for student #2120690210 passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.8. Consider approval of school district calendar committee members and approval for calendar committee member to review, develop and recommend school calendar options.**

**Order #412 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of school district calendar committee members and approval for calendar committee members to review, develop and recommend school calendar options passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

**III.B.9. Consider approval of declaring surplus technology items and authorize disposal through Power House Recycling per State Master Contract.**

**Order #413 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of declaring surplus technology items and authorize disposal through Power House Recycling per State Master Contract passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes

Mr. Albert Little            Yes  
Mrs. Anna Morris            Yes  
Mrs. Rebecca Watkins       Yes

**III.B.10. Consider approval of designating board member, Albert Little, to review bills for clarification prior to board meeting and address any concerns of the board prior to the regular board meeting, for payment in accordance with District policy 04.311.**

**Order #414 - Motion Passed:** Based upon recommendation of Superintendent Phillip Watts, approval of designating board member, Albert Little, to review bills for clarification prior to board meeting and address any concerns of the board prior to the regular board meeting, for payment in accordance with District policy 04.311 passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton    Yes  
Mr. John Hollan            Yes  
Mr. Albert Little            Yes  
Mrs. Anna Morris            Yes  
Mrs. Rebecca Watkins       Yes

**III.B.11. Consider approval of using individual contract services with certified POPS (Peace Officer Professional Standards) officers to provide services to the Elementary Schools and events as needed, not to exceed \$15,000 for the remainder of the 2019-2020 school year.**

**Order #415 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of using individual contract services with certified POPS (Peace Officer Professional Standards) officers to provide services to the Elementary Schools and events as needed, not to exceed \$15,000 for the remainder of the 2019-2020 school year passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton    Yes  
Mr. John Hollan            Yes  
Mr. Albert Little            Yes  
Mrs. Anna Morris            Yes  
Mrs. Rebecca Watkins       Yes

**III.B.12. Consider approval of MOA with the University of Louisville Research Program.**

**Order #416 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of MOA with the University of Louisville Research Program passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton    Yes  
Mr. John Hollan            Yes  
Mr. Albert Little            Yes  
Mrs. Anna Morris            Yes  
Mrs. Rebecca Watkins       Yes

**III.B.13. Consider approval of Title 1 Part D Sub-part Grant sub-award FY 2019-2021 allocation for Breathitt Day Treatment Center for \$24,000.**

**Order #417 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of Title 1 Part D Subpart Grant sub-award FY 2019-2021 allocation for Breathitt Day Treatment Center for \$24,000 passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton    Yes  
Mr. John Hollan            Yes  
Mr. Albert Little            Yes

Mrs. Anna Morris Yes  
Mrs. Rebecca Watkins Yes

#### **IV. Personnel Notifications**

##### **Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions**

Larry Deaton, Resignation due to Retirement as Teacher at SES, Effective December 31, 2019 Meghan Strong, Resignation as Cook/Baker at MRC, Effective December 18, 2019 Deana Sword, Resignation as Instructional Assistant at SES, Effective November 15, 2019

**Employment/Transfers** Blaine Asher, Girls Basketball Coach at MRC, Effective September 5, 2019 Dot Prater, Substitute Teacher, Effective December 4, 2019

Brandon Stewart, Substitute Cook/Baker, Effective December 3, 2019 Mary Turner, Substitute Teacher, Effective December 3, 2019 Greta White, Cook/Baker at MRC, Effective December 4, 2019

**FMLA/Leave** Jessica Ellis, Intermittent Leave-December 1

#### **V. Informational Items**

**V.A. Communication/Sharing (All Present)**

**V.B. School Financial Reports**

**V.C. School SBDM Reports**

#### **VI. Closed Session**

**VI.A. Consider approval of going into closed session in compliance with KRS 61.810(k) and KRS 156.557(c), for a preliminary (mid-year) discussion regarding the superintendent's evaluation.**

**Order #418 - Motion Passed:** Going into closed session at 5:27p.m., passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes  
Mr. John Hollan Yes  
Mr. Albert Little Yes  
Mrs. Anna Morris Yes  
Mrs. Rebecca Watkins Yes

**VI.B. Consider approval of returning to open session.**

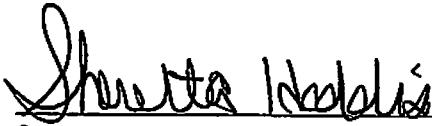
**Order #419 - Motion Passed:** Resumed open session at 6:08p.m., passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes  
Mr. John Hollan Yes  
Mr. Albert Little Yes  
Mrs. Anna Morris Yes  
Mrs. Rebecca Watkins Yes

#### **VII. Adjournment**

**Order #420 - Motion Passed:** There being no further business of the Board, adjournment at 6:09 p.m. passed with a motion by Mrs. Anna Morris and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton Yes  
Mr. John Hollan Yes  
Mr. Albert Little Yes  
Mrs. Anna Morris Yes  
Mrs. Rebecca Watkins Yes



Secretary



Board Chairperson