RECORD OF BOARD PROCEEDINGS

(MINUTES)

Jackson, Ky., July 23, 2019

The Breathitt County Board of Education met in the Breathitt High School Library at 5:00 PM, with the following members present:

Attendance Taken at 5:00 PM:

Present Board Members:
Ms. Ruschelle Hamilton
Mr. John Hollan
Mr. Albert Little
Mrs. Anna Morris
Mrs. Rebecca Watkins

State Manager Mike Murphy was also present.

I. Call to Order.
The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5:00 PM in the Breathitt high School Library.
I.A. Roll Call
I.B. Pledge of Allegiance/Mission and Vision
I.C. Review of Commissioner's Approvals
State Manager Mike Murphy stated that the Commissioner has approved all action by the board up to the June 25, 2019 meeting.
I.D. Adopt Agenda
Order #283 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the agenda passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

II. Presentations/Reports
II.A. Student Recognitions
II.A.1. ATC-Carpentry and Electricity Program
II.A.1.a. ATC-Tiny House sold for $25,050.00.
Superintendent Phillip Watts, reported on the tiny house. He read an email from Mr. Mayabb, principal, at the Vocational School. I would like to give a shout out to our Carpentry and Electricity programs on the sale of the 2019 tiny house. They received a $15,000 KVEC grant and construction began in the fall of 2018. The staff and students began working on the project which included ordering a trailer, designing the home and purchasing the required supplies for completion. The house was transported to the East KY Expo Center in the spring to be displayed along with the other tiny homes during the Fire Summit. Completion took place literally during the last days of the spring semester and then the house was transported to KVEC's office in Hazard to be auctioned off. The auction ended on Tuesday, July 16th and our home sold for $25,050.00, which was the highest price of all of the homes. 80% of the proceeds over

15,000 will go into the construction of next year's home which will begin during the fall semester. Carpentry Instructor Gene Booth along with Electricity Instructor Kelly Clibern are looking forward to another great year and another tiny house construction. $15,000 will go into the construction of next year's home which will begin during the fall semester. Carpentry Instructor Gene Booth along with Electricity Instructor Kelly Clibern are looking forward to another great year and another tiny house construction.

II.B. Staff Recognitions

II.B.1. Sebastian Elementary

II.C. Reports

II.C.1. Superintendent Report

As part of PD in July, the district will utilize standards rollout resources and curriculum evaluation processes to update/refine curriculum pacing guides that reflect the updated Reading & Writing, Mathematics and Social Studies standards. Achievement in Career Engagement (ACE) has been purchased. ACE helps students develop work-based learning skills through an endorsement program which allows students to record various levels of achievement through the documentation of successful accomplishments. PD will be provided for this program and it will be implemented. Action plans developed from analysis of the diagnostic review and state management audit are being progress monitored for continuous improvement. Time and Attendance and Substitute Management is being implemented and will be fully operational beginning August 5, 2019. The Breathitt County Board of Education reviews monthly reports to ensure that the district maintains a 10 to 15% contingency through intentional processes that determine expenditures are reasonable and necessary, while supporting the instructional process and meeting the needs of all students. The District has been able to purchase over $400,000 in curriculum materials and resources; at least 400 student devices; 200 teacher devices; as well as Interactive Boards, and other instructional supplies during the 2018-2019 school year. Now, that staff has adequate resources, the District will focus on providing support in delivering grade appropriate, strong instruction with high expectations. The district is implementing multiple grants to support student learning, including: Striving Readers, Novice Reduction, School Improvement Fund, with recent additions of the Fresh Fruit and Vegetable Program and GEAR UP. Americorps and Gear Up have placed academic tutors at Breathitt High School to improve student achievement. Central Office administrators continue to make progress on the 30-60-90 actions plans that target deficiencies from previous audit findings. Work continues through instructional staff to implement and support new Math and ELA curriculum. Special Education data meetings are held regularly at each school. The special education liaison and director of special education participate in all Annual Review Committee (ARC) meetings to provide support; the folder review process is ongoing. The District/School Improvement Plans are posted on the District and School Websites. Comprehensive District Improvement Plan focuses on curriculum alignment, communication, and ABRI (Academic and Behavior Response to Intervention). The plan has been updated to reflect feedback provided by the diagnostic review, and implementation is monitored regularly via 30-60-90 day plans. Review of the current plan will begin in September. Curriculum alignment, PLC meetings, Response to Intervention (RTI), and Academic and Behavioral Response to Intervention (ABRI)/Positive

Behavioral Interventions and Supports (PBIS) are being implemented in every school. Next Steps: 1. Utilize standards rollout resources and curriculum evaluation processes to update/refine curriculum pacing guides that reflect the updated Reading & Writing, Mathematics and Social Studies standards. 2. In order to meet student individual learning plan needs and to meet ILP and workplace ethics requirements, the district is exploring the purchase of Achievement in Career Engagement (ACE). ACE helps students develop work-based learning skills through an endorsement program which allows students to record various levels of achievement through the documentation of successful accomplishments. 3. Action plans developed from analysis of the diagnostic review and state management audit are being progress monitored for continuous improvement. 4. Finance office continues to progress monitor the district cash flow (expenditures and revenues), to ensure we maintain our goal of 10-15% contingency. General fund budget includes, $350,000 for the Sebastian Middle School conversion into an elementary school. 5. District is implementing software to address effectiveness and efficiency with regard to subs and timesheets (Sub Finder/Time and Attendance). 6. A Root Cause Analysis will be determined for the CCEIS designation followed by the development of a program narrative to address our critical areas for improvement and intervention that will be provided.

II.C.2. Academic- Status Update for Turnaround Team

Stacey Davidson, Curriculum Director, discussed school improvement and went over charts provided to the board. Mrs. Davidson shared benchmark data. She along with her team will meet the second Tuesday of every month on a regular schedule to go over updates and improvements. Mrs. Davidson discussed the high school data and how they are doing. The ACT scores overall had gone down and will be working on this with the students and teachers to improve. Maybe one reason would be the introduction of new materials to the students and working with teachers on strategies.

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

Order #284 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval the consent items listed below passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.A.1. Approval of Use Property Requests

III.A.1.a. Consider approval of Breathitt Honey Festival using LBJ cafeteria for the purpose of a Talent show on 08/25/2019.

III.A.1.b. Consider approval of Breathitt Honey Festival using Sebastian Elementary parking lot for the purpose of a "Cruise In" car show on 08/25/2019.

III.A.2. Consider approval of the 2019-2020 ARC Chairperson Designees.

III.A.3. Consider approval of 2019-2020 21st Century Community Learner Centers MOA.

III.A.4. Consider approval of MOA with Berea College Stem Grant/AmeriCorps for the 2019-2020 school year.

III.A.5. Consider approval of MOA with Berea College for Upward Bound Math and Science Grant (UBMS) for the 2019-2020 school year.

III.A.6. Consider approval of the Full Utilization Agreement with Middle Kentucky Head Start for the 2019-2020 school year (same as last year).

III.A.7. Consider approval of the updated 2019-2020 Dual Credit MOA with Morehead State University.

III.A.8. Consider approval of the 1st reading of KSBA Policy Update #42 and Procedure Update #23.
III.A.9. Consider approval MOA with DJJ for the Juvenile Detention Center and the Youth Development/Day Treatment Center for the 2019-2020 school year.
III.B. DISCUSSION ITEMS
III.B.1. Consider approval of June 25, 2019 regular minutes.
Order #285 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the minutes of the June 25, 2019 regular minutes, passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.2. Consider approval of the June Treasurer's Report.
Finance Officer Stacy McKnight present the July 2019 Treasurer's report. We received $18,000 back on unemployment and paid $21,000. Mrs. McKnight reviewed some recent projects that has taken place at Sebastian Elementary including the new playground. The collection tax has been at 93% and general fund is over 6% total expenditures.
Order #286 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the Treasurer's report for June 2019 passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.3. Consider approval of the July 2019 bills for payment.
Order #287 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the July 2019 Bills for payment, passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.4. Consider approval of starting and ending times for the school day for the 2019-2020 school year.
Order #288 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of starting and ending times for the school day for the 2019-2020 school year, passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.5. Consider approval of redistricting students on Barwick Rd from Highland Turner to Marie Roberts-Caney.
Order #289 - Motion Passed: Based upon the Superintendent Phillip Watts, approval of redistricting students on Barwick Rd from Highland Turner to

Marie Roberts-Caney, passed with a motion by Mrs. Rebecca Watkins and a second by Mr. John Hollan.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.6. Consider approval of the second and final reading of the 2019-2020 Discipline Code Book.
Order #290 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the second and final reading of the 2019-2020 Discipline Code Book, passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.7. Consider approval of the second and final reading of the 2019-2020 Employee Handbook and Substitute Teacher Handbook.
Order #291 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the second and final reading of the 2019-2020 Employee Handbook and Substitute Teacher Handbook passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.8. Consider approval of naming Stacey Davidson as the Board Appointed Representative on the Evaluation Appeals Committee and name Susan Watts as the alternative.
Order #292 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of naming Stacey Davidson as the Board Appointed Representative for the Evaluation Appeals Committee and naming Susan Watts as the alternative member, passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.9. Consider approval of proposed student fees for the 2019-2020 school year for BHS, $10.00 parking pass per driver, FFA $20.00 per student.
Order #293 - Motion Passed: Based upon the recommendation of superintendent Phillip Watts, approval of proposed student fees for the 2019-2020 school year for BHS, $10.00 parking pass per driver, FFA $20.00 per student, passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.10. Consider approval of renewing KSBA Custom Policy/Procedure Services and eMeeting Maintenance for the 2019-2020 school year.
Order #294 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of renewing the Custom Policy/Procedure Services and eMeeting Maintenance for the 2019-2020 school year passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.11. Consider approval of renewing membership with KSBA for the 2019-2020 school year.
Order #295 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of renewing membership with KSBA for the 2019-2020 school year, passed with a motion by Mrs. Anna Morris and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.12. Consider approval of bid amount $ 9,800.00 with Combs Trucking for mowing and brush removal at Sebastian Elementary.
Order #296 - Motion Passed: Based upon recommendation of Superintendent Phillip Watts, approval of bid amount $ 9,800.00 with Combs Trucking for mowing and brush removal at Sebastian Elementary, passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.13. Consider approval of addition to previous asphalt paving bid to Hinkle construction in the amount of $6,610.00 to extend proposed sidewalk.
Order #297 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of addition to previous asphalt paving bid to Hinkle construction in the amount of $6,610.00 to extend proposed sidewalk, passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.14. Consider approval of bid amount of $20,491.75 with Wildcat Fence and Lawn Care for complete fencing around Sebastian Elementary to bus lot.
Order #298 - Motion Passed: Based upon recommendation of Superintendent Phillip Watts, approval of bid amount of $20,491.75 with Wildcat Fence and Lawn Care for complete fencing around Sebastian Elementary to bus lot, passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes

Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.15. Consider approval of bid amount $41,204.12 with Bubba and Larry's Lawn-care for painting metal trim and specific outside areas at BHS.
Order #299 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of bid amount $41,204.12 with Bubba and Larry's Lawn care for painting metal trim and specific outside areas at BHS,passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.16. Consider approval of contract between Hazard Fire & Safety Equipment Company, to perform inspections, maintenance and recharging fire extinguisher system, range hood fire system, fire alarm system, fire sprinkler, back flow preventer inspection and alarm monitoring service, etc.for the 2019-2020 school year
Order #300 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of contract between Hazard Fire & Safety Equipment Company, to perform inspections, maintenance and recharging fire extinguisher system, range hood fire system, fire alarm system, fire sprinkler, back flow preventer inspection and alarm monitoring service, etc. for the 2019-2020 school year, passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.17. Consider approval of the Construction Documents for the renovation of approximately 4,477 sf of select areas of the existing Sebastian Middle School in order to convert the facility into an Elementary School. Included in the scope of work would be the addition of a secure vestibule; renovation of the existing locker rooms into (2) classrooms; a gang restroom for boys and girls; renovation of the central locker area into an SRO Office-Included in the Construction Documents is the KDE BG-2 Outline Specifications Energy Design Criteria outlining anticipated energy consumption as well as the KDE BG-3 Statement of Probable Cost and the project manual.
Order #301 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the Construction Documents for the renovation of approximately 4,477 sf of select areas of the existing Sebastian Middle School in order to convert the facility into an Elementary School. Included in the scope of work would be the addition of a secure vestibule; renovation of the existing locker rooms into (2) classrooms; a gang restroom for boys and girls; renovation of the central locker area into an SRO Office-Included in the Construction Documents is the KDE BG-2 Outline Specifications Energy Design Criteria outlining anticipated energy consumption as well as the KDE BG-3 Statement of Probable Cost and the project manual, passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Abstain
Mr. Albert Little	Yes

Mrs. Anna Morris Yes
Mrs. Rebecca Watkins Yes

III.B.18. Consider approval of renewing the board attorney contract with Jonathan C. Shaw.
Order #302 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of renewing the board attorney's contract with Jonathan C. Shaw passed with a motion by Mrs. Anna Morris and a second by Mrs. Rebecca Watkins.
Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. Albert Little Yes
Mrs. Anna Morris Yes
Mrs. Rebecca Watkins Yes

III.B.19. Consider approval of creating an Adjunct CTE position at BHS, for law enforcement track and Family Consumer Science track, stipends not to exceed $4,200 each.
Order #303 - Motion Passed: Based upon the recommendation approval of creating an Adjunct CTE position at BHS, for law enforcement track and Family Consumer Science track, stipends not to exceed $4,200 each, passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.
Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. Albert Little Yes
Mrs. Anna Morris Yes
Mrs. Rebecca Watkins Yes

III.B.20. Consider approval of creating two school grounds monitor at BHS and approving the job description and terms of employment.
Order #304 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of creating two school grounds positions at BHS and approving the job description and terms of employment, passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.
Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. Albert Little Yes
Mrs. Anna Morris Yes
Mrs. Rebecca Watkins Yes

III.B.21. Consider approval of the 2019 Motor Vehicle Tax Rate at the same as last year.
Order #305 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the 2019 motor vehicle tax rate of $0.492 (same as last year) passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.
Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. Albert Little Yes
Mrs. Anna Morris Yes
Mrs. Rebecca Watkins Yes

III.B.22. Consider approval of proposal to allow Cincinnati Floor Company to screen and coat MRC and Highland Turner gym floors.
Order #306 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of proposal to allow Cincinnati Floor Company to

screen and coat MRC and Highland Turner gym floors, passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.23. Consider approval of purchasing LED lights for the coliseum at BHS from State Electric Supply Company, not to exceed $20,000.
Order #307 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of purchasing LED lights for the coliseum at BHS from State Electric Supply Company, not to exceed $20,000, passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

IV. Personnel Notifications
Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions Danielle Duncan, Resignation as Teacher at BHS, Effective July 15, 2019 Mary Howard, Resignation as Cook/Baker at BHS, Effective June 27, 2019 Deborah Turner, Resignation as Health Services Assistant at HT and MRC, Effective July 19, 2019
Employment/Transfers Elesha Allen, Teacher at BHS, Effective July 1, 2019 Tonya Barnett, Attendance Clerk at Sebastian Elementary School, Effective July 15, 2019 Jessica Cole, Teacher at BHS, Effective July 29, 2019 Derek Goff, Head Girls Basketball Coach at BHS, Effective July 10, 2019 Breanna Gwin, Substitute Custodian, Effective June 3, 2019 Rena Hamblin, Media Librarian at BHS, Effective July 29, 2019 Krista Beth Helton, School Nurse, RN, at BHS, Effective July 29, 2019 Marvin Henson, Custodian at BHS, Effective July 16, 2019 French Johnson, Substitute Cook/Baker, Custodian, Effective July 22, 2019 Kenneth Neace, Transfer from Sebastian Elementary to Breathitt High School, Effective July 1, 2019 Glenna Ritchie, Receptionist/Clerk at BHS, Effective July 17, 2019 Michelle Stewart, Cook/Baker at BHS, Effective July 15, 2019 Mike Taulbee, Head Softball Coach at BHS, Effective July 17, 2019 Amanda Turner, Teacher at HT, Effective July 29, 2019 Spring Turner, Cook/Baker at BHS, Effective July 15, 2019

FMLA/Leave Vicki Tomlin, July 15 - October 17, 2019
V. Informational Items
V.A. School Financial Reports
V.B. School SBDM Reports
V.C. KSBA Regional Meetings-Sept 16, 2019 Upper Kentucky River
V.D. Steele-Reese Grant Award Letter.
V.E. Communication/Sharing (All Present)
Susan Watts shared the High-School girls had received an award for KVCA, KY Volleyball Coaching Association, received recognition for the 2nd highest grade point average in the state.
Becky Watkins, board member, acknowledge the loss of a student in Wolfe County and to keep them in their thoughts.

V.F. State Management Report and Recommendation

State Manager Mike Murphy stated that he would forward the minutes to the Commissioner for approval without reservation.

VI. Adjournment

Order #308 - Motion Passed: There being no further business of the Board, adjournment at 5:52p.m., passed with a motion by Mr. John Hollan and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

Sheretta Haddix
Secretary

Ruschelle Hamilton
Board Chairperson