

# **RECORD OF BOARD PROCEEDINGS (MINUTES)**

Jackson, Ky., December 11, 2018

The Breathitt County Board of Education met in the Breathitt High School Library at 5:00 PM, with the following members present:

## **Attendance Taken at 4:55 PM:**

Present Board Members:

Ms. Ruschelle Hamilton  
Mr. John Hollan  
Mr. George Johnson  
Mr. Albert Little  
Mrs. Rebecca Watkins

Also Present: State Manager Mike Murphy

## **I. Call to Order.**

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5:00 PM

**Order #103 - Motion Passed:** passed with a motion by Mr. Albert Little and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

### **I.A. Roll Call**

### **I.B. Pledge of Allegiance**

### **Recite Mission and Vision**

### **I.C. Review of Commissioner's Approvals**

State Manager Mike Murphy stated that all prior action by the Board has been approved by the Commissioner of Education.

### **I.D. Adopt Agenda**

**Order #104 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of adoption of the agenda passed with a motion by Mr. Albert Little and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

## **II. Presentations/Reports**

### **II.A. Student/Staff**

#### **II.A.1.National Board Certified Teachers**

##### **II.A.1.a.Christy Taulbee**

II.A.1.b.Melissa Smith

II.A.1.c. LDC Teacher Leader Certificates

II.A.1.c.\*. Stefaine Back  
II.A.1.c.\*. Paige Beasley  
II.A.1.c.\*. Jennifer Bowling  
II.A.1.c.\*. Michael Bowling  
II.A.1.c.\*. Deidra Chapman  
II.A.1.c.\*. Kristal Combs  
II.A.1.c.\*. Tiffany Combs  
II.A.1.c.\*. Stacey Davidson  
II.A.1.c.\*. Danielle Duncan  
II.A.1.c.\*. Paula Gross  
II.A.1.c.\*. Jason Hall  
II.A.1.c.\*. Marlene Hamilton  
II.A.1.c.\*. JoDean Howard  
II.A.1.c.\*. Hack Hudson  
II.A.1.c.\*. Cathy McCune  
II.A.1.c.\*. Sabrina McElroy  
II.A.1.c.\*. Deana Moore  
II.A.1.c.\*. Daphne Noble  
II.A.1.c.\*. Faith Noble  
II.A.1.c.\*. Tonya Raines  
II.A.1.c.\*. Lisa Smith  
II.A.1.c.\*. Ryan Spicer  
II.A.1.c.\*. Tammy Keene

II.A.2. BHS

II.A.2.a. Kyle Moore Coach of the Year  
II.A.2.b. Braxton O'Hara  
II.A.2.c. Herbie McIntosh

II.A.3. LBJ

II.A.3.a. Kelly Taulbee-quick recall  
I.A.3.b. Kristalyn Elam- School Winner "Grandparent of the Year" Essay Contest  
II.A.3.c. Taylor Smith Written Composition 4th place  
II.A.3.d. Carson Miller 4th place Math  
II.A.3.e. Erin Thorpe 3rd place Math  
II.A.3.f. Carson Miller 3rd Place Science  
II.A.3.g. Kaytlyn Clemons 4th Place Arts and Humanities  
II.A.3.h. Kaytlyn Clemons 4th place Social Studies  
II.A.3.i. Kurstin Gayheart 4th place Language Arts  
II.A.3.j. Mariah Clemons 1st Place Language Arts  
II.A.3.k. Erin Thorpe Arts and Humanities 6th place  
II.A.4. Marie Roberts Caney Governor's Cup Winners  
II.A.4.a. Cheyenne Spencer Governor's Cup 5th place  
II.A.4.b. Victoria Wells 3rd place Arts and Humanities  
II.A.4.c. Brenley Gross 2nd place Arts and Humanities  
II.A.4.d. Sawyer Hall 1st place Math

II.B. Reports

II.B.1. Audit Report

Mr. Shackelford discussed the financial audit report. He is the lead auditor for the report completed on June 30, 2018. Mr Shackleford, provided a clean qualified opinion. There were no issues found on the financial statement.

Mr. Shackelford identified on page 4 was a good area overall year to year on budgets and expenditures. The financial report was 2.1 million in 2018. In 2013 the District was below 2% contingency. Mr. Shackelford discussed the balance sheets on page 12. There was a small decrease in the Food Service. Mr. Shackelford discussed page 18 in regards to the policy of the District, specifics accounts and over of balances and how it works for the District. Mr. Shackelford pointed out the debt continues to decrease. On page 48 is the budget's general fund and how the budget process works. Mr. Shackelford reported a clean opinion on the yellow book. There were no issues with Federal programs and in compliance. Two comments were found in the audit but this is still a decrease since last year's audit report. Mr. Shackelford stated it is good that it continues to decrease. Philip Watts, Superintendent thanked the finance team and their hard work.

#### **II.B.2. Superintendent's Report**

##### **Discussion:**

Superintendent Watts provided an overview of the Strategic Planning meeting that was held in the community on November 29, 2018. Discussed the revised academic financial and facilities goals and Community involvement. Superintendent Watts informed the Board the Jackson Police Department Chief, Kenneth Spicier, has invited the board members to come out and participate with shop with the Cop. Board member Albert Little has cooked for the homeless. Supt. Watts encouraged the board members to go out to the schools to deliver classroom items and be involved. Supt. Watts discussed the upcoming Diagnostic review the District will be going through in January and stated there were 82 artifacts that were submitted. The District has met all financial goals. Revise academic goals, financial and facilities. Superintendent Watts encouraged the students to get more involved. Supt Watts, discussed the ongoing Map testing and student involvement as well with the CDIP. Supt. Watts reviewed the District facility plan and new wireless through the E-Rate. Students were able to access Chrome books during Map Testing. Supt. Watts stated the check from the Sheriff's office and there was an increase of \$20,000 from last year in taxes. Supt. Watts reviewed the decline in student enrollment. Enrollment chart in 2000 there were 2600 students in 2007 a decrease to 1959. Stated the District is down another 67 children at this time. Supt Watts recognized the board members getting their training completed. Ruschelle Hamilton has been doing some training around the surrounding counties with other board members. The Kentucky School Board Association (KSBA) continues to provide training to the local board of education. Mrs. Anna Morris attended the Winter Symposium held on November 30, 2018. Marie Roberts has the traveling banner. BHS had 92.6% attendance on this date of the meeting.

#### **II.B.3. Attendance Report**

Susan Watts discussed the attendance report. The District has missed four days of school due to weather. Mrs. Watts also overviewed the attendance this year and previous years.

### **III. Student Learning and Support Items Recommended for Approval**

#### **III.A. CONSENT ITEMS**

**Order #105 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of consent items listed below passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. George Johnson	Yes
Mr. Albert Little	Yes

Mrs. Rebecca Watkins                      Yes

**III.A.1. Consider approval of the 2019-2020 Technology Plan.**

**III.A.2. Consider approval for board members to attend the KSBA 2019 Annual Conference on February 22-24 2019.**

**III.A.3. Consider approval of filing e-rate paperwork (ie. 470, etc.).**

**III.B. DISCUSSION ITEMS**

**III.B.1. Consider approval of minutes of past meetings:**

**Order #106 - Motion Passed:**    passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.1.a. November 13, 2018 Regular Meeting Minutes**

**Order #107 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the November 13, 2018 regular meeting minutes passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.1.b. November 13, 2018 Work Session minutes**

**Order #108 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the minutes of the November 14, 2018 work session passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.2. Consider approval of the November 2018 Treasurer's Report.**

**Order #109 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the November 2018 Treasurer's Report passed with a motion by Mr. Albert Little and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.3. Consider approval of the December 2018 bills for payment.**

**Order #110 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the December 2018 bills for payment passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

#### **III.B.4. Consider approval of the FY2018 Financial Audit.**

**Order #111 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the FY2018 Financial Audit passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

#### **III.B.5. Consider approval of the Comprehensive District Improvement Plan for 2018-2019.**

**Order #112 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts approval of the 2018-2019 CDIP passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Abstain
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

#### **III.B.6. Consider approval of the BG-5 and the Certificates of Substantial Approval for H&R Mechanical and Riverside Electrical for the Highland-Turner chiller project, BG 18-324.**

**Order #113 - Motion Passed:** Based upon recommendation of Superintendent, Phillip Watts, approve the BG-5 and the Certificates of Substantial Approval for H&R Mechanical and Riverside Electrical for the Highland-Turner chiller project, BG 18-324. passed with a motion by Mr. Albert Little and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

#### **III.B.7. Consider the approval of the Owner-Contractor Agreement between Breathitt County Board of Education and Allen Construction, LLC for the Security Vestibules project ,BG 18-364**

**Order #114 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the Owner-Contractor Agreement between Breathitt County Board of Education and Allen Construction, LLC for the Security Vestibules project ,BG 18-364 passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes

Mrs. Rebecca Watkins                      Yes

**III.B.8. Receive and consider approval of the report from the November 15, 2018 local public hearing for the Breathitt County Schools Amended District Facility Plan for submission to KDE to be considered at the February 2019 Kentucky Board of Education meeting.**

**Order #115 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the Owner-Contractor Agreement between Breathitt County Board of Education and Allen Construction, LLC for the Security Vestibules project ,BG 18-364        passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**Order #116 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the report from the November 15, 2018 local public hearing for the Breathitt County Schools Amended District Facility Plan for submission to KDE to be considered at the February 2019 Kentucky Board of Education meeting passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.9. Consider approval of non-resident contracts with adjacent districts as follows (same as last year):**

**Order #117 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the non-resident contracts with adjacent districts (same as last year) passed with a motion by Mr. Albert Little and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.9.a. Hazard Independent**

**III.B.9.b. Knott County**

**III.B.9.c. Lee County**

**III.B.9.d. Magoffin Co.**

**III.B.9.e. Morgan Co.**

**III.B.9.f. Owsley Co.**

**III.B.9.g. Wolfe Co.**

**III.B.9.h. Estill Co.**

**III.B.9.i. Perry County**

**III.B.9.j. Jackson Independent**

**III.B.10. Consider approval of BHS Middle School Boys Basketball field trip to Logan West Virginia.**

**Order #118 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the Boys Basketball trip to Logan West Virginia passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.11. Consider approval of granting twenty (20) additional extended days to the BHS assistant principals.**

**Order #119 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of granting twenty (20) extended days to the BHS assistant principals passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Abstain
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**IV. Consider approval of going into closed session in compliance with KRS 61.810 (c) to discuss potential litigation.**

**Order #120 - Motion Passed:** Going into close session at 5:58 PM passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**V. Resume open session**

**Order #121 - Motion Passed:** Resumed open session at 6:09 PM. passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**VI. Action resulting from closed session**

Action resulting from closed session motion passed to Terminate and suspend agreement with architect regarding the Breathitt County New ATC Phase 1 (BG#18-244)

**Order #122 - Motion Passed:** passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes

Mrs. Rebecca Watkins                      Yes

**VII. Personnel Notifications**

Resignations/Retirements/Terminations/Non -renewals/Suspensions/Reductions  
Jacob Banks, Resignation as Substitute Custodian, Effective November 30,2018  
Jerry Banks, Resignation as Custodian Effective November 30,2018  
Joyce Brewer, Termination as Lead Food Service Asst. Effective October 31,2018  
Deb Johnson, Termination as FRC Director at Highland -Turner Effective October 31, 2018.  
Employment /Transfers Melinda Hall, Gear Up College/Career Navigator, Effective Date TBD by Gear Up  
Tara B. Hall, Transfer to Special Education Liaison, Effective November 30 ,2018  
Curtis Hardin, Gear Up Academic Interventionist, Effective Date TBD by Gear Up ,  
Kelly Hudson 21st Century Program Director , Effective Date TBD FMLA/Leave  
Chassadi Strong, November 27, 2018 through February 8, 2018

**VIII. Informational Items**

**VIII.A. School Financial Reports**

**VIII.B. School SBDM Reports**

**VIII.C. Communication/Sharing (All Present)**

**IX. State Management Report and Recommendation**

State Manager Mike Murphy stated the he would forward the minutes to the Commissioner for approval without reservation.

**X. Adjournment**

**Order #123 - Motion Passed:** There being no further business of the Board, adjournment at 6:31 PM passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

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Secretary

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Board Chairperson