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## RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., November 13, 2018

The Breathitt County Board of Education met in the Breathitt High School Library at 5:00 PM, with the following members present:

**Attendance Taken at 5:00 PM:**

Present Board Members:

Ms. Ruschelle Hamilton  
Mr. John Hollan  
Mr. George Johnson  
Mr. Albert Little  
Mrs. Rebecca Watkins

Also present: State Manager Mike Murphy

**I. Call to Order.**

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5 PM in the Breathitt High School Library.

**I.A. Roll Call**

**I.B. Pledge of Allegiance; Mission/Vision**

**I.C. Review of Commissioner's Approvals**

State Manager Mike Murphy informed the Board that the previous minutes have been approved by the Commissioner of Education.

**I.D. Adopt Agenda**

**Order #89 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of adoption of the agenda with the addendum listed below passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

|                        |     |
|------------------------|-----|
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan        | Yes |
| Mr. George Johnson     | Yes |
| Mr. Albert Little      | Yes |
| Mrs. Rebecca Watkins   | Yes |

**I.D.1. ADDENDUM: Add Item III-A-4. Consider approval of the Building Use Request for the Kentucky National Guard Christmas Dinner at LBJ on December 1, 2018, contingent on receipt of required documentation; Item III-A-5. Consider approval of the MRC Winter Carnival Fund Raiser; and Item III-B-9. Consider approval of the MOA with Gear Up for the Academic Specialist (Year 8).**

**II. Presentations/Reports**

**II.A. Recognitions**

Board Chair Ruschelle Hamilton and Superintendent Watts presented certificates to those being recognized at the meeting.

Karen Back was present and thanked the Board for the certificate and the opportunity to work in the schools to provide additional resources to our students.

**II.A.1. Emalee Watts - KFB Regional Winner**

**II.A.2. Herbie McIntosh - State Cross Country Meet**

**II.A.3. Karen Back, Breathitt County Health Planning Council**

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**II.B. Reports****II.B.1. Superintendent's Report**

Superintendent Watts shared information with the Board indicating the emphasis on improving instruction through the hiring of the Curriculum Specialist approved last month, which is Heather Hall; and also introduced Hack Hudson as the new Literacy Coordinator. The District has also begun the process of purchasing the new curriculum and is currently providing training to all teachers. The next training is scheduled for January 2, 2018.

Breakfast participation numbers have improved, and efforts continue to keep that number growing. Enrollment has stabilized at the A6 schools providing some consistency with regard to the budget and planning.

Reducing novice among our students continues to be a significant challenge. Interventions are occurring to address this and work continues to ensure our interventions are successful. Declining enrollment will continue to be a challenge for the district and budget planning must always address this issue.

Schedule changes have been implemented at BHS to allow for a team approach and shared responsibility with regard to instruction.

**II.B.2. Attendance Report**

DPP Susan Watts reported the attendance through today as 93.86%. Comparing the attendance by month to last year's attendance, this year has shown an improvement for each month. HT still leads the district and looks to repeat as the monthly attendance banner winner but there are still eight (8) days left in the month for the other schools to catch up.

**II.B.3. Academic Data Report**

Stacey Davidson reviewed the ACT scores at BHS and how they compare statewide, as well as regionally to determine an upward trend for BHS.

**III. Student Learning and Support Items Recommended for Approval****III.A. CONSENT ITEMS**

**Order #90 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the consent items listed below passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

|                        |     |
|------------------------|-----|
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan        | Yes |
| Mr. George Johnson     | Yes |
| Mr. Albert Little      | Yes |
| Mrs. Rebecca Watkins   | Yes |

**III.A.1. Consider approval for board members to attend the KSBA Winter Symposium on November 30-December 1, 2018; and the Annual KSBA Conference on February 22-24, 2019.**

**III.A.2. Consider approval of the 2018-2019 District Wellness Plan.**

**III.A.3. Consider approval of the Nutrition and Physical Activity Report Card.**

**III.A.4. Consider approval of the review of revised Procedures 03.11 AP.21/03.21 AP.21-Job Vacancy Notice; and 03.11 AP.25/03.11 AP.25**

**III.A.5. Consider approval of the Building Use Request for the Kentucky National Guard Christmas Dinner at LBJ on December 1, 2018, contingent on receipt of required documentation.**

**III.A.6. Consider approval of the MRC Winter Carnival Fund Raiser.**

**III.B. DISCUSSION ITEMS**

**III.B.1. Consider approval of minutes of the October 23, 2018 regular meeting.**

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**Order #91 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the October 23, 2018 regular meeting minutes passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

|                        |     |
|------------------------|-----|
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan        | No  |
| Mr. George Johnson     | Yes |
| Mr. Albert Little      | Yes |
| Mrs. Rebecca Watkins   | Yes |

**III.B.2. Consider approval of the October 2018 Treasurer's Report.**

**Order #92 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the October 2018 Treasurer's Report passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

|                        |     |
|------------------------|-----|
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan        | Yes |
| Mr. George Johnson     | Yes |
| Mr. Albert Little      | Yes |
| Mrs. Rebecca Watkins   | Yes |

**III.B.3. Consider approval of the November 2018 bills for payment.**

**Order #93 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the November 2018 bills for payment passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

|                        |     |
|------------------------|-----|
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan        | Yes |
| Mr. George Johnson     | Yes |
| Mr. Albert Little      | Yes |
| Mrs. Rebecca Watkins   | Yes |

**III.B.4. Consider approval of the Gear Up MOA; approve creating 3 Academic Interventionist, and 2 College and Career Navigator Positions, including the recommended pay scale; and approve the corresponding job descriptions.**

**Order #94 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the Gear Up MOA, creating 3 Academic Interventionist positions and 2 College and Career Navigator Positions; and approve the corresponding job descriptions passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

|                        |         |
|------------------------|---------|
| Ms. Ruschelle Hamilton | Yes     |
| Mr. John Hollan        | Abstain |
| Mr. George Johnson     | Yes     |
| Mr. Albert Little      | Yes     |
| Mrs. Rebecca Watkins   | Yes     |

**III.B.5. Consider approval of accepting the SFCC KETS Offer of Assistance in the amount of \$14,652.00.**

**Order #95 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the SFCC KETS Offer of Assistance in the amount of \$14,652 passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

|                        |     |
|------------------------|-----|
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan        | Yes |
| Mr. George Johnson     | Yes |
| Mr. Albert Little      | Yes |
| Mrs. Rebecca Watkins   | Yes |

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**III.B.6. Consider approval of accepting the bid for surplus mowers from Scottie Spicer for \$50, (only bidder).**

**Order #96 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of accepting the bid for the surplus mowers from Scottie Spicer for \$50 passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

|                        |     |
|------------------------|-----|
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan        | Yes |
| Mr. George Johnson     | Yes |
| Mr. Albert Little      | Yes |
| Mrs. Rebecca Watkins   | Yes |

**III.B.7. Consider approval of creating a District Wide Special Education Liaison for up to 195 days for the remainder of the 2018-2019 school year only, based on the CSI/TSI status at Breathitt High and LBJ Elementary Schools, and approving the corresponding job description.**

**Order #97 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of creating a District Wide Special Education Liaison for up to 195 days for the remainder of the 2018-2019 school year only, based on the CSI/TSI status at Breathitt High and LBJ Elementary Schools and the job description passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

|                        |         |
|------------------------|---------|
| Ms. Ruschelle Hamilton | Yes     |
| Mr. John Hollan        | Abstain |
| Mr. George Johnson     | Yes     |
| Mr. Albert Little      | Yes     |
| Mrs. Rebecca Watkins   | Yes     |

**III.B.8. Consider approval of accepting the resignation of Stacy McKnight as Board Secretary, effective December 1, 2018, and naming Sheretta Haddix as Board Secretary, effective December 1, 2018.**

**Order #98 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of accepting the resignation of Stacy McKnight as Board Secretary, effective December 1, 2018; and naming Sheretta Haddix as Board Secretary, effective December 1, 2018 passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

|                        |     |
|------------------------|-----|
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan        | Yes |
| Mr. George Johnson     | Yes |
| Mr. Albert Little      | Yes |
| Mrs. Rebecca Watkins   | Yes |

**III.B.9. Consider approval of the MOA with Gear Up for the Academic Specialist (Year 8).**

**Order #99 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the Gear Up MOA for the Academic Specialist-Year 8 passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

|                        |     |
|------------------------|-----|
| Ms. Ruschelle Hamilton | Yes |
| Mr. John Hollan        | Yes |
| Mr. George Johnson     | Yes |
| Mr. Albert Little      | Yes |
| Mrs. Rebecca Watkins   | Yes |

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**IV. Personnel Notifications**

**Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions**

Connie Alsept, Disability Retirement Effective November 1, 2018  
Teresa Brewer, Resignation as Instructional Assistant, Effective November 12, 2018  
Boyd Griffith, Disability Retirement, Effective October 1, 2018  
Patricia Strong, Resignation as Cook/Baker at MRC, Effective November 15, 2018  
Judy Terry, Resignation as Cook/Baker at MRC, Effective November 6, 2018

**Employment/Transfers**

Jacob Banks, Substitute Custodian, Effective October 31, 2018  
Paige Beasley, Transfer to LBJ as Classroom Teacher, Effective October 29, 2018  
Nancy Eversole, Classroom Teacher at BHS, Effective October 30, 2018  
Sheretta Haddix, Secretary to the Superintendent, Effective November 16, 2018  
Heather Hall, Curriculum Specialist, Effective November 5, 2018  
Omer H. Hudson, Literacy Specialist, Effective November 5, 2018  
Haskel Hunter, Substitute Custodian, Effective October 26, 2018  
Beverly Neace, Substitute Teacher, Effective November 5, 2018  
Kaylea Noble, Substitute Teacher, Effective October 29, 2018  
Henrietta Sheffel, Substitute Teacher, Effective November 5, 2018  
Nicole Spicer, Substitute Custodian/Instructional Assistant, Effective November 5, 2018

**FMLA/Leave**

Earnest R. Bryant, October 25 - November 23, 2018  
Linda Bush, November 13 - 18, 2018 Mary Howard, November 1 - 15, 2018  
Chalmer Watkins, October 24 - November 7, 2018

**V. Informational Items**

**V.A. Communication/Sharing (All Present)**

Supt. Watts introduced Sheretta Haddix since she will be taking over as Board Secretary next month, as well as starting her new job as Secretary to the Superintendent. Ms. Haddix was welcomed to the District.

**V.B. Food Service Fruit and Vegetable Grant Award**

**V.C. Title I Part D Day Treatment Center Grant Award**

**V.D. School Financial Reports**

**V.E. School SBDM Reports**

**VI. State Management Report and Recommendation**

State Manager Mike Murphy stated the he would forward the minutes to the Commissioner for approval without reservation.

**VII. Adjournment**

**Order #100 - Motion Passed:** There being no further business of the Board, adjournment at 5:30 PM passed with a motion by Mr. John Hollan and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton      Yes  
Mr. John Hollan                Yes  
Mr. George Johnson          Yes  
Mr. Albert Little              Yes  
Mrs. Rebecca Watkins        Yes

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Board Chairperson#