

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Jackson, Ky., October 23, 2018

The Breathitt County Board of Education met in the Marie Roberts-Caney Elementary School at 5:00 PM, with the following members present:

Attendance Taken at 5:00 PM:

Present Board Members:

Mr. John Hollan
Mr. George Johnson
Mr. Albert Little
Mrs. Rebecca Watkins

Absent Board Members:

Ms. Ruschelle Hamilton

Also present: State Manager Mike Murphy

I. Call to Order.

The regular meeting of the Breathitt County Board of Education was called to order by Vice-Chairperson Albert Little at 5:03 PM in the MRC Cafeteria.

I.A. Roll Call

Order #73 - Motion Passed: Approval of excusing Ruschelle Hamilton from the meeting passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

I.B. Pledge of Allegiance

I.C. Review of Commissioner's Approvals

State Manager Mike Murphy stated that all prior action by the Board has been approved by the Commissioner of Education.

I.D. Adopt Agenda

Order #74 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of adoption of the agenda with the addendum listed below passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Abstain
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

I.D.1. ADDENDUM: Add Item III-B-12. Consider approval allowing Superintendent Watts to set the date, time and location; advertise, and act as the local hearing officer for the public hearing to record public comments on the proposed changes to the District Facility Plan.

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II. Presentations/Reports

II.A. Recognitions

Superintendent Watts spoke about the success of the High School Volleyball Coach in winning Coach of the Year for the 14th Region; however, Mr. Bowling was not present at the meeting.

II.A.1. Stephen Bowling - 14th Region Volleyball Coach of the Year

II.B. Reports

II.B.1. Superintendent's Report

Our school year continues to move along a very positive trajectory as we have now completed 3 months of school. I want to thank all of our faculty and staff, our students, and their families for making every day in our schools about student success. As our mission statement clearly states, we will always put students first in everything we do.

Big thank you to: the board, community, students and staff for supporting our students.

Central Office Leadership Team and Principals' meetings have been very productive. Reviewed and set the following the leadership characteristics: Honesty, Competent, Inspiring and Forward Looking. We discussed the importance of improving our processes, mission and vision, audit, day to day operations, and communication. Recent meeting we have covered: critical conversations and hard work.

Teaching and learning is improving each day and high expectations are being communicated. Classroom visits to each school show the systems/processes are improving student achievement. Curriculum alignment, PLC meetings, Response to Intervention (RTI), and Academic and Behavioral Response to Intervention (ABRI)/Positive Behavioral Interventions and Supports (PBIS) are being implemented in every school.

Central office and schools are starting to work on the District/School Improvement Plans via e Prove. Comprehensive District Improvement Plan will focus on curriculum alignment, communication, and ABRI/PBIS. We are on the Needs Assessment component. All central office departments are working on the 2018-2019 30/60/90-day action plans. Certified Evaluation Plan and Professional Growth Plans for administrators has been started.

Training and Meetings: KASA - Mentor Follow Ups, KDE meetings and board meeting, SBDM visits at BHS and LBJ, Continuous Improvement Summit, School Monitoring Visits, Leadership meetings with principals, principals observations, curriculum presentation, LPC meeting, CTE meeting and budget meeting.

We continue to monitor the budget to maintain a good contingency.

Fall break, used some time to spend with the family. Also, worked on the BHS SBDM agenda and process.

The Kentucky School Boards Association (KSBA) continues to provide training to the local board of education. The 2018 KSBA Winter Symposium will be held November 30 - December 1 at the Louisville Marriott East. Training hours have been communicated to all members.

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Tech team is working on repairs and tickets. Maintenance team is working hard on fixing problems and upgrading schools. Energy manager report and technology readiness report completed.

COLT and Principals are working on the Improvement Plans via eProve (needs assessment).

Partnership with DJJ to open a Breathitt Day Treatment Center.

Difficulty finding a Family Consumer and Science instructor.

Walkthrough data validates the need for additional training and support in many areas of instruction for the majority of teachers in the district. Professional Development Plan is addressing the areas of concern.

Core Instruction (Tier 1), Curriculum realignment in Math(Eureka) and English-Language Arts (Wit Wisdom), work has started.

Facilities - LPC approved a New District Facilities Plan (14-0 vote). Current bonding potential has went from 1.2 million to 10.6 million. Maintenance tools to increase efficiency.

Technology upgrades are needed to keep up with the demands of the students and teachers.

Budget cuts and declining enrollment.

A 30-60-90 Action Plan (PDSAs) for the upcoming school year has been created via Google Sheets; Instruction, Governance and Operations for the Central Office Leadership Team, dates have been established, and work has begun on the plan. We have 9 areas identified per audit. ABRI and PBIS teams. Gear Up Grant Received USAC funding for new network and Wi-Fi equipment. Schools are working on Writing Plans. Transition LBJ into SMS (planning)

II.B.2. District Data Release Report

Stacey Davidson presented information regarding assessment and accountability for the district. Then each principal reviewed their scores and talked about successes and challenges they face to make improvements. The District showed modest improvements overall; however, the Middle School should the least improvement is designated as a CSI School because they were in the bottom 5% of schools statewide. Each principal then reviewed their schools' scores, growth, and reviewed how they plan to continue their improvements in reducing novice and improving distinguished.

II.B.2.a. Breathitt High School Data Report

II.B.2.b. Highland-Turner Data Report

II.B.2.c. LBJ Data Report

II.B.2.d. Marie Roberts-Caney Elementary School

II.B.3. Attendance Report

DPP Susan Watts presented the YTD attendance report showing 95% attendance as of today. This is one half percent higher than the same period last year.

II.B.4. Health Services Report

Wayne Sizemore reviewed the Health Services Report for the School Year to Date, showing a total of 5,229 health visits this year, with only 214 of those being sent home. This statistic is significant for our attendance

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because it shows that our nurses are able to keep our kids in school. This will also help next year when our accountability will include access for students to health services.

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

Order #75 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the consent items listed below passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.A.1. Consider approval of the following requests to use Board Property:

III.A.1.a. LBJ Basketball Camp

III.A.1.b. MRC Basketball Camp

III.A.1.c. HT Basketball Camp

III.A.2. Consider approval of the HT Fund Raiser for the Fall Festival.

III.A.3. Consider approval of FY2019 Energy Plan.

III.A.4. Consider approval of submitting the 21st Century Expansion Grant.

III.B. DISCUSSION ITEMS

III.B.1. Consider approval of minutes of previous meetings:

III.B.1.a. September 25, 2018 Regular Meeting Minutes

Order #76 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the September 25, 2018 regular meeting minutes passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Abstain

III.B.1.b. October 3, 2018 Special Meeting Minutes

Order #77 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the October 3, 2018 special meeting minutes passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.2. Consider approval of the September 2018 Treasurer's Report.

Finance Officer Stacy McKnight reviewed the September Treasurer's Report with no significant revenues or expenses this month. The District should begin to collect 2018 tax revenue in December. Additionally, in reviewing cash flow, it was noted that the District is paying about \$40,000 less per month in certified salaries. It is also noted that fuel costs are rising which will impact the budget as we progress through the year.

Order #78 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the September 2018 Treasurer's Report passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Absent
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Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.3. Consider approval of October 2018 bills for payment.

Order #79 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the October 2018 bills for payment passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.4. Consider approval of the Owner/Contractor Agreements with HR Mechanical and Riverside Electrical for the HT Chiller Project, BG 18-324.

Order #80 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the Owner/Contractor Agreements with HR Mechanical and Riverside Electrical for the HT Chiller Project, BG 18-324 passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.5. Consider approval of the Owner/Contractor Agreement with Frederick and May Construction Co. for the SMS Roof Edge Repair Project, BG 18-409.

Order #81 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the Owner/Contractor Agreement with Frederick and May Construction Co. for the SMS Roof Edge Repair Project, BG 18-409 passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.6. Consider approval of accepting the low bid from Allen Construction for the Security Vestibules Project, BG 18-364.

Order #82 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of accepting the low bid from Allen Construction for the Security Vestibules Project, BG 18-364 passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.7. Consider approval of the BG-4's for the Highland-Turner Chiller Replacement, BG 18-324 - Riverside Electrical and H & R Mechanical Company.

Order #83 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the BG-4's for the Highland-Turner Chiller Replacement, BG 18-324 - Riverside Electrical and H & R Mechanical Company

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passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.8. Consider approval of District Facility Plan, as approved by the Local Planning Committee.

Order #84 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of District Facility Plan, as approved by the Local Planning Committee passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Abstain
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.9. Consider approval of E-meeting contracts with KSBA for all schools at \$500 per school, allowing them to create, conduct and store all SBDM meeting information.

Order #85 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the contracts with KSBA for the E-meeting service for all schools in the amount of \$500 per school passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.10. Consider approval of the contract with Great Minds for Eureka Math and Wit & Wisdom along with the purchase of supplemental materials from Barnes and Noble, contingent on approval from Title I.

Stacey Davidson gave an overview of the products we will be purchasing for this curriculum, which includes all the books, and resources that teachers will need to deliver appropriate instruction with fidelity. The purchase also includes professional development for our teachers. This is proposed to be paid from Title I funds, since over the last few years, the district has been able to procure grants to pay for some items that were earmarked from Title I. This is a five year commitment for the District and the five year contract is being paid up front. Teachers can feel confident that the District will not change curriculum for at least five years, with this purchase.

Order #86 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the contract with Great Minds for Eureka Math and Wit & Wisdom along with the purchase of supplemental materials from Barnes and Noble, including professional development, contingent on approval from Title I passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Abstain
Mr. George Johnson	Yes
Mr. Albert Little	Yes

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Mrs. Rebecca Watkins Yes

III.B.11. Consider approval of registering with USCommunities.org, at no cost, in order to take advantage of discounted pricing with participating vendors, including Cintas, for uniforms at the Bus Garage.

Order #87 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of registering with USCommunities.org, at no cost, in order to take advantage of discounted pricing with participating vendors, including Cintas, for uniforms at the Bus Garage passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

IV. Personnel Notifications

Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions

James Strong, Resignation due to Retirement, Effective November 30, 2018

Employment/Transfers

Angela Baker, Substitute Instructional Assistant, Effective October 19, 2018

Clara J. Barnett, Substitute Teacher, Effective September 15, 2018

Earl Brewer, Substitute Custodian/Cook/Baker, Effective October 19, 2018

Letha Hogan, Substitute Teacher, Effective September 5, 2018

Elizabeth Mullins, Bus Monitor/Aide/Substitute Aide/Cook, Effective August 10, 2018

Megan Raleigh, Bus Monitor/Aide, Substitute Instructional Assistant, Effective September 15, 2018

Rachel Spicer, Substitute Teacher, Effective September 15, 2018

Odessi Steinmetz, Substitute Teacher/ Instructional Assistant, Effective October 19, 2018

Mary K. Watts, Substitute Teacher, Effective September 15, 2018

Rina Weaver, Bus Monitor/Aide, Effective September 15, 2018

FMLA/Leave

Earnest R. Bryant, October 11 – 25, 2018

Fred Bryant, September 13 – November 21, 2018

V. Informational Items

V.A. Communication/Sharing (All Present)

V.B. Day Treatment Center Open House - October 26, 2018 at 9 AM

All board members are invited to attend Open House.

V.C. School Financial Reports

V.D. SBDM Reports

VI. State Management Report and Recommendation

State Manager Mike Murphy stated that the minutes from this meeting will be forwarded to the Commissioner for approval, without reservation.

VII. Adjournment

Order #88 - Motion Passed: There being no further business of the Board, adjournment at 6:38 PM passed with a motion by Mr. John Hollan and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Absent
Mr. John Hollan	Yes

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Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

Secretary

Board Chairperson