

RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., September 26, 2017

The Breathitt County Board of Education met in the Central Office Conference Room at 4:00 PM, with the following members present:

Attendance Taken at 4:00 PM:

Present Board Members:

Ms. Ruschelle Hamilton
Mr. John Hollan
Mr. George Johnson
Mr. Albert Little
Mrs. Rebecca Watkins

Also present: State Manager Mike Murphy

I. Call to Order.

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 4 PM in the Central Office Conference Room.

I.A. Roll Call

I.B. Pledge of Allegiance/Recite Mission and Vision

I.C. Review of Commissioner's Approvals

State Manager Mike Murphy stated that action of previous meetings has been approved by KDE Commissioner Pruitt.

II. Presentations/Reports

II.A. Student/Staff Recognitions

BHS Principal Carolyn McDaniel, Board Chair Ruschelle Hamilton, and Superintendent Phillip Watts presented Donna Combs with a certificate for perfect attendance for the 2016-2017 school year. Ms. Combs was commended for her willingness to help whenever asked and her dedication to the students of BHS.

II.A.1. BHS Teacher Donna Combs - Perfect Attendance for the 2016-2017 School Year

II.B. Reports

II.B.1. Interim Superintendent's Report

Our school year continues to move along a very positive trajectory as we have now completed 2 months of school. I want to thank all of our faculty and staff, our students, and their families for making every day in our schools about student success. As our mission statement clearly states, we will always put students first in everything we do.

Teaching and learning is improving each day and high expectations are being communicated. Classroom visits to each school show the systems/processes are improving student achievement. District set the Response to Intervention (RTI) protocol and reviewed with the building principals.

Team Building Activity - District wide administrators reviewed and set the following the leadership characteristics: Honesty, Competent, Inspiring and Forward Looking.

Encourage everyone to come support our schools and student extra-curricular activities and fall sports.

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The working budget committee met in September. Open enrollment for health care changes starts in October.

Fiscal Court meeting to prepay and discuss nickel tax. WJSN - To the Point with Board Chairman Hamilton and Stacy McKnight, New Teacher Leaders of Today Meeting, Unmined Mineral Tax Reduction Meeting at Capitol Annex, KSBA Regional Meeting with board members Albert Little and George Johnson, Emergency Conference Call with Pruitt on budget cuts, KVEC Meeting on coaching, KASA - New Superintendent Training, Continuous Improvement Summit, School Monitoring Visits, Leadership/RTI meeting with principals.

All central office departments are working on the 2017-2018 30/60/90-day action plans. Certified Evaluation Plan and Professional Growth Plans for administrators are scheduled for this week.

Student enrollment is 1814 and is a loss of over 50 students. Current attendance year to date is 95%.

Marketing for the equivalent nickel tax via social media, television (WYMT and Local Channel), radio and newspaper. Attended meetings: Fiscal Court, Chamber of Commerce, Senior Citizens, City Council, Retired Teachers, and etc... Equivalent Nickel Election Results:

Nickel election has been set for September 26, 2017.

2. Action Strategies Completion

The Kentucky School Boards Association (KSBA) continues to provide training to the local board of education.

The district technology team has deployed 1200 Chromebooks for students in grades 5 through 12. The deployment process was a school event this year. Tech team is working on repairs and tickets.

All schools have been upgraded to 10GB wide area network connection. The Breathitt Regional Juvenile Detention Center was added. Tech team continues to transition JDC/CLEP students and staff to our network. Many regulations to follow.

Grass mowing duties have been given back to the custodial staff. Big tickets items: AC units, classroom doors, entry doors, door systems for BHS, MRC and HTS have been ordered, stair trends for BHS have being installed. Playground equipment repairs and mulch, ditch cleanout at MRC. Repair tickets. ATC building #2, frontside has been painted. Plumbing issues and roof leaks. New - BHS PE gym scoreboard. Several fire alarm system problems and exit lighting issues.

3. Action Strategies Deficiencies

Difficulty finding a Middle School Math teacher, ROTC instructor and Speech Pathologist.

Walkthrough data validates the need for additional training and support in many areas of instruction for the majority of teachers in the district. Planning has started for the start of school professional development.

Facilities - New KDE approved District Facilities Plan shows \$66.3 million dollars of need. Current bonding potential is 1.2 million. Maintenance tools to increase efficiency. Technology upgrades are needed to keep up with the demands of the students and teachers.

Marketing and Public relations needs a 30-60-90 plan. Communication/Public Relations

4. Action Strategies - Additions

A 30-60-90 Action Plan for the upcoming school year has been created via Google Sheets; Instruction, Governance and Operations for the Central Office Leadership Team, dates have been established, and work has begun on the plan.

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Election set for September 26, 2017. Compensating rate is 11.4 cents and 4% rate is 13.9 cents. Unmined minerals assessment went from 72 million to 7 million.

II.B.2. Assessment Coordinator Report

Assessment Coordinator Donna Fugate reviewed the Academic Success model the district is using in all schools to address students who need help meeting benchmarks. She reviewed the Fall testing which shows if students are mastering current grade level work. Schools will use this data to address needs and modify instruction to help all students reach academic success.

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

Order #63 - Motion Passed: Based on the recommendation of Interim Superintendent Phillip Watts, approval of the consent items as listed below passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.A.1. Consider approval of the following building requests:

III.A.1.a. Breathitt County Farm Bureau Request to use BHS on October 9th for their annual dinner, in collaboration with FFA, and contingent on receipt of insurance.

III.A.1.b. Sports City U Basketball Request to use SMS on October 28, 2017, to conduct a basketball clinic, contingent on receipt of insurance.

III.A.1.c. Jackson Woman's Club Request to Use BHS on December 2, 2017, for the Annual Christmas Parade.

III.A.2. Consider approval of Continuation MOA with KCTCS for the IECE Program for the 2017-2018 school year.

III.A.3. Consider approval of the Continuation MOA with KCTCS for the Human Services Program for the 2017-2018 school year.

III.A.4. Consider approval of the FY2018 TranspARTation Grant for SMS.

III.A.5. Consider approval of the FY2018 Continuation Grant for Gear Up.

III.A.6. Consider approval of the following fund raisers:

III.A.6.a. HT Elementary School Fall Festival and Haunted House

III.A.6.b. HT PTO Various Fund Raisers (Specified)

III.A.6.c. SMS PTO Brochure Sales

III.A.6.d. MRC PTO Various Fund Raisers (Attached)

III.A.7. Consider approval of the 2017 Technology Activity Report.

III.B. DISCUSSION ITEMS

III.B.1. Consider approval of minutes of August 22, 2017 regular meeting.

Order #64 - Motion Passed: Based on the recommendation of Interim Superintendent Phillip Watts, approval of the minutes of the August 25, 2017 regular meeting passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. George Johnson	Absent
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

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III.B.2. Consider approval of the August 2017 Treasurer's Report.

Order #65 - Motion Passed: Based on the recommendation of Interim Superintendent Phillip Watts, approval of the August 2017 Treasurer's Report passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.3. Consider approval of the 2017-2018 Working Budget.

Finance Office Darnell McIntosh briefly reviewed the budget stating that she had included the nickel in this budget. If today's election fails, the budget will have to be revised with different numbers. She also pointed out that due to the decline in local taxes, primarily from unmined minerals, SEEK increased in this budget. (If our local assessment decreases, then seek will increase.) SEEK makes up about 78% of our general fund budget. Due to the proposed cuts at the state level, the District will have to pay close attention to the state grants and may have to make adjustments once final cuts have been made.

Order #66 - Motion Passed: Based on the recommendation of Interim Superintendent Phillip Watts, approval of the 2017-2018 Working Budget passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.4. Consider approval of September 2017 bills for payment.

Order #67 - Motion Passed: Based on the recommendation of Interim Superintendent Phillip Watts, approval of the September 2017 bills for payment passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.5. Consider approval of the request for early graduation for Student 1949072639.

Order #68 - Motion Passed: Based on the recommendation of Interim Superintendent Phillip Watts, approval of the early graduation request for Student 1949072639 passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

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III.B.6. Consider approval of Gear Up Field Trip to Burlington, Vermont for the Annual Conference, October 26-28, 2017, at no expense to the General Fund.

Order #69 - Motion Passed: Based on the recommendation of Interim Superintendent Phillip Watts, approval of the Gear Up Field Trip to Burlington Vermont for the annual conference, October 26-28, 2017 passed with a motion by Mr. Albert Little and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.7. Consider approval of first reading of Policy 09.15-Student Fees.
No action required on first reading.

III.B.8. Consider approval of entering into closed session in compliance with KRS 61.810(f) to discuss a specific personnel matter with regard to the interim superintendent contract.

Order #70 - Motion Passed: Approval of entering into closed session in compliance with KRS 61.810(f) to discuss a specific personnel matter with regard to the interim superintendent contract at 4:35 PM passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.9. Consider approval of re-entering open session.

Order #71 - Motion Passed: Approval of re-entering into open session at 5:11 PM passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.10. Action resulting from closed session.

Order #72 - Motion Passed: Approval of the amended interim superintendent's contract for Phillip Watts through June 30, 2018, at KDE's request, passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

IV. Personnel Notifications

Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions

Tami Carpenter, Resignation as Teacher at SMS, Effective August 27, 2017

Yvonne Spicer, Resignation due to Retirement, Effective November 21, 2017

Employment/Transfers

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Wanda K. Bach, Substitute Teacher (Speech Language Pathologist) to be paid based on her daily wage threshold; three days per week

Linville Barnett, Custodian at LBJ, Effective September 22, 2017

Dosha Chapman, Substitute Teacher, Effective September 7, 2017

Brandon Hayes, Assistant Girls Basketball Coach at BHS, Effective August 15, 2017

Hubert Herald, Substitute Teacher, Effective August 15, 2017

Kera Howard, Cheer Coach at LBJ, Effective August 15, 2017

Jefferson Jones, Custodian at LBJ, Effective September 22, 2017

Donna Little, Substitute Teacher, Effective September 15, 2017

Carla Johnson, Sub Instructional Assistant/Cook, Effective August 15, 2017

Lisa McKnight, Substitute Teacher, Effective September 22, 2017

Cathy McCune, Academic Coach at SMS, Effective September 15, 2017

Shirley Miller, Substitute Cook/Baker, Effective September 6, 2017

Terry Miller, Golf Coach at SMS and BHS, Effective August 15, 2017

Kyle Moore, HS Athletic Director, Effective September 15, 2017

Brenda Napier, Instructional Assistant I/II at LBJ, Effective September 22, 2017

Ishmael D. Neace, Substitute Teacher Effective September 19, 2017

Bertha R. Neace, Substitute Teacher/Instructional Assistant Effective August 15, 2017

Jill Neace, Substitute Teacher/Instructional Assistant, Effective August 15, 2017

John Noble, CCR/Credit Recovery Teacher at BHS, Effective October 1, 2017 and Head Boys Basketball Coach at BHS, Effective September 15, 2017

Betty Pennington, Substitute Teacher, Effective August 9, 2017

Robert Stamper, Bus Driver, Effective September 20, 2017

Austin Strong, Substitute Teacher Effective August 9, 2017

LaDonna Young, Substitute Teacher Effective September 15, 2017

FMLA/Leave

Susan Combs, September 1 – October 2, 2017

Paula Dune, August 1 – October 31, 2017

Ella McIntosh, September 1 – 29, 2017

Genevieve Swango, September 8 – 25, 2017

Crussie White, September 1 – December 31, 2017

V. Informational Items

V.A. Communication/Sharing (All Present)

Breathitt Advocate Editor, Bobby Thorpe asked why the district does not have a permanent superintendent. He expressed his 100% support for Phillip Watts, stating that Phillip had been out in the community more than any other superintendent. Board Member Becky Watkins stated that KDE has requested that the Board amend the Interim Superintendent Contract through June 30, 2018. Board Attorney Shawn Conley clarified that our board is in an advisory capacity at this time since the district is under state management; therefore, Commissioner Pruitt has the final say regarding the employment of a permanent superintendent. Bobby then asked when the next audit is scheduled. Mr. Murphy stated that, to his knowledge, it is tentatively scheduled for October or November. Kim Thorpe then asked if anything would change for Mr. Watts under this contract. The Board stated that the current contract is only being extended through June 30 and no other terms of the contract have changed.

V.B. School Financial Reports

V.C. School SBDM Minutes

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VI. State Management Report and Recommendation to the Commissioner

State Manager Mike Murphy stated that he would recommend the Commissioner approve the action taken at tonight's board meeting.

VII. Adjournment

Order #73 - Motion Passed: There being no further business of the Board, adjournment at 5:19 PM passed with a motion by Mrs. Rebecca Watkins and a second by Mr. John Hollan.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

Secretary

Board Chairperson