**WCBE Regular Meeting**

February 24, 2020, 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Cameron Edwards

Mr. Tim McCormick

Ms. Venita Murphy

Mr. James Nance

**A. CALL TO ORDER**

The February 24, 2020, Board Meeting of the Webster County Board of Education was called to order at 5:30 p.m. by Chairman Mickey Dunbar.

**A.1. Pledge to Flag - Tim McCormick**

**A.2. Invocation - Venita Murphy**

**B. APPROVE AGENDA**

**Order #79 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval of the agenda passed with a motion by Mr. Cameron Edwards and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**C. PRESENTATIONS & RECOGNITIONS**

**C.1. Career and Technical Center Recognition Month**

February is Career and Technical Center Recognition Month. In the absence of Judge Steve Henry, Board Attorney Roy Massey read the Proclamation passed by the Webster County Fiscal Court earlier in the day recognizing the achievements of career readiness in the county. In addition, students from several of the career pathways at the Webster County Tech Center and the FFA chapter at the high school discussed the demands of the programs and the achievements which have been reached by students locally.

**C.2. Jeff Jones Industrial Teacher of the Year Award from the Association for Career and Technical Education**

Mr. Jones was unable to attend the meeting.

**C.3. InvestWrite First Place Winner in High School Division for the State of Kentucky - Abby Baskett**

Abby Baskett was recognized as the first-place winner in the InvestWrite competition for the high school division in Kentucky. The student participants had to write about a dream they had and why it was important to them, then come up with a 10- and 20-year investment plan including stocks and bonds that would be able to help fund and support their dream and why they chose the stocks and bonds.

**C.4. 1WC Classified and Certified Employees of the Month**

Tomasinna West, Lead Custodian at Dixon Elementary, was recognized as the 1WC Classified Employee of the Month. Mrs. West's nominee said she cares about her work and she often comes in early or stays late to ensure the school is in tiptop shape for the students. Tomasinna was also described as being the student's favorite person in the building. She is very deserving of the recognition.

The 1WC Certified Employee of the Month goes to Rachel Wingo who is an Instructional Coach at Providence Elementary. She has been instrumental in implementing the Striving Readers Grant. She creates fun activities to capture students' interest, and provides an abundance of standards-based resources for her teachers to incorporate during RTI time. She is described as being a team player who is willing to go the extra mile to assist a teacher or student in need.

**D. REMARKS BY CITIZENS**

**E. REPORTS AND COMMUNICATIONS**

**E.1. Staff Reports**

**E.1.a. Director of Finance/Treasurer**

**E.1.a.>. Payment #9 to Q&S Services, LLC, for Work Completed through January 25, 2020 on the WCHS Safe/Secure Entrance in the Amount of $347,349.48**

District Treasurer Brandi Burnett presented to the Board payment #9 to Q&S Enterprises, LLC for work completed through January 25, 2020, on the safe/secure entrance. The payment is in the amount of $347,349.48. Burnett concluded by saying this was not the last payment on the project.

**E.1.a.>. RBS Invoice Y18015-009 in the Amount of $12,322.50 for the WCHS Safe/Secure Entrance**

Also presented for review was a payment to RBS invoice Y18015-009 in the amount of $12,322.50 for the WCHS Safe/Secure Entrance.

**E.1.a.>. Monthly Financial Report for January 2020**

The monthly financial report for January 2020 began with a beginning balance of $5,719,858.33. The ending balance for the month was $5,577,939.31 resulting in a net decrease of $141,919.02. A 19% increase over this time last year.

**E.1.a.>. Review of Policy Revision 03.1321 Use of School Property - Board Owned Vehicles**

Brandi reviewed the Policy Revision 03.1321 - Use of School Property for Board Owned Vehicles. The revision adds use guidelines and reimbursement guidelines for employees who have District vehicles.

**E.1.b. Chief Information Officer**

**E.1.b.>. Purchase of 200 Chromebooks from Recommended Vendor FireFly Computers in the Amount of $43,000.00**

Chief Financial Officer, Mike Stone, presented to the Board three bids for 200 Chromebooks. According to Stone, the program, which puts the Chromebooks in the hands of each student at the high school and eighth grade at the middle school, is beginning to become self-sufficient. He noted the $40.00 fee paid by the students for the use of Chromebooks enables the district to replace the Chromebooks on a regular basis. He recommended purchasing the Chromebooks from vendor Firefly in the amount of $43,000.00 due to the warranty being better than the two other bidders.

**E.1.c. Asst. Superintendent/DPP**

**E.1.c.>. FRYSC District Assurances for Fiscal Year 2020 & 2021**

DPP/Asst. Superintendent Greg Bowles updated members on the FRYSC District Assurances for fiscal year 2020-2021. The District maintains three Family Resource Centers which are designed to meet specific needs for students and their families.

**E.2. Superintendent's Report**

**E.2.a. Archery Shout Out**

Kim Saalwaechter reported Sebree Elementary School placed 2nd in the archery elementary division, while WCHS placed second in the high school competition. There were approximately 30 sponsors from the community for the Archery Team.

**E.2.b. Webster County Basketball District Tournament**

Mrs. Callaway informed the Board the Webster County Basketball District Tournament was being held tonight at the high school.

**E.2.c. SBDM Staffing Policy/Allocation Formula**

Superintendent Callaway told members of the Board that three schools in the District have seen a decrease in enrollment this year, and as a result, there could be a reduction in staffing allocations in 2020-2021. The administration will watch staffing allocations closely and the matter will be addressed May 1.

**E.2.d. KSBA Charter School Authorization Training Waiver**

Callaway informed the Board she had received the acceptance of the Charter School Authorization Training Waiver which she submitted to KSBA. Under this waiver, Board members are exempt from obtain charter training hours until a charter school application is received in the District.

**E.2.e. Board Member KSBA Share Out**

Mrs. Callaway asked the members of the Board to share information they received from the KSBA Annual Conference. Board Members commented on how they enjoyed the panel discussion at the conference as well as enjoyed seeing the Webster County Schools student made banner that was displayed during the conference.

**E.2.f. Revised 2019-2020 Board Meeting Dates Due to Scheduling Conflict**

Due to a conflict with scheduling, the June 8, 2020, Work Session Board Meeting will not be held.

**E.2.g. Supt2Community Luncheon, March 19th @ 11:30 a.m., Webster County Extension Office**

The Supt2Community Luncheon is scheduled for March 19, 2020, at the Webster County Extension Office from 11:30 a.m. - 1:00 p.m. A meal will be provided by Webster County Food Service.. Invitations have been mailed for the event.

**E.3. Personnel Report**

**E.3.a. CERTIFIED**

**E.3.a.>. Employment**

**E.3.a.>.\*. Hattie Ginn, Clay Elementary, Preschool Teacher, Eff. 02-18-2020**

**E.3.a.>.\*. Allison Hawkins, Substitute Teacher, Eff. 02-17-2020**

**E.3.a.>.\*. Georgiann McCord, Interim Principal Sebree Elementary School, 02-19-2020**

**E.3.a.>. Resignation**

**E.3.a.>.\*. Samantha Tabor, Sebree Elementary Principal, Eff. 02-10-2020**

**E.3.a.>. Retirement**

**E.3.b. CLASSIFIED**

**E.3.b.>. Employment**

**E.3.b.>.\*. Heather Lamey, Substitute Cook/Baker, Eff. 02-04-2020**

**E.3.b.>. Resignation**

**E.3.b.>.\*. Rakisha Powell, Cook/Baker, Eff. 02-11-2020**

**E.3.b.>. Retirement**

**E.3.b.>. TRANSFER**

**E.3.b.>.\*. Garry Dock, Substitute Bus Monitor to Full-Time Alternate Bus Driver, Eff. 01-31-2020**

**E.3.c. EXTRACURRICULAR**

**E.3.c.>. Employment**

**E.3.c.>.\*. Jason Scott, WCHS Softball Assistant Coach, Eff. 01/01/2020**

**E.3.c.>. Resignation**

**E.3.c.>.\*. Mark Austin, WCMS Boys Basketball Coach, Eff. 02-11-2020**

**E.3.c.>.\*. Bradley Brown, WCMS Asst. Boys Baseball Coach, Eff. 02-11-2020**

**E.3.c.>.\*. Danae McNeily, WCHS Academic Team Head Coach, Eff. 03-16-2020**

**E.3.c.>.\*. April Thompson, WCMS Asst. Coach Girls Basketball, Eff. 02-11-2020**

**F. APPROVAL OF CONSENT ITEMS**

**Order #80 - Motion Passed:**  Upon the recommendation of the Superintendent, Approval of Consent Items passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**F.1. Board Minutes dated 01-27-2020 and 02-10-2020**

**F.2. Field Trips**

**F.2.a. WCHS Academic Team, State Competition, Louisville, KY, March 14-16, 2020**

**F.2.b. WCHS FFA/Ag, Regional Competition, Henderson, KY, March 12, 2020**

**F.2.c. WCHS HOSA, State Conference, Louisville, KY, March 18-21, 2020**

**F.2.d. WCHS FCCLA, State Competition, Louisville, KY, March 24-27, 2020**

**F.2.e. FFA, Hunter Education Field Shoot, April 21, 2020, Clay, KY**

**F.2.f. WCHS Senior Trip, St. Louis Zoo, Baseball Game, Six Flags, May 7-8, 2020**

**F.2.g. FFA, State Convention, Lexington, KY, June 7-11, 2020**

**F.3. Fundraisers**

**F.3.a. Providence Elementary School, Remix-Kids Activity Center for Student Activity**

**F.4. Agreements/Contracts**

**F.4.a. Campbellsville University - Student Teacher Agreement**

**F.4.b. Owensboro Public Schools Non-Resident Contract**

**F.4.c. 2020-2021 Union County Contract For Non Resident Pupils**

**F.5. Superintendent's Out-of-District Travel dated January 27, 2020**

**F.6. Monthly Reports**

**F.6.a. Paid Warrant Report dated January 22, 2020**

**F.6.b. Treasurers Monthly Financial Report dated January 2020**

**F.6.c. Food Service Monthly Financial Report dated January 2020**

**F.6.d. Payroll Registers dated 12-31-2019 thru 01-15-2020 and 01-16-2020 thru 01-30-2020**

**F.6.e. Attendance Report**

**F.6.f. Technology Report**

**F.7. Approval Consolidated School Improvement Plan (Presentation January 13 Brd Mtg)**

**F.8. Approval of Consolidated District Improvement Plan (Presentation February 10 Board Meeting)**

**F.9. KETS Second Offer of Assistance in the Amount of $13,454.00**

**F.10. Approve FRYSC Instructional Assistant Position**

**F.11. Leaves of Absence**

**F.11.a. Employee ID# 104798, FMLA, 01-21-20 thru 03-23-20**

**F.11.b. Employee ID# 105098, FMLA, 02-04-2020 thru 02-18-2020 (estimated)**

**F.11.c. Employee ID# 105145, FMLA, 02-05-2020 thru TBD**

**F.11.d. Employee ID# 105353, FMLA, 02-14-2020 thru 02-19-2020**

**F.11.e. Employee ID# 105044, FMLA, 11-14-19 thru TBD**

**G. APPROVAL OF BOARD ACTION ITEMS**

**G.1. Shortened School Day and School Week for SSID# 1961806047**

**Order #81 - Motion Passed:**  Upon the recommendation of Superintendent, Shortened School Day and School Week for SSID# 1961806047 passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**Order #82 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of Shortened School Day and School Week for SSID# 1961806047 passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.2. RBS Invoice Y18015-009 in the Amount of $12,322.50 for the WCHS Safe/Secure Entrance**

**Order #83 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of RBS Invoice Y18015-009 in the Amount of $12,322.50 for the WCHS Safe/Secure Entrance passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.3. Payment #9 to Q&S Services, LLC, for Work Completed through January 25, 2020 on the WCHS Safe/Secure Entrance in the Amount of $347,349.48**

**Order #84 - Motion Passed:**  Upon the recommendation of the Superintendent, Payment #9 to Q&S Enterprises, LLC, for Work Completed through January 25, 2020, on the WCHS Safe/Secure Entrance in the Amount of $347,349.48 passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.4. SBDM Allocation Policy & Tentative Allocations for 2020-2021**

**Order #85 - Motion Passed:**  Upon the recommendation of the Superintendent, SBDM Allocation Policy & Tentative Allocations for 2020-2021 passed with a motion by Ms. Venita Murphy and a second by Mr. Cameron Edwards.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.5. FRYSC District Assurances for Fiscal Year 2020 & 2021**

**Order #86 - Motion Passed:**  Upon the recommendation of the Superintendent, FRYSC District Assurances for Fiscal Year 2020 & 2021 passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.6. Purchase of 200 Chromebooks from Recommended Vendor, FireFly, in the Amount of $43,000.00**

**Order #87 - Motion Passed:**  Upon the recommendation of the Superintendent, the Purchase of 200 Chromebooks from Recommended Vendor, Firefly, in the Amount of $43,000.00 passed with a motion by Mr. Cameron Edwards and a second by Mr. Tim McCormick.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**H. ADJOURNMENT**

**Order #88 - Motion Passed:**  At 6:30 p.m., the Webster County Board of Education Regular Board Meeting adjournment passed with a motion by Mr. Tim McCormick and a second by Mr. Cameron Edwards.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

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Mickey Dunbar, Chairperson

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Rhonda Callaway, Superintendent