**WCBE Regular Meeting**

September 23, 2019, 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Cameron Edwards

Mr. Tim McCormick

Ms. Venita Murphy

Absent Board Members

Mr. James Nance

**A. CALL TO ORDER**

The regular meeting of the Webster County Board of Education held on September 23, 2019, was called to order at 5:30 p.m. by Chair Mickey Dunbar.

**A.1. Pledge to Flag - Tim McCormick**

**A.2. Invocation - Venita Murphy**

**B. APPROVE AGENDA**

**Order #15 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the agenda passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**C. PRESENTATIONS & RECOGNITIONS**

**C.1. 1WC Classified Employee of the Month**

Chairman Dunbar presented a certificate to Harold Radford for being named the classified 1WC Employee of the Month. Mr. Radford is a regular substitute at Webster County High School. He always has a smile on his face and greets everyone he meets. He embodies the 1WC spirit and he is committed to the success of all Webster County students.

**C.2. 1WC Certified Employee of the Month**

Venita Murphy recognized Sebree Elementary School Kindergarten Teacher Danielle Varnado as the 1WC Certified Employee of the Month. Mrs. Varnado was described by her peers as having a stellar personality and work ethic. The love and expectations she has for her students is very apparent. Danielle is involved in Webster County as she attends many county athletic and social events. She continuously strives to develop the Distinguished Young Women of Webster County program. She definitely has the heart and pride of a Trojan.

**D. REMARKS BY CITIZENS**

None

**E. REPORTS AND COMMUNICATIONS**

**E.1. Staff Reports**

**E.1.a. Director of Finance/Treasurer's Report**

**E.1.a.>. Monthly Financial Report for August 2019**

Superintendent Callaway gave an overview of the August Financial Report in the absence of Brandi Burnett. The balance on hand at the beginning of the month totaled $6,696,932.62 with a close of month balance totaling $6,056,413.50. This represents a 44% increase over the same time last year.

**E.1.a.>. FY2020 Working Budget**

Superintendent Calloway presented an overview of the FY2020 Working Budget covering SEEK, Upcoming Projects, Debt Service, General Fund Contingency, which is 7.42% (copy attached with the minutes). The Working Budget is balanced at $25,425,392.97 with the following breakdown:

Fund 1 $17,019,125.31 General

Fund 2 $ 2,752,584.20 Special

Fund 21 $ 21,263.41 District Activity Funds

Fund 310 $ 197,970.00 Capital Outlay

Fund 320 $ 3,418,436.16 Building Fund

Fund 51 $ 2,016,013.89 Food Service

**E.1.b. Asst. Superintendent/DPP/Facilities**

**E.1.b.>. Sale of Surplus Bus**

Asst. Superintendent/DPP Greg Bowles asked the Board to declare a 2002 bus as surplus so that it can be sold.

**E.2. Superintendent's Report**

**E.2.a. Slaughters School Update**

Board Attorney Massey presented an update of the sale of the Slaughters School property noting that he and J.T. Skinner are working to complete the paperwork on the sale. Mr. Massey said that he expects the documents to be completed this week.

**E.2.b. Legislative Update**

In a Legislative Update by the Superintendent, the Commissioner of Education is pushing the legislature for fully funded all-day kindergarten and for fully funded transportation. If this were to go through, the District would save approximately $654,986.51, money that could go toward early childhood education for which funding has been cut.

**E.3. Personnel Report**

Personnel actions taken by the Superintendent since the last regular Board Meeting were reviewed with the Board.

**E.3.a. CERTIFIED**

**E.3.a.>. Employment**

**E.3.a.>.\*. Brooklyn Boggs, Sebree Instructional Coach, Eff. 8-6-19**

**E.3.b. CLASSIFIED**

**E.3.b.>. Employment**

**E.3.b.>.\*. Brittany Badger, WCHS FMD Instructional Asst. II, Eff. 9-23-19**

**E.3.b.>.\*. Pam Denison, Sebree Sp. Ed. Aide, Eff. 9-16-19**

**E.3.b.>.\*. Amy Higdon, Annex Cook/Baker, Eff. 8-26-19**

**E.3.b.>.\*. Susan Higley, Dixon Elem., Custodian, Eff. 8-26-19**

**E.3.b.>.\*. Kaytlin Hook, Substitute Cook/Baker, Eff. 9-11-19**

**E.3.b.>.\*. Tammy Majors, Substitute Cook/Baker, Eff. 9-11-19**

**E.3.b.>.\*. Estefania Rivera, Substitute Instructional Assistant, Eff. 9-6-19**

**E.3.b.>.\*. Jama Sutton, Transportation Bus Monitor, Eff. 8-28-19**

**E.3.b.>. Transfer**

**E.3.b.>.\*. Jamie Baskett, Annex Cook/Baker, to Annex Cook/Baker Sub, Eff. 10-3-19**

**E.3.b.>.\*. Amy Higdon, Annex Cook/Baker to Instructional Assistant Sub, Eff. 9-20-19**

**E.3.b.>.\*. Page Denton, Instructional Assistant II to Instructional Assistant Sub, Eff. 8-30-19**

**E.3.c. EXTRACURRICULAR**

**E.3.c.>. Employment**

**E.3.c.>.\*. Katie Alexander, Providence Speech Coach, Eff. 8-30-19**

**E.3.c.>.\*. Tab Alsbrooks, Providence Tech Assistant, Eff. 9-3-19**

**E.3.c.>.\*. McCoy Chandler, WCHS Boys Basket Ball Asst. Coach, Eff. 9-9-19**

**E.3.c.>.\*. Mariah Herrera, WCHS Girls Basketball Asst., Eff. 8-30-19**

**E.3.c.>.\*. David Himmelheber, WCHS Boys Freshman Basketball Coach, Eff. 9-9-19**

**E.3.c.>.\*. Megan McCarty Bishop, Providence STLP, Eff. 8-30-19**

**E.3.c.>.\*. Tayler Mills, WCHS Girls Basketball Assist., Eff. 8-30-19**

**E.3.c.>.\*. Kellie Montgomery, Providence Academic Coach, Eff. 8-30-19**

**E.3.c.>.\*. Tammy White, Providence Yearbook Coordinator, Eff. 8-30-19**

**F. APPROVAL OF CONSENT ITEMS**

**Order #39 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval of the Consent Items passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**F.1. Board Minutes dated 8-26-19 and 9-9-19**

**F.2. Field Trips**

**F.2.a. FBLA to Washington DC for National Fall Leadership Conference, November 1-2, 2019**

**F.2.b. Boys Basketball to Panama City Beach, FL for Basketball Tournament on Dec 27-30, 2019**

**F.2.c. YES Youth Council to Maple Mount, Owensboro, KY for Leadership Conference on October 2-3, 2019**

**F.3. Fundraisers**

**F.3.a. Webster County Middle School, RADA Cutlery, for Student Activities**

**F.3.b. WCMS, Stonie's Sausage, For Student Activities**

**F.4. Agreements/Contracts**

**F.4.a. Stewart B. McKinney Homeless Grant**

**F.4.b. University of the Cumberlands MOU**

**F.5. Superintendent's Out-of-District Travel**

**F.6. Monthly Reports**

**F.6.a. Orders of the Treasurer**

**F.6.b. Treasurers Monthly Financial Report dated August 2019**

**F.6.c. Food Service Monthly Financial Report dated August 2019**

**F.6.d. Payroll Registers dated 7-31-19 thru 8-15-19 & 8-16-19 thru 8-30-19**

**F.6.e. Attendance Report**

**F.6.f. Maintenance Report**

**F.6.g. Technology Report - Declare Surplus Property as Junk**

**F.7. Profile of a Graduate Team Travel to Houston, TX Oct 2-4, 2019 for EdLeader 21 Annual Event, Funding Source: KY ILN Travel Grant**

**G. APPROVAL OF BOARD ACTION ITEMS**

**G.1. FMLA, Employee ID# 104728, 9/5/2019 thru 9/12/2019**

**Order #16 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of FMLA leave for Employee ID #104725 passed with a motion by Mr. Cameron Edwards and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.2. FMLA, Employee ID# 104424, 8/21/19 thru TBD**

**Order #17 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of FMLA leave for Employee ID #104424 passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.3. RBS Payment Application #4 to Q&S Enterprises in the amount of $455,840.56.**

**Order #18 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of RBS Payment Application #4 to Q&S Enterprises in the amount of $455,840.56 passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.4. RBS Design Group Invoice # Y18015-007 in the Amount of $12,204.06**

**Order #19 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of RBS Design Group Invoice #Y18015-007 in the Amount of $12,204.06 passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.5. FY2020 Working Budget**

**Order #20 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the FY2020 Working Budget passed with a motion by Ms. Venita Murphy and a second by Mr. Cameron Edwards.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.6. Approval of Surplus Bus**

**Order #21 - Motion Passed:**  Under the recommendation of the Superintendent, approval of the Surplus Bus VIN# 1HVBRAAN32B943435 passed with a motion by Mr. Cameron Edwards and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.7. Approval of Sale of Surplus Bus**

**Order #22 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the Sale of the Surplus Bus VIN# 1HVBRAAN32B943435 passed with a motion by Mr. Cameron Edwards and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.8. Declare Surplus Technology Property as Junk**

**Order #23 - Motion Passed:**  Upon the recommendation of the Superintendent, approval to Declare Surplus Technology Property as Junk passed with a motion by Ms. Venita Murphy and a second by Mr. Cameron Edwards.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**H. ADJOURNMENT**

**Order #24 - Motion Passed:**  At 5:50 p.m., the adjournment of the regular meeting of the Webster County Board of Education passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mickey Dunbar, Chairperson

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rhonda Callaway, Superintendent