**WCBE Regular Meeting**

February 25, 2019, 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Cameron Edwards

Mr. Tim McCormick

Ms. Venita Murphy

Absent Board Members

Mr. James Nance

**A. CALL TO ORDER**

The regular meeting of the Board was called to order by Chair Mickey Dunbar at 5:30 p.m.

**A.1. Pledge to Flag - Tim McCormick**

**A.2. Invocation - Venita Murphy**

**B. APPROVE AGENDA**

**Order #22 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the agenda passed with a motion by Mr. Cameron Edwards and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**C. PRESENTATIONS & RECOGNITIONS**

**C.1. 1WC Classified Employee of the Month**

Board Member, Tim McCormick, presented the 1WC Classified Employee of the Month to Lindsay Branson. Branson is a Special Education Instructional Assistant at Webster County Middle School. She exhibits the 1WC attitude every day by being compassionate to all children, helpful to the staff, and is willing to do whatever is needed for her students. Her kindness and compassion with students are appreciated. She is a great role model for the staff and students of Webster County Schools.

**C.2. 1WC Certified Employee of the Month**

Board Member Venita Murphy recognized the Certified 1WC Employee of the Month Taylor Herzog. Taylor is an English teacher at Webster County High School. Her eagerness and positivity are infectious and spreads to anyone in her vicinity. She is helpful and hardworking and assists new colleagues by providing guidance and support. She is a caring person and a dedicated teacher. Taylor is an excellent choice for 1WC Employee of the Month.

**C.3. Academic Team Recognition**

Mr. Cameron Edwards recognized District Champs from Webster County Middle School Academic Team. Each participant was given a Certificate of Recognition for their great accomplishment.

**C.4. Perennial Math Competition**

Chair Mickey Dunbar presented certificates to several Webster County students who were selected and who placed in the Perennial Math Competition in Hopkinsville.

**C.5. Career and Technical Education Highlights**

Mrs. Callaway announced that the month of February was National Career and Technical Education Month and recognized the faculty and staff members from Webster County High School and the Area Technology Center. Several students were present to discuss their respective departments. FFA's Rylei Roy gave a brief presentation and thanked the Board for their support and the opportunity to talk about her passion for FFA. Sara Gipson represented HOSA and explained how the program prepares students for college and/or the workforce. Denali Starks, FBLA President, gave a description of her involvement with Future Business Leaders of America. She said the program helped to broaden her experience in high school and has helped her with soft skills and communication. Board member Cameron Edwards explained how proud he was to hear each testimony. He explained how the CTE programs allow students to find their mark and leave high school with an opportunity.

**C.6. CADCA (Community of Anti-Drug Coalition of America) Overview - Carolyn Sholar and Donna Bumpus**

Carolyn Scholar, Donna Bumpus, Raygan Ranes, Seth Ranes, Melea Ramin and Kevin Ranes of Webster County’s True Blue Crew informed the Board of their recent participation in the National CADCA (Community of Anti-Drug Coalition of America) conference in Washington, D.C. They attended a four-day meeting that included conference activities led by national presenters that focused on transforming communities by investing in drug prevention, treatment and recovery. Members also enjoyed a tour of the White House.

**C.7. Striving Readers Update - Kim Saalwaechter**

Mrs. Saalwaechter informed the Board of the District's Striving Readers Program. Mrs. Saalwaechter reported the program, which targets children from birth to 12th grade, is moving forward and showing much success with focuses on artful reading, Kentucky Literacy Intervention and the implementation of a number of learning activities. The District is making plans for year two of the program.

**D. REMARKS BY CITIZENS**

None

**E. REPORTS AND COMMUNICATIONS**

**E.1. Staff Reports**

**E.1.a. SBDM Policy/Allocations for 2019-2020**

The Superintendent informed the Board the final SBDM Staffing Allocations would remain the same as the tentative allocations they were given at the February work session.

**E.1.b. 2019-2020 Certified and Classified Evaluation Plans**

Brad Johnson presented the Certified and Classified Evaluation Plans for 2019-2020 and informed the Board there were no changes.

**E.2. Director of Finance/Treasurer's Report**

**E.2.a. Treasurer's Monthly Financial Report Dated January 2019**

Board Treasurer Brandi Burnett gave her monthly financial report to the Board. She stated the balance on hand at the beginning of the month was $4,637,001.41 and the balance at the end of the month totaled $4,513,249.24. This resulted in a decrease of $123,752.17. This is a 7% increase over this same time last year.

**E.3. Superintendent's Report**

**E.3.a. Webster County Work Session Board Meeting on March 11, 2019, will be held at Sebree School, 61 North State Street, Sebree, KY 42455 @ 5:30 p.m.**

Superintendent Callaway reminded the Board Members the next meeting for the Webster County Board of Directors, March 11, 2019, will be held at Sebree School.

**E.3.b. Slaughters School Recommendation**

Ms. Callaway reported the next action on the sale of Slaughters School. Because no bids were received, Ms. Callaway recommended to the Board to retain a realtor to sell the property. Attorney Roy Massey will follow up with selecting a realtor and talking to prospective buyers. An update will be given at the next regular Board meeting.

**E.4. Personnel Report**

**E.4.a. CERTIFIED**

**E.4.a.>. Employment**

E.4.a.>.\*. Cameron Brown, Sub. Teacher, Effective: 2-7-19

E.4.a.>.\*. Aaron Harrell, Dir. of Sec. Inst, Eff:7-1-19

**E.4.b. CLASSIFIED**

E.4.b.>. Employment

E.4.b.>.\*. Shawn Blanford, Sub. School Nurse, Effective: 2-5-19

E.4.b.>.\*. Janet Burke, Cook/Baker, Effective: 2-5-19

E.4.b.>.\*. Jessika Hill, Sub. Bus Monitor, Effective: 2-5-19

E.4.b.>.\*. Jason Newton, Substitute Custodian, Effective: 2-5-19

E.4.b.>.\*. Kimberly Vaughn, WCMS, Custodian, Effective: 1-28-19

**E.4.b.>. Resignation**

E.4.b.>.\*. Betty Bell, Cook/Baker, Effective: 3-5-19

E.4.b.>.\*. Deborah Stone, Bus Driver, Effective: 3-1-19

E.4.b.>.\*. Lori Watson, Dixon Campus Nurse, Effective: 3-6-19

**E.4.b.>. Retirement**

E.4.b.>.\*. Deborah Stone, Effective 3-1-19

**E.4.b.>. Classified Transfer**

E.4.b.>.\*. Patricia Bryant, Bus Driver, Effective: 1-31-19

**E.4.c. EXTRACURRICULAR**

**E.4.c.>. Employment**

E.4.c.>.\*. Brad Brown, WCHS Asst Baseball Coach, Eff: 2-5-19

**F. APPROVAL OF CONSENT ITEMS**

**Order #23 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval of the Consent Items passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**F.1. Board Minutes dated 1-28-19, 2-11-19, and 2-18-19**

**F.2. Monthly Reports**

**F.2.a. Orders of the Treasurer dated 2-25-19**

**F.2.b. Treasurers Monthly Financial Report dated 1-31-19**

**F.2.c. Food Service Monthly Financial Report dated 1-31-19**

**F.2.d. Payroll Registers dated 12-31-2018 thru 1-15-19**

 **and 1-16-19 thru 1-30-19**

**F.2.e. Attendance Report**

**F.2.f. Superintendent's Out-of-District Travel**

**G. APPROVAL OF BOARD ACTION ITEMS**

**G.1. Certified and Classified Evaluation Plans for 2019-2020**

Brad Johnson presented the Certified and Classified Evaluation plans to the Board and notified them there would not be any changes.

**Order #24 - Motion Passed:**  Upon the recommendation of the Superintendent, the Certified and Classified Evaluation Plans for 2019-2020 passed with a motion by Ms. Venita Murphy and a second by Mr. Cameron Edwards.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.2. Appoint Board Member, Cameron Edwards, to Serve on the 2019-2020 Code of Conduct Committee**

Board Member Cameron Edwards was appointed by Chair Dunbar at the February 11, 2019, Board Meeting Work Session to serve on the 2019-2020 Code of Conduct Committee.

**Order #25 - Motion Passed:**  Upon recommendation of the Superintendent, Board Member Cameron Edwards to serve on the 2019-2020 Code of Conduct Committee passed with a motion by Ms. Venita Murphy and a second by Mr. Cameron Edwards.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.3. Appoint Board Member, Venita Murphy, to Serve on the 2020-2021 Calendar Committee**

At the February 11, 2019, Work Session Board Meeting, Chair Dunbar appointed Venita Murphy to serve on the 2020-2021 Calendar Committee.

**Order #26 - Motion Passed:**  Upon the recommendation of the Superintendent, approval to appoint Venita Murphy to serve on the 2020-2021 Calendar Committee passed with a motion by Mr. Tim McCormick and a second by Mr. Cameron Edwards.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.4. Revision to Holidays/Vacations - Policy 03.222 for 240 and 260 Day Classified Employees**

The revision to holidays/vacation policy 03.222 for 240 and 260 day classified employees was reviewed by KSBA and the Board of Directors at the work session on February 11 and is now presented to the Board for approval.

**Order #27 - Motion Passed:**  Upon the recommendation of the Superintendent, the Revision to Holidays/Vacations - Policy 03.222 for 240 and 260 day classified employees passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.5. Change in Number of Pay Roll Checks Per Year for Classified Employees**

The change in the number of pay roll checks for classified employees from 20 to 24 checks per year was reviewed at the February 11, 2019, work session Board Meeting and is now presented for approval.

**Order #28 - Motion Passed:**  Upon the recommendation of the Superintendent, the change in number of pay roll checks per year for classified employees passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.6. Reinstatement of the Insurance Coordinator Position**

Mrs. Callaway discussed the reinstatement of the Insurance Coordinator Position with the Board at the February 11, 2019, Work Session Board Meeting and is now being presented for approval.

**Order #29 - Motion Passed:**  Upon the recommendation of the Superintendent, the reinstatement of the Insurance Coordinator position passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.7. 2019-2020 Salary Schedule**

The 2019-2020 Salary Schedule was presented at the February 11, 2019, Work Session Board Meeting for discussion and is now being presented for approval.

**Order #30 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval of the 2019-2020 Salary Schedule passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.8. 2019-2020 SBDM School Allocations**

The 2019-2020 SBDM School Allocations were presented and discussed at the February 11, 2019 Work Session Board Meeting and being presented for approval.

**Order #31 - Motion Passed:**  Upon the recommendation of the Superintendent, the 2019-2020 SBDM School Allocation Policy and the tentative school allocations passed with a motion by Ms. Venita Murphy and a second by Mr. Cameron Edwards.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.9. Approve the Recommendation for the Slaughters School Property**

Superintendent Callaway and Board Attorney, Roy Massey, discussed with the Board about retaining a realtor to assist with the sale of the Slaughters School property. At this time, request to list the property with a realtor is being presented for approval.

**Order #32 - Motion Passed:**  Upon the recommendation of the Superintendent, the recommendation to retain a realtor for the sale of the Slaughters School Property passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.10. Pay Invoice 136012 to Associated Engineers, Inc., for the Survey Work Completed in the Courtyard to Include the Manholes for the Toilet Renovation at WCHS for BG #1 ($737.20).**

**Order #33 - Motion Passed:**  Upon the recommendation of the Superintendent, approval to pay invoice 136012 to Associated Engineers, Inc., passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.11. Payment to RBS Design Group for Project Y18015-WCHS Secure Entry - Office Remodel - BG1 ($26,783.25).**

**Order #34 - Motion Passed:**  Upon the recommendation of the Superintendent, approval to pay RBS Design Group for Project Y18015 - WCHS Secure Entry - BG1 passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**H. ADJOURNMENT**

**Order #35 - Motion Passed:**  At 6:52 p.m., approval to adjourn passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

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Mickey Dunbar, Chairperson

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Rhonda Callaway, Superintendent