**WCBE Work Session**

February 11, 2019, 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Tim McCormick

Ms. Venita Murphy

Mr. James Nance

Absent Board Members

Mr. Cameron Edwards

Updated Attendance

Mr. Cameron Edwards was updated to absent.

**A. CALL TO ORDER**

The Work Session was called to order by Chair Mickey Dunbar at 5:30 p.m.

**B. SUPERINTENDENT'S REPORT**

**B.1. Slaughter's Property Update**

Superintendent Callaway reviewed with the Board the status of the Slaughters Elementary School building and property. Board Attorney Massey has been working on a solution for the sale of the property. Mr. Massey has spoken to KDE and has learned any property that is owned by a school district can only be sold if the board meets a number of restrictions and gets approval from KDE. Mr. Massey suggested the board talk to a realtor about listing the property. If listed, the property will be advertised for sale and the realtor may find someone who may be interested in purchasing the building and property. Mr. Massey is still in discussion with KDE and will give an update at the next meeting of the Board.

**B.2. Vacation Days for 240 and 260 Day Classified Employees**

Mrs. Callaway discussed with the Board that she was currently working on vacation time for the 240 and 260 day classified employees. The vacation time would help the 240 and 260 day classified employees to be in line with the certified personnel. She plans to give an update to the Board at the February 25 regular Board Meeting.

**B.3. Change in Number of Payroll Checks Per Year for Classified Employees**

Ms. Callaway reported to the Board there has been a request to change classified employees who receive 20 payroll checks a year to receiving 24 payroll checks. She explained during the summer months those with 20 pays are responsible for bringing in personal checks to pay their portion of their insurance. She is in the process of reviewing the change and will report on it at the regular Board Meeting.

**B.4. SBDM Allocation Guidelines**

Superintendent Callaway reviewed the 2019-2020 SBDM Allocation Guidelines with the Board.

**B.5. Tentative SBDM School Allocations**

Ms. Saalwaechter reviewed the tentative allocations for 2019-2020 with Clay, Dixon and Providence all losing one teacher. Sebree and Webster County High School will have the same number of teachers and Webster County Middle School gaining one teacher. She broke down the numbers by school and grade level, showing the allocation actually called for more cuts than were made. By rounding the numbers up our students would be better served.

**B.6. 2019-2020 Salary Schedule**

Ms. Callaway informed the Board Members the 2019-2020 Salary Schedule would be available for their review and approval at the next regular Board Meeting.

**B.7. Board Chair to Appoint Board Member to Serve on 2020-2021 Calendar Committee**

Board Chair, Mickey Dunbar appointed Venita Murphy to the 2020-2021 Calendar Committee.

**B.8. Board Chair to Appoint Board Member to Serve on 2019-2020 Code of Conduct Committee**

Board Chair, Mickey Dunbar, appointed Cameron Edwards to serve on the 2019-2020 Code of Conduct Committee.

**B.9. Safe Schools Assessment**

Mrs. Callaway told the Board that schools in the district had participated in the Safe Schools Assessment that is conducted by the Kentucky Center for School Safety and that the audit would be done in March.

**B.10. Reinstate the Insurance Coordinator Position**

Ms. Callaway reported to the Board Members the recent retirement of the Insurance Coordinator position at the central office duties were distributed to the current staff. She feels with these additional work responsibilities on the current staff has made them overloaded and would like to reinstate and fill the position of Insurance Coordinator.

**B.11. Project Lead the Way Grant**

Mrs. Callaway updated the Board on the $3,000.00 grant received for Project Lead the Way to assist with innovative projects and ideas.

**B.12. KYLIN Travel Grant**

The district received a $2,500.00 grant. These funds will be used for travel to meetings where projects and ideas can be shared by others in the School District.

**B.13. KSBA Annual Conference, February 22-24, 2019**

Ms. Callaway reminded the Board Members of the upcoming KSBA Annual Conference scheduled for February 22-24, 2019, in Louisville.

**C. APPROVAL OF ORDERS OF TREASURER DATED 02-11-2019**

**Order #15 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the Orders of the Treasurer dated 02-11-2019 passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**D. ADJOURNMENT**

**Order #16 - Motion Passed:**  At 6:35 p.m., approval to adjourn the board meeting passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

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Mickey Dunbar, Chairperson

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Rhonda Callaway, Superintendent