**WCBE Regular Meeting**

January 28, 2019, 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Cameron Edwards

Mr. Tim McCormick

Ms. Venita Murphy

Mr. James Nance

**A. CALL TO ORDER**

The meeting was called to order by Chair Mickey Dunbar at 5:30 p.m.

**A.1. Pledge to Flag: Tim McCormick**

**A.2. Invocation: Cameron Edwards**

**B. APPROVE AGENDA**

**Order #6 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval of the agenda passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**C. THE OPENING OF SLAUGHTER'S SCHOOL ADVERTISED BIDS AND DISCUSSION**

No bids were received for the Slaughters Elementary School property. Superintendent Callaway and Board Attorney Roy Massey noted they have contacted KDE to determine what the district's next steps are in selling the property. The district has advertised the sale of the property twice via sealed bids and have gotten no bids. Once information has been obtained from KDE, Mr. Massey will discuss the outcome with the Board at the next scheduled meeting.

**D. PUBLIC FORUM - PRESENTATION OF SCHOOL NUTRITION IMPROVEMENT PLAN**

Valerie Knight, Director of Food Services, presented a public forum for the review of the district’s School Nutrition Report Card. Knight told the Board the local food services program is compliant with state and federal requirements. The report card which includes nutrition and physical activity of students is available on the district web site. The findings recommend that schools not withhold recess as punishment for elementary students and that elementary teachers of health education provide opportunities for students to practice and rehearse the skills needed to maintain and improve their health.

**E. PRESENTATIONS & RECOGNITIONS**

**E.1. School Board Recognition Month: Presentation**

To honor school board members during School Board Recognition Month, each school in the district provided cards, certificates, video presentations and/or food to thank school board members for their contribution and support of the local children.

**E.2. Mathematics - Stock Market Game Winners: Trent Miller, Michael Nally, Tyler Scott, Logan Smith**

Board Member Edwards presented certificates to the mathematics students who placed first against 400 other teams in Kentucky in the Stock Market Game.

**E.3. 1WC Classified Employee of the Month**

James Nance, board member, recognized 1WC Classified Employee of the Month, Jamie Busbey. Ms. Busbey is the Secretary at Sebree Elementary School. She has worked tirelessly taking tedious notes to reference as needed while learning the responsibilities of her new job as Secretary. Her peers describe her as wearing many hats as she helps teachers and staff with AESOP, multiple receipt forms and ordering supplies for their classrooms. She also helps parents with on-line registration and always greets new students with a smile. She is well deserved of the recognition.

**E.4. 1WC Certified Employee of the Month**

Tim McCormick recognized Brittany LaGrange for being recognized as 1WC Certified Employee of the Month. Brittany is an ELA Teacher at Webster County Middle School. She works tirelessly preparing lessons for her students. She is a proactive teacher who is helpful to her teammates. Brittany has a can-do attitude and always has a smile on her face. She genuinely cares for her students and colleagues. Brittany is a positive influence on students and staff.

**F. REMARKS BY CITIZENS**

None

**G. REPORTS AND COMMUNICATIONS**

**G.1. Staff Reports**

**G.1.a. Ready to Read Act**

The House Bill 187 requires the Department of Education to make available a dyslexia toolkit that includes guidance on the instruction of students displaying dyslexia and requires the Department of Education to work collaboratively with the Kentucky Collaborative Center for Literacy Development to update professional development for teachers related to dyslexia.

**G.1.b. Kindergarten Screen Results**

Kim Saalwaetcher, Director of Special Education and Early Childhood Development, told the Board the Ready to Read Act is a way for the district to address dyslexia. She provided board members a packet of information on the program and reported that 16.9 percent of kindergarteners screened are ready for school with intervention and 39 percent are classified as ready and the focus being on early learning.

**G.2. Superintendent's Report**

**G.2.a. Superintendent's Professional Growth Plan**

Superintendent Callaway told the board that she has included her growth plan in Board packets. Ms. Callaway said she will focus on strategic leadership (Standard 1) and communication with both staff and the community (Standard 6) in the first 30, 60 and 90 days.

**G.2.b. Revision to Administrative Procedure 03.21 AP.242 and 03.11 AP.242 Verification of Employment**

Ms. Callaway presented to the Board the revision to the Administrative Procedure 03.21 AP.242 and 03.11 AP.242. This procedure is in regards to the verification of employment and sick leave for classified and certified employees (references KRS 161.155(4).

**G.3. Director of Finance/Treasurer Report**

**G.3.a. FY-20 Draft Budget**

Brandi Burnett, Director of Finance/Treasurer, presented the draft budget for 2020 for the Boards review. According to Burnett, the budget reflects a $16.3 million- dollar budget with a $1.8 million-dollar debt service. The tax revenue shown in the budget is based on the compensating rate with a 5.77 percent contingency.

**G.3.b. 2019 Audit Fee - $18,750.00**

The 2019 audit fee for Dugaud of Hopkinsville totals $18,750.00 an increase of $900 from the previous year. Brandi Burnett advised the annual increase of the audit has been approximately $900 annually.

**G.3.c. Treasurer's Monthly Financial Report dated December 2018**

Brandi Burnett reviewed with the Board the December financial report. Balance on hand at the beginning of the month was $4,596,242.51 and the balance at the close of the month totaled $4,637,001.41. This is a difference of $40,758.90 which is an 11% increase from the same time last year.

**G.3.d. Assistance of FY-2019 KETS Second Offer of Assistance ($13,908)**

Mrs. Burnett informed the Board the KETS offer of assistance for 2019 is $13,908. It was her recommendation the Board accept and match that amount to continue technology services for the year.

**G.4. Personnel Report**

**G.4.a. CERTIFIED**

**G.4.a.>. Employment**

**G.4.a.>.\*. Bailey Townsend, WCHS, English, Effective 1-2-19**

**G.4.a.>.\*. Martha Reasoner, WCHS, Math, Effective 1-2-19**

**G.4.a.>. Resignation**

**G.4.a.>.\*. Ryne Pinkston, Dixon Elementary, PE Teacher, Effective 1-1-19**

**G.4.b. CLASSIFIED**

**G.4.b.>. Employment**

**G.4.b.>.\*. Jonathan Brothers, Clay Elementary, Custodian, Effective 1-2-19**

**G.4.b.>.\*. Janet Burke, Substitute Cook/Baker and Custodian, Effective 12-13-18**

**G.4.b.>.\*. Brandie Caine, Substitute Cook/Baker, Effective 12-18-18**

**G.4.b.>.\*. Misty McVay, Dixon Elementary, Special Ed. Instructional Assistant II, Effective 1-2-19**

**G.4.b.>.\*. Heather Mitchell, Transportation, Bus Monitor-Exceptional Child, Effective 1-3-19**

**G.4.b.>.\*. Courtney Omer, Sebree Elementary, Special Ed. Instructional Assistant II, Effective 1-2-19**

**G.4.b.>.\*. Kimberly Vaughn, Substitute Custodian, Effective 1-7-19**

**G.4.b.>.\*. Lori Watson, Nurse, Dixon/WCMS/WCHS, Effective 1-28-19**

**G.4.b.>. Transfer of Assignment**

**G.4.b.>.\*. Vanessa Miller, Regular Bus Driver, Obtained CDL, Effective 12-13-18**

**G.4.b.>.\*. Amy Lawson, Exceptional Child Bus Monitor, Effective 12-13-18**

**G.4.c. EXTRACURRICULAR**

**G.4.c.>. Resignation**

**G.4.c.>.\*. James T. Fisher, WCHS Asst. Girls Basketball Coach, Effective 1-1-19**

**H. APPROVAL OF CONSENT ITEMS**

**Order #7 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the Consent Items passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**H.1. Board Minutes dated December 17, 2018 and January 14, 2019**

**H.2. Leave of Absences**

**H.2.a. Employee #: 105093, Unpaid Leave, 1-2-19 thru 1-14-19**

**H.2.b. Employee #: 101107, FMLA, 11-20-18 thru 1-15-19**

**H.2.c. Employee #: 105012, FMLA, 11-19-18 thru 1-2-19**

**H.2.d. Employee #: 104985, FMLA, 1-22-19 thru 2-25-19**

**H.2.e. Employee #: 105096, FMLA, 12-17-18 thru 1-21-19**

**H.2.f. Employee #: 103754, Leave of Absence, 1-3-19 thru 1-31-19**

**H.2.g. Employee #: 105044, FMLA, 12-7-18 thru 2-4-19**

**H.3. Field Trips**

**H.3.a. Boys Basketball, January 17-20, 2019, Owensboro Catholic High School, Owensboro, KY to Participate in Class 2A State Tournament**

**H.3.b. Girls Basketball, January 18-20, 2019, Owensboro Sportscenter, Owensboro, KY, to Participate in 2A State Tournament**

**H.3.c. FFA, February 22, 2019, Paoli Peaks, Paoli, IN to Celebrate National FFA Week**

**H.3.d. HOSA Club, March 21-23, 2019, Louisville, KY to KY HOSA State Conference**

**H.3.e. Webster County Softball, April 1-6, 2019, Pensacola, FL and Madison, AL to Play Softball**

**H.3.f. WCHS Baseball, April 2-3, 2019, to Oldham County High School and Frederick Douglas High School, Buckner, KY for Spring Break Baseball Games**

**H.3.g. WC Varsity Softball, May 10-11, 2019, to Bowling Green, KY to Play Softball**

**H.3.h. Webster County Varsity Softball, Date TBD, Elizabethtown, KY to Play Big M Tournament**

**H.4. Superintendent's Out-of-District Travel dated 1-22-19**

**H.5. Monthly Reports**

**H.5.a. Orders of the Treasurer dated 1-28-2019**

**H.5.b. Treasurer's Monthly Financial Report dated December 2018**

**H.5.c. Food Service Monthly Financial Report dated December 2018**

**H.5.d. Payroll Registers dated 12-28-2018 and 1-15-2019**

**H.5.e. Attendance Report dated 1-22-2019**

**I. CONTRACTS**

**I.1. Out-of-District Contracts for the 2019-2020 School Year (Barren, Caldwell, Crittenden, Daviess, Dawson Springs, Henderson, Hopkins, McLean, Muhlenburg, Owensboro, and Union)**

**J. APPROVAL OF BOARD ACTION ITEMS**

**J.1. FY-20 Draft Budget**

**Order #8 - Motion Passed:**  Upon the recommendation of the Superintendent, the FY-20 Draft Budget passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**J.2. FY19 Audit Fee - $18,750.00**

**Order #9 - Motion Passed:**  Upon the recommendation of the Superintendent, the FY19 Audit Fee of $18,750.00 passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**J.3. Assistance of FY-2019 KETS 2nd Offer of Assistance ($13,908)**

**Order #10 - Motion Passed:**  Upon the recommendation of the Superintendent, the Assistance of FY-2019 KETS 2nd Offer of Assistance for $13,908.00 passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**J.4. Superintendent's Professional Growth Plan**

**Order #11 - Motion Passed:**  Upon the recommendation of the Superintendent, the Superintendent's Professional Growth Plan passed with a motion by Mr. James Nance and a second by Mr. Cameron Edwards.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**J.5. CLOSED SESSION - KRS 61.810 (f) - Student Discipline Hearings**

**Order #12 - Motion Passed:**  At 6:35 p.m., approval to enter into Closed Session, according to KRS 61.810(f), to conduct student discipline hearings passed with a motion by Ms. Venita Murphy and a second by Mr. Cameron Edwards.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**J.6. OPEN SESSION**

**Order #13 - Motion Passed:**  At 8:01 p.m., the Board returned to Open Session and approved to expel Student ID#: 2120015599 for the remainder of the 2018-19 school year. Approved to allow Student ID#: 1947575013 to return to school after he provides the Superintendent a negative clinical drug screen test passed with a motion by Mr. Cameron Edwards and a second by Mr. James Nance.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**K. ADJOURNMENT**

**Order #14 - Motion Passed:**  At 8:02 p.m., approval to adjourn passed with a motion by Mr. Cameron Edwards and a second by Mr. Tim McCormick.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

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Mickey Dunbar, Chairperson

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Rhonda Callaway, Superintendent