**WCBE Regular Meeting (Special Called)**

December 17, 2018 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members:

Mr. Mickey Dunbar

Mr. Cameron Edwards

Mr. Tim McCormick

Ms. Venita Murphy

Absent Board Members:

Mr. James Nance

**A. CALL TO ORDER**

The Special Called Meeting of the Webster County Board of Education was called to order by Chair Jeff Pettit at 5:30 p.m. The reason for the special called meeting was due to a reschedule of the meeting regularly scheduled for December 10, 2018.

**A.1. Pledge to Flag - Tim McCormick**

**A.2. Invocation - Mickey Dunbar**

**B. APPROVE AGENDA**

**Order #71 - Motion Passed:**  Approval of agenda passed with a motion by Mr. Mickey Dunbar and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**C. PRESENTATIONS & RECOGNITIONS**

**C.1. Jeff Pettit**

Superintendent Callaway presented outgoing board member Jeff Pettit with a gift from the school district. Each board member praised him for his effort to improve the school system. Pettit than thanked the board members for being an easy group to work with and for always keeping the children first when making decisions. He added that the system has improved and thanked all employees for their efforts and reminded everyone present to always do what is best for the kids going forward and the school would remain strong and continue to improve.

**C.2. 1WC Classified Employee of the Month**

Board member, Mickey Dunbar, recognized classified Employee of the Month, Betty Harold, who works in food services at the annex. She was recognized for the effort she gives and care she shows to the students on a daily basis.

**C.3. 1WC Certified Employee of the Month**

Tim McCormick, board member, recognized Abby Ranes, an English teacher at the high school, as 1WC Certified Employee of the Month. Her willingness to push students to their limits and beyond was cited in her nomination letter. She was described as being an amazing co-worker, teacher and team player.

**C.4. WCHS Safe Secure Entrance Design and Development**

Jeanie Cannon, Project Coordinator with RBS, announced to the board the new safe and secure entrance for the Webster County High School has reached the completed stage in the design process. The new entrance will change the facade of the school and the plan is to blend the changes along with the existing brick and trim color to match the present colors of the building. It was noted the design of the new entrance matches the library end of the building which will give a seamless look. The driveway and parking area along the front of the school will also be changed to match the new look of the building. Work is expected to get underway in May as soon as the school year is completed.

**C.5. Presentations of Comprehensive School Improvement Plans for Sebree, WCMS and WCHS**

The presentation of the CSIP plans for Sebree, WCMS, and WCHS were presented by each school's principal. Reading and math are the areas with gaps which need to show improvement across the district. The schools have all set as a goal of 3% to 5% improvement in scores for both areas. The principals of the schools praised the continuing education programs the teachers are being allowed to attend routinely. As a group, the programs have a allowed the teachers to bring new ideas and new ways to move the student to where they need to be and share those ideas with the entire school. The schools presented a detailed comprehensive plan and schedule to obtain the goals they have set for themselves.

**D. REMARKS BY CITIZENS**

**E. REPORTS AND COMMUNICATIONS**

**E.1.a. Director of Finance/Treasurer Financial Report**

**E.1.a.>. Reimbursement Payment Method Survey Report**

The Director of Finance/Treasurer made a presentation about reimbursement practices in the schools. Reimbursements to employees is currently done with paper checks and according to Brandi Burnett this is expensive and results in delays in getting the checks in the mail to the employees. She surveyed the district and 72.4% of those answering the survey had no issue if the current system is switched to a direct deposit system. February 1, 2019, the implementation of the direct deposit system will become effective.

**E.1.a.>. Financial Report November 2018**

Brandi Burnett, Director of Finance/Treasurer, presented the November 2018 Financial Report to the Board. The beginning balance at the beginning of the month was $3,407,768.31 with an ending balance of $4,596,242.51. A net increase of $1,188,474.20. The increase was due to a 3% increase in property tax income for November.

**E.2. Superintendent's Report**

**E.2.a. Slaughters School Bids Advertised January 10, 2019, and January 17, 2019, with Bids Being Opened at the January 28, 2019, Board Meeting at 5:30 p.m.**

Rhonda Callaway, Superintendent, discussed with the board again advertising for the sale of Slaughter's School. The bids will be placed in papers in Webster, Henderson, Hopkins, and Union Counties as well as on social media sites. Advertisement will be January 10 and 17, 2019, with bids being opened at the beginning of the January 28, 2019 board meeting.

**E.2.b. Increase in Liability Insurance in Reference to the Carhartt Building**

The Superintendent noted a slight increase in liability insurance for the old Carthartt building had been secured per the contract at a cost of $449.00 per year. The archery teams in the county currently use the facility for practice.

**E.2.c. Addition of Special Education Coaches to the Extra Service Salary Schedule**

Mrs. Callaway requested the board to review and approve the Extra Service Salary Schedule for the addition of Special Education Coaches stipend. Kim Saalwaechter, Director of Special Education, reported there is an increase of 22 students this year that are special needs. The $12,000.00 a year increase will come out of Special Education dollars.

**E.2.d. Revised Salary Schedule for Occupational Therapist Effective December 3, 2018**

Ms. Callaway asked the board to review a revised salary schedule for the Occupational Therapist for the district. Under the current salary schedule, the district could not keep any one full-time in the position. She added Medicaid reimbursements will help offset the salary increase for the therapist. The revised salary would match the salaries for Occupational Therapists in surrounding counties.

**E.2.e. Purchase Chromebooks**

Mike Stone, Chief Information Officer, asked the board to consider purchasing 400 new Chromebooks for the high school. Mr. Stone received 3 bids for the new Chromebooks and presented them to the board. The price of the Chromebooks would be offset by the student fees charged at the school. WCHS principal Aaron Harrell told the board the Chromebooks are very powerful and they have reinvented the way we do things.

**E.3. Personnel Report**

**E.3.a. CERTIFIED**

**E.3.a.>. Employment**

**E.3.a.>.\*. Tara Felker, Math/Science Teacher, Providence Elementary,**

**Effective: 1-1-19**

**E.3.a.>.\*. Emily Johnson, Substitute Teacher**

**E.3.a.>.\*. Jessica Whitsell, Substitute Teacher**

**E.3.a.>.\*. Rachel Wingo, Instructional Coach, Providence Elementary,**

**Effective: 1-2-19**

**E.3.a.>. Retirement**

**E.3.a.>.\*. Nancy Hobgood, WCHS Teacher, Effective: 12-31-18**

**E.3.b. CLASSIFIED**

**E.3.b.>. Employment**

**E.3.b.>.\*. Sabrina Brockett, Substitute School Nurse, Dixon Elementary, WCMS, WCHS**

**E.3.b.>.\*. Lesley Alexander, Substitute Custodian**

**E.3.b.>.\*. Elizabeth Durham, District Occupational Therapist, Effective: 12-3-18**

**E.3.b.>.\*. Christalgene Lucas - Substitute Custodian**

**E.3.b.>.\*. Brenden Roberts, Substitute Custodian**

**E.3.b.>. Resignation**

**E.3.b.>.\*. Cindy Kingery, Nurse, Dixon Elementary, WCMS, WCHS,**

**Effective: 11-26-18**

**E.3.b.>.\*. Tonya Franklin, Cook/Baker, Effective: 12-14-18**

**E.3.b.>. Retirement**

**E.3.b.>.\*. Shirley Tapp, Transportation, Effective: 12-31-18**

**F. APPROVAL OF CONSENT ITEMS**

**Order #72 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the Consent Items passed with a motion by Ms. Venita Murphy and a second by Mr. Mickey Dunbar.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**F.1. Board Minutes dated November 26, 2018**

**F.2. Field Trips**

F.2.a. Boys Basketball, Danville High School, Danville, KY, December 26-28, 2018

**F.3. Monthly Reports**

**F.3.a. Orders of the Treasurer dated December 17, 2018**

**F.3.b. Treasurer's Monthly Financial Report dated November 30, 2018**

**F.3.c. Payroll Registers dated November 18, 2018 and December 15, 2018**

**F.3.d. Attendance Report dated November 2018**

**G. APPROVAL OF BOARD ACTION ITEMS**

**G.1. WCHS Safe Secure Entrance Design and Development Approval**

**Order #73 - Motion Passed:**  Upon the recommendation of the Superintendent, the WCHS Safe Secure Entrance Design and Development passed with a motion by Mr. Mickey Dunbar and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.2. Addition of Special Education Coaches to the Extra Service Salary Schedule**

**Order #74 - Motion Passed:**  Upon recommendation of the Superintendent, the Addition of Special Education Coaches to the Extra Service Salary Schedule passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.3. Comprehensive School Improvement Plans for Sebree, WCMS and WCHS**

**Order #75 - Motion Passed:**  Upon the recommendation of the Superintendent, the Comprehensive School Improvement Plans for Sebree, WCMS and WCHS passed with a motion by Ms. Venita Murphy and a second by Mr. Mickey Dunbar.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.4. Declare Items as Surplus Property for Sale or Junk**

**Order #76 - Motion Passed:**  Upon the recommendation of the Superintendent, Declare Items as Surplus Property for Sale or Junk passed with a motion by Ms. Venita Murphy and a second by Mr. Mickey Dunbar.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.5. Purchase Chromebooks**

**Order #77 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval to Purchase Chromebooks passed with a motion by Mr. Mickey Dunbar and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.6. Revised Salary Schedule for Occupational Therapist Effective December 3, 2018**

**Order #78 - Motion Passed:**  Upon the recommendation of the Superintendent, the Revised Salary Schedule for the Occupational Therapist passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**H. ADJOURNMENT**

**Order #79 - Motion Passed:**  At 6:58 pm., approval to adjourn the meeting passed with a motion by Mr. Tim McCormick and a second by Mr. Mickey Dunbar.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

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Jeff Pettit, Chairperson

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Rhonda Callaway, Superintendent