**WCBE Regular Meeting**

November 26, 2018, 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Tim McCormick

Ms. Venita Murphy

Mr. Jeff Pettit

Absent Board Members

Mr. James Nance

**A. CALL TO ORDER**

**A.1. Pledge to Flag - Tim McCormick**

**A.2. Invocation - Venita Murphy**

**B. APPROVE AGENDA**

**Order #60 - Motion Passed:**  Upon the recommendation of the Superintendent the Approval of the Agenda, passed with a motion by Mr. Mickey Dunbar and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

Mr. Jeff Pettit Yes

**C. PRESENTATIONS & RECOGNITIONS**

**C.1. 1WC Classified Employee of the Month**

Venita Murphy recognized the 1WC Classified Employee of the Month, Carol Hill. Carol is the secretary at Providence Elementary School. Her peers describe her as being a wealth of knowledge, whether school or community related; she always knows the answer. She is fondly called "Superwoman" at school because of her ability to handle multiple tasks. She is described as being kind, a great friend, and is the heart and soul of our school. Carol Hill is the definition of Trojan Pride and certainly deserving of our 1WC Employee of the Month.

**C.2. 1WC Certified Employee of the Month**

Mickey Dunbar, Board Vice Chair, recognized Elizabeth Warren as the 1WC Certified Employee of the Month. Elizabeth is a 5th and 6th grade Language Arts Teacher at Dixon Elementary who embodies a passion for both her students and content. She is a product of Webster County Schools and is dedicated to improving her skills as a classroom teacher and mentor to her students. Elizabeth goes above and beyond each day to meet the needs of the students at Dixon. She sets an example for her co-workers to be passionate in their endeavors. Dixon Elementary is blessed to have her on their team. Elizabeth is deserving of the 1WC Employee of the Month recognition.

**C.3. Webster County Cross Country Boys and Girls State Competition**

Webster County High School Cross Country Boys and Girls were recognized by Board Member Tim McCormick for their achievement in placing at State Competition. The Girls Cross Country Team placed third while the Boys Cross Country Team received the honor of Regional Champions. Each member was recognized with a certificate from the Webster County Board of Education. Mr. McCormick excitedly explained how proud he was of them for representing Webster County Schools.

**C.4. Jeanie Cannon RBS Webster County High School Safe Secure Entrance Plan**

The Webster County High School Safe Secure Entrance Plan was discussed by Jeanie Cannon of RBS. She presented a PowerPoint presentation to the Board of Education outlining the improvements. In addition to making the school more secure, the project calls for additional office space and upgrading the boy’s and girl’s restrooms near the lobby of the school. Ms. Cannon asked the Board to approve the schematics plans for the project. The goal is to secure a bid for the work by April so needed materials can be on site and ready for workers to begin on the project as soon as school is out. The project will not be entirely completed until sometime in the 2019-20 school year.

**C.5. PBIS Fidelity Banners - Kristi Tomes - Webster County Middle School and Sebree Elementary School**

Christi Tomes with the PBIS Fidelity Banner Program recognized Webster County Middle School for applying for and obtaining the program’s bronze status. WCMS was presented with a banner. Sebree Elementary School piloted the program last year and earned their banner and flag. This year all six county schools are now enrolled in the program and all have applied for the bronze status.

**D. REMARKS BY CITIZENS - None**

**E. REPORTS AND COMMUNICATIONS**

**E.1. Staff Reports**

**E.1.a. KSBA Long Range Planning Facilitator Contract**

Greg Bowles, Director of Pupil Personnel, gave a brief overview of the KSBA Long Range Planning Facilitator Contract to the members in attendance. This contract will help facilitate LPC planning at a cost of $4,500.00. Mr. Bowles requested approval of this contract in the action items.

**E.1.b. State Assessment Reports**

The Deputy Superintendent overviewed the State Assessment Report Cards. Mrs. Callaway presented a comparison of test scores from 2016-17 compared to 2017-18. The comparison showed a drop in the number of novice students and an increase in distinguished students across the District. The Striving Readers Grant will help with resources in reading. Overall the district has made very big gains.

**E.1.c. KDE Architect/District Agreement WCHS Safe Secure Entrance**

Director of Pupil Personnel, Greg Bowles, asked the Board to review and approve the required KDE Architect/District Agreement for the WCHS Safe Secure Entrance.

**E.2. Superintendent's Report**

**E.2.a. Economic Development Contract for Carhartt Building**

Ms. McCord informed the Board the contract for the school district's use of the former Carhartt Building in Sebree would be up for renewal on December 28, 2018. She explained if no action was taken the contract would automatically renew under the same terms. The building is being used by the archery members to practice. She recommended letting the contract automatically renew next month.

**E.2.b. Slaughters Property- Advertise for Bids**

Because the Board of Education received no bids for the sale of the Slaughters Elementary School property, McCord requested the Board vote on re-advertising the property and expand the advertising market to Henderson, Hopkins and Union Counties. There is a short waiting period before the property will be advertised for rebids because of the timelines and the upcoming holiday break. The intent will be to have the process completed and bids opened at the January 28, 2018, Board Meeting.

**E.3. Personnel Report**

**E.3.a. CERTIFIED**

**E.3.a.>. Employment**

**E.3.a.>.\*. Kayla Logan, Substitute Teacher**

**E.3.a.>.\*. Patsy Mahurin, Substitute Teacher**

**E.3.a.>. Resignation**

**E.3.a.>. Retirement**

**E.3.b. CLASSIFIED**

**E.3.b.>. Employment**

**E.3.b.>.\*. Jonathan Brothers, Substitute Custodian**

**E.3.b.>.\*. Tracy Culver, Substitute Cook/Baker**

**E.3.b.>.\*. Cindy Davis, Substitute School Nurse**

**E.3.b.>.\*. Tori May, Instructional Assistant II, WCHS**

**E.3.b.>.\*. Nancy McBride, WCHS Custodian**

**E.3.b.>.\*. Sandra Bautista-Tercero, Clerical Assistant**

**E.3.b.>.\*. Voluntary Transfer - Debra Ford - Secretary to DPP/Attendance Specialist – Central Office**

**E.3.b.>.\*. Voluntary Transfer - Ladonna Brown - Administrative Assistant/Central Office**

**E.3.b.>.\*. Voluntary Transfer - Brandi Burnett - Director of Finance II**

**E.3.b.>.\*. Voluntary Transfer - Larry Vaughn - Lead Custodian - Webster County High School**

**E.3.b.>. Resignation**

**E.3.b.>.\*. Linda Dunn, Custodian, 11-20-18**

**E.3.b.>.\*. Tanna Williams, Food Service, 11-16-18**

**E.3.b.>. Retirement**

**E.3.b.>.\*. Martha Chandler, Instructional Assistant, 12-31-18**

**E.3.c. EXTRACURRICULAR**

**E.3.c.>. Employment**

**E.3.c.>. Resignation**

**E.3.c.>.\*. Tayler Mills, WCHS Girls Basketball Coach, 10-25-18**

**E.3.c.>.\*. Niki Norman, Girls Head Golf Coach, 11-9-18**

**F. APPROVAL OF CONSENT ITEMS**

**Order #61 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval of the consent items, passed with a motion by Mr. Mickey Dunbar and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

Mr. Jeff Pettit Yes

**F.1. Board Minutes dated October 29, 2018 and November 12, 2018**

**F.2. Field Trips**

**F.2.a. Webster County High School Baseball - Louisville Invitational Tournament, Louisville, KY - April 26 thru April 27, 2019**

**F.2.b. Webster County Girls Basketball Tournament, Murfreesboro, TN,**

**F.2.c. KHSAA State Cheer Competition, Georgetown, KY, December 7, 2018 thru December 8, 2018**

**F.3. Fundraisers**

**F.4. Agreements/Contracts**

**F.5. Superintendent's Out-of-District Travel dated October and November**

**F.6. Monthly Reports**

**F.6.a. Orders of the Treasurer dated October 2018**

**F.6.b. Treasurer's Monthly Financial Report dated October 2018**

**F.6.c. Food Service Monthly Financial Report dated October 2018**

**F.6.d. Payroll Registers dated October 30, 2018 and November 15, 2018**

**F.6.e. Attendance Report dated November**

**F.6.f. Technology Report**

**G. APPROVAL OF BOARD ACTION ITEMS**

**G.1. KSBA Long Range Planning Facilitator Contract**

**Order #62 - Motion Passed:**  Upon the recommendation of the Superintendent, the KSBA Long Range Planning Facilitator Contract passed with a motion by Ms. Venita Murphy and a second by Mr. Mickey Dunbar.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

Mr. Jeff Pettit Yes

**G.2. Shortened School Day - SSID# 1961912712**

**Order #63 - Motion Passed:**  Upon the recommendation of the Superintendent, the shortened school day for SSD# 1961912712 passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

Mr. Jeff Pettit Yes

**G.3. Request for FMLA December 17, 2018 thru February 11, 2019, Employee #: 105044.**

**Order #64 - Motion Passed:**  Upon the recommendation of the Superintendent, the Request for FMLA, December 17, 2018 thru February 11, 2019, Employee #: 105044 passed with a motion by Mr. Mickey Dunbar and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

Mr. Jeff Pettit Yes

**G.4. Request for FMLA September 21, 2018 thru November 19, 2018 - Employee #: 104506**

**Order #65 - Motion Passed:**  Upon the recommendation of the Superintendent, Request for FMLA September 21, 2018 through November 19, 2018, Employee #: 104506 passed with a motion by Ms. Venita Murphy and a second by Mr. Mickey Dunbar.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

Mr. Jeff Pettit Yes

**G.5. Approval of Schematic Plans for WCHS Safe Secure Entrance**

**Order #66 - Motion Passed:**  Upon the recommendation of the Superintendent, the Approval of the Schematic Plans for the WCHS Safe Secure Entrance passed with a motion by Mr. Tim McCormick and a second by Mr. Mickey Dunbar.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

Mr. Jeff Pettit Yes

**G.6. KDE Architect/District Agreement WCHS Secure Entrance**

**Order #67 – Motion Passed:** Upon the recommendation of the Superintendent, the required KDE Architect/District Agreement WCHS Secure Entrance, passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

Mr. Jeff Pettit Yes

**G.7. Slaughters Property - Advertise for Bids**

**Order #68 - Motion Passed:**  Upon the recommendation of the Superintendent, the Approval to Re-Advertise for Bids on the Slaughters School Property, passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

Mr. Jeff Pettit Yes

**G.8. Declare Items as Surplus Property for Sale or Junk**

**Order #69 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval to Declare Items as Surplus Property for Sale of Junk, passed with a motion by Mr. Mickey Dunbar and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

Mr. Jeff Pettit Yes

**H. ADJOURNMENT**

**Order #70 - Motion Passed:**  Upon the recommendation of the Superintendent, the Approval to Adjourn the Board Meeting of the Webster County Board of Education at 6:04 p.m., passed with a motion by Mr. Tim McCormick and a second by Mr. Mickey Dunbar.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

Mr. Jeff Pettit Yes

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Jeff Pettit, Chairperson

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Georgiann McCord, Superintendent