**WCBE Regular Meeting**

October 29, 2018 - 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Tim McCormick

Ms. Venita Murphy

Mr. James Nance

Absent Board Member

Mr. Jeff Pettit

**A. CALL TO ORDER**

The meeting was called to order at 5:30 p.m. by Vice-Chair Mickey Dunbar.

**A.1. Pledge to Flag - Tim McCormick**

**A.2. Invocation - Mickey Dunbar**

Mickey Dunbar, Board Vice-Chairman, gave the invocation. He asked the Board and meeting attendees to take a moment before beginning the meeting to stand in a moment of silence in respect for those injured in the school shooting in North Carolina.

**B. APPROVE AGENDA**

**Order #54 - Motion Passed:**  Upon recommendation from the Superintendent approval of the amended agenda, passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**C. PRESENTATIONS & RECOGNITIONS**

**C.1. 1WC Certified Employee of the Month**

Lee Ann Harper, Webster County Middle School Science Teacher, was named as the 1WC Certified Employee of the Month. Her co-workers says she maintains a good positive attitude and puts forth 100% effort every day. She volunteers to help students when they need extra support, keep score books for the volleyball team, serves on the SBDM Council, serves as a teacher mentor as well as provide tutoring in the APEX Learning Center. Her student's respect her as she builds great relationships with them and ensures a positive learning environment.

**C.2. 1WC Classified Employee of the Month**

Amy Wright is a Special Education Instructional Assistant at Clay Elementary. Amy has all the attributes of a 1WC Employee including being a team player, having a positive attitude, supporting the children and helping whenever a situation arises. She was described as being the "perfect" candidate for this honor. Amy participates in school events including assemblies, PTA, and field trips. She is organized, punctual, and works well in a team environment. Amy puts the students first by showing them love, kindness, and patience. She is certainly deserving of being named the 1WC Employee of the Month.

**D. REMARKS BY CITIZENS**

**E. REPORTS AND COMMUNICATIONS**

**E.1. Staff Reports**

**E.1.a. 2019 White-Reinhardt Mini Grant to Support Striving Readers, Brooke White, Clay Elementary**

Brooke White - Clay Elementary informed the Board of her application for the White-Reinhardt Mini Grant to support the Striving Readers Grant. "For our students in Webster County, I feel that the grant’s initiatives will help Webster County Students to enjoy reading," she explained. If she should be successful in receiving the grant, Brooke hopes to start a library in the Clay guidance office. With the help of the Webster County FFA, who have built barn book shelves, she is ready to start stocking the shelves with books. She is also working with the FFA to start a reading program that highlights agriculture. The White-Reinhardt Grant is funded through the American Farm Bureau so Brooke is working with the local Farm Bureau to earn the grant. The awards will be selected in January.

**E.2. Superintendent's Report**

**E.2.a. Trane Executive Summary Showed A Savings $390,913 in Energy Costs Since 2012**

Mrs. McCord shared with the Board the Trane Executive Summary has saved $390,913 in Energy Costs since 2012.

**E.2.b. The Student Bill of Rights KRS 158.183 & 158.195**

Mrs. McCord shared The Student Bill of Rights was attached in eMeetings for the Boards review and information.

**E.2.c. National Principal Recognition Month**

Superintendent McCord recognized the principals in attendance for their hard work and her appreciation and respect for what they do every day for us and the kids in the community. "We have a stellar team and they take good care of our schools."

**E.2.d. Review of FY-2019 KETS Offer of Assistance ($17,882)**

Mrs. McCord stated Webster County School received the first offer of assistance from KETS in the amount of $17,882 for technology.

**E.2.e. Boys XC Won Regionals For 6th Year Straight To Advance To State Competition**

The Boys Cross Country Team has once again qualified for state competition. This is the 6th year straight they have qualified.

**E.2.f. Girls XC Placed 3rd in Regionals To Advance To State Competition**

The Girls cross country team placed 3rd in competition. They were just 2 points away from runner up.

**E.2.g. November Work Session, Webster County High School Library, November 12, 2018, 5:30 p.m.**

Mrs. McCord announced the November 12,2018,Board Meeting will be held at the Webster County High School Library.

**E.2.h. Board Meeting December 10, 2018, Date Will Be Rescheduled for December 17 as a Special Called Meeting**

Because of a conflict, the Board Meeting scheduled for December 10, 2018, is being rescheduled as a Special Called Meeting for December 17, 2018.

**E.3. Personnel Report**

**E.3.a. CERTIFIED**

**E.3.a.>. Employment**

**E.3.a.>.\*. Stephanie Brown - Substitute Teacher**

**E.3.a.>.\*. Phillip Mitchell - Substitute Teacher**

**E.3.a.>.\*. Susan Oakley - McKinley Vento Homeless Coordinator**

**E.3.a.>. Resignation**

**E.3.a.>.\*. Johana Valentin Luna**

**E.3.a.>. Retirement**

**E.3.a.>.\*. Jim Christensen - 12-31-18**

**E.3.b. CLASSIFIED**

**E.3.b.>. Employment**

**E.3.b.>.\*. Sandra Bautista - Clerical Assistant**

**E.3.b.>.\*. William Jones - Substitute School Nurse**

**E.3.b.>.\*. Patricia Martin - Substitute Cook/Baker**

**E.3.b.>.\*. Sharla Owens - Custodian**

**E.3.b.>. Resignation**

**E.3.b.>.\*. Kerri Leath - 09-17-18**

**E.3.b.>. Retirement**

**E.3.b.>.\*. Jennifer Stone 11-1-18**

**E.3.c. EXTRACURRICULAR**

**E.3.c.>. Employment**

**E.3.c.>.\*. Mark Austin - WCMS Assistant Boys Basketball Coach**

**E.3.c.>.\*. Cory Garrard - WCMS Boys Basketball Head Coach**

**E.3.c.>.\*. Bobby Gibson - WCMS Boys Assistant Football Coach**

**E.3.c.>.\*. Tayler Mills - WCMS Girls Assistant Coach Girls Basketball**

**E.3.c.>. Resignation**

**E.3.c.>.\*. Tayler Mills - WCHS Girls Assistant Coach Girls Basketball 10-25-18**

**F. APPROVAL OF CONSENT ITEMS**

**Order #55 - Motion Passed:**  Upon recommendation from the Superintendent, approval of the Consent Items passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**F.1. Board Minutes dated 09-24-18 and 10-15-18**

**F.2. Field Trips**

**F.2.a. FCCLA - Region 2 Fall Meeting - Trigg County Recreation Complex**

**F.2.b. Cross Country State Competition - Lexington, KY**

**F.2.c. WCHS Baseball - Louisville Invitational Tournament - Louisville, KY**

**F.3. Monthly Reports**

**F.3.a. Orders of the Treasurer dated 10-29-18**

**F.3.b. Treasurers Monthly Financial Report dated 10-15-18**

**F.3.c. Food Service Monthly Financial Report dated September 2018**

**F.3.d. Payroll Registers dated 9-15-18 and 9-30-18**

**F.3.e. Attendance Report dated 10-29-18**

**F.3.f. Technology Report dated 10-29-18**

**G. APPROVAL OF BOARD ACTION ITEMS**

**G.1. Appoint Board Member to the Long-Range Planning Committee**

**Order #56 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the appointment of Tim McCormick, Board Member, to sit on the Long- Range Planning Committee passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.2. Purchase of One (1) KISTA Bus**

**Order #57 - Motion Passed:**  Upon the recommendation of the Superintendent, the purchase of one KISTA bus in the amount of $108,992 passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.3. Purchase of One (1) Maintenance Truck to the Lowest Bid**

**Order #58 - Motion Passed:**  Upon the recommendation of the Superintendent, the purchase of one maintenance truck equipped with maintenance bed $39,636 passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.4. 09.224 Emergency Medical Treatment KSBA Updated Policy**

**Order #59 - Motion Passed:**  Upon recommendation of the Superintendent the updated Policy 09.224 Emergency Medical Treatment passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.5. Methodist Hospital Occupational Medical Services as Vendor for Employee Drug Testing**

**Order #60 - Motion Passed:**  Upon recommendation of the Superintendent, approval of Methodist Hospital Occupational Medical Services as vendor for Employee Drug Testing passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**3 Yeas - 1 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance No

Mr. Jeff Pettit Absent

**G.6. 03.13251 & 03.23251 Drug Free Alcohol Policy: 03.123251 AP.2 & 03.23251 AP.2 The Employee Acknowledgement of Understanding for Drug/Alcohol Testing: 03.13251 AP.11 & 03.23251 AP.11 Drug Testing Procedures**

**Order #61 - Motion Passed:**  Upon the recommendation of the Superintendent, the 03.13251 & 03.23251 Drug Free Alcohol Policy; 03.123251 AP.2 & 03.2325 AP.2 The Employee acknowledgment of Understanding for Drug/Alcohol Testing; 03.13251 AP.11 & 03.23251 AP.11 Drug Testing Procedure passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.7. Revised Student Fee Schedule for Band Instruments**

**Order #62 - Motion Passed:**  Upon the recommendation from the Superintendent, the Revised Student Fee Schedule for Band Instruments passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.8. Revised Classified Salary Schedule for Director of Finance II and Attendance Specialist**

**Order #63 - Motion Passed:**  Upon the recommendation from the Superintendent, the Revised Classified Salary Schedule for the Director of Finance II/Treasurer and the Attendance Specialist passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.9. Approval of Director of Finance II/Treasurer Job Description**

**Order #64 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval of the Director of Finance II/Treasurer job description passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.10. Approval of Attendance Specialist/Administrative Assistant for Director of Pupil Personnel Job Description**

**Order #65 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval of the Attendance Specialist/Administrative Assistant for Director of Pupil Personnel Job Description passed with a motion by Mr. James Nance and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.11. CEDAR West Grant for WCHS - Dan Hambidge**

**Order #66 - Motion Passed:**  Upon the recommendation of the Superintendent, the CEDAR West Grant for Webster County High School, Dan Hambidge, passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.12. CEDAR West Grant For Dixon Elementary School - Nan Laughery**

**Order #67 - Motion Passed:**  Upon the recommendation of the Superintendent, the CEDAR West Grant for Dixon Elementary School, Nan Laughery, passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.13. 2019 White Reinhardt Mini-Grant - Brooke White - Clay Elementary School Counselor**

**Order #68 - Motion Passed:**  Upon the recommendation of the Superintendent, the 2019 White Reinhardt Mini Grant, Brooke White, passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.14. FY-2019 KETS Offer of Assistance ($17,882)**

**Order #69 - Motion Passed:**  Upon the recommendation of the Superintendent, the FY-2019 KETS Offer of Assistance of $17,882 passed with a motion by Mr. James Nance and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**G.15. 2019-2020 School Calendar Reviewed 5-7-18**

**Order #70 - Motion Passed:**  Upon the recommendation of the Superintendent, the 2019-2020 School Calendar passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

**H. ADJOURNMENT**

**Order #71 - Motion Passed:**  At 6:21 p.m., approval to adjourn passed with a motion by Mr. Tim McCormick and a second by Mr. James Nance.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

Mr. Jeff Pettit Absent

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Mickey Dunbar, Vice Chairperson

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Georgiann McCord, Superintendent