

Regular Meeting  
August 28, 2025 6:00 PM  
Trigg County Board of Education  
Central Office Conference Room

**Attendance Taken at : 5:53 PM**

**Present Board Members:**

Theresa Allen  
Mindy Hargrove  
Jo Alyce Harper

**Absent Board Members:**

Ms. Clara Beth Hyde  
Ms. Charlene Sheehan

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Rex Booth  
Melinda Poole  
Laura James  
Bridgette Sykes  
Michael Stinnett  
Holly Greene

**A. Pledge of Allegiance**

**B. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**C. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board

considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

## II. Approval of Agenda

**Order #2025-217 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Mindy Hargrove.

### 3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

#### A. Review of Consent Agenda

Items to be removed from Consent Agenda

## III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

## IV. Delegations & Recognitions

#### A. Carly Long

## V. Reports

#### A. Staff Reports

##### 1. Director of Student Services and Personnel

Enrollment Update

## VI. Consent Agenda

**Order #2025-217 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Theresa Allen and a second by Mindy Hargrove.

### 3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

The Consent Agenda is presented for your approval.

**A. Approval of Minutes**

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the August 14, 2025, regular meeting are presented for your review and approval.

**B. Acknowledge the Following Superintendent's Personnel Actions**

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

**NEW HIRE:**

Janice Bontrager Food Service Worker 08/01/25

Dawne Jokinsky TCMS Academic Coach 08/06/25

Erica Corbin Food Service Worker 08/01/25

Melinda Warren TCIS Instructional Assistant 08/01/25

Rusty Goble TCHS Football Coordinator 08/01/25

Mark Mason Jr. TCHS Instructional Assistant 08/01/25

Katie Burgett TCMS Special Education Teacher 08/01/25

Lauren Stewart Bus Driver 08/01/25

Brandy Lynn Lowry Substitute Teacher 8/14/25

Akeyla Williams Trigg Tots Daycare Worker 08/01/25

Kayli Zaugg Trigg Tots Daycare Worker 8/12/25

Deborah D. Reddick Substitute Trigg Tots Daycare Worker 08/06/25

Madison R. Gray Trigg Tots Daycare Worker 08/04/25

Melinda Poole Director of Special Education 8/11/25

William Lawrence TCMS Asst Girls Softball Coach 08/01/25

Ronda Kennedy Bus Driver 08/01/25

Kimberly Max TCHS Instructional Assistant (SPED) 08/01/25

Mary Patty Middle School Science & Social Studies Teacher 8/25/25

Sarah Elliott High School English Teacher 08/01/25

RESIGNATION: Erica Thompson TCMS Special Education Instr. Asst. 7/17/25

Morgen Mitchell Trigg Tots Daycare Worker 7/22/25

Tommy Carpenter Trigg County Bus Driver 8/15/25

LaQuisha Wortham TCHS SPED Instructional Assistant 6/30/2025

TRANSFER: Lloyd Renfroe Transfer from Middle School Asst Football Coach to High School Asst Football Coach 08/01/25

**C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

**D. School Related Student Trips**

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

**1. FFA**

Approve FFA to attend the leadership training in Hardinsburg, KY. Departing on September 12, 2025 and returning on September 13, 2025. Students 2 Faculty Sponsors 1

**2. FFA**

Approve FFA to attend the National FFA Conference in Indianapolis, IN. Departing on October 29, 2025 and returning November 1, 2025. Students 16 Faculty Sponsors 2

**3. TCHS College/Career**

Approve Juniors and Seniors to visit Ft. Campbell, KY on September 25, 2025, departing at 8am and returning at 2:30pm. Students 30 Faculty Sponsors 1

**E. Approval of Annual Contract Renewals or Renewal MOA's for Services**

**1. O&M Contract**

For the 2025-2026 school year, Trigg County contracted with Katrina Berry, COMS, to provide orientation and mobility services to 2 students in Trigg County. As this is still a service required by the students and documented on his/her IEP, it is requested a contract for services from Ms. Berry for the 2025 2026 school year, be approved.

**F. TAR Report**

Each year, the district is required to submit the Technology Activity Report in conjunction with receiving the KETS offer. This report shows the various purchases for Technology made with any district funding. All technology purchases are coded with the type of technology equipment, the intended user, and locations. It demonstrates that the district uses funding other than KETS to fully support technology purchases.

**G. Certified Evaluation Plan**

Local Boards of Education have to approve the Certified Evaluation Plan annually. The only change to the plan is that summative evaluations for tenured certified employees have moved from every 3 years to every 5 years per HB 48

#### **H. IT Surplus Items**

### **VII. Other Business**

#### **A. Adult Meal Price Increase**

**Order #2025-217 - Motion Passed:** Approve the Adult Lunch Meal price to \$5.05. passed with a motion by Mindy Hargrove and a second by Theresa Allen.

#### **3 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

Current Lunch Adult meal price is \$5.00 increasing to \$5.05. Current breakfast \$3.25 and no price increase needed for breakfast price.

#### **B. KETS Offer of Assistance**

**Order #2025-217 - Motion Passed:** Motion to remove the 2024 KETS offer of \$20,146.00 and \$15,110.00 out of escrow and match the funds to be utilized in accordance to KDE Guidelines. passed with a motion by Theresa Allen and a second by Mindy Hargrove.

#### **3 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

The Board made the decision to escrow the 2024 KETS offers for up to three years. When the KETS funds are taken out of escrow, we must match the funds. The amounts were shown in the tentative budget when it was approved in May. Below you will find some general principals about the KETS Match. Funds which are used as KETS EdTech match, regardless of the source of the funds, will reduce the unmet need or refresh existing technology; Funds may be escrowed for up to three years and match to draw down those funds may be presented at various times throughout the three years; and, Funds which are used as KETS match and therefore become "EdTech funds" may only be used to purchase KETS product standards. I recommend you remove the 2024 KETS offer of \$20,146.00 and \$15,110.00 out of escrow and match the funds to be utilized in accordance to KDE Guidelines.

### **VIII. Motion to Go Into Executive Session per KRS 61.810(1)(f) - Time**

**Order #2025-217 - Motion Passed:** To enter into Executive Session per KRS 61.810(1)(f) for Discussions

or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret; time 6:18pm passed with a motion by Mindy Hargrove and a second by Theresa Allen.

**3 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

The Board must enter into Executive Session per KRS 61.810(1)(f) \_\_\_\_\_ for the purpose of a Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret;

**IX. Motion to Adjourn Executive Session - Time**

**Order #2025-217 - Motion Passed:** To adjourn Executive Session at 6:51 pm passed with a motion by Mindy Hargrove and a second by Theresa Allen.

**3 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

**X. Action (if any) Related to Executive Session**

**XI. Adjournment - Time**

**Order #2025-217 - Motion Passed:** That the meeting be adjourned - Time 6:52 pm passed with a motion by Theresa Allen and a second by Mindy Hargrove.

**3 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

The next meeting of the Trigg County Board of Education will be

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Chairperson

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Superintendent