

Regular Meeting  
June 26, 2025 6:00 PM  
Trigg County Board of Education  
Central Office Conference Room

**Attendance Taken at : 5:53 PM**

**Present Board Members:**

Theresa Allen  
Mindy Hargrove  
Jo Alyce Harper  
Ms. Charlene Sheehan

**Absent Board Members:**

Ms. Clara Beth Hyde

**Updated Attendance:**

Ms. Clara Beth Hyde was updated to absent at: 6:05 PM

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Rex Booth  
Lacey Schrock  
Bridgette Sykes

**II. Pledge of Allegiance**

**III. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**IV. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular

item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

#### **V. Approval of Agenda**

**Order #2025-217 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

#### **5 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

#### **A. Review of Consent Agenda**

Items to be removed from Consent Agenda

#### **VI. Good News**

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

#### **VII. Reports**

##### **A. Superintendent**

##### **B. Staff Reports**

##### **1. Chief Financial Officer**

#### **VIII. Consent Agenda**

**Order #2025-217 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

#### **5 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

## **A. Approval of Minutes**

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the \_\_\_\_\_, regular meeting are presented for your review and approval.

## **B. Acknowledge the Following Superintendent's Personnel Actions**

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

### **Employment:**

James Gregory Band Director, Teacher, TCMS Band Effective 8/1/2025 Shane Banks TCMS Girls Head Softball Coach Effective 7/1/2025

Resignation: Freddie Darnall Preschool Route Driver Effective 6/30/2025

Retirement: Gina Brown TCMS Special Education Teacher Effective 6/30/2025 Kelly Green TCMS Custodian Effective 9/1/2025 Alexis Gehring TCHS Band Paraprofessional Effective 5/22/2025 Matthew Ladd Director of Operations Effective 8/1/2025

Rescind Non Renewal: Brian Sowerby TCHS JV/Assistant Football Coach Effective 7/1/2025 Timothy Pete Travis TCHS Assistant Basketball Coach Effective 7/1/2025 Jade Robinson TCHS Assistant Girls Basketball Coach Effective 7/1/2025

Transfer: Lloyd Renfroe Transfer from Trigg County Middle School Assistant Football Coach to TCHS Assistant Football Coach Effective 7/1/2025

## **C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

### **D. School Related Student Trips**

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

#### **1. TCHS Boys Soccer**

Approve TCHS boys soccer team to attend the bluegrass games in Lexington, KY. Departing on July 18, 2025 and returning on July 20, 2025. Students 25 Faculty sponsors 1 Other chaperones 3

#### **2. TCHS Girls Soccer**

Approve TCHS girls soccer team to attend the bluegrass games in Lexington, KY. Departing on July 18, 2025 and returning on July 20, 2025. Students 25 Faculty sponsors 4 Other chaperones 1

**E. Approval of Annual Contract Renewals or Renewal MOA's for Services**

**1. Marmic Fire & Safety**

Approve maintenance agreement with Marmic Fire Safety in the amount of 16,359.70 for FY26, prior year cost \$12,979.45.

**2. Twin Lake Electric**

Approve maintenance agreement with Twin Lakes Electric in the amount of 1,200.00 for FY26, prior year cost was \$1,000.

**3. Aqua Treat**

Approve maintenance agreement with Aqua Treat of Kentucky in the amount of \$2,205.00 for FY26, cost is the same as prior year.

**4. ABC**

Approve maintenance agreement with Automated Building Concepts for preventative maintenance on HVAC control in the amount of \$6,720 for FY26, prior year cost was \$6,524.

**F. 2025-26 Trauma Informed Care Plan**

The districts trauma-informed approach plan must be reviewed and updated annually before being submitted to KDE (Policy 09.43).

**G. 2025-26 Code of Conduct**

The districts Code of Conduct must be reviewed and updated at least every two (2) years (Policy 09.438).

**H. Acknowledge the Review of New/revised Administrative Procedures for the 2025-2026 School Year**

Board policy and state law require school boards to review administrative procedures, although formal approval is not required. The district engages the services of KSBA to draft administrative procedures that align with the Board's Policies. These procedures were examined during a Special-Called meeting held on June 23, 2025. I recommend acknowledging the review of the new and revised Board Procedures as follows: 03.19 AP.1, 03.19 AP.23, 04.8 AP.1, 07.1 AP.1, 08.1131 AP.1, 08.1351 AP.1, 08.2323 AP.1, 08.2324 AP.2, 09.1224 AP.1, 09.2241 AP.1, 09.2241 AP.21

**I. Permission to apply for the COPS SVPP Grant**

The district will seek the FY25 COPS SVPP Grant. If awarded, the funds will be used to purchase mobile weapons detection systems, gating/fencing for currently open areas of the school campus, and glass security film to be placed on glass entryways, offices, and vestibules throughout campus.

**J. Acknowledge the Review of changes made to Administrative Procedure 09.213 AP.11 for the 2025-26 School Year.**

Changes to 09.213 AP.11 are in red text on the attached document and were reviewed during a Special-Called meeting on June 23, 2025

**IX. Other Business**

**A. Second Reading and Approval of Board Policy Changes for the 2025-2026 School Year.**

**Order #2025-217 - Motion Passed:** Motion for approval of Board Policies: 0.10, 01.11, 01.111, 01.5, 02.31, 02.413, 02.421, 03.11, 03.21, 03.4, 03.6, 04.32, 02.4241, 02.4242, 03.114, 03.1161, 03.2141, 03.1232, 03.1721, 03.2721, 03.175, 03.18, 03.19, 03.29, 04.1, 04.8, 07.1, 08.1, 08.1122, 08.113, 08.1131, 08.11311, 08.1312, 08.1351, 08.13531, 08.22, 08.232, 08.2323, 08.2324, 08.3, 09.122, 09.1222, 09.1224, 09.2, 09.22, 09.2211, 09.2241, 09.227, 09.313, 09.421, 09.4221, 09.4261, 09.4294 passed with a motion by Ms. Charlene Sheehan and a second by Mindy Hargrove.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

Attached you will find the KSBA recommended policy changes for this year. The revisions seek to clarify language in the policies, reflect changes in statute and/or regulation, or more closely align with the intent of the law. The first reading of these policies occurred at the June 23, 2025 Special-Called Board meeting. Policies: 0.10, 01.11, 01.111, 01.5, 02.31, 02.413, 02.421, 03.11, 03.21, 03.4, 03.6, 04.32, 02.4241, 02.4242, 03.114, 03.1161, 03.2141, 03.1232, 03.1233, 03.2233, 03.1721, 03.2721, 03.175, 03.18, 03.19, 03.29, 04.1, 04.8, 07.1, 08.1, 08.1122, 08.113, 08.1131, 08.11311, 08.1312, 08.1351, 08.13531, 08.22, 08.232, 08.2323, 08.2324, 08.3, 09.122, 09.1222, 09.1224, 09.2, 09.22, 09.2211, 09.2241, 09.227, 09.313, 09.421, 09.4221, 09.4261, 09.4294 I recommend the approval of all policy changes suggested by KSBA, with the exception of policies 03.1233 and 03.2233, which pertain to the proposed modifications regarding Paternal Leave Options (formerly titled "Maternity Leave Options"). The district has until 2030 to implement changes to this specific policy; therefore, I recommend deferring any adjustments at this time.

**B. Second Reading and Approval of Changes to Board Policy 09.123 (Absences and Excuses).**

**Order #2025-217 - Motion Passed:** Approve the changes to Board Policy 09.123 (Absences and Excuses) passed with a motion by Theresa Allen and a second by Mindy Hargrove.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

Attached are the recommended changes to Board Policy 09.123, in which parent notes will be accepted for six tardies and six absences per year. Any absences or tardies above the six instances will require medical verification. The change also removes the requirement that the District Medical Excuse Form accompany a doctor's note after 10 absences.

**X. Motion to Go Into Executive Session per KRS 156.557 for preliminary discussions related to the evaluation of the Superintendent**

**Order #2025-217 - Motion Passed:** To enter into Executive Session per KRS 156.557 for preliminary discussions related to the evaluation of the Superintendent - 6:11pm passed with a motion by Theresa Allen and a second by Mindy Hargrove.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The Board must enter into Executive Session per KRS 156.557 for preliminary discussions related to the evaluation of the Superintendent

**XI. Motion to Adjourn Executive Session - Time**

**Order #2025-217 - Motion Passed:** To adjourn Executive Session at 6:58 PM passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

**XII. Action (if any) Related to Executive Session**

**XIII. Adjournment - Time**

**Order #2025-217 - Motion Passed:** That the meeting be adjourned - Time 6:59 PM passed with a motion by Theresa Allen and a second by Mindy Hargrove.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

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Chairperson

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Superintendent