

Regular Meeting  
October 24, 2024 6:00 PM  
Trigg County Middle School Conference Room

**Attendance Taken at : 7:15 PM**

**Present Board Members:**

Theresa Allen  
Jo Alyce Harper  
Ms. Clara Beth Hyde  
Gayle Ruffli  
Ms. Charlene Sheehan

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

**A. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**B. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

**II. Approval of Agenda**

**Order #2024-217 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

**A. Review of Consent Agenda**

Items to be removed from Consent Agenda

**III. Good News**

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

**IV. Delegations & Recognitions**

Bryan St. Bernard from ZeroEyes Join Zoom Meeting <https://zoom.us/j/99901815634?pwd=0UMkT4hT8pICb7HGnnkg1oaaDfz9i.1> Meeting ID: 999 0181 5634 Passcode: 144861

**V. Reports**

**A. Superintendent's Report**

Behavioral Matrix

**B. Staff Reports**

**1. Director of Student Services and Personnel**

Attendance/Discipline Report

**VI. Consent Agenda**

**Order #2024-217 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Gayle Rufli and a second by Theresa Allen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

**A. Approval of Minutes**

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the \_\_\_\_\_, regular meeting are presented for your review and approval.

**B. Acknowledge the Following Superintendent's Personnel Actions**

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

Employment:

Ashley Mount Substitute Trigg Tots Effective 9/23/2024  
Tulsa Lewis H.S. Assistant Football Coach Effective 9/16/2024  
Maureen Llarena High School ESS Tutor Effective 9/23/2024  
Kamryn Stewart Food Service Worker Effective 9/12/2024  
Gena Allen Substitute Teacher Effective 9/10/2024  
Abigail Stallons Trigg Tots Daycare Worker Effective 8/1/2024  
Katie Baker Trigg Tots Daycare Worker Effective 8/1/2024  
Cindy Lester Substitute Bus Driver Effective 8/6/2024  
Paula Smith H.S. ESS Tutor Effective 9/30/2024  
Michelle Strickland H.S. ESS Tutor Effective 9/30/2024  
Latrita Russell H.S. ESS Tutor Effective 9/30/2024  
Christina Ethridge H.S. ESS Tutor Effective 9/30/2024  
Tiffany Mason H.S. ESS Tutor Effective 9/30/2024  
Raymond Cronin H.S. ESS Tutor Effective 9/30/2024  
Maureen Llarena H.S. ESS Tutor Effective 9/30/2024

**Transfer:**

Elaine Bennett Transfer from Preschool Route Bus Driver/ Monitor  
To TCIS Special Needs Instructional Assistant Effective 9/17/2024

**Retirement:**

Andrea Hampton, CTC Business and Marketing teacher Effective 1/1/2025

**C. Leave of Absence**

Pursuant to Kentucky Revised Statutes, leaves of absence must be recommended by the superintendent and approved by the Board of Education. The following personnel actions are in compliance with federal and state laws and Board policy regarding equal employment opportunities.

Paige Ellis- extension of FMLA to return November 1st, 2024. Original return was 09/29/2024.

Cheryl Twardus	FMLA/Maternity Leave	High School Teacher	02/08/2025 thru 05/12/2025
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Dawn Michelle Eagleson	Medical Leave	Teacher/Interm. School	11/25/24 thru 01/06/25
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**D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

**E. School Related Student Trips**

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

**1. M.S. KYA**

Approve the Middle school KYA to serve as part of a model state government in Louisville, KY, departing at 8am on November 7, 2024 and returning at 2pm on November 9, 2024. Students 39  
Faculty sponsors 3

**2. HS KYA**

Approve high school KYA to serve as part of a model state government in Louisville, KY, departing at 8am on December 4, 2024, and returning at 2pm on December 6, 2024. Students 27  
Faculty sponsors 3

### 3. H.S Student Council

Approve for the High school student Council to attend a conference in Chicago, IL 60611, departing at 11am on January 30, 2025, and returning at 5pm on February 3, 2025. Students 6  
Faculty sponsor 1

F. Approval of Annual Contract Renewals or Renewal MOA's for Services

G. Approval of New Contracts or MOA's

H. Surplus Items in Old Bus Garage

25 2X4 Layin Light fixtures 1 Kohler 30 generator 15 steel mesh tables 17 used A/C units 1 55 gallon sprayer 1 rubber maid cart ½ ton chevy truck Kubota front deck mower

I. Surplus Bus Garage Items

1 Kubota F2560 Mower with 60 Deck 2 Band Saws; 1 Napa Arc Welder 1 Trans Jack 12 22.5 Rims 4 Weed Eaters Parts; 1 Stihl Blowers Parts; 1 Husquavarna Mower 3 Lincoln Arc Welders; 2 Hose Reels 1 Hybrid Bus Transmission 1 Enco Mill 1 Custom Made Grill 40x60 Tow Behind 1 Trailer Frame and Running Gear 1 H Frame Press 1 Lathe 1 Sheet Metal Brake

J. Surplus Cafeteria Milk Coolers

Surplus two counter milk coolers from the cafeteria.

K. Extra Duty Salary Schedule

We are seeking approval for an update to the "Extra Duty Salary Schedule." This update proposes reclassifying the existing head and assistant coaching positions for middle school wrestling as assistant coaching roles under the high school coach. This change is necessary as Coach Hampton manages both the middle and high school wrestling programs simultaneously.

## VII. Other Business

A. KETS Offer of Assistance

**Order #2024-217 - Motion Passed:** Accept the first FY25 KETS offer in the amount of \$20,578.00 and that this offer be escrowed up to three (3) years passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

We have received the KETS 1st offer of assistance for FY2025 in the amount of \$20,578. The funds must be matched equally by the Board of Education or can be escrowed for up to three (3) years (then would be matched). Below you will find some general principles about the KETS Match: Funds which are used as KETS EdTech match, regardless of the source of the fund, will reduce the unmet need or refresh existing technology; Funds may be escrowed for up to three years and match to draw down those funds may be presented at various times throughout the three years; and, Funds which are used as KETS match and therefore become "EdTech funds" may only be used to purchase KETS product

standards. I recommend the acceptance of the first FY25 KETS offer in the amount of \$20,578 and that this offer be escrowed up to three (3) years.

**VIII. Adjournment - Time**

**Order #2024-217 - Motion Passed:** That the meeting be adjourned - 8:21pm passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

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Chairperson

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Superintendent