

Regular Meeting
April 25, 2024 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at : 6:00 PM

Present Board Members:

Theresa Allen
Jo Alyce Harper
Ms. Clara Beth Hyde
Gayle Rufli
Ms. Charlene Sheehan

I. Call to Order

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

A. Vision and Mission Statements

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

B. Public Participation in Open Meetings - 01.421

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

II. Approval of Agenda

Order #2024-217 - Motion Passed: Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes

Ms. Charlene Sheehan

Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

A. Review of Consent Agenda

Items to be removed from Consent Agenda

III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

IV. Delegations & Recognitions

V. Reports

A. Superintendent's Report

B. Staff Reports

1. Director of Curriculum and Instruction

KSA Testing Update

2. Director of Student Services and Personnel

VI. Consent Agenda

Order #2024-217 - Motion Passed: Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

A. Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the _____, regular meeting are presented for your review and approval.

B. Acknowledge the Following Superintendent's Personnel Actions

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

Employment:

Ronald Weeks Middle School Assistant Baseball Coach Effective 4/3/2024

Shamarie Beebe Trigg Tots Daycare Worker Effective 4/10/2024

Ashley Hargrove High School Bookkeeper Effective 4/17/2024

Lindon Flint Bus Driver Effective 4/15/2024

Resignation: Taziah Cavanaugh Trigg Tots Daycare Worker Effective 5/22/2024

Shirley Quarles Special Needs Bus Monitor Effective 6/30/2024

Katelyn Slone Trigg Tots Daycare Worker Effective 3/6/2024

Mason Burgett High School Boys Basketball Coach Effective 3/26/2024

Bruce Frazier: Bus Monitor Effective 6/30/2024

Katie Burgett High School Assistant Volleyball Coach Effective 4/9/2024

Brianna Tucker High School Assistant Cheer Coach Effective 3/25/2024

Micheal Carlson Cafeteria Custodian Effective 4/5/2024

Jay Breckel High School Assistant Baseball Coach Effective 4/11/2024

Christina Ethridge Middle School Academic Coach Effective 6/30/2024

Destiny Napolitano TCMS Special Education Teacher Effective 6/30/2024

Carolyn Carlson Central Office Custodian Effective 4/19/2024

Ira Caleb Joiner TCMS Boys Soccer Head Coach Effective 6/30/2024

Retirement:

Jo Penney Bus Driver Effective 6/30/2024

Debra Jenkins TCMS Assistant Principal Effective 6/30/2024

Janay Futrell TCHS Guidance Counselor Effective 1/1/2025

Deborah Reddick TCHS Custodian Effective 6/30/2024

Peggie Tooke TCIS Teacher Effective 6/30/2024

Transfer:

Tim Bush Transfer from High School Principal to Director of Transportation Effective 7/1/2024

Erin Eagleson Transfer from Director of Transportation to
CTE Principal – High School Effective 7/1/2024

C. Leave of Absence

Pursuant to Kentucky Revised Statutes, leaves of absence must be recommended by the superintendent and approved by the Board of Education. The following personnel actions are in compliance with federal and state laws and Board policy regarding equal employment opportunities.

Lily Moffett High School Teacher Asst FMLA 03/20/24 thru 05/21/2024

Tommy Carpenter Medical Leave Bus Driver 4-1-24 thru 5-21-24

LaQuisha Wortham FMLA MS Inst Asst 3-13-24 thru 4-8-24

Denise Meister FMLA Cafeteria Cook/Baker 04/15/2024 thru 05/30/2024

Ashley Denfip FMLA High School Teacher 04/20/2024 thru 05/22/2024

D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

E. School Related Student Trips

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

1. TCMS Soccer

Approve TCMS Soccer to attend a professional soccer game at Geodis Park in Nashville, TN 37203 on May 4, 2024, departing at 4:30pm and returning 11:30pm.

2. TCHS Fishing

Approve TCHS Fishing team to attend the KHSAA State Fishing Championship at Moors Resort in Gilbertsville, KY, departing May 9, 2024 at 4:00am, and returning May 10, 2024 at 6:00pm.

3. TCHS Talent Search

Approve TCHS Talent Search to attend a professional soccer game and go to the Lane Motor Museum in Nashville, TN on May 18, 2024, departing at 10:30am and returning at 7:30pm.

F. Approval of Annual Contract Renewals or Renewal MOA's for Services

1. Renaissance

Purchase Renaissance platform including STAR comprehensive testing for two years at an estimated total of \$153,000 district wide pending contract language.

2. Lexia

Purchase Lexia platform for a three year renewal for Primary and Intermediate for an estimated total of \$65,000 pending contract language.

3. Xello

Renew Xello for a cost of \$4,546.47. Prior year cost was \$4,414.05. Pending contract language

G. Approval of New Contracts or MOA's

H. Surplus Buses

I am asking that the Board of Education declare these Buses as Surplus Property. These are all buses that have already been accepted for the clean diesel grant and electric bus grant. #26 VIN: 4drbuaa89b046699 #12 VIN: 4uzaaxdc66cv61627 #21 VIN: 4uzaaxcd86cv61628 #18 VIN: 4drbuaan88a522700 #24 VIN: 4drbuaal37a353473 #34 VIN: 1gbjg31f121215506 #28 VIN: 4DRBUAAN18A522702

I. Intent to Participate in Community Eligibility Provision (CEP) Program for SY 24-25.

J. Approval to apply for Fresh Fruit and Vegetable Grant Program for Primary School for SY 24-25.

K. Exercise the option to renew contract with Herf Jones Publishing for high school/middle school yearbooks and primary/intermediate memory books

On March 24, 2022, the Trigg County Board of Education awarded the bid for high school/middle school yearbooks and primary/intermediate memory books to Herf Jones Publishing. These contracts had an option to renew for two (2) additional years. Sponsors have had some issues with support from Herf-Jones, however, I have spoken with our Regional Representative and they have taken actions to correct this issues. This will be the last renewal before the process to rebid.

L. Fiscal Agent for KY ASAP

The district has served as the fiscal agent for the BlackPatch KY ASAP program and receives 10% of the funds for administrative costs. KY ASAP serves Trigg, Caldwell, Livingston, and Lyon counties and provides prevention programs for suicide and tobacco product use.

VII. Other Business

A. Authorize Superintendent to issue RFP for Used Cafeteria Tables and Chairs Bid

Order #2024-217 - Motion Passed: Authorize Superintendent to issue RFP for Cafeteria Tables and Chairs Bid passed with a motion by Gayle Ruffli and a second by Ms. Clara Beth Hyde.

5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The Trigg County Schools Board of Education will accept sealed bids for used cafeteria tables and chairs. (55) Round tables are 60 inches and fold up. There are 55 black tables total and 400 mixture of red black chairs but bid will be per table and per chair.

B. Final SBDM Staffing and Section 6 Allocations

Order #2024-217 - Motion Passed: Approve the final staffing allocations for FY 25. passed with a motion by Gayle Ruffli and a second by Ms. Charlene Sheehan.

5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

Attached is the staffing allocation formula developed in September for Trigg County Public Schools. The recommended staffing formula uses a multiplier to provide additional staff to the school for the purpose of Explore Teachers or Elective Teachers. This is the final staffing allocation based on enrollment numbers as of March 1, 2024, and has been reviewed with each of our principals. There has been no change from the February 8th draft to the total number of staff allocated to the schools. FY 25 Special Education Staffing: There will be an additional instructional assistant added to the Intermediate School and High School due to need and the Middle School will have a reduction of an Instructional Assistant otherwise no additions and no reductions in special education staffing for the FY 25 school year. The general rule is staffing is 80% of caseload for LBD and 85% caseload for SLP; however each school is staffed based upon the individual needs of the students.

C. Salary Schedules

With the legislative session ending, I recommend a salary schedule which provides a 5% increase to base salary for all staff. In the FY25 salary schedule we also request a slight change to the classified salary schedule which will provide a streamlined schedule.

D. Release RFP for Pavement bid

Order #2024-217 - Motion Passed: Authorize release of RFP for pavement bids to select vendor. passed with a motion by Ms. Clara Beth Hyde and a second by Ms. Charlene Sheehan.

5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The district has pavement needs, we request that you authorize the release of an RFP for the purpose of selecting a vendor.

E. Vocational Pay App #19

Order #2024-217 - Motion Passed: Approve Vocational Pay App #19 passed with a motion by Gayle Ruffli and a second by Ms. Clara Beth Hyde.

5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

Approve Vocational Pay App #19 in the amounts of: AK Construction: \$256,635.09 CI Supply: \$3,400.00 RL Craig: \$30,177.08

F. Multipurpose Pay App #21

Order #2024-217 - Motion Passed: Approve Multipurpose Pay App #21 in the amount of \$87,978.31 passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde.

5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

Approve Multipurpose Pay App #21 in the amount of: AK Construction: \$87,978.31

VIII. Motion to Go Into Executive Session per KRS 61.810(f)

Order #2024-217 - Motion Passed: Motion to Go Into Executive Session per KRS 156.557 and KRS 61.810(f) - 7:08pm passed with a motion by Theresa Allen and a second by Gayle Ruffli.

5 Yeas - 0 Nays

Theresa Allen	Yes
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Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Motion to Go Into Executive Session per KRS 61.810(f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret;

IX. Motion to Adjourn Executive Session - Time

Order #2024-217 - Motion Passed: To adjourn Executive Session at - 7:49pm passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde.

5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

X. Action (if any) Related to Executive Session

XI. Adjournment - Time

Order #2024-217 - Motion Passed: That the meeting be adjourned - 7:49 passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

Chairperson

Superintendent