

Regular Meeting  
March 14, 2024 6:00 PM  
Trigg County Board of Education  
Central Office Conference Room

**Attendance Taken at : 5:58 PM**

**Present Board Members:**

Theresa Allen  
Jo Alyce Harper  
Ms. Clara Beth Hyde  
Gayle Rufli  
Ms. Charlene Sheehan

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Bill Thorpe  
James Mangels  
Matt Boehman  
Holly Greene  
Bridgette Sykes  
Mandy Byrd  
Makayla Hopson  
Matt Harper  
Alesha Allen

**A. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**B. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be

recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

## II. Approval of Agenda

**Order #2024-217 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

#### A. Review of Consent Agenda

Items to be removed from Consent Agenda

## III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

## IV. Delegations & Recognitions

## V. Reports

### A. Superintendent's Report

The Shaker Challenge

#### 1. The Shaker Challenge

### B. Staff Reports

#### 1. Director of Curriculum and Instruction

ACT Update

#### 2. Director of Student Services and Personnel

#### 3. Intermediate Report

#### 4. Director of Special Education and Preschool

## VI. Consent Agenda

**Order #2024-217 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Gayle Ruffli and a second by Ms. Clara Beth Hyde.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes

Gayle Ruffli Yes  
Ms. Charlene Sheehan Yes

The Consent Agenda is presented for your approval.

**A. Approval of Minutes**

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the \_\_\_\_\_, regular meeting are presented for your review and approval.

**B. Acknowledge the Following Superintendent's Personnel Actions**

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

**Employment:**

McKala Englehart Food Service Worker Effective 3/11/2024  
Timothy Huddleston Substitute Teacher Effective 2/29/2024  
Paula Hampton Substitute Custodian Effective 2/13/2024  
Robert Ingram Food Service Worker Effective 2/26/2024  
Destiny Hubbard Substitute Bus Driver Effective 2/26/2024  
Kerry Sweno Substitute SLP Effective 2/29/2024  
Penny Ellis Substitute Effective 3/1/2024

**Retirement:**

Faye Stevens CTE Principal Effective 3/1/2024

**C. Leave of Absence**

Pursuant to Kentucky Revised Statutes, leaves of absence must be recommended by the superintendent and approved by the Board of Education. The following personnel actions are in compliance with federal and state laws and Board policy regarding equal employment opportunities.

Chassen Smith Primary School/SLP thru March 29, 2024	FMLA/Maternity Leave	Feb 21, 2024
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**D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

**E. School Related Student Trips**

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

**1. PBIS Trip Request**

Approve TCHS students to go to Opry Mills in Nashville, TN 37203 on March 15, 2024, departing at 7:45am and returning at 2:30pm, as a reward for high performance students.

**2. TCHS Job Shadow Trip Request**

Approve TCHS to job shadow at Sweet Jordans at 849 Volunteer Drive Paris, TN on March 28, 2024, departing at 8:30 and returning at 2:30.

**3. Archery Trip Request**

Approve Aurora Ives to attend the KHSAA State Archery Tournament at Central Bank Center in Lexington, KY on April 16, 2024.

**F. Approval of Annual Contract Renewals or Renewal MOA's for Services**

**1. 2024 Cadiz Record Advertising Proposal**

**2. iCEV**

Purchase 90 vouchers of iCEV for high school at a cost of \$3,600.00

**3. IXL**

Purchase three year renewal of IXL Learning for Primary school for a cost of \$17,527.00

**4. Formative Gold**

**5. GimKit**

**6. Exercise option to renew contract with Southern Exposure for student pictures**

The Trigg County Board of Education awarded the bid for all of our picture needs to Southern Exposure. This contract had an option to renew for two (2) additional years. I recommend the Board of Education exercise the option to renew the contract for FY25 with Southern Exposure for all student pictures. Next year pictures will have to be rebid.

**G. Approval of New Contracts or MOA's**

**H. Acknowledge Bus Quote for Mobile Preschool Classroom**

We have received a quote for bus renovations needed to complete the Mobile Preschool Classroom. The quote received is for professional services needed. This company allows a full service option. Due to these professional services we request you acknowledge this quote as a single source.

**I. Acknowledge SBDM Minutes**

**VII. Other Business**

**A. Vocational Pay App #18**

**Order #2024-217 - Motion Passed:** Approve Vocational Pay App #18 in the amounts of: A&K Construction - \$336,549.91 Rogers Group - \$280.48 Thermal Equipment - \$14,388.00 Carter Concrete - \$7,900.00 Hannon Supply - \$28,942.47 Cape Electric - \$18,997.85 passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

Approve Vocational Pay App #18 in the amounts of: AK Construction - \$336,549.91 Rogers Group - \$280.48 Thermal Equipment - \$14,388.00 Carter Concrete - \$7,900.00 Hannon Supply - \$28,942.47 Cape Electric - \$18,997.85

**B. KETS Offer**

**Order #2024-217 - Motion Passed:** Motion to accept the second FY24 KETS offer in the amount of

\$15,110 and that this offer be escrowed up to three (3) years. passed with a motion by Gayle Rufli and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

We have received the KETS 2nd offer of assistance for FY2024 in the amount of \$15,110. The funds must be matched equally by the Board of Education or can be escrowed for up to three (3) years (then would be matched). Below you will find some general principles about the KETS Match: Funds which are used as KETS EdTech match, regardless of the source of the fund, will reduce the unmet need or refresh existing technology; Funds may be escrowed for up to three years and match to draw down those funds may be presented at various times throughout the three years; and, Funds which are used as KETS match and therefore become "EdTech funds" may only be used to purchase KETS product standards. I recommend the acceptance of the second FY24 KETS offer in the amount of \$15,110 and that this offer be escrowed up to three (3) years.

**C. Approve Amended FY 24 School Calendar**

**Order #2024-217 - Motion Passed:** Approve the Amended FY 24 Calendar passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Amended Academic Calendar for FY 24 reflects Non-traditional Instructional Days on 1/16/2024, 1/17/2024, 1/18/2024, and 1/19/2024.

**D. Agent of Record**

**Order #2024-217 - Motion Passed:** Select Lake Barkley Insurance for agent of record for property and workman's compensation insurance. passed with a motion by Gayle Rufli and a second by Theresa Allen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Previously insurance agents have interviewed for the board. An agent of record needs to be selected for upcoming insurance proposals.

**E. Set Date for Graduation**

**Order #2024-217 - Motion Passed:** Motion to set Tuesday, May 21, 2024 at 7:00pm as the Graduation date. passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

**VIII. Motion to Go Into Executive Session per KRS 61.810 Section (f) - Time**

**Order #2024-217 - Motion Passed:** To enter into Executive Session per KRS 61.810 Section (f) passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Board must enter into Executive Session per KRS 61.810 Section (f) for the purpose of discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret

7:29pm

**IX. Motion to Adjourn Executive Session - Time**

**Order #2024-217 - Motion Passed:** To adjourn Executive Session at 9:16pm passed with a motion by Ms. Clara Beth Hyde and a second by Theresa Allen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

**X. Action (if any) Related to Executive Session**

**XI. Reconvene Regular Meeting**

**Order #2024-217 - Motion Passed:** Motion to reconvene regular meeting - 9:17pm passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

**XII. Adjournment - Time**

**Order #2024-217 - Motion Passed:** That the meeting be adjourned - 9:17pm passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

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Chairperson

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Superintendent