

Regular Meeting
February 08, 2024 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at : 5:53 PM

Present Board Members:

Theresa Allen
Jo Alyce Harper
Gayle Ruffli
Ms. Charlene Sheehan

Absent Board Members:

Ms. Clara Beth Hyde

I. Call to Order

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

James Mangels
Matt Boehman
Holly Greene
Lisa Marsh
Matt Ladd
Bridgette Sykes
Lindsey Kinslow

A. Vision and Mission Statements

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

B. Public Participation in Open Meetings - 01.421

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before

the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

II. Approval of Agenda

Order #2024-217 - Motion Passed: Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

A. Review of Consent Agenda

Items to be removed from Consent Agenda

III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

IV. Delegations & Recognitions

V. Reports

A. Superintendent's Report

Legislative Update

B. Staff Reports

1. Director of Curriculum and Instruction

Overall Instructional Report

2. Director of Student Services and Personnel

NTI Data Report

3. Chief Financial Officer

YTD Budget Report Monthly Report Treasurers Report

4. Primary Report

VI. Consent Agenda

Order #2024-217 - Motion Passed: Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

A. Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the _____, regular meeting are presented for your review and approval.

B. Acknowledge the Following Superintendent's Personnel Actions

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

Employment:

Jesus Lara Substitute Teacher Effective 1/10/2024

Daniel Spinler Bus Driver Effective 1/29/2024

Jacob Wallace Middle School Baseball Coach Effective 1/29/2024

Katelin Alexander Substitute Teacher Effective 1/29/2024

Penny Stallons ESS Tutor Primary School Effective 2/1/2024

Pebbles Lancaster ESS Tutor Primary School Effective 2/1/2024

Lisa Rawlins ESS Tutor Primary School Effective 2/1/2024

Sophia Pizarro Band Paraprofessional Effective 2/2/2024

Resignation:

Kaileigh Nelson Food Service Worker Effective 2/12/2024

Shannon Dempsey Food Service Worker Effective 1/30/2024

C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

D. School Related Student Trips

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

1. MSU TRIO Request

Approve TCHS MSU TRIO to attend a leadership conference and bridge building competition at Moorhead State University in Moorhead, KY from March 1-2, 2024.

E. Approval of Annual Contract Renewals or Renewal MOA's for Services

F. Approval of New Contracts or MOA's

1. FRYSC

Approve the Memorandum of Agreement between the Commonwealth of Kentucky FRYSC BOE Region 1 FY24 and Trigg County Public Schools

2. PACS Retired and Senior Volunteer MOU

This partnership with Pennyrile Allied Community Services will provide volunteers ages 55 years or older for tutoring, mentoring and school events.

VII. Other Business

A. Approval of Manning Brothers Bid for cafeteria tables

Order #2024-217 - Motion Passed: Motion to approve Manning Brothers Bid for cafeteria tables in the amount of \$125,875.00 passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Bids were opened on January 31, 2024. Three bids were received, one bidder met all the qualifications. We ask that you approve the bid from Manning Brothers for the cafeteria tables.

B. Adoption of the 2024-2025 Academic Calendar

Order #2024-217 - Motion Passed: Adopt or modify 2024-2025 Academic Calendar passed with a motion by Theresa Allen and a second by Gayle Rufli.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Calendar Committee convened and discussed calendar requirements, local needs, regional calendars and created a calendar for the upcoming 2024-2025 academic year. The proposed calendar is attached for your adoption. In order to adopt the school calendar, the Board must hold two (2) meetings, one that reviews the recommendations of the calendar committee which was done on 1/25/2024 and then the calendar can be adopted at this meeting. We can discuss the calendar and make any changes you would like to make.

C. Acknowledge Review of Staffing Formula

Order #2024-217 - Motion Passed: Acknowledge and approve staffing formula for FY 25. passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Attached you will find the staffing allocation formula developed in September for Trigg County Public Schools. The recommended staffing formula uses a multiplier to provide additional staff to the school for the purpose of Explore Teachers or Elective Teachers. Additionally, a Draft staffing allocation based upon enrollment numbers as of Friday, January 12, 2024, has been reviewed with each of our principals.

D. Set date for insurance agent of record interview.

Order #2024-217 - Motion Passed: Motion to hold a special called meeting on February 22, 2024 at 4:30pm, for the purpose of interviewing insurance agents passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

We have received multiple insurance agents of records and need to set a date for interviews of each company.

E. SFCC

Order #2024-217 - Motion Passed: Acceptance of SFCC Offer of Assistance in the amount of \$20,535.19 passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The School Facilities Construction Commission (SFCC) has made an official offer of assistance to the Trigg County Board of Education. This Offer of Assistance is in the amount of \$20,535.19 annual debt service on bonds to be sold for proposed construction or major renovation of facilities in our District Facility Plan (priority one projects only). The acceptance of this offer requires the encumbering of the fund balances in both the Building Fund and Capital Outlay fund. I recommend the acceptance of the SFCC Offer of Assistance in the amount of \$20,535.19 with the district verifying the Cash Building Fund Balance and the Capital Outlay Fund balance has been transferred to the SFCC escrow accounts, plus interest accumulated on these funds.

F. Co-Curricular Change Order #14

Order #2024-217 - Motion Passed: Approve Co-Curricular Change Order #14 in the amount of \$1,451.30 passed with a motion by Theresa Allen and a second by Gayle Rufli.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

This change order is to furnish and install a new secondary electrical feed for the concession stand/press box.

G. Co-Curricular Change Order #15

Order #2024-217 - Motion Passed: Approve Co-Curricular Change Order #15 in the amount of \$24,795.00 passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

This change order is to provide 3/4" plywood on 6" metal studs (16 ga) at 24" oc behind metal wall panel sheathing for attachment of building signage, approximately 151 sf.

H. Vocational Pay App #17

Order #2024-217 - Motion Passed: Motion to approve vocational pay app #17 in the amounts of: A&K Construction - \$309, 709.00 SRM - \$2,198.00 L&W Supply - \$10,719.28 KRM Supply - \$40,000.00 Tennessee Valley Metals - \$244,516.00 Blue Mountain Company - \$7,178.68 Carter Concrete - \$2,000.00 passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Approve vocational pay app #17 in the amounts of: AK Construction - \$309, 709.00 SRM - \$2,198.00 LW Supply - \$10,719.28 KRM Supply - \$40,000.00 Tennessee Valley Metals - \$244,516.00 Blue Mountain Company - \$7,178.68 Carter Concrete - \$2,000.00

VIII. Adjournment - Time

Order #2024-217 - Motion Passed: That the meeting be adjourned - 7:14pm passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent

Gayle Rufli
Ms. Charlene Sheehan

Yes
Yes

The next meeting of the Trigg County Board of Education will be

Chairperson

Superintendent