

Regular Meeting
June 22, 2023 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at : 5:51 PM

Present Board Members:

Theresa Allen
Jo Alyce Harper
Gayle Ruffli
Ms. Charlene Sheehan

Absent Board Members:

Ms. Clara Beth Hyde

I. Call to Order

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Jack Lackey, Board Attorney

Bill Thorpe, Superintendent

Matt Boehman, Assistant Superintendent of Curriculum and Instruction

James Mangels, Director of Student Services and Personnel

Holly Greene, Chief Financial Officer

Lisa Marsh, Food Service Director

Matt Ladd, Director of Operations

Sarah Elliott, Assistant to the Superintendent

Others in attendance:

Ed Marlowe, WKDz

Tonya Grace, KNE

A. Vision and Mission Statements

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

B. Public Participation in Open Meetings - 01.421

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

1. KRS 158.189

KRS 158.189 requires the Board, after allowing public comment at an open meeting, to adopt this Policy (09.141), necessary to protect the privacy rights for students, that at a minimum, does not allow students to use restrooms, locker rooms, or shower rooms that are reserved for students of a different biological sex.

II. Approval of Agenda

Order #2023-217 - Motion Passed: Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

A. Review of Consent Agenda

Items to be removed from Consent Agenda

III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

IV. Delegations & Recognitions

V. Reports

A. Superintendent's Report

B. Staff Reports

1. Assistant Superintendent of Curriculum and Instruction

VI. Consent Agenda

Order #2023-217 - Motion Passed: Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Theresa Allen and a second by Gayle Ruffli.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

A. Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the June 8, 2023, regular meeting are presented for your review and approval.

B. Acknowledge the Following Superintendent's Personnel Actions

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

Employment:

Melissa Hamilton Bus Driver Effective 7/1/2023

Kelsey Schoneman Intermediate School Teacher Effective 7/1/2023

Beth Dowell Middle School Teacher Effective 7/1/2023

Bobby Kathan Middle School Teacher Effective 7/1/2023

Tara Sprenger Intermediate Special Education LBD Teacher Effective 7/1/2023

Lisa Marsh Food Service Director Effective 7/1/2023

Doug Hargrove High School Boys Golf Coach Effective 7/1/2023

Resignation:

Rhonda Biggs Food Service Worker Effective 6/30/2023

Dixie Jones High School Weight Training Teacher Effective 6/30/2023

Caleb Joiner High School JV Boys Soccer Coach Effective 6/30/2023

Brittany Beaudry Bus Driver Effective 6/9/2023

Kerry Oliver Middle School Girls Head Softball Coach Effective 6/30/2023

Transfer: Brittney Stewart Transferred from Middle School Teacher To Primary School Teacher Effective 7/1/2023

Kelly Allen Transferred from Intermediate School Guidance Secretary to Primary School Bookkeeper Effective 7/1/2023

- C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports
- D. Approval of School SBDM Minutes
- E. Approval of Annual Contract Renewals or Renewal MOA's for Services
 - 1. Instructure
- F. Surplus

Surplus from Trigg County Middle School: Book Title ISBN # Number of copies Date

Five Kentucky Poets: An Anthology 978-0-9817996-0-5 58 The Scholastic Rhyming Dictionary 0-590-96393-7 15 A House Divided America's Civil War 0-7891-5152-9 978-0- 7891-5152-0 54 Share the Music (green) 0-02-295221-7 34 Share the Music (Pink) 0-02-295222-5 35 To Be a Hero 0-7891-5226-6 978-0- 7891-5226-8 42 Reading Fantastic Voyage 0-673-59647-8 25 Practical Math Presentations Assistant Plus 0-13-037781-3 2 The Musical Connection 0-382-26185-2 30 World of Language (pink) 0-382-25169-5 5 World of Language (Green) 0-382-25102-4 6 World of Language (Blue) 0-382-25100-8 7 Glenco Science (Blue) 978-0-07-879967-8 2 Glenco Science (Red) 978-0-07-879965-5 1 Harcourt Science (Blue) 0-15-322923-3 2 Prentice Hall Life Science 0-13-536087-0 1 HJB Treasury of Literature 0-15-300428-2 1 Worlds Beyond 0-633-52353-2 1 Connected Mathematics Number and Operations Bits and Pieces using Rational Numbers 0-13-053063-8 21 2002 Connected Mathematics Data Analysis and Probability How likely is it 0-13-053064-6 40 2002 Connected Mathematics Measurements 0-13-053061-1 44 2002 Connected Mathematics Samples and Populations 0-13-053084-0 25 2002 Connected Mathematics Looking for Pythagoras 0-13-053078-6 84 2002 Connected Mathematics Stretching and Shrinking 0-13-053069-7 40 2002 Connected Mathematics Variables and Patterns 0-13-053068-9 40 2002 Connected Mathematics Filling and Wrapping 0-13-053073-5 40 2002 Connected Mathematics Comparing and Scaling 0-13-053071-9 80 2002 Connected Mathematics Sat it with Symbols 0-13-053081-6 44 2002 Living and Working 978-1-934894-00-2 28 2008 Teen Health Course 1 0-02-651838-4 32 1999 PH Science 0-13-402282-0 37 1994 Arts and Humanities 0-9778745-3-2 24 2006 Exploring Literature 0-7854-1813x 20 1999 Glencoe Literature The Readers Choice (Red) 0-07-825106- 76 2002 Glencoe Literature The Readers Choice (Blue) 0-07-825105-2 110 2002 Scholastics Scope Literature 0-590-35725-5 22 1991 Scholastics Scope Literature 0-590-35732-8 1 1991 2 Box Televisions, removed from library N/A 2 ?

VII. Other Business

A. Treasurer's Bond

Order #2023-217 - Motion Passed: Approve Treasurer's Bond renewal for three years for Holly Greene passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

KDE has increased the requirement for the treasurer's bond to \$400,000.00 for Holly Greene. KDE requires annual board approval of the document. The Bond will be renewed for a three (3) year period.

B. Pledge of Collateral Agreement

Order #2023-217 - Motion Passed: Approval of Pledge of Collateral Agreement with FNB Bank passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes

Ms. Charlene Sheehan

Yes

KRS 160.570 requires each board of education to appoint a bank, trust company, or savings and loan association to serve as its depository. The depository selected shall, before entering upon its duties, provide collateral in accordance with KRS 41.240 The depository shall be approved by the local board of education and by the commissioner of education. For a depository to be approved, a depository must provide a Pledge of Collateral. Pursuant to KRS 41.240, the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or always exceeds the amount of public funds on deposit. In accordance with KRS 160.570, approval must be obtained by the local board of education in accordance with Kentucky Board of Education (KBE) administrative regulations and be approved by the Commissioner of Education. I recommend approving the pledge of Collateral Agreement with FNB Bank

C. GASB 54

Order #2023-217 - Motion Passed: Approve GASB 54 for FY24 passed with a motion by Gayle Rufli and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

GASB stands for Governmental Accounting Standards Board. The objective of GASB 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. We were required to put this in place originally for FY 12 Reporting and need to do so again for FY 24; this requires board action to assign funds to certain categories. You will note there are five Categories: Non-spendable Restricted (constrained by external parties, constitutional provision or legislation) Committed (Must be constrained by the high level of decision making authority - the Board of Education in our case) Assigned Essentially what is now designated (constrained by designated authority, such as the superintendent) Unassigned Essentially what is now unreserved, undesignated. I am recommending the Board of Education constrain the following funds in the amount of in the restricted category: Sick Leave \$255,000 I would further recommend that you acknowledge review of the following funds in the amount of \$87,550 which are being constrained in the assigned category under the authority of the superintendent. SBDM Carry-forward \$191,170

D. Second Reading and Approval of Board Policy Changes for the 2023-2024 School Year

Order #2023-217 - Motion Passed: Motion for approval of Board Policies:03.11, 03.115, 03.1161, 03.1211, 03.1231, 03.1232 (added language), 03.1236, 03.13241, 03.17, 03.21, 03.211, 03.2141, 03.2211, 03.2231, 03.2232 (added language), 03.2236, 03.23241, 03.272, 04.32, 05.4, 08.113, 08.1131, 0811311, 08.133, 08.13531, 08.23, 09.11, 09.122, 09.123 (adjusted language) 09.141, 09.224, 09.227, 09.311, 09.313, 09.422, 09.425, 09.426, 09.431, 09.434, 09.4341, 09.435, and 10.5. passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Attached you will find the KSBA recommended policy changes for this year. The revisions seek to

clarify language in the policies, reflect changes in statute and/or regulation, or more closely align with the intent of the law. The first reading of these polices occurred at the June 8, 2023 Board meeting. 03.11, 03.115, 03.1161, 03.1211, 03.1231, 03.1232 (added language), 03.1236, 03.13241, 03.17, 03.21, 03.211, 03.2141, 03.2211, 03.2231, 03.2232 (added language), 03.2236, 03.23241, 03.272, 04.32, 05.4, 08.113, 08.1131, 0811311, 08.133, 08.13531, 08.23, 09.11, 09.122, 09.123 (adjusted language) 09.141, 09.224, 09.227, 09.311, 09.313, 09.422, 09.425, 09.426, 09.431, 09.434, 09.4341, 09.435, and 10.5.

E. Acknowledge the Review of New/Revised Administrative Procedures for the 2023-2024 School Year

Order #2023-217 - Motion Passed: Motion for the approval to acknowledge the review of the following new/revised Board Procedures passed with a motion by Gayle Rufli and a second by Theresa Allen.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Board policy and state law require school boards to review administrative procedures, but not approve them. The district utilizes the services of KSBA for drafting administrative procedures congruent with Board Policy. District staff members have reviewed the recommended changes and are comfortable with the recommendations. I recommend you acknowledge review of the new/revised Board Procedures

F. Acknowledge First Reading of the FY 24 Code of Conduct

Order #2023-217 - Motion Passed: Acknowledge the recommended changes to the Code of Conduct for the 2023-2024 School Year. passed with a motion by Theresa Allen and a second by Gayle Rufli.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

I have attached a list of the changes recommended to our Code of Conduct and a copy of the 2023-2024 Code of Conduct reflecting those changes. I recommend that you acknowledge the recommended changes to the Code of Conduct for the 2023-2024 School Year.

G. Approve a student athlete drug testing vendor

Order #2023-217 - Motion Passed: Award Trigg County Hospital the bid for student-athlete drug testing at a rate of \$20 per test. passed with a motion by Gayle Rufli and a second by Theresa Allen.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

On April 27, 2023 the Board of Education authorized an RFP to serve the districts student-athlete

drug testing needs. The RFP was issued and 7 vendors returned proposals. They are attached for your review.

VIII. Motion to Go Into Executive Session per KRS 61.810 - Time

Order #2023-217 - Motion Passed: To enter into Executive Session per KRS 61.810 for preliminary discussions related to the evaluation of the superintendent at 6:27 pm passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Board must enter into Executive Session per KRS 61.810 for preliminary discussions related to the evaluation of the superintendent

IX. Motion to Adjourn Executive Session - Time

Order #2023-217 - Motion Passed: To adjourn Executive Session at 6:56 pm passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

X. Action (if any) Related to Executive Session

XI. Adjournment - Time

Order #2023-217 - Motion Passed: That the meeting be adjourned - 6:56 pm passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

Chairperson

Superintendent