

Regular Meeting  
September 22, 2022 6:00 PM  
Trigg County Board of Education  
Central Office Conference Room

**Attendance Taken at : 5:54 PM**

**Present Board Members:**

Theresa Allen  
Jo Alyce Harper  
Ms. Clara Beth Hyde  
Gayle Rufli  
Ms. Charlene Sheehan

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Jack Lackey, Board Attorney  
Bill Thorpe, Superintendent  
Matt Ladd, Director of Operations  
Sarah Elliott, Assistant to the Superintendent

Others in Attendance:

Paige Dunn, MSU Student  
Ed Marlowe, WKDZ  
Tonya Grace, KNE  
Andrew Owens, Sherman Carter Barnhart

**A. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**B. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be

recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

## II. Approval of Agenda

**Order #2022-1022 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Gayle Rufli.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

#### A. Review of Consent Agenda

Items to be removed from Consent Agenda

## III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

## IV. Delegations & Recognitions

### V. Reports

#### A. Superintendent's Report

#### B. Middle School Report

## VI. Consent Agenda

**Order #2022-1023 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

#### A. Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next

regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the September 8, 2022, regular meeting are presented for your review and approval.

**B. Acknowledge the Following Superintendent's Personnel Actions**

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

**Employment:**

Amanda Martin Food Service Worker Effective 9/9/2022

LaQuisha Wortham Middle School Instructional Assistant Effective 9/9/2022

Candice Hicks Substitute Teacher Effective 9/9/2022

Lisa Rawlins Substitute Teacher Effective 9/2/2022

Amber Hamilton Substitute Trigg Tots/Preschool Effective 9/12/2022

Adamm Munson Substitute Food Service Worker Effective 9/6/2022

Erica Thompson Substitute Teacher Effective 9/14/2022

Robert Kathan High School Special Education Instructional Assistant Effective 9/15/2022

Ryan Acree Middle School Assistant Football Coach Effective 8/1/2022

Marthony McGee Middle School Head Girls' Basketball Coach Effective 8/1/2022

Rebecca Hendricks Preschool Bus Monitor Effective 9/19/2022

Resignation: Travis Thompson Middle School Girls' Basketball Coach Effective 8/29/2022

Christa Bush Middle School Special Education Teacher Effective 9/15/2022

Elaine Jessup Classroom Cleaning – 1 room Effective 9/2/2022

Amy Carneyhan Classroom Cleaning Effective 9/2/2022

Leslie Cothran Classroom Cleaning Effective 9/2/2022

Brandi Teague Classroom Cleaning Effective 8/29/2022

Jennifer Kelley Custodian Effective 9/14/2022

Sarah Ambacher Trigg Tots Daycare Worker Effective 9/14/2022

Retirement: Joy Stallons Middle School Guidance Counselor Effective 8/31/2022

Carrie Baker Preschool Instructional Assistant Effective 10/1/2022

**C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

**D. Approval of Annual Contract Renewals or Renewal MOA's for Services**

**1. AmplifiedIT**

**2. CACFP**

### 3. Reading Plus

#### VII. Other Business

**A. Request a waiver from the requirement to adopt a new DFP to KDE through the process in Section 501 of the Planning Manual as incorporated by reference through regulation 702 KAR 4:180**

**Order #2022-1024 - Motion Passed:** Approve Request to elect and convene an LPC to develop a new DFP passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

#### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

**Order #2022-1025 - Motion Passed:** Elect Clara Beth Hyde to serve on LPC passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

#### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Request a waiver from the requirement to adopt a new DFP to KDE through the process in Section 501 of the Planning Manual as incorporated by reference through regulation 702 KAR 4:180

#### **B. PayApp #6- Co-Curricular Center**

**Order #2022-1026 - Motion Passed:** Approve pay application #6 for the Co-Curricular Center in the amounts of: A&K Construction- \$191,499.07 Rogers Group- \$7,052.96 Commercial Door and Hardware- \$19,428.93 R.L.Craig Co. - \$8,900.00 Ferguson Enterprises- \$14,890.17 Benton Electric- (\$194.00) Hannan Supply- \$8,250.78 passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

#### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Approve pay application #6 for the Co-Curricular Center in the amounts of: AK Construction- \$191,499.07 Rogers Group- \$7,052.96 Commercial Door and Hardware- \$19,428.93 R.L.Craig Co. - \$8,900.00 Ferguson Enterprises- \$14,890.17 Benton Electric- (\$194.00) Hannan Supply- \$8,250.78

#### **C. Approval of Working Budget for FY2023**

**Order #2022-1027 - Motion Passed:** Approve working budget FY23 passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

#### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes

Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Boards of Education are required by State Law and Kentucky Department of Education (KDE) regulation to approve a working budget for the current fiscal year by September 30. The working budget is a fine-tuning of the tentative budget you approved in May such as adjusting for unaudited ending balance, tax rate set, updated personnel costs resulting from retirements, new hires, rank change, etc. We have also updated SEEK revenue based upon new attendance data, tax rates/property assessment increases, and other factors that we believe will impact the Budget

**D. Approval to remove 2021 KETS Offers from escrow and match funds**

**Order #2022-1028 - Motion Passed:** Approve removing the 2021 KETS Offers out of escrow and match the funds which will be utilized in accordance with KDE Guidelines. passed with a motion by Gayle Rufli and a second by Theresa Allen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Approval of the 2021 KETS offers #1, #2, and #3 for a total of \$37,094 out of escrow and match the funds. FY21 KETS 1st offer-\$13,248 FY 21 KETS 2nd offer- \$12,365.00 FY21 KETS 3rd offer-\$11,481 When the KETS money is taken out of escrow, we must match the funds. The total of all offers listed above is \$37,094. This amount was included in the Working Budget. Below you will find some general guidelines about the KETS Match. Funds which are used as KETS EdTech match, regardless of the source of the funds, will reduce the unmet need or refresh existing technology; Funds may be escrowed for up to three years and match to draw down those funds may be presented at various times throughout the three years; and, Funds which are used as KETS match and therefore become "EdTech funds" may only be used to purchase KETS product standards. I recommend you remove the 2021 KETS Offers out of escrow and match the funds which will be utilized in accordance to KDE Guidelines.

**E. Acknowledge and Review Final KETS Technology Activity Report FY21-22**

**Order #2022-1029 - Motion Passed:** Acknowledge and review KETS FY21-22 Technology Activity Report passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Each year, the district is required to submit the Technology Activity Report in conjunction with receiving the KETS offer. This report shows the various purchases for Technology made with any district funding. All technology purchases are coded with the type of technology equipment, the intended user, and locations. It demonstrates that the district uses funding other than KETS to fully support technology purchases. In 2022 we spent a total of \$829,185.67 on technology items. Of this 108,575.14 was KETS funding. The district was responsible for 87% of technology purchases. I recommend approval to acknowledge Review and Final Approval of KETS FY21-22 Technology Activity Report

## F. Final Payment on Roof Project

**Order #2022-1030 - Motion Passed:** Approve final payment in middle school replacement roof project to Duro-Last in the amount of \$662,866.17. passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Approve final payment in middle school replacement roof project to Duro-Last in the amount of \$662,866.17.

## G. Vocational Building Inspection Proposal

**Order #2022-1031 - Motion Passed:** Approve Bacon Farmer Workman Engineering and Testing to complete special inspections on the Trigg County Vocational School Building in the amount of \$43,500 passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

## VIII. Motion to Go Into Executive Session per KRS 61.810 - Time

**Order #2022-1032 - Motion Passed:** To enter into Executive Session per KRS 61.810 (1)(c) for discussion related to proposed litigation passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Board must enter into Executive Session per KRS 61.810 Section \_\_\_\_\_ for the purpose of...

## IX. Motion to Adjourn Executive Session - Time

**Order #2022-1033 - Motion Passed:** To adjourn Executive Session at 7:34pm passed with a motion by Theresa Allen and a second by Gayle Rufli.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

## X. Action (if any) Related to Executive Session

**XI. Adjournment - Time**

**Order #2022-1034 - Motion Passed:** That the meeting be adjourned - 7:35pm passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

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Chairperson

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Superintendent