

Regular Meeting  
July 14, 2022 6:00 PM  
Trigg County Board of Education  
Central Office Conference Room

**Attendance Taken at : 6:00 PM**

**Present Board Members:**

Theresa Allen  
Jo Alyce Harper  
Ms. Clara Beth Hyde  
Gayle Ruffli

**Absent Board Members:**

Ms. Charlene Sheehan

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Jack Lackey, Board Attorney  
Bill Thorpe, Superintendent  
Karen Solise, Assistant Superintendent of Curriculum and Instruction  
James Mangels, Director of Student Services and Personnel  
Holly Greene, Chief Financial Officer  
Matt Ladd, Director of Operations

Others in Attendance were:

Amanda Conrad  
Jamie Hite, Parent  
Landie Hite, Student  
Chris Jones, Sherman Carter Barnhart  
Ed Marlowe, WKDZ  
Tonya Grace, KNE

**A. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**B. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

**II. Approval of Agenda**

**Order #2022-976 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Gayle Rufli.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

**A. Review of Consent Agenda**

**Order #2022-977 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Gayle Rufli.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Absent

Items to be removed from Consent Agenda

**III. Good News**

**Order #2022-978 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Gayle Rufli.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
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Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Absent

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

#### IV. Delegations & Recognitions

**Order #2022-979 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Gayle Rufli.

#### 4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Absent

**A.** Amanda Conrad- High School Award

**B.** Landie Hite- Camp CATapult

#### V. Reports

**A.** Superintendent's Report

**B.** Staff Reports

**1.** Director of Curriculum and Instruction

**2.** Director of Student Services and Personnel

#### VI. Consent Agenda

**Order #2022-980 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Clara Beth Hyde and a second by Theresa Allen.

#### 4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Absent

The Consent Agenda is presented for your approval.

**A.** Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the June 9, 2022, regular meeting and June 30, 2022 Special- Called Meeting are presented for your review and approval.

**B.** Acknowledge the Following Superintendent's Personnel Actions

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

#### Employment:

Robert Britt Substitute Bus Driver Effective 8/1/2022

Edna Pitzer Food Service Worker Effective 8/1/2022

Alesha Allen High School Math Teacher Effective 8/1/2022

Perry Radford Preschool Route Driver Effective 8/1/2022

Mason Burgett High School Boys' Basketball Coach Effective 7/1/2022

Katie Pyle High School Girls' Assistant Volleyball Coach Effective 7/1/2022

Tasha Henderson-Harris Primary/Intermediate Yearbook Coordinator Effective 7/1/2022

Greg Stephens Middle School P.E. Teacher Effective 8/1/2022

Lauren Wade Primary Teacher Effective 8/1/2022

Ira Caleb Joiner Middle School Teacher Effective 8/1/2022

Tiffany Harris Intermediate School Teacher Effective 8/1/2022

Ahmad Alexander Custodian Effective 7/1/2022

William Bacon Custodian Effective 7/1/2022

#### Resignation:

Lindsey Mitchell Middle School Teacher Effective 6/30/2022

Danielle Hanrahan Substitute Teacher Effective 6/8/2022

Cy Dossett Middle School Teacher and Athletic Director Effective 6/30/2022

#### Rescind Non Renewal:

Cameron Brown Freshman Girls' Basketball Coach Effective 7/1/2022

April Noffsinger H. S. Girls' Assistant Basketball Coach Effective 7/1/2022

#### Transfer:

William Cocomise Transferred from Bus Driver, Preschool Driver, Preschool Monitor to Vehicle Mechanic II Effective 7/1/2022

Cammie Evans Transfer from Career and Post Secondary Coordinator to High School Guidance Counselor Effective 7/1/2022

William Cocomise Transfer from Bus Driver to Vehicle Mechanic II Effective 7/1/2022

Teresa Ross Transfer from Food Service Worker FT to Food Service Worker PT Effective 7/1/2022

Katherine Goodman Transfer from Food Service Worker PT to Food Service Worker FT Effective 7/1/2022

**C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

**D. Approval of Annual Contract Renewals or Renewal MOA's for Services**

1. Twin Lakes Electric
2. thyssenkrupp Elevator Corporation
3. Aqua Treat
4. Marmic Fire & Safety
5. Dual Credit MOA with HCC

This Memorandum of Agreement with Hopkinsville Community College outlines the dual credit and dual credit scholarship policies and procedures

**6. Community Education Grant**

This Memorandum of Agreement provides funds that are used to implement our Community Education Program. I recommend your approval of Community Education Memorandum of Agreement FY-23.

**7. Follett/Destiny**

We are needing to upgrade our current Follett/Destiny (Library management) program for all 4 schools. We are currently hosting it on a very old server that needs to go away, and need to move to their hosted version. Our current support contract ends in December 2022 but we need to make this change before the start of school. The cost to do this upgrade will be \$328.90 to upgrade our data to the proper version, \$878.90 for the migration fee and then the cost is our current cost plus \$220 per site (\$880 total). I dont know what our current cost is because I dont do that PO. They said we would get a credit for how much is left on our current support contract (thru 12/31/22) that we can apply towards the new support contract and then our renewal would be 7/31/2023.

**8. Rosetta Stone**

**9. Method Test Prep**

**E. Approval of New Contracts or MOA's**

1. Automated Building Concepts
2. Approve contract with Cadiz Police for three (3) SROs

**F. Bid for Ovens**

Food service currently has 5 combi ovens that were moved into the cafeteria when the building was built, some of them were used in the old cafeteria before moving, therefore all five are at least 22 years old. One has a motor out and the parts to repair are obsolete, not even available as after-market parts. The repair quote I received to attempt to retrofit another motor was \$7500 and there was no guarantee the motor would work properly after retrofitting. Of the 5 ovens, four of them are double stack sets and the oven that is out is one of the stacked sets. Considering the age and the money that has been spent on maintaining the last five years, the most sensible move would be to replace the complete set and save the working one to use in the event another went down or perhaps use as parts to repair one of the others. The quote to replace the stacked set is \$34,352, which requires a formal bid to purchase. I am requesting permission to bid with a potential opening date of August 1, 2022.

**G. Approval of fuel vendors for the upcoming FY 23 school year**

The bid opening date for fuel bids was set for June 24, 2022. Quotes for gasoline and diesel vendors are seldom for a duration beyond a 24-hour period. In the past, you have approved the responsive vendors for gasoline and diesel purchases on an as-needed basis for the school year. Each time fuel is needed, Mr. Eagleson will contact each of the approved vendors for a quote. We will purchase the fuel from the vendor with lowest quote at the time of the need. Responsive vendors are attached as well as

their quotes as the time of the bid opening. I recommend your approval of these vendors for the 2022-2023 school year.

## **VII. Other Business**

### **A. Clean School Bus Program**

**Order #2022-981 - Motion Passed:** Approve Erin Eagleson to apply for the Clean School Bus Program through the EPA and TVA passed with a motion by Theresa Allen and a second by Gayle Rufli.

#### **4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Absent

Your school district has been identified by the Environmental Protection Agency (EPA) as a prioritized school district for the first year of their Clean School Bus Program, delivered as 2022 Clean School Bus Rebates for zero-emission and low-emission school bus replacements. As a prioritized school district, this means you are eligible for additional funding compared to eligible districts; up to \$375,000 per electric school bus plus \$20,000 per charger, with a maximum of 25 buses, or up to \$9,875,000 per school district. While funding may not cover 100% of the cost of an electric school bus, in many cases it can reduce the cost significantly below that of a new diesel bus. For this program year, EPA will offer at least \$500 million and will fund at least one rebate application per state, provided there is at least one eligible application submitted. Guides and information may be found at [www.epa.gov/cleanschoolbus](http://www.epa.gov/cleanschoolbus). Applications for the 2022 Clean School Bus Rebates will be due by August 19, 2022. To support prioritized and eligible school districts in its territory to pursue applications for electric school buses, the Tennessee Valley Authority (TVA) has begun hosting weekly School Bus Office Hours for interested school bus applicants and the local power companies who serve your schools. These sessions will help connect you with more localized assistance and resources than what may be offered by EPA at the national level. This could include helping to identify local project partners and technical assistance opportunities and providing information on local school bus successes.

### **B. Pay App #3**

**Order #2022-982 - Motion Passed:** Approve PayApp #3 in the amounts of: Welch Concrete: \$38,399.98 Rogers Group: \$8,805.71 Mills Supply: \$1,306.45 Cole Lumber: \$31,278.64 L&W Supply: \$68,849.64 A&K Construction: \$105,606.00 passed with a motion by Gayle Rufli and a second by Theresa Allen.

#### **4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Absent

Welch Concrete: \$38,399.98 Rogers Group: \$8,805.71 Mills Supply: \$1,306.45 Cole Lumber: \$31,278.64 LW Supply: \$68,849.64 AK Construction: \$105,606.00

### **C. Pay App #4**

**Order #2022-983 - Motion Passed:** Approve Pay App #4 in the amount of: D479: \$4,990.00 Smyrna Ready Mix: \$4,212.75 Lee Building Products: \$16,881.20 T&M Specialties: \$13,565.00 Thermal Equipment Sales: \$43,000.00 R. L. Craig: \$63,769.52 Ferguson Enterprises: \$15,261.37 Benton Electric Supply: \$3,801.00 Hannan Supply Co.: \$1,590.68 A&K Construction: \$159,007.05 passed with a motion by Theresa Allen and a second by Gayle Rufli.

#### 4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Absent

D479: \$4,990.00 Smyrna Ready Mix: \$4,212.75 Lee Building Products: \$16,881.20 TM Specialties: \$13,565.00 Thermal Equipment Sales: \$43,000.00 R. L. Craig: \$63,769.52 Ferguson Enterprises: \$15,261.37 Benton Electric Supply: \$3,801.00 Hannan Supply Co.: \$1,590.68 AK Construction: \$159,007.05

#### D. Chromebook RFP

**Order #2022-984 - Motion Passed:** Approve Encore as vendor for Dell Touch and Non-Touch Chromebooks for the 2022-23 school year passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

#### 4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Absent

After review of the responses to the 2022-23 Chromebook RFP, Ms. Fundora recommends that the bid be awarded to lowest bidder, Encore. The district has utilized Dell Chromebooks for multiple years and have proven to be very reliable and durable in the classroom environment. In addition, the district has previously purchased the Dell Chromebook and has an inventory of parts to support these devices. Ms. Fundora is requesting approval of Encore as vendor for the Dell Touch and Non-Touch Chromebook. I recommend approval of this vendor.

#### E. Set date for board workshop

**Order #2022-985 - Motion Passed:** Set date of July 28, 2022 at 5pm for board work session to meet with potential vendor passed with a motion by Theresa Allen and a second by Gayle Ruffli.

#### 4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Absent

#### F. Emergency Reading and Approval of Board Policy 09.224 Emergency Medical Treatment

**Order #2022-986 - Motion Passed:** Approval of revised Board Policy 09.224 under emergency Board Procedure 01.5 passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

#### 4 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Absent

With an increase in opioid overdoses we have received through Officer Lingenfelter doses of Narcan (an opioid antagonist) to be able to administer to anyone suffering from a potential opioid overdose. Mr. Mangels consulted with KSBA and the attached policy has been endorsed as the model policy for opioid antagonist administration.

**VIII. Motion to Go Into Executive Session per KRS 61.810 - Time**

**Order #2022-987 - Motion Passed:** To enter into Executive Session for conducting preliminary discussions relating to the evaluation of the superintendent per KRS 156.557 (6)(c) and KRS 61.810 (1) (k). passed with a motion by Ms. Clara Beth Hyde and a second by Theresa Allen.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Absent

The Board must enter into Executive Session per KRS 61.810 Section \_\_\_\_\_ for the purpose of...

**IX. Motion to Adjourn Executive Session - Time**

**Order #2022-988 - Motion Passed:** To adjourn Executive Session at 7:12pm passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

**X. Action (if any) Related to Executive Session**

**XI. Adjournment - Time**

**Order #2022-989 - Motion Passed:** That the meeting be adjourned - 7:16pm passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Absent

The next meeting of the Trigg County Board of Education will be

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Chairperson

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Superintendent