

Regular Meeting  
May 26, 2022 6:00 PM  
Trigg County Primary and Intermediate Multi-Purpose Room

**Attendance Taken at : 5:47 PM**

**Present Board Members:**

Theresa Allen  
Jo Alyce Harper  
Ms. Clara Beth Hyde  
Gayle Ruffli  
Ms. Charlene Sheehan

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Jack Lackey, Board Attorney  
Bill Thorpe, Superintendent  
Karen Solise, Assistant Superintendent of Curriculum and Instruction  
James Mangels, Director of Student Services and Personnel  
Holly Greene, Chief Financial Officer  
Matt Ladd, Director of Operations  
Sarah Elliott, Assistant to the Superintendent

Others in Attendance were:

Ed Marlowe, WKDZ  
Tonya Grace, KNE  
Adam Murphy, Lake Barkley Insurance  
Chris Jones, Sherman Carter Barnhart

**A. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**B. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

**II. Approval of Agenda**

**Order #2022-937 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Gayle Rufli.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

**A. Review of Consent Agenda**

Items to be removed from Consent Agenda

**III. Good News**

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

**IV. Delegations & Recognitions**

**V. Reports**

**A. Superintendent's Report**

End of school attendance

**B. Staff Reports**

**1. Director of Operations**

**VI. Consent Agenda**

**Order #2022-938 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes

The Consent Agenda is presented for your approval.

**A. Approval of Minutes**

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the May 12, 2022, regular meeting are presented for your review and approval.

**B. Acknowledge the Following Superintendent's Personnel Actions**

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

**Employment:**

Carolyn Carlson Central Office Receptionist Effective 5/16/2022

**Resignation:**

Shirley Brown Substitute Bus Monitor Effective 6/30/2022 Christina Riggs Substitute Teacher Effective 6/30/2022

Garland Strang Substitute Effective 6/30/2022

Bruce Frazier Bus Driver Effective 6/30/2022

Tiffany Johnson Primary/Intermediate Yearbook Coordinator Effective 6/30/2022

Tina Larkin Substitute Teacher Effective 6/30/2022

Jessica Cathey Substitute Teacher Effective 6/30/2022

**Retirement:**

Kimberly Smock Primary School Teacher Effective 6/30/2022 Angela Killebrew Food Service Worker Effective 6/30/2022

**Termination:**

Ashley Wells High School Teacher Effective 4/28/2022

**C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

**D. School Related Student Trips**

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

1. FFA
2. FFA
3. TCHS Track

#### 4. TCHS Band

#### E. Approval of Annual Contract Renewals or Renewal MOA's for Services

1. Learning Without Tears
2. Mystery Science
3. Ident-a-kid
4. WKEC

WKEC Renewal: Basic membership- \$2,500.00 Membership part II- district enrollment- \$1,531.53 Educational Services- Special Education- \$250.00 Physical Therapy Services- \$250.00 Occupational Therapy Services- \$250.00 Professional Development- \$750.00 Total- \$5,531.53

#### F. Approval of New Contracts or MOA's

#### G. Activity Fun Budget

#### H. Surplus

High school: Brown, 5-drawer, metal file cabinet High School Engineering Department: 3 large filing cabinets - very old 3 small filing cabinet -- bought with grant money in 2004 12 tables - bought with grant money in 2004 13 digital boxes- bought with grant money in 2006 30 DE Books- bought with grant money in 2006 7 rectangle tables- bought with grant money in 2004 15 engineering books- bought with grant money in 2004 2 office chairs- bought with grant money in 2004 and 07 1 broken trash can - very old High School Education Department: Sharp TV- 24 years old

#### I. Primary SBDM Funding

#### J. Middle School SBDM Funding

#### K. Intermediate SBDM Funding

#### L. High School SBDM

#### M. Chief Financial Officer Job Description Amendment

##### 1. Fuel Bids

Due to the continued rising costs of fuel (diesel and gas), the bus garage would like to take bids on fuel in order to save the district money.

#### N. School Security Funds Request

### VII. Other Business

#### A. General Liability Insurance for FY23

**Order #2022-939 - Motion Passed:** Motion to renew insurance coverage with EMC for Fy23. passed with a motion by Ms. Charlene Sheehan and a second by Gayle Rufli.

#### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Mr. Adam Murphy with Lake Barkley insurance agency has provided us with the renewal pricing from EMC. Property/liability/auto lines, the average increase across the state has ranged from 12-18% year over year. We estimate your premium increase, year over year without any changes to property, would have been approximately 7.2%. This is well below the state average so we are pleased with the actual rates behind the renewal pricing. In addition, KDE increased their per square foot costs by 15-35% depending on the building type. While that may seem excessive, after some research, they do appear to be in line with actual construction costs districts are facing across KY building costs, like everything else, have skyrocketed and it is really affecting the cost districts are paying for construction projects.

We feel the KDE numbers are a good representation of actual costs. When we applied 2022 KDE to your statement of values it increases your limit by \$19,208,471 to a new total of \$130,931,339. These figures are included in the EMC renewal proposal. We estimate increasing the limit for KDE is approximately \$13,800 of the EMC renewal price. EMC has increased the EO deductible from \$1500 to \$2500, the new minimum deductible for this coverage Renewal proposal reflects current vehicles and student counts

**B. Workers Compensation Insurance for FY23**

**Order #2022-940 - Motion Passed:** Motion to accept KEMI for workers compensation insurance coverage for FY23 passed with a motion by Ms. Clara Beth Hyde and a second by Gayle Ruffli.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

Mr. Adam Murphy with Lake Barkley Insurance negotiated the renewal terms with KEMI directly this year for workers compensation insurance for a premium rate of \$51,129.08. The Experience mod is .73, it was .84. The rate is based on updated payroll numbers which reflects the 2% increase in wages.

**C. Student Insurance for FY23**

**Order #2022-941 - Motion Passed:** Approve Plan #2 for student insurance passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

CONSIDER/TAKE APPROPRIATE ACTION REGARDING STUDENT INSURANCE FOR FY23.

Plan 3: 100% Usual Customary with a \$1,000 limit on physical therapy: Hartford \$61,539.20 (Renewal) Zurich \$82,197.20 AXIS \$83,307.20 Plan 2: 100% Usual Customary with a \$1,500 limit on physical therapy: Hartford \$63,319.20 Plan 1: 100% Usual Customary Hartford \$ 85,277.20 Zurich \$114,197.20 AXIS \$115,752.20 We are asking for your consideration on a higher physical therapy policy from \$1,000 limit to \$1,500

**D. Updated Salary Schedule**

**Order #2022-942 - Motion Passed:** Approve updated salary packet passed with a motion by Gayle Ruffli and a second by Theresa Allen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

Issue arose from the previously approved salary schedule related to stipend. A stipend committee was formed, meet, and has made recommended changes that are reflected in the attached salary schedule:

Stipends have been rounded. Stipends for head volleyball and wrestling head coach have increased to \$3,185. Stipends for archery have increased to \$750. Stipends have been added for middle school assistant coaches for various sports for \$750.

**E. Approval of FY23 Tentative Budget**

**Order #2022-943 - Motion Passed:** Approve FY 2022-2023 Tentative Budget passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

**F. Change Order #4**

**Order #2022-944 - Motion Passed:** Approve Change Order #4 in the amount of \$174,825.00 passed with a motion by Ms. Clara Beth Hyde and a second by Ms. Charlene Sheehan.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

Change Order #4 is for the addition of restrooms in the Co-Curricular Center in the amount of \$174,825.00

**G. Second Reading Code of Conduct**

**Order #2022-945 - Motion Passed:** Approve recommended changes to the FY23 Code of Conduct passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

I have attached a list of the changes recommended to our Code of Conduct and a copy of the 2022-2023 Code of Conduct reflecting those changes. I recommend that you acknowledge the recommended changes to the Code of Conduct for the 2022-2023 School Year.

**H. First Reading of Board Policy Revisions for FY 2023**

**Order #2022-946 - Motion Passed:** Acknowledge first reading of Board Policy revisions for FY23 passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes

Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Attached you will find the KSBA recommended policy changes for this year. The revisions seek to clarify language in the policies, reflect changes in statute and/or regulation, or more closely align with the intent of the law. We will take a few minutes to review the major changes during the board meeting. This has the KSBA recommended policies: 01.0, 01.11, 01.42, 01.421, 01.45, 01.83, 01.91, 01.911, 02.31, 02.413, 02.414, 02.421, 02.4241, 02.4242, 02.4244, 02.442, 03.12323, 03.14, 03.22323, 03.24, 04.1, 04.8, 06.31, 08.1, 08.11, 08.113, 08.1312, 08.14, 08.21, 08.2322, 08.31, 09.123, 09.125, and 09.4341.

**I. Emergency Reading and Approval of Board Policies:** 09.12, 09.1222, 09.124, and 09.313

**Order #2022-947 - Motion Passed:** Approval of Board Policies: 09.12, 09.1222, 09.124, and 09.313 through Board Policy 01.5 passed with a motion by Gayle Rufli and a second by Ms. Charlene Sheehan.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Per Policy 01.5, the Board may enact policy in one emergency reading with the rationale for such reflected in the minutes. Due to the July 1 timeline for having a nonresident policy in place, I recommend the Board approve these policies associated with Non-residential students.

**J. Acknowledgment of Administrative Procedures Associated with Non-resident Students**

**Order #2022-948 - Motion Passed:** Acknowledge the following KSBA recommended Administrative Procedures associated with Non-residential students; 09.12 AP.21, 09.12. AP.22, 09.124 AP.1 and 09.125 AP.1 passed with a motion by Gayle Rufli and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Acknowledge the following KSBA recommended Administrative Procedures associated with Non-residential students; 09.12 AP.21, 09.12. AP.22, 09.124 AP.1 and 09.125 AP.1

**VIII. Adjournment - Time**

**Order #2022-949 - Motion Passed:** That the meeting be adjourned - 7:12pm passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

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Chairperson

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Superintendent