

Regular Meeting  
May 12, 2022 6:00 PM  
Trigg County Primary and Intermediate School Multi-Purpose Room

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Jack Lackey, Board Attorney

Bill Thorpe, Superintendent

Karen Solise, Assistant Superintendent of Curriculum and Instruction

James Mangels, Director of Student Services and Personnel

Holly Greene, Chief Financial Officer

Matt Ladd, Director of Operations

Others in Attendance were:

Ed Marlowe, WKDZ

Tonya Grace, KNE

Andrew Owens,

**A. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**B. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient

conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

## **II. Approval of Agenda**

**Order #2022-920 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### **5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

**Order #2022-922 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### **5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

#### **A. Review of Consent Agenda**

**Order #2022-923 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### **5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

Items to be removed from Consent Agenda

## **III. Good News**

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

## **IV. Delegations & Recognitions**

## **V. Reports**

### **A. Superintendent's Report**

High School Curriculum Alaysia Radford graduation

### **B. Staff Reports**

#### **1. Assistant Superintendent of Curriculum and Instruction**

Camp CATapult

2. Director of Student Services and Personnel
3. Director of Operations

#### Construction Update

#### VI. Consent Agenda

**Order #2022-924 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

#### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

#### A. Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the April 28, 2022, regular meeting and District Finance Corporation meeting are presented for your review and approval.

#### B. Acknowledge the Following Superintendent's Personnel Actions

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

#### Employment:

Ira Caleb Joiner Substitute Teacher Effective 4/29/2022

LaTrita Russell High School Boys/Girls Track Coach Effective 4/29/2022

Ken Harrison H.S. Assistant Boys/Girls Track Coach Effective 4/29/2022

Ashleigh Brock Custodial Cleaning Services Effective 5/4/2022

Katie Croft Trigg Tots Daycare Worker Effective 5/12/2022

#### Resignation:

Thomas Hines Custodian 200 day Effective 5/6/2022

Vickie King Primary School Receptionist Effective 6/30/2022

Jordan Burgess H.S. Assistant Volleyball Coach Effective 4/14/2022

William Oglesby H.S. Archery Coach Effective 5/2/2022

Mackenzie Stone Substitute Teacher Effective 5/2/2022

Lacy Jacobs Substitute Teacher Effective 5/2/2022

**Retirement:**

Ann Andrews Food Service Worker Effective 7/1/2022

Theresa Lancaster Preschool Instructional Assistant Effective 5/31/2022

**Non Renewal:**

Kelley Sizemore M.S. Teacher Effective 6/30/2022

Caleb Burcks M. S. Teacher Effective 6/30/2022

Gary Tosh M.S. Teacher Effective 6/30/2022

Sarah Ambacher Trigg Tots Daycare Worker Effective 6/30/2022

Sherry Sweat Bus Driver Effective 6/30/2022

Greg Brown Bus Garage Foreman Effective 6/30/2022

Dyanna Lanz Bus Driver Effective 6/30/2022

Mason Burgett H.S. Assistant Boys' Basketball Coach Effective 6/30/2022

Charles Terrell H.S. Assistant Boys' Basketball Coach Effective 6/30/2022

Matthew Reeves H.S. Assistant Boys' Basketball Coach Effective 6/30/2022

Cameron Brown Freshmen Girls' Basketball Coach Effective 6/30/2022

April Noffsinger H.S. Girls' Assistant Basketball Coach Effective 6/30/2022

Matt Wilder H.S. Girls' Assistant Basketball Coach Effective 6/30/2022

Diana Banks Preschool Coordinator Effective 6/30/2022

**C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

**D. Approval of Annual Contract Renewals or Renewal MOA's for Services**

**1. IXL Learning, Inc**

**2. MobyMax**

**3. WKDZ**

**E. Surplus Items**

Surplus from Family and Consumer Science Department 3 sewing machines 3 mannequins 1 slow cooker 1 long table random (rusted) cookware Surplus from High School: 1 Wheelchair Surplus from Trigg Tots PRESCHOOL.....13 blue preschool age cots for resale surplus PRESCHOOL....Kidney shape table preschool size INFANT.....Trigg Tots would like to declare 7 infant (no drop side) baby beds by Angels as surplus. They are in good condition and have mattresses for them in good resalable condition. INFANT.....We have a kidney shaped table with yellow bucket seats to declare for surplus resale. It will seat up to 6 children. PRESCHOOL.....Wooden adult size table used for a desk to declare for resale. STORAGE ROOOM.....Metal big book stand red in color to declare for surplus resale OUTDOOR.....Large (yellow in color )outdoor climbing toy with two slides. Surplus resale CRYSTAL ROOM....Yellow round table child size, yellow shelf and Orange shelf storage shelves.

**F. Set Bid Opening Date for Bus Driver and Classified Employee Physicals**

Approval of setting the bid opening date for Bus Driver and Classified Employee Physicals for Monday, June 6, 2022 at 10:00 a.m. in the Trigg County Board of Education Building at 202 Main Street, Cadiz, KY

**VII. Other Business**

**A. 22-361 Trigg County Vocational School Renovation BG 2 Approval**

**Order #2022-925 - Motion Passed:** Approve BG 2 for 22-361 Trigg County Vocational School Renovation passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

**B. 22-361 Trigg County Vocational School Renovation BG 3 Approval**

**Order #2022-926 - Motion Passed:** Approve BG 3 for 22-361 Trigg County Vocational School Renovation passed with a motion by Gayle Rufli and a second by Theresa Allen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

**C. 22-361 Trigg County Vocational School Renovation Design Development Documents Approval**

**Order #2022-927 - Motion Passed:** passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

**D. CPTED Form**

**Order #2022-928 - Motion Passed:** Acknowledge review of CPTED Form passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

**E. Change Order #3**

**Order #2022-929 - Motion Passed:** Approve Install Duro-Last PVC roofing system as a substitute for the specified TPO roofing system on the press box observation deck in the amount of \$2,036.21 passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

#### F. Textbook Adoption

**Order #2022-930 - Motion Passed:** Approve textbook purchasing plan for Trigg County Intermediate School for social studies curriculum through McGraw Hill passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Trigg County Intermediate School would like to purchase a base resource for Social Studies. The SBDM Council and staff members have reviewed their assessment data and utilized the state textbook adoption process to evaluate the resources available. They are recommending the purchase of social studies curriculum from Impact Social Studies from McGraw Hill . Each schools purchasing plan must be submitted to the Board for approval. I recommend your approval of the textbook purchasing plan for Trigg County Intermediate.

#### G. Acknowledge second reading of revisions to Board Policy 07.1 Food/School Nutrition Services

**Order #2022-931 - Motion Passed:** Acknowledge second reading of revisions to Board Policy 07.1 Food/School Nutrition Services passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

During the last Administrative Review of the School Nutrition Program Trigg County Schools was cited for not having an updated policy and procedure for handling unpaid meal charges. This change in Policy reflects the needed change to correct the deficiency.

#### H. Transportation Grant Opportunity

**Order #2022-932 - Motion Passed:** Approve the application for transportation grant passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Last year we submitted for a communication grant but we were not awarded. We are asking again that we apply for the opportunity for a grant to upgrade all transportation radios and equipment to digital, which will greatly improve communication between buses and the schools/garage. The grant is a matching grant up to 500,000 with the district paying 25% of costs, and the grant paying the other 75%

**I. Consider/take appropriate action regarding Trigg Tot Fees for FY 23.**

**Order #2022-933 - Motion Passed:** Motion to set Trigg Tot fees for FY 23 at \$125 for non-potty trained children and \$115 for potty-trained children and the multi-child discount at 10%, and the registration fee \$50.00 passed with a motion by Theresa Allen and a second by Gayle Rufli.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Trigg Tots was established by the Trigg County Board of Education to provide daycare services for individuals within the school community needing childcare. The intent has always been that Trigg Tots would be a program that was to be stand alone and would not have an impact on the General Fund. Mr. Mangels is recommending the rates for single children increase to \$125 for non-potty trained children and \$115 for potty trained children and the multi-child discount remain at 10%, and the registration fee increase to \$50.00.

**J. First Reading of Changes to the Code of Conduct for 2022-2023 School Year**

**Order #2022-934 - Motion Passed:** Acknowledge the recommended changes to the Code of Conduct for the 2022-2023 School Year passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

I have attached a list of the changes recommended to our Code of Conduct and a copy of the 2022-2023 Code of Conduct reflecting those changes. I recommend that you acknowledge the recommended changes to the Code of Conduct for the 2022-2023 School Year.

**K. Request to participate in the Kentucky Education & Workforce Development Cabinet's Early Childhood Administrator/ Director Apprenticeship Program**

**Order #2022-935 - Motion Passed:** Approve request to participate in the Kentucky Education & Workforce Development Cabinet's Early Childhood Administrator/ Director Apprenticeship Program. passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

Mr. Mangels is requesting the opportunity to participate in the Kentucky Education Workforce Development Cabinets Early Childhood Administrator/ Director Apprenticeship Program. This program will allow an apprentice to work collaboratively with Trigg Tot Director, Ms. Molly Oliver; combining on-the-job training and classroom instruction to meet 4,000 hours and program requirements. As a part of this program the apprentice will receive a \$0.50/hour incremental raise for every 1,000 hours of apprenticeship participation. This incremental increase can be paid from ESSER funds we have received to date.

**VIII. Motion to Go Into Executive Session per KRS 61.810 - Time**

The Board must enter into Executive Session per KRS 61.810 Section F for the purpose of Discussions or Hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

**IX. Motion to Adjourn Executive Session - Time**

**X. Action (if any) Related to Executive Session**

**XI. Adjournment - Time**

**Order #2022-936 - Motion Passed:** That the meeting be adjourned - Time passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

---

Chairperson

---

Superintendent