

Regular Meeting  
March 24, 2022 6:00 PM  
Trigg County Primary and Intermediate School Multi-Purpose Room

**Attendance Taken at : 6:01 PM**

**Present Board Members:**

Theresa Allen

Jo Alyce Harper

Ms. Clara Beth Hyde

Ms. Charlene Sheehan

**Absent Board Members:**

Gayle Ruffli

**I. Call to Order**

Welcome

Trigg County School System

Trigg County Public Schools will empower each student to thrive, compete and excel  
in an ever changing world.

Staff Members in attendance were:

Jack Lackey, Board Attorney

Bill Thorpe, Superintendent

Karen Solise, Assistant Superintendent of Curriculum and Instruction

James Mangels, Director of Student Services and Personnel

Holly Greene, District Finance Officer

Matt Ladd, Director of Operations

Sarah Elliott, Assistant to the Superintendent

Others in attendance were:

Tonya Grace, KNE

Ed Marlowe, WKDZ

Andrew Owens, Sherman Carter Barnhart

Chris Jones, Sherman Carter Barnhart

Lars Griggs, Woodall Roofing

Tommy Woodall, Woodall Roofing

Scott Crowder, Duro-Last Roofing

**A. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.



**B. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions

will be reached.

Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman.

In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board.

The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings.

Ref.: KRS 61.840  
Adopted 5-19-94  
Board Order #313

**I. Lars Griggs**

Mr. Griggs with Woodall Companies would like to address the board about the Middle School Roof project.

**II. Approval of Agenda**

**Order #2022-878 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda.

The agenda is presented for your approval.

**A. Review of Consent Agenda**

Items to be removed from Consent Agenda

**III. Good News**

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

**IV. Delegations & Recognitions**

**V. Reports**

**A. Superintendent's Report**

**B. Staff Reports**

**1. Director of Curriculum and Instruction**

**2. Chief Financial Officer**

**VI. Consent Agenda**

**Order #2022-879 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

**A. Approval of Minutes**

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board.

The minutes of the \_\_\_\_\_, regular meeting are presented for your review and approval.

**B. Acknowledge the Following Superintendent's Personnel Actions**

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment.

These actions have been executed in compliance with all Board of Education policies and state and federal laws.

All positions are Board of Education approved positions.

Employment:

Ashleigh Brock Substitute Trigg Tots Daycare Worker Effective 3/16/2022

Amber Hamilton Substitute Bus Driver/ Bus Monitor Effective 3/14/2022

## Resignation

Jawaun Garrett TCHS Track and Field Coach Effective 3/6/2022

Leslie Stone Substitute Bus Driver Effective 3/4/2022

Tierson Carneyhan Trigg Tots Daycare Worker Effective 3/10/2022

Jennifer Sanchez Trigg Tots Daycare Worker Effective 5/20/2022

Dorothy Dannelly Trigg Tots Daycare Worker Effective 5/20/2022

Brittany Blane Trigg Tots Daycare Worker Effective 5/20/2022

Christi Riggs M.S. Cross Country Coach Effective 3/8/2022

## Retirement

Angie Coleman Primary School Instructional Assistant Effective 6/30/2022

Lisa Rawlins Primary School Teacher Effective 05/31/2022

**C.** Approve and authorize payment of the items set out in the listed accounts payable warrant reports

**D.** School Related Student Trips

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board.

Requests should be submitted through the building principal to the superintendent

### [Board Policy 09.36 School Related Student Trips](#)

#### **1.** TCHS Student Council

The TCHS Student Council plans to visit the Tennessee State Capitol in Nashville on April 15, 2022 to learn about government.

#### **2.** TCHS Football

Adam Turner and Chris Ezell plan to visit Bethel University in McKenzie, TN with some of the senior football players on March 26, 2022.

**E. Approval of Annual Contract Renewals or Renewal MOA's for Services**

**1. IXL**

**2. Background Checks**

**F. Fiscal Agent for KY ASAP**

The district has served as the fiscal agent for the BlackPatch KY ASAP program and receives 10% of the funds for administrative costs.

KY ASAP serves Trigg, Caldwell, Livingston, and Lyon counties and provides prevention programs for suicide and tobacco product use.

**G. Fiscal Agent for SWKY CECC**

The Trigg County Community Early Childhood Council (CECC) will submit the grant application to the Kentucky Governor's Office for Early Childhood to obtain funding for their work in promoting school readiness. The CECC is requesting that the Trigg County Board of Education serve as the fiscal agent for the organization. The Board has traditionally served as the fiscal agent. There are several district personnel who serve on the CECC and are participating in the grant development.

**H. KAEC Grant**

**VII. Other Business**

**A. Builder's Risk Insurance Proposal**

**Order #2022-880 - Motion Passed:** Approve Builder's Risk insurance plan with a deductible of \$5,000 with Liberty Mutual for Multi-Purpose Facility and Press Box passed with a motion by Ms. Clara Beth Hyde and a second by Theresa Allen.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

**B. Award bid for High School/Middle School yearbooks and Primary School/Intermediate School memory books**

**Order #2022-881 - Motion Passed:** Approve Herf Jones for high school and middle school yearbooks, as well as primary school and intermediate school memory books for the 2022-2023 school year with a two-year option to renew passed with a motion by Ms. Clara Beth Hyde and a second by Ms. Charlene Sheehan.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
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Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Absent
Ms. Charlene Sheehan	Yes

GRREC has a bid coordinator and a bidding process for a variety of services, including yearbooks/memory books. It was determined to use the GRREC bidding process for high school and middle school yearbooks and primary/intermediate memory books.

GRREC approved nine (9) vendors for yearbooks/memory books. Herf Jones has the lowest bid for the description of yearbooks and memory books that each school produces. We have previously used Herf Jones for yearbook/memory book production and our staff sponsors have been pleased with their service and yearbook quality.

After consulting with each schools' yearbook/memory book sponsors I recommend we approve Herf Jones for high school and middle school yearbooks, as well as primary school and intermediate school memory books for the 2022-2023 school year with a two-year option to renew.

C. Award senior pictures, individual pictures and dance/ancillary pictures for the 2022-2023 school year

**Order #2022-882 - Motion Passed:** Award senior pictures, individual pictures and dance/ancillary pictures for the 2022-2023 school year to Southern Exposure, with a two-year option to renew passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Absent
Ms. Charlene Sheehan	Yes

GRREC has a bid coordinator and have a bidding process for several different services; including pictures. So it was determined to use the GRREC bids for senior photos, individual photos and ancillary photos. Attached are the approved GRREC vendors and their bids for senior, Individual and Dance/Ancillary photos.

Senior Pictures

GRREC received six (6) bids for senior pictures: Graham, Southern Exposure, Studio II, Lifetouch, Sheffield and Strawbridge. Two (2) vendors are located over three (3) hours away and were not interested in traveling to Trigg County. Previously the Board awarded pictures to Lifetouch and it was not a positive experience; so that leaves three (3) vendors in close proximity to serve Trigg County Schools: Graham, Southern Exposure, and Studio

II. Graham is higher than Studio II, on six (6) packages, lower on six (6) packages and equal on three (3) packages. Graham is higher than Southern Exposure on seven (7) packages and equal on nine (9) packages. Studio II is higher than Graham on seven (7) packages, lower than Graham on six (6) packages and equal to Graham on three (3) packages. Studio II is higher than Southern Exposure on seven (7) packages, lower on five (5) packages and equal on four (4) packages. Southern Exposure is lower than Graham on seven (7) packages and equal on nine (9) packages. Southern Exposure is lower than Studio II on six (6) packages, higher on five (5) packages and equal on five (5) packages.

Southern Exposure has served our seniors since 2016-2017 and it has been a very positive experience. Based upon service, experience, price and location, I would recommend that senior photos be awarded to Southern Exposure for the 2022-2023 school year, with a two-year option to renew.

#### Individual Pictures Pre K- 11th Grade

GRREC received six (6) bids for Individual pictures: Graham, Southern Exposure, Studio II, Lifetouch, Sheffield and Strawbridge. Two (2) vendors are located over three (3) hours away and were not interested in traveling to Trigg County.

Previously the Board awarded pictures to Lifetouch and it was not a positive experience; so that leaves three (3) vendors in close proximity to serve Trigg County Schools: Graham, Southern Exposure, and Studio II. Graham is lower than Studio II and higher than Southern Exposure on three (3) packages, lower than Studio II and equal to Southern Exposure on eleven (11) packages, equal to both Studio II and Southern Exposure on three (3) packages, and lower than both Studio II and Southern Exposure on two (2) packages. Studio II is higher Graham and Southern Exposure on sixteen (16) pages and equal to both Graham and Southern Exposure on three (3) packages. Southern Exposure is lower than Graham and Studio II on three (3) packages, equal to Graham and lower than Studio II on eleven (11) packages, equal to both Graham and Southern Exposure on three (3) packages, and higher than Graham and lower than Studio II on two (2) packages. Based upon positive past experiences with Southern Exposure for senior and underclassmen photos, I recommend Pre-K through 11th grade individual pictures be awarded to Southern Exposure for the 2022-2023 school year with a two year option to renew.

#### Dances/Ancillary Photographs

Graham, Studio II, and Southern Exposure could meet the needs of Trigg County based upon previous rationales. In past years Graham Photography has been difficult to work with on scheduling ancillary photos, especially sports and clubs. Additionally club and yearbook sponsors have been very pleased with working with Southern Exposure the past years. Southern Exposure is equal to Graham and lower than Studio II on all packages. I recommend that ancillary/dance photos be awarded to Southern Exposure for the 2022-2023 school year, with a two-year option to renew.

**D. Approval of SD Documents for Vocational Center**

**Order #2022-883 - Motion Passed:** Approve schematic design of the vocational building passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

**VIII. Adjournment - Time**

**Order #2022-884 - Motion Passed:** That the meeting be adjourned - 7:10pm passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

**Order #2022-885 - Motion Passed:** That the meeting be adjourned - 7:10pm passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

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Chairperson

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Superintendent