

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Russell County Auditorium/Natatorium
(Meeting will be held in the Auditorium)
May 16, 2022

at 5:00 PM on May 16, 2022 with the following members:
Attendance Taken at 5:02 PM:

Present Board Members:

Mr. Gerald Murray
Ms. Joy Wilson
Mrs. Brenda Higginbotham
Mr. Richard Kazsuk
Ms. Sheila Wicker

A sign in sheet was available for the public.

1. Pledge of Allegiance/Prayer

2. Call to Order

Rationale:

The Chair calls the Regular Board Meeting to order at 5:00 P.M.

3. Roll Call

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

4. Adoption of Agenda

Rationale:

Meeting agenda is provided for your review.

Order #9093 - Motion Passed: If there are no corrections or amendments, I recommend the agenda be approved as presented-passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

5. Public Comment

6. Braxton Smith RCHS Senior in Mrs. Carol Ackerman's Capstone Engineering Class will demonstrate flying a drone.

Rationale:

Board members and the public are encouraged to watch a demonstration of the drone beginning at 4:30 PM on the east side of the ANC (between the ANC and RCHS).

Braxton Smith (FAA certified drone pilot) will demonstrate the capabilities of one of drones used in the engineering class.

During the board meeting, Braxton will talk about the engineering class, his current certifications and future plans.

7. Campbellsville University 2022 Excellence in Teaching Award Recipients:
Melinda Wright (Elementary) Lindsey Gibson (Middle School) Carol Ackerman (High School)

8. Russell County Education Association (RCEA) Certified Employee Recognition:
Shannon Eads

9. Consent Agenda

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. School Activity Fund Reports
- D. Financial Report
- E. Field Trips
- F. Treasurer's Monthly Report April 2022

Order #9094 - Motion Passed: If there are no changes or amendments I recommend approval of consent agenda items- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

Rationale:

Jamestown Elem.		
April 22, 2022	MSD Classroom	ANC- Talent Show
April 25, 2022	4th Grade Science	Mammoth Cave National Park
April 29, 2022	MSD	Key Twin Cinema
May 10, 2022	2nd Grade	Key Twin Cinema
May 10, 2022	Kindergarten	Hop, Skip & Jump
May 12, 2022	Kindergarten	Key Twin Cinema
May 13, 2022	MSD	RSES-Field Day
May 13, 2022	Kindergarten	Fish Hatchery, Kendall Park
May 16, 2022	3rd Grade	Jamestown City Park
May 16, 2022	4th Grade	Abraham Lincoln Birthplace
May 16, 2022	MSD	Hop, Skip & Jump
May 18, 2022	3rd Grade	RC Fair Grounds-Farm Safety Day
May 19, 2022	2nd, 3rd, 4th, 5th	Hop, Skip & Jump
May 20, 2022	2nd, 3rd, 4th, 5th	Mini Indy
May 24, 2022	5th Grade	Wolf Creek Dam & Lake Cumberland State Park

Russell Springs Elem.		
April 22, 2022	MSD Classroom	ANC- Talent Show
April 29, 2022	MSD Classroom	Key Twin Cinema
May 3, 2022	Preschool (Tues)	Hop, Skip & Jump
May 6, 2022	Preschool (Fri)	Hop, Skip & Jump
May 11, 2022	2nd Grade	Hop, Skip & Jump
May 12, 2022	2nd Grade	Hop, Skip & Jump
May 13, 2022	Kindergarten	Kentucky Down Under, Horse Cave, KY
May 23, 2022	4th Grade	Key Twin Cinema
May 24, 2022	5th Grade	Air Raid, London, KY

9.F. Treasurer's Monthly Report April 2022

10. Russell County High School/Russell County Middle School Band Funding Request

Rationale:

Mr. Curtis Ervin (Band Director) and Ms. Hailey Harrington (Assistant Band Director) have submitted a funding request on behalf of the band program (see attached document).

The current request is approximately \$15,000 (4,380- \$5,110 for form-fitted bibbers/pants and used instrument expense of \$10,650).

Order #9095 - Motion Passed: I recommend approval of the band's funding request- passed with a motion by Mr. Gerald Murray and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

11. Change Orders-Deducts for Lake Cumberland Regional College & Workforce Center

Rationale:

The attached two change orders are deducts as we close out purchase orders for the Lake Cumberland Regional College & Workforce Center.

Order #9096 - Motion Passed: I recommend approval of the two change order deducts for the Lake Cumberland Regional College & Workforce Center and authorize Superintendent Michael Ford to complete the necessary paperwork- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

12. BG1-Replacement of Dehumidification Unit at Russell County Schools Auditorium/Natatorium Complex

Rationale:

The pool dehumidification unit at our Auditorium/Natatorium Complex needs replacing as soon as possible. It is the original unit to the building and is required for proper operation of our pool facility. Thermal Service is on a state approved price contract (Kentucky Purchasing Cooperative) and we have a price of \$310,423.59 for the unit and install. I have attached a copy of the quote and state price contract verification. I have met with the company representative multiple times to discuss this project. We are allowed to use ESSER funds for this project because it involves air quality.

Order #9097 - Motion Passed: I recommend approval of the BG1 to purchase and install the dehumidification unit for Russell County Schools Auditorium/Natatorium as noted in the quote- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

13. Request for Letters of Interest for Professional Engineering Services & Construction Management for Russell County Schools Athletic Facility Upgrades

Rationale:

In order to move forward with athletic upgrades at Russell County High School, engineering services and construction management need to be selected. A public notice requesting letters of interest for Professional Engineering Services and Construction Management are enclosed for your review. The notices will be advertised in the local paper for one week, per requirements.

Order #9098 - Motion Passed: I recommend that the Russell County Board of Education authorize Superintendent Ford to solicit letters of interest for both Professional Engineering Services and Construction Management for Russell County Schools Athletic Facility Upgrades- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

14. Accept/Reject Bids for Jamestown Elementary VCT Replacement (First Floor)

Rationale:

Russell County Schools received one bid for the VCT replacement at Jamestown Elementary School. A bid from Bennett's Carpet was submitted: \$116,000. The bid met all of the requirements.

Order #9099 - Motion Passed: I recommend the bid amount of \$116,000 from Bennett's Carpet for the VCT Replacement at Jamestown Elementary School be accepted as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

15. Professional Leave of Absence

Rationale:

Joel Wolford has been serving as Vice-President of Kentucky Education Association. Mr. Wolford was reelected to another three year term. Second term will begin June 15, 2022. He has requested a professional leave of absence for the 2022-2023 School Year-his letter of request is attached.

Order #9100 - Motion Passed: I recommend that the Russell County Board of Education grant Joel Wolford a professional leave of absence, without pay, for the 2022-2023 school year- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

16. Amendment: SY 22-23 Intervention/Remediation Teacher Allocations

Rationale:

At the December 20, 2021 meeting of the Russell County Board of Education a motion passed to continue to fund the additional intervention/remediation teachers for each school using federal stimulus funds. A request has been made to allow flexibility for the elementary schools to use that position for classroom size reduction instead of remediation/intervention: EX: A school could choose to have an additional 2nd grade teacher to reduce classroom size instead of using the teacher as intervention/remediation.

Order #9101 - Motion Passed: I recommend allowing the additional intervention/remediation teachers allocated to the elementary schools be used for classroom size reduction per school principal and school based decision making council decision- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes

Ms. Sheila Wicker	Yes
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17. Amendment: 2022-2023 District Staffing and SBDM Allocation Policy

Rationale:

Amend the 2022-2023 District Staffing and SBDM Allocation Policy with the following changes:

Change the two Russell County High School custodian positions that are currently 180 Day positions to 240 days. The revised document is attached.

Order #9102 - Motion Passed: I recommend the revised custodial changes for Russell County High School be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

18. Family Resource Youth Service Center Reconfiguration/Additional YSC Director

Rationale:

Russell County Schools has been approved for an additional Youth Service Center and applicable funding for a new center director. Russell County Schools' current Family Resource Youth Service Center configurations are as follows:

Russell Springs Elementary & Salem Elementary

Jamestown Elementary & Russell County Middle School (6th grade only)

Russell County High School & Russell County Middle School (combine, 7-12 grades)

The new configuration and funding allocations allows for a new center at Russell County Middle School separate from Russell County High School. The new configurations will be as follows:

Russell Springs Elementary School (stand alone center)

Jamestown Elementary School & Salem Elementary School (combined center)

Russell County Middle School (stand alone center)

Russell County High School (stand alone center)

Russell County Middle School is considered the "new" center and a new (additional) director will be hired for that center.

One of the current FRYSC assistants will help between the three elementary schools and the other will help at the high school and middle school.

Order #9103 - Motion Passed: I recommend approval of Russell County Schools Family Resource Youth Service Center configurations and the additional Youth Service Center Director position- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

19. Contracts/Memorandum of Agreements Approval

Rationale:

The following contracts/memorandum of agreements are attached for your review.

Lake Cumberland District Health Department- MOU 2022-2024
White & Company, PSC- Auditor's Contract
Commonwealth of Kentucky- MOU FY23 & FY24 Read to Achieve
Lake Cumberland Community Action-Local Education Agency Agreement 2022-23

Order #9104 - Motion Passed: I recommend approval of the contract and/or memorandum of agreements that have been approved by the board attorney- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

- 19.A. Lake Cumberland District Health Department
- 19.B. White and Company, PSC
- 19.C. Commonwealth of Kentucky- MOU FY23 & FY24 Read to Achieve
- 19.D. Lake Cumberland Community Action-Local Education Agency Agreement 2022-23

20. 2022-2023 Principal's Combined Budgets

Rationale:

Each year, school principals are required to submit their school's budget. A copy has been attached for your review.

Order #9105 - Motion Passed: I recommend approval of the 2022-2023 principal's combined budgets for each school- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

21. Workers Compensation for School Year 2022-2023

Rationale:

The attached quote from Houchens Insurance Group is for Russell County Schools to continue with Kentucky Employers' Mutual Insurance (KEMI) for workers compensation for school year 2022-2023 with an estimated premium of \$86,365

Order #9106 - Motion Passed: I recommend that Russell County Schools continue using Houchens Insurance Group for Kentucky Employers' Mutual Insurance (KEMI) to provide workers compensation for school year 2022-2023- passed with a motion by Mr. Gerald Murray and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes

Ms. Sheila Wicker	Yes
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22. Out of State and/or Over Night Trips

Rationale:

The following groups have received approval from the Superintendent for the following out of state and/or overnight trips:

June 6-9, 2022	FFA	Kentucky FFA State Convention Lexington, KY
June 20-25, 2022	SKILL USA	National Skills USA Competition Atlanta, Georgia NOTE: RC Bus will take students to London, KY to ride the State Charter Bus.

Order #9107 - Motion Passed: I recommend approval of the out of state and/or overnight trips- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

23. Russell County Schools SY 2022-2023 Certified Evaluation Plan

Rationale:

The Russell County Schools Certified Evaluation Plan has been reviewed and updated as required by state statute and regulation. The revised plan is to be approved by the Russell County Board of Education and will be in effect for the 2022-2023 school year. The district team has already met and reviewed it.

NOTE: There are two attachments, one includes the "comments" to reflect the changes and the other is the complete plan.

Order #9108 - Motion Passed: I recommend approval of the Russell County Schools Certified Evaluation Plan along with the accompanying assurances- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

24. K-12 Lau Plan for Serving English Learners

Rationale:

School districts are required to formulate a plan for English Learners and submit it by the end of the school year. Attached is the K-12 Lau (English Learners) Plan for Serving English Learners in Russell County Schools. The term Lau stems from a court case (Lau v. Nichols, 1974) regarding services for students that do not speak English.

Order #9109 - Motion Passed: I recommend the K-12 Lau Plan for Serving English Learners in Russell County Schools be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

25. Personnel Reports

Rationale:

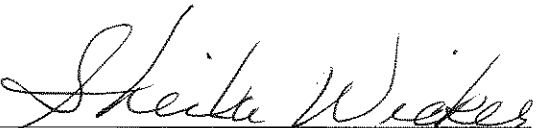
Whitney Coe	JES- Resigned MSD Teacher
Hollie Miller	Retiring- RSES Instructional Assistant
Tiffany Antle	SES- Hired Instructional Assistant (declined the position)
Vanessa Burton	SES- Special Education LBD Teacher SY2022-2023
Brittney Murrell	RCMS- Resigned Special Education LBD Teacher
Lauren Schumann	RCMS- Hired ELA Position
Sean Collins	RCMS- Resigned Assistant Football Coach
Heidi Akins	Substitute Teacher Position
Felicia Coffey	District Wide- Home/Hospital Instructor SY2022-2023
Brittany Day	District Wide- Substitute Teacher Position
Abby Myers	District Wide- Substitute Teacher Position

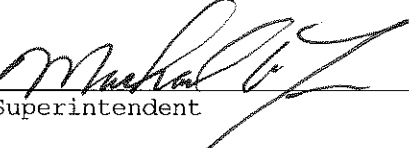
26. Public Comment

27. Adjournment

Order #9110 - Motion Passed: Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes


Chairperson


Superintendent

