

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Russell County Auditorium/Natatorium
Room 114
December 20, 2021

at 5:00 PM on December 20, 2021 with the following members:
Attendance Taken at 5:04 PM:

Present Board Members:

Mr. Gerald Murray
Ms. Joy Wilson
Mrs. Brenda Higginbotham
Mr. Richard Kazsuk
Ms. Sheila Wicker

A sign in sheet was available for the public.

1. Pledge of Allegiance/Prayer

2. Call to Order

Rationale:

The Chair calls the Regular Board Meeting to order at 5:00 P.M.

3. Roll Call

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

4. CANCELED- Performance of "Christmas Canon" by Yvonne Emerson's Vocal Ensemble, Bella Musica: (Abigail Emerson, Anna Gosser, Autumn Onyon & Alexa Stephens)

5. Adoption of Agenda

Rationale:

Meeting agenda is provided for your review.

Order #9027 - Motion Passed: If there are no corrections or amendments, I recommend the agenda be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

6. Public Comment

7. Russell County Education Association (RCEA) Certified Employee Recognition: Holly Pierce, RCMS Teacher

8. Recognition: Clayton Trosper-Cross County State Qualifier

9. Consent Agenda

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. Construction Funds
- D. School Activity Fund Reports
- E. Financial Report
- F. Field Trips
- G. Treasurer's Monthly Report-November 2021

Order #9028 - Motion Passed: If there are no changes or amendments I recommend approval of consent agenda items-passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

Rationale:

Russell County High School	Shogun, Glasgow, KY	12-9-2021
Jamestown Elementary	Key Twin Cinema	12-13-2021

9.G. Treasurer's Monthly Report-November 2021

10. Fiscal Year 2021 Audit Report

Rationale:

White & Company, P.S.C. completed Russell County Schools FY 2021 audit and it is presented for your review/approval. Joe Montgomery, CPA with White & Company, P.S.C., will be at the board meeting to present the FY 2021 audit report.

Order #9029 - Motion Passed: I recommend approval of Fiscal Year 2021 District Audit that was submitted to the Kentucky Department of Education-passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

11. Comprehensive District Improvement Plan

Rationale:

The Local Education Agency annually reviews and approves the Comprehensive District Improvement Plan. The 2021-2022 Russell County School Comprehensive District Improvement Plan states overall goals and provides improvement strategies and activities that addresses identified needs for the district. Mrs. McFall, Director of Curriculum/Instruction & State Programs, will provide an overview of the CDIP.

Order #9030 - Motion Passed: I recommend that the Russell County Board of Education approve the 2021-2022 Comprehensive District Plan revisions and that the District is in compliance with all the assurances listed in Appendix of the KDE "District Improvement Planning-Roles and Responsibilities." - passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

12. Russell Co. High School/ANC Paving & Drainage Project Proposal Request #3

Rationale:

The attached proposal request #3 for the Russell County High School Paving & Drainage Project is to extend 18" pipe at drainage outlet #1. This work was not included in the original scope of work and our approved BGI for this project included \$25,291.05 in construction contingency. The proposal request is attached for your review-total \$5,999.56.

Order #9031 - Motion Passed: I recommend approval of proposal request #3 for Russell Co. High School/ANC Paving & Drainage Project and authorize Superintendent Ford to complete the necessary change order- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

13. Russell Springs Elementary School Exterior Freezer Project

Rationale:

NOTE: Waiting on some clarification from Kentucky Department of Education, we will remove this agenda item at 12/20/2021 if I have not received a response by Monday's school board meeting

14. Continue with Allocations for Additional Instructional Assistants and Intervention/Remediation Positions (SY 22-23)

Rationale:

Using federal stimulus funds, the Russell County Board of Education previously allocated additional instructional assistants for use in the primary grades equal to each elementary school's number of 1st grade classrooms. The board also allocated an additional teacher to each school to help provide intervention/remediation for students. At the time of the allocation, it was noted that it would be for SY 21-22 only. However, we will have federal stimulus funds available for the 22-23 school year to continue to provide the additional instructional assistants and intervention/remediation teachers. Providing this allocation now will help the schools plan for SY 2022-2023.

Order #9032 - Motion Passed: I recommend that each school continue to be allocated an additional certified teacher and additional instructional assistants for use in the primary grades equal to the number of 1st grade classes per school for the 2022-2023 school year- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

15. Memorandum of Agreement for Jamestown Elementary School's Resource Officer

Rationale:

At a previous school board meeting, the board approved participation in a MOU to share in the cost with Russell County Fiscal Court, Russell County Sheriff's Office, and City of Jamestown.

Order #9033 - Motion Passed: I recommend approval of the 2022-2023 Interlocal E-911 Agreement with City of Jamestown, Russell County Fiscal Court, Russell County Sheriff's Office and Russell County Board of Education that has been approved by the Board Attorney- passed with a motion by Mr. Gerald Murray and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

16. Contract Approval-Family Resource & Youth Service Centers

Rationale:

The following contract has been enclosed for your review.

* Family Resource & Youth Services Centers FYs 2022-2024 Assurance Certification

Order #9034 - Motion Passed: I recommend approval of the contract that has been approved by the board attorney- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

17. Georgetown College-Student Teacher Agreement

Rationale:

The following Student Teacher Agreement with Georgetown College 2021-2022 academic year is enclosed for your review.

Order #9035 - Motion Passed: I recommend approval of the Student Teacher Agreement with Georgetown College for SY 2021-2022 that has been approved by the board attorney- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

18. Shortened School Day and/or Week

Rationale:

Local Boards of Education must approve requests for students to have a shortened school day and/or week. The decision is determined by the needs of the student. The documentation, including the Board's recommendation, is then submitted to the Kentucky Department of Education.

Order #9036 - Motion Passed: I recommend a shortened school day and/or week for the following student, I.D.#S22-09 and that necessary documentation is forwarded to the Kentucky Department of Education- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

19. Regular Local School Board Meetings

Rationale:

KRS 61.820 calls for each board of education to hold at least one (1) regular meeting each month, at a time and place fixed by the board and KRS 61.820 requires that the schedule of regular meetings be made available to the public.

Order #9037 - Motion Passed: I recommend the adoption of the 2022-2023 schedule of regular meeting dates for each month, beginning in February 2022, and concluding January 2023. That each monthly board meeting be scheduled in advance and announced to the public. All other meetings would be considered special called meetings. A copy of the scheduled meetings dates for the noted time period are attached and become part of the minutes- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

20. Review with Possible Revision: Russell County Schools' 2021-2022 Safe Return to In-Person Instruction and Continuity of Services Plan (School Operations Plan)

Rationale:

At the November meeting of the Russell County Board of Education, masks were made optional for students, employees and visitors. Per CDC order, masks are required on public transportation, including school buses for all persons two years of age or older unless otherwise exempted. This includes transportation to and from school, field trips, athletic/extra-curricular activities, etc. A driver does not need to wear a mask if they are the only person on the bus. Per the Offices of Kentucky Tech, all visitors, employees, and students are required to wear face coverings/masks in the state ran Lake Cumberland Regional College and Workforce Center.

Our current Safe Return to In-Person Instruction and Continuity of Services Plan (School Operations Plan is attached for your review.

Order #9038 - Motion Passed: I recommend Russell County Schools' revised Safe Return to In-Person Instruction and Continuity of Services Plan (School Operations Plan) continue as is- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes

Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	No

21. Salary Schedule Review

Rationale:

At the November meeting of the Russell County Board of Education I was asked to gather some substitute teacher salary rates from other school districts. Attached is a substitute teacher salary schedule comparison for surrounding school districts.

I have also attached some complete classified salary schedules from some other school districts.

22. 2022-2023 School Schedule/Calendar (Discussion Only)

Rationale:

The Russell County School District Calendar Committee has met to develop a draft 2022-2023 School Year Calendar/Schedule.

KRS 158.070 reads in part: "Prior to adopting a school calendar, the local board of education shall hear for discussion the school district calendar committee's recommendations and the recommendation of the superintendent at a meeting of the local board of education.

During a subsequent meeting of the local board of education, the local board shall adopt a school calendar for the upcoming school year that establishes the opening and closing dates of the school term, beginning and ending dates of each school month, student attendance days, and days on which schools shall be dismissed. The local board may schedule days for breaks in the school calendar that shall not be counted as a part of the minimum school term."

The draft 2022-2023 School Year Calendar/Schedule is attached for your review along with a copy of the input from students, parents/guardians, community members and employees of Russell County Schools regarding the draft.

A list of SY 2022-2023 professional development / planning days for certified staff is also attached.

23. Food Service Adult Meal Prices

Rationale:

The superintendent/designee shall annual submit, for Board review, the price of all meals. Russell County Schools continue to participate in the Community Eligibility Provision that allows all of our students to eat breakfast and lunch free of charge, regardless of income. The adult meal prices are as follows:

Adult Lunch Price: \$4.60

Adult Breakfast Price: \$3.00

Attached is applicable board policy and letter from Department of School Nutrition, received by Food Service Director Keith Emerson, regarding meal price increase.

24. Russell County School District - Wellness Plan

Rationale:

Keith Emerson, Russell County Schools Food Service Director, will present the district's wellness plan.

(informational only, no action required)

25. Personnel Reports

Meleah Coffey	Hired JES- RTI Position
David Williams	Hired RSES-Instructional Assistant
Brian McClanahan	Hired RSES-Custodian
Jedidiah Webb	Hired RCMS-Assistant Football Coach
Ryan Richardson	Resigned- RCHS Head Football Coach
Jason Harris	Resigned-RCHS Assistant Football Coach
Emily Hadley	Hired- Central Office Budget & Accounting Coordinator
Danielle Martin	Resigned-District Speech-Language Pathologist
Haile Dudgeon	Hired- District P-5 Teacher
Tracy Bunch	Hired- District Classified Substitute Position
Brittany Ginn	Hired- District Classified Substitute Position
Payton Riggins	Hired- District Substitute Position
Emily Nissley	Hired-District Substitute Teacher Position
Haley Hadley	Hired- District Substitute Teacher Position
Bailey Johnson	Hired- District Substitute Teacher Position

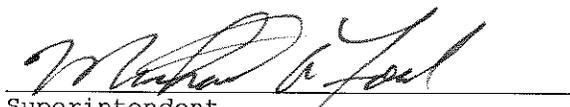
26. Public Comment

27. Adjournment

Order #9039 - Motion Passed: Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes


Chairperson


Superintendent

