

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

The Russell County Board of Education Special Called Meeting
was held at Russell County Auditorium/Natatorium
(ROOM ABOVE THE POOL)
July 29, 2021

July 29, 2021 with the following members:

Attendance Taken at 12:03 PM:

Present Board Members:

Mr. Gerald Murray
Ms. Joy Wilson
Mrs. Brenda Higginbotham
Mr. Richard Kazsuk
Ms. Sheila Wicker

A sign in sheet was available for the public.

1. Pledge of Allegiance/Prayer

2. Call to Order

Rationale:

The Chair calls the Special Called Meeting to order at 12:00 P.M.

3. Roll Call

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

4. Adoption of Agenda

Rationale:

Meeting agenda is provided for your review.

Order #8951 - Motion Passed: If there are no corrections or amendments, I recommend the agenda be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

5. Public Comment

6. Budget & Accounting Coordinator Position/Job Description

Rationale:

Over the course of several years, two positions in the finance/payroll department have not been filled. The proposed job description/position details the responsibilities of a budget & accounting coordinator and this position will be very important to help manage the federal funds the district is receiving.

Order #8952 - Motion Passed: I recommend that the Budget & Accounting Coordinator Position/Job Description be approved- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray Yes
Ms. Joy Wilson Yes
Mrs. Brenda Higginbotham Yes
Mr. Richard Kazsuk Yes
Ms. Sheila Wicker Yes

7. Additional Home/Hospital Instructor

Rationale:

Russell County Schools currently has only one home/hospital instructor. Due to COVID-19, I am proposing that we add an additional teacher for the 2021-2022 school year to be paid from the federal stimulus funds.

Order #8953 - Motion Passed: I recommend that Russell County Schools staffing & allocation policy for school year 2021-2022 be amended to include an additional home/hospital instructor for the 2021-2022 school year- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray Yes
Ms. Joy Wilson Yes
Mrs. Brenda Higginbotham Yes
Mr. Richard Kazsuk Yes
Ms. Sheila Wicker Yes

8. 2021-2022 School Start & Dismissal Times

Rationale:

Current school start and dismissal times are noted below. I am proposing that all schools start at 7:45 am and dismiss 15 minutes later to aid in the traffic congestion along Hwy 127 with preschool classes 7:45 am start and 1:45 pm dismissal. The state highway department has asked Russell County Schools to consider this change and they are asking local industry to adjust their start/dismissal too.

	Current Times	Purposed Times
Jamestown Elementary	7:25-2:30	7:45-2:45
Russell Springs Elementary	7:30-2:42	7:45-2:57
Salem Elementary	7:30-2:40	7:45-2:55
Russell County High School	7:30-2:30	7:45-2:45
Russell County Middle School	7:30-2:30	7:45-2:45
Preschool		
Jamestown Elementary	7:25-1:30	7:45-1:45
Russell Springs Elementary	7:30-1:30	7:45-1:45
Salem Elementary	7:30-1:30	7:45-1:45

Order #8954 - Motion Passed: I recommend that the school start and dismissal times for school year 2021-2022 be approved as presented- TABLED until August 16, 2021 regular scheduled board meeting- passed with a motion by Mr. Gerald Murray and a second by Ms. Joy Wilson.

Mr. Gerald Murray Yes
Ms. Joy Wilson Yes
Mrs. Brenda Higginbotham Yes
Mr. Richard Kazsuk Yes
Ms. Sheila Wicker Yes

9. FY 22 Capital Funds Request

Rationale:

A capital funds request for FY 22 in the amount of \$711,908 is attached for your review and approval. The funds (capital outlay and excess FSPK) will be used to pay for the paving/drainage project at Russell County High School/ANC.

Order #8955 - Motion Passed: I recommend the capital funds request be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

10. BG1 Russell Co. High School/ANC Paving & Drainage Project

Rationale:

Attached is a BG1 for the Russell County High School/ANC Paving & Drainage project with a total project cost of \$618,215.00 This includes architect/engineer and construction management fees. The minimum construction management project cost is \$2,000,000.00 unless a waiver is requested. Branscum Construction is already on site due to the LCRCWC and this paving/drainage project will impact our Russell County Middle School project.

Order #8956 - Motion Passed: I recommend that the BG1 for Russell County High School/ANC paving & drainage project be approved as presented and authorize Superintendent Ford to request a waiver to use construction management on the project- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

11. BG1 Security Vestibule for Russell Springs Elementary School

Rationale:

HB 352 (2020 budget bill) included an allocation of \$83,995 in "security funds" for Russell County Schools. I have received an estimate for a security vestibule at Russell Springs Elementary School that can be built using the security funds. Attached is a BG1 noting the probable costs.

Order #8957 - Motion Passed: I recommend the BG1 for a security vestibule at Russell Springs Elementary School be approved as presented- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

12. Russell County Schools' American Rescue Plan/Elementary & Secondary School Emergency Relief Narrative

Rationale:

Per Kentucky Department of Education a brief narrative describing Russell County's Schools' American Rescue Plan/Elementary & Secondary School Emergency Relief plan is due July 31. Attached is our narrative for your review and approval. A budget plan is due at the end of August 2021.

Order #8958 - Motion Passed: I recommend Russell County Schools' American Rescue Plan/Elementary & Secondary School Emergency Relief Narrative be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

13. Russell County Schools' 2021-2022 Safe Return to In-Person Instruction and Continuity of Services Plan

Rationale:

Russell County Schools' 2021-2022 Safe Return to In-Person Instruction and Continuity of Services Plan is attached for your review and approval. The plan does not go to Kentucky Department of Education for approval but is to be posted on our district website.

Order #8959 - Motion Passed: I recommend Russell County Schools' 2021-2022 Safe Return to In-Person Instruction and Continuity of Services Plan be approved as presented- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

14. Adjournment

Order #8960 - Motion Passed: Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

Chairperson

Superintendent