

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Russell County Schools Auditorium/Natatorium Complex
July 19, 2021
Room 114

With the following members:

Attendance Taken at 5:01 PM:

Present Board Members:

Mr. Gerald Murray
Ms. Joy Wilson
Mrs. Brenda Higginbotham
Mr. Richard Kazsuk
Ms. Sheila Wicker

A sign in sheet was available for the public.

1. Pledge of Allegiance/Prayer

2. Call to Order

Rationale:

The Chair calls the Regular Board Meeting to order at 5:00 P.M.

3. Roll Call

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

4. Public Comment

5. Adoption of Agenda

Rationale:

Meeting agenda is provided for your review.

Order #8939 - Motion Passed: If there are no corrections or amendments, I recommend the agenda be approved as presented- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

6. Recognition- Ms. Fillamay Cowell, Children's Librarian-Russell County Public Library

7. Recognition-Russell County Public Library

8. RCHS/ANC Paving & Drainage Project

Rationale:

Doug Gooch with AGE Engineering will be at the meeting to review the proposed pavement resurfacing and drainage plan for the Russell County High School and Russell County Auditorium/Natatorium. Cost estimates with different options will be presented with a scope of work. Based upon the board's direction, at a subsequent meeting a BGI will be presented for approval of the project.

9. Sheriff Polston RE: School Resource Officer for Jamestown Elementary School)

Rationale:

Sheriff Polston will discuss the COPS grant his department has applied for regarding a school resource officer for Jamestown Elementary School and an alternate funding plan split between the Russell County Fiscal Court, Jamestown City Council, Russell County Sheriff's Office and Russell County Board of Education if the grant is not awarded.

Richard Kazsuk made a motion to accept the alternate funding plan split between Russell County Fiscal Court, Jamestown City Council, Russell County Sheriff's Office and Russell County Board of Education if the grant is not awarded. Motion was seconded by Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

10. Consent Agenda

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. Construction Funds
- D. School Activity Fund Reports
- E. Financial Report
- F. Treasurer's Monthly Report- June 2021

Order #8940 - Motion Passed: If there are no changes or amendments I recommend approval of consent agenda items- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

11. Intervention Teachers for Each School

Rationale:

To help address students' learning loss due to COVID-19, I am proposing that the Russell County Board of Education allocate each school an additional teacher for the 2021-2022 school year. The additional teachers will help provide intervention/remediation for students and be paid for with the federal stimulus funds.

Order #8941 - Motion Passed: I recommend that each school be allocated an additional certified teacher for the 2021-2022 school year to be paid from the federal stimulus funds- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

12. Amendment to School Attendance Zones

Rationale:

Elementary students that live in the Jabez community are currently assigned to attend Russell Springs Elementary School. The new ELI exit on the Cumberland Parkway would make it advantageous for elementary students that live in Jabez to attend Salem Elementary School. I have spoken via telephone with the impacted families and/or Mr. Wolford (transportation director) has visited with the families to explain the potential change and hear any concerns. The responses from parents were favorable and Mrs. Gossage (RSES Principal) and Mrs. Webb (SES Principal) are agreeable to the change.

Order #8942 - Motion Passed: I recommend that school attendance zones be amended to reflect elementary students living in the Jabez community attend Salem Elementary School- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

13. 2021-2022 Student Code of Acceptable Behavior and Attendance Policy

Rationale:

In accordance with KRS 158.148 and 704 KAR 7:050, the Board shall develop a student discipline code which shall be posted at each school, referenced in all school handbooks, and provided to school employees, parents, legal guardians, or other persons exercising custodial control or supervision. The code shall establish standards of acceptable student behavior and discipline and may include district-wide standards of behavior for students who participate in extra-curricular activities and co-curricular activities.

Once reviewed and approved, the student discipline code shall be distributed to students and parents in the District, including those students who enroll during the school year.

The proposed Russell County Schools' Student Code of Acceptable Behavior and Attendance Policy booklet has been updated.

Order #8943 - Motion Passed: I recommend the adoption of the 2021-2022 Student Code of Acceptable Behavior and Attendance Policy- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

14. Policy 03.21 Revision -FIRST READING

Rationale:

A revised 03.21 policy is attached for your review, first reading. The solidifies our current practice that when retired classified employees return to full-time employment that they go back on active insurance.

First Reading-No Action Required

15. Declare Surplus/Accept Sealed Bids

Rationale:

Per Russell County Board of Education Policy 04.8: "The Superintendent shall advise the Board when certain properties are no longer needed for public school purposes. Upon receiving this report, the Board may, at such time as it deems proper and after compliance with applicable state or federal regulations, authorize the disposal of school properties through closed sealed bids, public auction, or sale for at least the fair market value established by certified appraisal. The Board reserves the right to reject any and all bids." The complete policy is attached.

Order #8944 - Motion Passed: I recommend that the Russell County Board of Education declare the attached list as surplus property and authorize Superintendent Ford and/or his designee to advertise for sealed bids with the option to reject any/all bids-passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

16. Contracts/Memorandum of Agreements Approval

Rationale:

The following contracts/memorandum of agreements are attached for your review.

Commonwealth of Kentucky-FY22 Read to Achieve
Casey County Schools- Transportation

Order #8945 - Motion Passed: I recommend approval of the contract and/or memorandum of agreements that have been approved by the board attorney-passed with a motion by Mr. Richard Kazsuk and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

17. Memorandum of Agreements for Mental Health Agencies

Rationale:

Memorandum of Agreements for Mental Health Agencies as follows:

- A. Brookside Counseling
- B. SAFY
- C. Adanta
- D. Intrust
- E. Heritage (pending liability insurance)

Order #8946 - Motion Passed: I recommend approval of the Memorandum of Agreements with the following Mental Health Agencies-Brookside Counseling, SAFY, Adanta, Intrust and Heritage- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

18. Senior Trip- New York via Martin School Travel

Rationale:

Attached are three documents related to the Russell County High School Senior 2022 Trip to New York City. Once the board approves this agreement, the plans can be made with students

Order #8947 - Motion Passed: I recommend approval of the Agreement with Martin School Travel that was approved by the board attorney- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes

Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

19. Out of State and/or Over Night Trips

Rationale:

The following groups have received approval from the Superintendent for the following out of state and/or overnight trips:

Russell County High School:

August 18-August 20, 2021	Kentucky State Fair Louisville, KY	Russell County FFA
October 27-October 29, 2021	94th National FFA Convention Indianapolis, IN	Russell County FFA
March 31, 2022- April 5, 2022	Myrtle Beach South Carolina	Multiple Games Spring Training

Order #8948 - Motion Passed: I recommend approval of the out of state and/or overnight trips- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

20. Transportation Waiver Liability Form

Rationale:

Typically, students are required to ride the bus with their team, club, etc. to and from school related events (competitions, performances, games, etc). Due to COVID-19, we are proposing that students again be allowed to be transported to and/or from events by their parent/guardian pending a signed transportation waiver liability form is complete. The attached forms have been developed by our board attorney and are presented for your approval. NOTE: These are the same forms that were approved with the date change.

Order #8949 - Motion Passed: I recommend that the transportation liability forms for extra-curricular activities and athletics be approved as presented- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

21. Review of Procedure 09.124 AP.21 Tuition Agreement Form

Rationale:

Russell County Schools has been working with Kentucky School Boards Association to either develop a procedure or revise existing procedure specific to our school board policies.

Procedures are for review only and do not require board action.

22. District Providing School Supplies

Rationale:

The school district will provide school supplies for students again for the 21-22 school year.

23. Personnel Reports

Rationale:

Debbie Dunbar	Retired- JES Effective July 1, 2021
Cheryl Newby	Hired- RCMS Assistant Girls Soccer Coach
Katrina Hadley	Hired- RCMS Assistant Volleyball Coach
David Lewis II	Hired- RCMS Assistant Football Coach
Heather Brown	Hired- RCMS Science Teacher
Thomas Wright	Hired- LCRCWC Custodian
Robin Rixon	Resigned- JV Boys Golf Coach
Bryce Bailey	Hired- RCMS Head Football Coach
Christian Naylor	Hired- RCMS 6th Grade Girls Basketball Coach
Elizabeth Abrell	Hired- RCMS Attendance Clerk
Jacob Foster	Hired- RCMS Social Studies Teacher
Holly Elli	Hired- RCMS Exceptional Education Teacher
Payton Bunch	Hired- RSES Pre-School/ECE
Cara Marcum	Hired- RSES Primary Instructional Assistant
Haley Middleton	Resigned- RSES Instructional Assistant
Katie Foley Smith	Hired- SES Primary Position

24. Adjournment

Order #8950 - Motion Passed: Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Ms. Sheila Wicker	Yes

Chairperson

Superintendent