

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Russell County Auditorium/Natatorium Complex
(Meeting will be held in the Auditorium)
August 17, 2020

In accordance with current guidelines, guests attending this meeting will be asked to seat 6ft apart and/or wear a mask and attendance is limited to no more than 50. @ 5:00 PM on August 17, 2020 with the following members:

Attendance Taken at 5:02 PM:

Present Board Members:

Mr. Gerald Murray
Ms. Joy Wilson
Mrs. Brenda Higginbotham
Mr. Richard Kazsuk
Mrs. Sheila Wicker

A sign in sheet was available for the public.

1. Call to Order

Rationale:

The Chair calls the Regular Board Meeting to order at 5:00 P.M.

2. Roll Call

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

3. Adoption of Agenda

Rationale:

The meeting agenda is provided for your review.

Order #8784 - Motion to Amend Passed: To amend the motion from: "If there are no corrections or amendments, I recommend the agenda be approved as presented." to: "Amendment to the agenda, strike agenda item #10 Transportation Wavier Liability Form. I recommend the agenda be approved as presented with amendment. passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

4. Public Comments

5. Lake Cumberland Regional College and Workforce Center Construction Update

Rationale:

Representatives from Sherman Carter Barnhart Architects and Branscum Construction will provide the board with a construction update on the Lake Cumberland Regional College and Workforce Center.

6. Consent Agenda

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. Construction Funds
- D. School Activity Fund Reports
- E. Financial Report
- F. Treasure's Monthly Report July 2020

Order #8785 - Motion Passed: If there are no changes or amendments I recommend approval of consent agenda items- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

7. Approval of BG1 for Russell County Middle School Renovations and Additions per District Facility Plan

Rationale:

The Russell County Board of Education had a working meeting this afternoon (Monday, August 17) to discuss current Russell County Middle School renovation/addition needs per the district's approved facility plan. Attached is a BG1 Project Application Form for Russell County Middle School with a total project cost of \$9,363,687.26. The scope of work is included on the BG1.

Order #8786 - Motion Passed: I recommend the Russell County Board of Education approve the attached BG1 for Russell County Middle School as presented and submit to the Kentucky Department of Education for approval- passed with a motion by Mrs. Sheila Wicker and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

8. Request for Letters of Interest for Professional Architectural Services & Construction Manager for Russell County Middle School Renovations and Additions per District Facility Plan

Rationale:

In order to precede further with renovations/additions at Russell County Middle School, architectural services and construction management needs to be selected. A public notice requesting letters of interest for Professional Architectural Services and Construction Manager is enclosed for your review. This would be advertised in the local paper for one week, per requirements.

Order #8787 - Motion Passed: I recommend that the Russell County Board of Education authorize Superintendent Ford to solicit letters of interest for both Professional Architectural Services and Construction Manager for the RCMS Renovations and Additions per District Facility Plan to be presented at a later

school board meeting- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

9. 2020-2021 Tax Rates (Propose To Leave Rates Unchanged)

Rationale:

KRS 160.470 requires local school boards of education to set tax rates within forty-five (45) days of receipt of certified property assessments (we received the attached rate report on August 4, 2020). Our current tax rate is 52.2 for real estate and 52.2 for personal property (tangible). I am proposing that we leave the tax rate unchanged with tax rates of 52.2 for real estate and 52.2 for personal property. The proposed rate must be advertised for two consecutive weeks, hearing is to be held 7-10 days after the 2nd advertisement and is then usually adopted immediately following the hearing and prior to the 45 day deadline.

The current motor vehicle tax: 52.2

The current utility tax: 3%

NOTE: With rates remaining the same, it is expected that an additional \$118,291.44 will be generated.

Order #8788 - Motion Passed: I am recommending that there be a hearing scheduled for September 3, 2020 at 4:30 PM (CDT) and special called board meeting immediately following at 5:00 (CDT) PM at the Russell County Auditorium/Natatorium (room 114) (CDT) for the proposed tax rate of 52.2 for the 2020-2021 Real Estate & Personal Property (Tangible) Tax Rates and that the other tax rates (motor vehicle 52.2 and utility 3%) remain the same- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

10. Transportation Waiver Liability Form

Rationale:

Typically, students are required to ride the bus with their team, club, etc. to and from school related events (competitions, performances, games, etc). Due to COVID-19, we are proposing that students be allowed to be transported to and/or from events by their parent/guardian pending a signed transportation waiver liability form is complete. The attached form has been developed by our board attorney and is presented for your approval.

11. A Resolution of the Russell County Board of Education Authorizing COVID-19 Related Emergency Leave

Rationale:

The attached resolution has been prepared by the Kentucky Schools Boards Association (KSBA). KSBA has recommended that local boards of education adopt the resolution in response to the Novel Coronavirus (COVID-19) related emergency

leave. The resolution outlines emergency leave during this time of local, state and national emergency.

Order #8789 - Motion Passed: I recommend that the attached resolution be approved as presented- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

12. Memorandum of Agreements

Rationale:

The following memorandum of agreements is attached for your review.

- A. Municipal Advisory Services Agreement- RSA Advisors, LLC.
- B. Serenity Counseling Services
- C. AppHarvest, a Benefit Corporation
- D. Adair Co.- Contract for Nonresident Pupils

Order #8790 - Motion Passed: I recommend approval of the memorandum of agreements that has been approved by the board attorney- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

13. 2020-2021 Student Code of Acceptable Behavior and Attendance Policy

Rationale:

In accordance with KRS 158.148 and 704 KAR 7:050, the Board shall develop a student discipline code which shall be posted at each school, referenced in all school handbooks, and provided to school employees, parents, legal guardians, or other persons exercising custodial control or supervision. The code shall establish standards of acceptable student behavior and discipline and may include district-wide standards of behavior for students who participate in extra-curricular activities and co-curricular activities.

Once reviewed and approved, the student discipline code shall be distributed to students and parents in the District, including those students who enroll during the school year.

The proposed Russell County Schools' Student Code of Acceptable Behavior and Attendance Policy booklet has been developed and updated.

Order #8791 - Motion Passed: I recommend the adoption of the 2020-2021 Student Code of Acceptable Behavior and Attendance Policy- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes

Mrs. Sheila Wicker

Yes

14. Declare Surplus/Accept Sealed Bids

Rationale:

Per Russell County Board of Education Policy 04.8: "The Superintendent shall advise the Board when certain properties are no longer needed for public school purposes. Upon receiving this report, the Board may, at such time as it deems proper and after compliance with applicable state or federal regulations, authorize the disposal of school properties through closed sealed bids, public auction, or sale for at least the fair market value established by certified appraisal. The Board reserves the right to reject any and all bids." The complete policy is attached.

Order #8792 - Motion Passed: I recommend that the Russell County Board of Education declare the attached list as surplus property and authorize Superintendent Ford and/or his designee to advertise for sealed bids with the option to reject any/all bids- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray

Yes

Ms. Joy Wilson

Yes

Mrs. Brenda Higginbotham

Yes

Mr. Richard Kzsuk

Yes

Mrs. Sheila Wicker

Yes

15. Title IX Sexual Harassment Policy

Rationale:

New Title IX Regulations go into effect on August 14. However, there is pending litigation against them. If the lawsuits change anything, the board will be notified. Board policy allows for emergency reading of policy if reflected in the minutes.

Attached are our district's policy and procedures related to the new Title IX regulations as prepared by the KSBA Policy Service, which include the following documents:

Order #8793 - Motion Passed: I recommend approval of the attached policies and procedures regarding Title IX regulations-Emergency Reading- passed with a motion by Mr. Richard Kzsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray

Yes

Ms. Joy Wilson

Yes

Mrs. Brenda Higginbotham

Yes

Mr. Richard Kzsuk

Yes

Mrs. Sheila Wicker

Yes

16. Review of Procedures

Rationale:

Russell County Schools has been working with Kentucky School Boards Association to either develop procedures or revise existing procedures specific to our school board policies. The attachment is the second group that has been completed.

Procedures are for review only and do not require board action.

17. DATA Security

Rationale:

702 KAR 1:170 requires the district to review the Data Security and Breach Notification Best Practice Guide and acknowledge such in a public board meeting prior to August 31 of each year. The guide may be found at <http://education.ky.gov/districts/tech/Pages/Best-Practice.aspx>.

The District shall acknowledge to the Board in a public meeting prior to August 31 of each year, that the District has reviewed the Data Security and Breach Notification Best Practice Guide and implemented best practices that meet the needs of personal information reasonable security in the District

18. Personnel Reports

Rationale:

Lisa Eastham	SES- Transfer to 8 hour Janitorial Position
Shannon Williams	Resigned-RC Alternative School
Tim Popplewell	Resigned- RCMS Assistant Football

19. School Year 2020-2021 Updates

Rationale:

Superintendent Ford will provide updates regarding the start of the 2020-2021 school year.

20. Adjournment

Order #8794 - Motion Passed: Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

Sheila Wicker-Chairperson

Michael A. Ford-Superintendent