

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Due to the COVID-19 State Emergency the meeting will be held virtually and can be viewed at the following link

<https://www.youtube.com/user/fordmich1>, June 15, 2020

The Russell County Board of Education Meeting was held at Due to the COVID-19 State Emergency the meeting will be held virtually and can be viewed at the following link <https://www.youtube.com/user/fordmich1> at 5:00 PM on June 15, 2020 with the following members:

Attendance Taken at 5:01 PM:

Present Board Members:

Mr. Gerald Murray

Ms. Joy Wilson

Mrs. Brenda Higginbotham

Mr. Richard Kazsuk

Mrs. Sheila Wicker

A sign in sheet was available for the public.

1. Call to Order

Rationale:

The Chair calls the Regular Board Meeting to order at 5:00 P.M.

2. At this time and given the extraordinary circumstances public agencies are confronting, it is not feasible under KRS 61.840 to precisely identify a primary physical location for a video teleconference at which the public may attend and view a public meeting conducted through video teleconference under the Open Meetings Act. Instead, because of the public health necessity of imposing social distancing to help stop the spread of COVID-19, a public agency should precisely identify a website, television station, or other technological means by which the public may view a meeting conducted under the Act until the conclusion of the state of emergency. This meeting can be viewed live at: <https://www.youtube.com/user/fordmich1> During the "Public Comments" portion of the agenda, individuals can ask questions via the "chat" function on YouTube or by calling 270-343-3191.

3. Roll Call

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

4. Adoption of Agenda

Rationale:

The meeting agenda is provided for your review.

Order #8745 - Motion Passed: If there are no corrections or amendments, I recommend the agenda be approved as presented-passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray Yes

Ms. Joy Wilson Yes

Mrs. Brenda Higginbotham Yes

Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

5. Consent Agenda

Rationale:

- A. Approval of Meeting Minutes
- B. Payment of Bills
- C. Out of State and/or Overnight Trip
- D. Construction Funds
- E. Treasurer's Monthly Report-May 2020

Order #8746 - Motion Passed: If there are no changes or amendments I recommend approval of consent agenda items- passed with a motion by Mr. Gerald Murray and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

6. FY-21 Pay Dates

Rationale: It is necessary for the board to set pay dates for FY-21.

Pay Dates for FY21

July 1, 2020—June 30, 2021

July 13, 2020	Wednesday	
July 31, 2020	Friday	August 1 is a Saturday
August 14, 2020	Friday	August 13 is a Saturday
September 1, 2020	Tuesday	
September 15, 2020	Tuesday	
October 1, 2020	Thursday	
October 15, 2020	Thursday	
November 2, 2020	Monday	November 1 is a Sunday
November 16, 2020	Monday	November 15 is a Sunday
December 1, 2020	Tuesday	
December 15, 2020	Tuesday	
January 4, 2021	Monday	January 1 is New Year's Day, January 2-3 are Weekend
January 15, 2021	Friday	
February 1, 2021	Monday	
February 15, 2021	Monday	
March 1, 2021	Monday	
March 15, 2021	Monday	
April 1, 2021	Thursday	
April 15, 2021	Thursday	
April 30, 2021	Friday	May 1 is a Saturday
May 14, 2021	Friday	May 14 is a Saturday
June 1, 2021	Tuesday	
June 15, 2021	Tuesday	
June 30, 2021	Wednesday	

Note: FY21 pay for employees with 240 days of employment will begin on July 15, 2020. FY21 pay for employees with extended days beyond 185 (certified) or 174 (classified) will begin on August 14, 2020. FY21 pay for employees with either 185 (certified) or 174 days (classified) will begin on September 1, 2020.

Order #8747 - Motion Passed: I recommend the approval of the FY-21 pay dates as presented- passed with a motion by Mr. Gerald Murray and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

7. 2020-2021 Principal's Combined Budgets

Rationale:

Each year, school principals are required to submit their school's budget.

Order #8748 - Motion Passed: I recommend approval of the 2020-2021 principal's combined budgets for each school- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

8. Fidelity (Performance) Bonds of Treasurer

Rationale:

Per KRS 160.560 and 702 KAR 3:080, it is the duty of each local board of education to bond its treasurer and any other school employee who is responsible for board of education funds.

Order #8749 - Motion Passed: I recommend approval of the performance bonds for the 2020-2021 school year- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

9. Renewal for Property, General Liability & Fleet Insurance

Rationale:

Our current insurance coverage for property, general liability and fleet expire June 30, 2020.

\$115,847 is the first installment and the remaining half is paid January 2021.

Order #8750 - Motion Passed: I recommend that the Russell County Board of Education renew our policy with Liberty Mutual from McKinney & Blair and Grider Insurance Agency for property, liability and fleet coverage for the 2020-2021 school year- passed with a motion by Mr. Gerald Murray and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
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Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

10. Amendment to the 2020-2021 School Calendar

Rationale:

An amendment to the 2020-21 School Calendar is needed to inform parents, students, community, and school personnel of the changes. Due to the COVID-19 Pandemic and the uncertainty surrounding school year 2020-2021 I recommend that the Russell County Board of Education amend the previously approved SY 2020-2021 school calendar and implement the "Variable Student Instructional Year" pursuant to KRS 158.070. With the implementation of the "Variable Student Instructional Year" a district is held to the 1,062 instructional hours but not to the 170 instructional days. This calendar will provide 164 instructional days with our first student instructional day starting August 26, 2020 instead of August 18, 2020. The calendar/schedule and KRS 158.070 is attached for your review. The amended 2020-2021 School Calendar is in compliance with KRS 158.060, 158.070, and 720KAR7:125 and meets all instructional time requirements.

Updated: 6/15/2020

RUSSELL COUNTY SCHOOL SYSTEM-School Schedule 2020-2021 164 DAYS OF INSTRUCTION

August 25:	*Opening Records Day –TEACHERS ONLY (Students do not attend this day.)
August 26:	First Instructional Day – TEACHERS and STUDENTS report to their schools for the first day of school.
September 7:	Labor Day Holiday (No School)
October 5-9:	Fall Break (No School)
November 3:	Election Day (No School)
November 11:	Veterans Day – Holiday (No School)
November 25-27:	Thanksgiving Break (No School)
December 18:	Last day of instruction before Christmas Break begins
Dec. 21 – Jan. 1:	Christmas/New Year's Day (No School)
January 4:	Students return
January 18:	Martin Luther King, Jr. Holiday (No School)
February 3:	Hosting Regional Swim (No School)
February 15:	President's Day- Holiday (No School)
April 5-9:	Spring Break (No School)
May 21:	Last instructional day for students (subject to change due to weather/illness)
May 24:	*Closing Day – TEACHERS ONLY (Students do not attend this day.)

*In addition, all certified employees are required to attend four (4) Professional Development Days and five (5) Instructional Planning Days to fulfill their 185 day contract.

Order #8751 - Motion Passed: I recommend approval of the amendment to the 2020-2021 School Calendar- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

11. Contracts/Memorandum of Agreements Approval

Rationale:

The following contracts/memorandum of agreements are attached for your review.

- Lake Cumberland Community Action Agency, Inc. Head Start Program:
Special Education Services
- Reed Braille Co: Vision Itinerant Services Contract
- Energy Manager: Scott Caslow
- Russell County Sheriff's Department (COPS Grant)

Order #8752 - Motion Passed: I recommend approval of the contract and/or memorandum of agreements that have been approved by the board attorney-passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

12. Russell Springs Elementary-Fundraiser

Rationale:

Russell Springs Elementary has received approval from the Superintendent for the listed fundraiser:

Once a Month for SY 20-21 KONA Ice

Order #8753 - Motion Passed: I recommend approval of the school wide fundraiser. passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

13. 2020 KSBA Policy Updates (#43)- 1st Reading

14. Superintendent Evaluation Information

Rationale:

At the June 30, 2020 meeting the Russell County Board of Education will complete Superintendent Ford's annual evaluation. Attached is a blank evaluation form for the board's review along with the standards.

15. Public Comment- individuals can ask questions via the "chat" function on YouTube or by calling 270-343-3191.

16. Personnel Reports

Rationale:

Jennie Hart	Retired-Effective June 1, 2020
Steve Betts	Resigned-RCHS JV Soccer Coach
Kristy Chapman	Resigned-RCHS JV Women's Soccer Coach
Stephanie Overby	JES-Librarian
Amber Humble	SES-Teaching Position
Karyn Hoover	RSES-Preschool Teacher
Cheryl Newby	RCMS-6th Grade Girls Basketball Coach
Steve Betts	RCHS-Head Boys' Soccer Coach
Kristy Chapman	RCHS-Head Girls' Soccer Coach
Brandon Rager	RCHS-Assistant Football Coach
Clay Chasteen	RCHS-Assistant Football Coach
Dustin Gossage	RCHS-Custodian
Marcy Ryan	District- Elementary Itinerant

17. Adjournment

Order #8754 - Motion Passed: Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kzsuk	Yes
Mrs. Sheila Wicker	Yes

Sheila Wicker-Chairperson

Michael Ford-Superintendent