

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Due to the COVID-19 State Emergency the meeting will be held virtually and can be viewed at the following link

<https://www.youtube.com/user/fordmich1>

May 18, 2020

The Russell County Board of Education Meeting was held at Due to the COVID-19 State Emergency the meeting will be held virtually and can be viewed at the following link

<https://www.youtube.com/user/fordmich1> at 5:00 PM on May 18, 2020 with the following members:

Attendance Taken at 5:01 PM:

Present Board Members:

Mr. Gerald Murray

Ms. Joy Wilson

Mrs. Brenda Higginbotham

Mr. Richard Kazsuk

Mrs. Sheila Wicker

A sign in sheet was available for the public.

1. Call to Order

Rationale:

The Chair calls the Regular Board Meeting to order at 5:00 P.M.

2. At this time and given the extraordinary circumstances public agencies are confronting, it is not feasible under KRS 61.840 to precisely identify a primary physical location for a video teleconference at which the public may attend and view a public meeting conducted through video teleconference under the Open Meetings Act. Instead, because of the public health necessity of imposing social distancing to help stop the spread of COVID-19, a public agency should precisely identify a website, television station, or other technological means by which the public may view a meeting conducted under the Act until the conclusion of the state of emergency.

<https://www.youtube.com/user/fordmich1>

3. Roll Call

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

4. Adoption of Agenda

Rationale:

Meeting agenda is provided for your review.

Order #8728 - Motion Passed: If there are no corrections or amendments, I recommend the agenda be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
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Ms. Joy Wilson	Yes
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Mrs. Brenda Higginbotham	Yes
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Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

5. Lake Cumberland Regional College and Workforce Center Construction Update

Rationale:

Representatives from Sherman Carter Barnhart Architects and Branscum Construction will provide the board with a construction update on the Lake Cumberland Regional College and Workforce Center.

6. Consent Agenda

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. Construction Funds
- D. School Activity Fund Reports
- E. Financial Report
- F. Treasurer's Monthly Report- April 2020

Order #8729 - Motion Passed: If there are no changes or amendments I recommend approval of consent agenda items-passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

7. Amended 2019-2020 School Calendar

Rationale:

Due to the COVID-19 pandemic, in-person classes for Russell County Schools ceased on March 13, 2020. Senate Bill 177 allowed the use of additional NTI days and school districts only had to achieve 1,062 hours of instruction and were not bound by the required 170 days. Additionally, per Senate Bill 177, NTI days counted as 7 hours of instruction. An amended school calendar, with these changes, is attached for board approval. The last student day of instruction was May 12, employees still must fulfill their contract days.

Order #8730 - Motion Passed: I recommend the amended school year 2019-2020 schedule be approved as presented- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

8. FY20 Auditor Contract

Rationale:

In accordance with Kentucky Department of Education guidelines, all school districts must have an independent audit of financial practices. Therefore, an audit firm must be selected to provide such service.

Order #8731 - Motion Passed: I recommend that the Russell County Board of Education continue to contract with White and Company, P.S.C., to conduct FY20 audit of financial practices- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

9. 2020-2021 Tentative Budget

Rationale:

KRS 160.470 requires local boards of education to adopt a Tentative Budget. The FY-21 Tentative Budget has been attached for your review. The working budget will be presented in September.

Fund I budget:

Expenditures	\$20,933,466
Revenues	\$20,933,466

Order #8732 - Motion Passed: I recommend approval of the FY-21 Tentative Budget in the amount of Expenditures \$20,933,466 Revenues \$20,933,466- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

10. Emergency Leave Due to COVID-19 Public Health Emergency

Rationale:

New Emergency Leave Authorized Under SB 177 to authorize the Superintendent during the 2019-2020 school year to grant paid emergency leave to any full-time or part-time employee upon the Superintendent making a determination that emergency leave is necessary for that employee due to an emergency or extraordinary situation in relation to the COVID-19 public health emergency. The Board waives any requirement for an employee requesting paid emergency leave to file a personal affidavit in support of the leave, but the Superintendent may require written documentation from the employee verifying the need for the leave. Senate Bill 177 is attached for your review.

Order #8733 - Motion Passed: I recommend to authorize the Superintendent during the 2019-2020 school year to grant paid emergency leave to any full-time or part-time employee upon the Superintendent making a determination that emergency leave is necessary for that employee due to an emergency or extraordinary situation in relation to the COVID-19 public health emergency. The Board waives any requirement for an employee requesting paid emergency leave to file a personal affidavit in support of the leave, but the Superintendent may require written documentation from the employee verifying the need for the leave- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

11. Cumberland Family Medical Center, Inc. School Based Satellite Clinic Agreement (Healthy Kids Clinics)

Rationale:

The 2020-2021 Cumberland Family Medical Center, Inc. School Based Satellite Clinic Agreement (Healthy Kids Clinic) is attached for your review. Cumberland Family Medical Center will continue to reimburse the district 100% of the total cost for our school based nurses.

Order #8734 - Motion Passed: I recommend the 2020-2021 Cumberland Family Medical Center, Inc. School Based Satellite Clinic Agreement (Healthy Kids Clinics) be approved as presented- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

12. Envivo Health Agreement (Employee, Student and DOT Drug Testing Services)

Rationale:

Premier Integrity Solutions had been providing drug testing services for Russell County Schools but they have been purchased by Envivo Health. There are three agreements attached: students, employees and Department of Transportation (DOT) for bus drivers. The prices remain the same.

Order #8735 - Motion Passed: I recommend that the agreements with Envivo Health be approved as presented- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

13. Workers Compensation for School Year 2020-2021

Rationale:

We have had some significant workers' compensation claims during this school year and our premium with Church Mutual was going to increase from \$71,560 (19-20 school year) to \$94,219 (20-21 school year). We can switch back to Kentucky Employers' Mutual Insurance (KEMI) for \$83,960.68. The premium comparison chart is attached.

Order #8736 - Motion Passed: I recommend that Russell County Schools switch to Kentucky Employers' Mutual Insurance (KEMI) for workers compensation for school

year 2020-2021- passed with a motion by Mr. Gerald Murray and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

14. Russell County Schools SY 2020-2021 Certified Evaluation Plan

Rationale:

The Russell County Schools Certified Evaluation Plan has been reviewed and updated as required by state statute and regulation. The revised plan is to be approved by the Russell County Board of Education and will be in effect for the 2020-2021 school year. The district team has already met and reviewed it.

NOTE: There are two attachments, one includes the "comments" to reflect the changes and the other is the complete plan.

Order #8737 - Motion Passed: I recommend approval of the Russell County Schools Certified Evaluation Plan along with the accompanying assurances- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

15. Memorandum of Understanding-FRYSC CORPS Youth Service Program

Rationale:

FRYSC CORPS Youth Service Program Memorandum of Understanding has been attached for your review.

Order #8738 - Motion Passed: I recommend approval of the memorandum of understanding with FRYSC CORPS Youth Service Program that has been approved by the board attorney- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

16. Amendment to Staffing Allocation for Elementary Schools

Rationale:

On each of the staffing allocations for the elementary schools it lists a "discretionary certified (Art, PE, Music)" / RSES .4, SES .2 and JES .4. After discussion with the elementary school principals, a request has been made to remove the (Art, PE, Music) from the discretionary certified allocation so that the school council and principal at each elementary can best decide how to use the position. The three original allocation worksheets are attached.

Order #8739 - Motion Passed: I recommend that the discretionary certified (Art, PE, Music) on the elementary allocation worksheets only be listed as "discretionary certified" passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

17. Public Comment-If you have any questions or comments please call 270-343-3191

18. Personnel Reports

Rationale:

Sarah Aaron	Hired- RCMS Math Position
Jared Gosser	Hired- RCMS Science Position
Vickie Cain	Hired- District Wide Special Education Consultant
Tina West	Transfer- Bus Garage to JES Instructional Assistant
Beckie Godby	Retiring-JES Library Media Specialist Effective July 1, 2020
Lisa Coffey	Retiring-RCMS Special Education Teacher Effective July 1, 2020
Jan Brumley	Retiring-FRC Director JES & 6th Grade Effective July 1, 2020
Kimberly Miller	Resigning- RCMS Science Teacher Effective May 26, 2020
Garrett Crawford	Resigning-6th Grade Girls Basketball Coach Effective April 23, 2020
Leah Turner	Resigning-SES Teacher Effective June 30, 2020*
	*will remain as a substitute teacher
Michael Keen	End of Year 6-30-2020/Non-Renewal
Sara Barnes	End of Year 6-30-2020/Non-Renewal

19. Adjournment

Order #8740 - Motion Passed: Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

Sheila Wicker-Chairperson

Michael A. Ford-Superintendent