

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Russell County Auditorium/Natatorium, February 24, 2020

The Russell County Board of Education Meeting was held at Russell County Auditorium/Natatorium at 5:00 PM on February 24, 2020 with the following members:

**Attendance Taken at 5:02 PM:**

Present Board Members:

Mr. Gerald Murray  
Ms. Joy Wilson  
Mrs. Brenda Higginbotham  
Mr. Richard Kazsuk  
Mrs. Sheila Wicker

A sign in sheet was available for the public.

**1. Call to Order**

Rationale:

The Chair calls the Regular Board Meeting to order at 5:00 P.M.

**2. Roll Call**

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

**3. Adoption of Agenda**

Rationale:

Meeting agenda is provided for your review.

**Order #8697 - Motion Passed:** If there are no corrections or amendments, I recommend the agenda be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**4. Russell County Education Association (RCEA) Certified and Classified Employee Recognition: Kara Stille, Teacher (RSES) & Thomas Sayers Bus Driver**

**5. Russell County Schools-Unit Charter Agreement with Blue Grass Council, Boy Scouts of America (BSA) (Discussion Only)**

Rationale:

Russell County Schools has been asked to serve as the "Chartered Organization" for the Blue Grass Council, Boy Scouts of America (BSA). The attached agreement highlights the responsibilities of each entity. I have also attached the BSA Adult Application, BSA New-Unit Application, BSA Youth Member Application, Proof

of Liability Insurance and an informational document "What is Cub Scouting" for your review.

**6. Lake Cumberland Regional College and Workforce Center Construction Update**

Rationale:

Representatives from Sherman Carter Barnhart Architects and Branscum Construction will provide the board with a construction update on the Lake Cumberland Regional College and Workforce Center.

**7. Consent Agenda**

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. Construction Funds
- D. School Activity Fund Reports
- E. Financial Report
- F. Field Trips
- G. Family Medical Leave

**Order #8698 - Motion Passed:** If there are no changes or amendments I recommend approval of consent agenda items. passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

Rationale:

**Russell County Middle School:**

January 27, 2020	MSD Classroom	Dairy Queen, Russell Springs, KY
January 30, 2020	RCMS Y-Club	Frankfort/The Kentucky State Capitol Building
February 13, 2020	RCMS Y-Club	Frankfort/The Kentucky State Capitol Building

**Lake Cumberland Area Technology Center:**

February 17, 2020	SKILLS USA	Pulaski County ATC
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**Russell County Gifted & Talented:**

January 30, 2020	RCMS Gifted	RC Public Library
February 6, 2020	RC 4th Grade Gifted	RC Public Library
February 12, 2020	RC 7th Grade Gifted	RC Public Library
February 20, 2020	5th Grade Gifted	Artworks
February 21, 2020	4th Grade Gifted	RC Public Library & Artworks
March 3, 2020	RC Gifted Program	EKU Center for the Arts

**7.G. Family Medical Leave**

Rationale:

Employee I.D. #E20-02 is requesting a family unpaid medical leave to start January 11, 2020 thru March 1, 2020.

**8. 2020-2021 School Schedule/Calendar**

Rationale:

The 2020-2021 school schedule/calendar was previously approved at the January school board meeting but it was requested to be placed again on the agenda to consider being off school for Veteran's Day. Opening Day of the 2020-2021 school year could be moved to August 17th to compensate for being out of school on Veteran's Day (November 11, 2020). The original school calendar/schedule for 2020-2021 is attached and so is a revised 2020-2021 school schedule that reflects school being out on Veterans Day.

**Order #8699 - Motion Passed:** I recommend that the revised 2020-2021 school schedule/calendar that reflects school being out on Veterans Day be approved as presented- passed with a motion by Mrs. Sheila Wicker and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**9. 2020-2021 Tentative District Staffing and SBDM Allocation Policy**

Rationale:

Per KRS 160.345; 702 KAR 3:246 the board must give each SBDM Council the tentative school staffing and budget allocations for the next fiscal year by March 1 and notice of an updated allocation by May 1

**Order #8700 - Motion Passed:** I recommend the approval of tentative school staffing and budget allocations for the 2020-2021 school year- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**10. Shortened School Day and/or Week**

Rationale:

Local Boards of Education must approve requests for students to have a shortened school day and/or week. The decision is determined by the needs of the student. The documentation, including the Board's recommendation, is then submitted to the Kentucky Department of Education.

**Order #8701 - Motion Passed:** I recommend a shortened school day and/or week for the following students, I.D.#S20-04, I.D.#S20-05 and I.D.#S20-06 and that necessary documentation is forwarded to the Kentucky Department of Education- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes

Mrs. Sheila Wicker Yes

**11. Somerset Community College-Dual Credit**

Rationale:

The following memorandum of agreement is attached for your review.

-Somerset Community College-Dual Credit

**Order #8702 - Motion Passed:** I recommend approval of the memorandum of agreement with Somerset Community College that has been approved by the board attorney- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**12. Out of State and/or Overnight Trips**

Rationale:

The following groups has received approval from the Superintendent for the following out of state and/or overnight trips:

**Russell County Middle School:**

March 15-16, 2019	KAAC State Competition Galt House, Louisville, KY	Academic Team
April 5-9, 2020	Washington D.C.	8th Grade Class

**Russell County High School:**

February 20-21, 2020	KHSAA State Swim Championship Meet	Swim Team
February 28, 2020	Vanderbilt Baseball Game & Tour University Campus	Baseball Team
March 1-3, 2020	DECA State Conference Galt House, Louisville, KY	DECA Club
April 14, 2020	Cumberland County Playhouse, Crossville, TN	Drama Club

**Order #8703 - Motion Passed:** I recommend approval of the out of state and/or overnight trips- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**13. Fundraisers**

Rationale:

The following groups have received approval from the superintendent for the listed fundraisers:

**Russell Springs Elementary:**

April 14-29, 2020	KONA Quest/Kona Ice
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**Jamestown Elementary PTO:**

Feb 27-March 6, 2020 Krispy Kreme

**Order #8704 - Motion Passed:** I recommend approval of the school wide fundraisers- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**14. Buses for 34th Annual Catch a Rainbow Kids Fishing Derby June 6, 2020**

**Rationale:**

The 34th Annual Catch A Rainbow Kids Fishing Derby is June 6, 2020. Russell County Schools has again been asked to be a partner by providing two buses/drivers (one regular bus and one handicapped accessible bus) to aid in transporting children and adults to and from the activity site.

**Order #8705 - Motion Passed:** I recommend that the Russell County Board of Education provide two buses/drivers (one regular bus and one handicapped accessible bus) to aid in transporting children and adults to and from the activity site for the 34th Annual Catch a Rainbow Kids Fishing Derby at Wolf Creek National Fish Hatchery- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**15. Russell County High School Boys & Girls Varsity Soccer**

**Rationale:**

The Russell County Board of Education has received a request from Russell County High School's site base council to approve the start of a varsity boys and girls high-school soccer program. The request is attached.

**Order #8706 - Motion Passed:** I recommend approval of the start of a high school varisty boys and girls soccer program and that the extra service salary schedule be amended to include the high school varsity girls and boys soccer coaches at level 4 (\$2000-\$3500, based upon years of experience)- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**16. Review of Procedures**

Rationale:

Russell County Schools has been working with Kentucky School Boards Association to either develop procedures or revise existing procedures specific to our school board policies. The attachment is the first group that has been completed.

Procedures are for review only and do not require board action.

**17. Public Comment**

**18. Personnel Reports**

Rationale:

Mirah Peters	Hired- Jamestown Elementary MSD Aide
Amanda Turner	Hired-Russell Springs Elementary Primary Position P-5
Payton Bunch	Hired-Russell Springs Elementary Preschool Assistant
Greg Hammond	Hired-Russell County Middle School Assistant Baseball Coach
Sandra Abernathy	Hired-Russell County Middle School Instructional Assistant
Dennis Shelton	Hired-NJROTC Head Naval Science Instructor -Effective 2020-2021 School year
William Carson	Hired-9th grade Boys' Basketball Coach
Mike Scott	Hired-Russell County Middle School Head Track Coach
Tina Ramey	Hired-Russell County Middle School Instructional Assistant
Clifton Bunch	Hired-Bus Driver
Amy Hardin	Hired-Bus Driver
Dustin Carroll	Hired-Bus Driver
John Meincken	Hired-Bus Driver
Thomas Jessee	Hired-Bus Driver
Pamela Kinder	Resigning-Effective March 1, 2020
Laurie Lawless	Resigning-Russell Springs Elementary Assistant-Effective March 6, 2020

**19. Adjournment**

**Order #8707 - Motion Passed:** Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

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Sheila Wicker-Chairperson

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Michael A. Ford-Superintendent